

SANTA CRUZ COUNCIL ON AGING
125 MADISON STREET
NOGALES AZ., 85621
BOARD OF DIRECTORS MEETING

DATE: October 22, 2014,

I CALL MEETING TO ORDER @1:32 P.M.

11 ROLL CALL OF MEMBERS:

	PRESENT	ABSENT		PRESENT	ABSENT
DR.M. VARONA, PRES. .	X		JUAN MARTINEZ		X
CESAR PARADA	X		RUDY MOLERA		X
JENNIFER ST. JOHN, TREAS.	X		DR. A MONTIEL. VICE PRES.	X	
APRIL BATRIZ		EX	HECTOR RAMIREZ	X	
IRMA BACHELIER		EX	ELVIA RODRIQUEZ	X	
JOHN DOYLE	X		LINDA RUSHTON		X
CECILIA KORY	X		NORMA SILVA		X
ESTHER MORALES		EX	LORA J ZEINUN	X	
QUORUM	YES				

III PLEDGE OF ALLEGIANCE DONE

IV ADOPTION OF THE AGENDA

MOTION: Dr. Montiel

SECOND: Ms. Rodriguez

DISCUSSION: Dr. Varona asked to change the agenda post Treasurer Report to go directly to IX NEW BUSINESS SECTION G to the update from Mr. Randy Heiss concerning SEAGO support and then proceed to OLD BUSINESS SECTION VIII – F CLOSURE OF CENTER OVER CHRISTMASS AND G – TICKET SALES FOR THE THANKSGIVING AND CHRISTMAS MEAL.

MOTION CARRIED. This change was requested due to the educational session scheduled at 3:00 P.M. MOTION CARRIED

V CALL TO THE PUBLIC (CONT)

Mr. Adolfo Martinez, President of the Rio Rico Community Center Board, addressed the Board to announce that they are meeting once a week with twenty two clients most of the time, that the food is very good and the clients enjoy their time at the center. Dr. Varona complimented Mr. Martinez for his volunteer work and the Board gave him a nice applause.

Mrs. Ibarra announced that the SCCOA Yard Sale was very successful with total earnings of \$695.00. She thanked everyone that donated and assisted her in this effort. The Board congratulated her for her effort and applauded her.

Dr. Montiel invited the public and the clients to the Thanksgiving Luncheon on November 26, 2014, at 12 noon – clients can donate and visitor's tickets are \$10.00 apiece.

VI APPROVAL OF MINUTES (SEPTEMBER 24, 2014)

The minutes of September 24 2014 were reviewed and approved.

MOTION: JENNIFER ST. JOHN SECOND: DR. MONTIEL
DISCUSSION: NONE MOTION CARRIED

V TREASURER REPORT

Ms. Jennifer St. John presented the financial statement of 10/21/2014. (see attached) Mr. Heiss inquired if Ms. St. John was receiving support from the SEAGO financial office (Cindy) with paper work. Ms. St. John stated that Cindy was very helpful and they were working well together. Ms. St. John also presented a list of the donations that have been made to the Center since 6/11/2014 to the present (see attached). Cash on Hand: \$5,115.00

MOTION: DR. MONTIEL SECOND: LORA J ZEINUN
DISCUSSION: NONE MOTION CARRIED

IX NEW BUSINESS

A DISCUSSION WITH SEAGO DIRECTOR EXECUTIVE, RANDY HEISS

Mr. Heiss opened with a very favorable comment concerning the environment of the Center especially the difference in the mood of the clients comparing the previous environment in the spring as hostile and confrontive to now as being comfortable and trustworthy. Also the food was very good, the service was good and the building was clean with the activity room being newly painted. Mr. Heiss congratulated the Board for their effort and their volunteer work. He stated that the service plan was current and compliant. The Center was current on all insurance requirements.

