

**MINUTES OF MEETING
HERITAGE OAK PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Heritage Oak Park Community Development District was held on Thursday, December 10, 2020 at 10:00 a.m. at the Heritage Oak Park Lodge, 19520 Heritage Oak Boulevard, Port Charlotte, Florida, Call-In Number 800-747-5150; Access Code 2836125.

Present and constituting a quorum were:

Paul Falduto, Jr.	Chairperson
Edward Carey	Vice Chairperson
Brian Bitgood	Assistant Secretary
Steve Horsman	Assistant Secretary
Kent Weeks	Assistant Secretary

Also present were:

Robert Koncar	District Manager
Jordan Lansford	District Manager
Michelle Egan	Project Manager
Audience	

The following is a summary of the minutes and actions taken at the December 10, 2020 meeting of the Heritage Oak Park CDD Board of Supervisors.

FIRST ORDER OF BUSINESS

Call to Order and Roll Call

- Mr. Falduto called the meeting to order and Mr. Koncar called the roll.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

- The Pledge of Allegiance was recited.

THIRD ORDER OF BUSINESS

Audience Comments on Agenda Items

- There were no comments.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the October 15, 2020 Meeting
- B. Financial Statements and Check Register

- Changes were made to the minutes, which will be incorporated into the amended minutes.

On MOTION by Mr. Bitgood seconded by Mr. Horsman, with all in favor, the Consent Agenda was approved, as amended.

FIFTH ORDER OF BUSINESS

Old Business

A. Activities Suspension Extension

On MOTION by Mr. Bitgood seconded by Mr. Weeks, with all in favor, the Activities Suspension Extension through March 31, 2021, was approved.

B. HOPCA Garage Request

On MOTION by Mr. Carey seconded by Mr. Weeks, with all in favor, the request to share the garage with the HOA, having Mr. Falduto and Mrs. Egan working out an agreement, as set forth in an interlocal agreement, was approved.

- Discussion ensued.

C. Pool Repairs – Change Order

On MOTION by Mr. Bitgood seconded by Mr. Horsman, with all in favor, Pool Change Order adding electrical work in the amount of \$18,900, was approved.

- Ms. Egan gave an update on all changes and permitting for the pool.
- Mr. Falduto gave an update on the history of the pool issues.

SIXTH ORDER OF BUSINESS

New Business

A. Bocce Court Rules

On MOTION by Mr. Weeks seconded by Mr. Bitgood, with all in favor, policy guidelines from Bocce Ball players for operation of the Bocce Ball courts was approved.

- Ms. Egan will obtain quotes for potential covering of the Bocce Ball courts.

B. Streetlight Installation in the Park

On MOTION by Mr. Horsman seconded by Mr. Weeks, with all in favor, a discussion of streetlights as reported by Supervisor Horsman from the November meeting, was approved.

On MOTION by Mr. Horsman seconded by Mr. Bitgood, with all in favor, installation of replacement fixtures on ten streetlights in the park, with a not-to-exceed amount of \$12,000, was approved.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Attorney

- o There being no report, the next item followed.

B. Engineer

- o There being no report, the next item followed.

C. Manager

- o Mr. Koncar noted because the date of the meeting was moved up, the financials were not included in the meeting agenda.

EIGHTH ORDER OF BUSINESS

On-Site Administration Report – Project Updates

- o Ms. Egan stated that a licensed contractor has been used for the pool.
- o Ms. Egan gave an update on getting a proposal from the engineer for the irrigation main line.

NINTH ORDER OF BUSINESS

Supervisor Requests

- o Mr. Horsman stated he hopes that residents are now satisfied with the pool project.
- o Mr. Weeks asked how to get a crosswalk added to Quesada Avenue at the park.

On MOTION by Mr. Weeks seconded by Mr. Horsman, with all in favor, having Mr. Falduto send a letter to the County requesting a crosswalk be added on Quesada Avenue from the park to the other side of the road, was approved.

- o Mr. Carey requested clarification of the concrete deck depth around the pool. Discussion ensued on the pool lift and what size is appropriate.

On MOTION by Mr. Horsman seconded by Mr. Carey, with all in favor, the installation of the foundation for a large Pool Lift (up to 500 pounds) was approved.

- o Mr. Falduto asked for a motion to distribute District Staff Christmas gifts.

On MOTION by Mr. Bitgood seconded by Mr. Weeks, with all in favor, distribution of Christmas gifts for District Staff was approved.

- o Mr. Falduto stated the CDD and HOPCA are working together to bring Covid-19 vaccines to District grounds for residents to have administered.
- o Mr. Bitgood stated he wanted to thank all District Staff for their efforts to get things accomplished in the District.
- o Mr. Koncar requested that Ms. Egan draft a list of all accomplishments for this past year and it be brought to the next meeting.

TENTH ORDER OF BUSINESS

Audience Comments


- o An audience member requested clarification on the Covid-19 vaccination.

ELEVENTH ORDER OF BUSINESS


Adjournment

- o There being no further business,

On MOTION by Mr. Horsman seconded by Mr. Bitgood with all in favor, the meeting was adjourned.



 Secretary



 Paul Falduto
 Chairman