

**Jackson Township
Board of Fire Commissioners
District #1**

81 South Hope Chapel Road Jackson, New Jersey 08527
732-363-2595
FAX 732-363-3607

<u>President</u> David L. Johnson	<u>Vice President</u> Martin Flemming III	<u>Secretary</u> Robert Redington Jr	<u>Treasurer</u> Martin Flemming IV	<u>Commissioner</u> Glenn E. Aldrich
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Monthly Business Meeting
July 9, 2012

The regular business meeting of the Board of Fire Commissioners of District #1 was held at 81 South Hope Chapel Road on July 9, 2012. The meeting was called to order at 8:00 PM by President Johnson. In attendance were Commissioner Johnson, Commissioner Flemming III, Commissioner Flemming IV, Commissioner Redington and Commissioner Aldrich. Also in attendance were Chief Rauch, Assistant Chief Jonson and Board Attorney Robert Tully.

Minutes from the June 2012 meeting were read and accepted. A motion to accept the minutes was made by Commissioner Aldrich and seconded by Commissioner Flemming III.

Without further discussing a vote was taken:

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

NOTICES AND COMMUNICATIONS

NJ MVC registration for vehicle 5710 was received and issued to Assistant Chief Johnson.

The US Department of Commerce sent a letter to the Board requesting we complete the 2012 Government Census form.

Commissioner Aldrich presented e-mail communications on behalf of District resident Peter Rogers, 187 South Hope Chapel Road. Mr. Rogers, concerned with emergency vehicle access to his home, was happy to see Chief Rauch and Commissioner Aldrich

and resolve the access issues. Although Fire Official McDonell was also notified, the issue was settled by the Chief's actions along with Commissioner Aldrich.

CHIEF'S REPORT

Total Fires	28
In District	8
Out of District	20
Drills	1

Chief Rauch provided the year to date LOSAP Qualification data up to July 31, 2012. So far 10 are qualified to receive benefits this year.

Vehicles

5700	No new issues.
5710	No new issues.
5701	5" discharge non-functional. Air/mechanical issues. Needs service.
5705	No new issues.
5707	No new issues.
5708	Returned for service from ERS. The transmission 1 st gear clutch pack was replaced.
5709	No new issues.

BUILDING AND PROPERTY

The floor in the truck bay is to be painted. More discussion to follow with estimates.

The office window (ready room to truck bay) is in and installation is coming.

The NJNG line feeding 81 South Hope Chapel Road is not sufficient to run the new emergency generator, a larger supply line is required. Commissioner Aldrich will follow up on this issue for installation.

UNFINISHED BUSINESS

The contract and Leasing 2 financial paperwork is complete and submitted to Leasing 2. The new truck is under construction and is scheduled for delivery before December 31, 2012.

Additional medical bills were received for payment. These amounts are the amounts not covered by Albrecht's insurance. These were submitted to our insurer for payment.

New Business

As per state regulation the Board must create a web site for public information. Local Jackson Resident and college student Katie Flemming, experienced with this type of communication, was discussed by the Board at an annual salary of \$400.00 to build and maintain the web site. Commissioner Flemming IV suggested that the salary for Miss. Flemming could be covered by reducing each commissioner's annual salary from \$480 to \$400. These savings would allow for an annual salary of \$400 for the web site manager.

A motion was made by Commissioner Aldrich to appoint Katie Flemming as the web site manager at an annual salary of \$400. The motion was seconded by Commissioner Johnson. Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion carried.

Miss Flemming would make herself available to the Board for any work or communication necessary to abide by statute.

Chief Rauch opened discussions regarding the availability of grant monies that would greatly reduce the cost of new breathing air back packs. These monies, if obtained, could offer significant savings to the District. Chief Rauch suggested

Be hired as the District's grant writer for this event. Having the grant written professionally greatly increases our chances of the submitted grant be approved by Federal Agencies that disperse the funds. The cost to the District would be \$2400. These monies are payable to the contractor weather the grant is approved and funded or not. After some discussions, mainly that no guarantees were available by the contractor that the grant will be approved, Commissioner Aldrich made a motion that the Board contract with

to write the grant and submit same for funding. The motion was seconded by Commissioner Redington. Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion carried.

Chief Rauch was authorized to notify _____ that they may proceed on behalf of the Board for grant preparation and submission.

Joint Board of Fire Commissioners

No Report.

TREASURERS REPORT

<u>CK#</u>	<u>Date</u>	<u>Payee</u>	<u>Use</u>	<u>Vcr#</u>	<u>Amount</u>
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See attached report

A motion to authorize payment of funds to these services and materials was made by Commissioner Redington and seconded by Commissioner Aldrich.

Without further discussion a vote was called.

<u>Commissioner</u>	<u>YES</u>	<u>NO</u>	<u>Absent</u>	<u>Abstain</u>
Commissioner Johnson	X			
Commissioner Flemming IV	X			
Commissioner Redington	X			
Commissioner Flemming	X			
Commissioner Aldrich	X			

The motion passed.

Next regular meeting August 13, 2012.

Robert R. Redington Jr.
Secretary