Mr. Heiss explained that SEAGO has gone through federal cuts as well as some grants have been reduced. In the beginning of the year SEAGO will reevaluate if the Centers are actually producing the

service that their plan indicated. In some areas there may be less activity and the dollars not spent can be diverted to other centers. It was pointed out to Mr. Heiss by Mrs. Zeinun of the difficulty of trying to plan or even to do a budget with no guarantee of a specific amount of money to work with. One of his recommendations was that we maybe could market and cater the center's food service in the community to increase our income. Also there seems to be some delivery issues with Fed Ex and the possibility of the Center again delivering meals to the home bound clients in Santa Cruz County will be discussed in the near future.

This discussion included the donation of a television by the Nogales Police Department and the preparation to install it. Also the telephones, fax and the computer hook-up contract was re-negotiated with Century Link for \$118.00 a month. Dr. Montiel informed Mr. Heiss that paint donated by the City is sufficient to paint the entire inside building and will be done according to an estimate of \$250.00.

VIII OLD BUSINESS

F CLOSURE OF CENTER OVER CHISTMAS

There has been an ongoing discussion at the Center if it would be a hardship to the clients if the Center was closed over the Holidays. This has been accepted without any comments. Dr. Montiel is going to do a survey where the clients can comment on paper if they have any problem with the closure and this will be private and confidential. The discussion ended in a motion of closing the center on December 22, 2014, and opening on January 4, 2015.

MOTION: MS. KORY
DISCUSSION: NONE

SECOND: MS. ST. JOHN
MOTION CARRIED

G TICKET SALES FOR THE THANKSGIVING AND CHRISTMAS MEAL

The tickets for the Thanksgiving Dinner were given to Dr. Montiel by Ms. St. John who in turn gave each Board member 10 tickets to sell. For the Clients of the Center, they may give a donation but their guest or a Board member, the price is \$10.00 each. The date of the dinner is November 26, 2014, at 12:00 noon. The date of the Christmas dinner is on December 19, 2014.

VIII OLD BUSINESS

A. HEALTH ACTIVITIES/TEACHING UPDATE

Tabled until November 12, 2014 meeting

B. AUCTION OF CENTER VEHICLE

Tabled until November 12, 2014 meeting

C. UPDATE OF SCCOA BY-LAWS COMMITTEE

Tabled until November 12, 2014

D. REMOVAL OF FOOD FROM THE CENTER AFTER LUNCH / POLICY WITH POSSIBLE MOTION

Tabled until November 12, 2014

IX NEW BUSINESS

A CONFIDENTILY STATEMENT IN EXECUTIVE SESSION

Tabled until November 12, 2014, meeting.

B COMMUNITY BANK PAID VOLUNTEER AND JOB DESCRIPTION/ POSSIBLE MOTION

Tabled until the November 12, 2014, meeting.

X FUTURE AGENDA ITEMS

Review of present Board Membership with possible addition of Mrs. Valenzuela and Mrs. Ahumada.
Review of the Community Block Grant.

XII ADJOURNMENT

The meeting was adjourned at 2:58 P.M.

MOTION: Dr. Montiel

SECOND: Ms. Kory

MOTION CARRIED

XIII NEXT MEETING

The next meeting will be held on November 12, 2014, @2:30P.M.

Respectfully,

Lora J. Zeinun

2014-2015 SANTA CRUZ COUNTY COUNCIL ON AGING BUDGET

Revenues:	Budget	Actual
SEAGO	\$ 32,000	\$ 4,992
Project Income	17,500	11,902
Non-Federal	8,000	4,000
Donations	41,152	11,493
Miscellaneous	-	5,590
Total Revenues	<u>\$ 98,652</u>	<u>\$ 37,976</u> ✓
Expenses:		
Personnel	\$ 18,720	\$ 5,808
Employee Benefits	1,432	1,014
Meals	65,000	15,615
Professional Services	2,500	5,714
Operating Services	2,000	975
Materials and Supplies	1,000	1,937
Transportation	8,000	1,799
Contingency	-	-
Total Expenditures	<u>\$ 98,652</u>	<u>\$ 32,861</u> ✓
	<u>\$ (0)</u>	<u>\$ 5,115</u> -

As of 10/21/2014