



LOCAL ACCESS DETERMINATIONS

Local Access Determinations (LAD) are conducted on each new applicant in an effort to identify whether or not an applicant is eligible for access to sensitive information or assignment to a sensitive position pending a full investigation by the National Background Investigation Bureau (NBIB) (formally OPM) and adjudication by the Department of Defense Consolidated Adjudications Facility (DODCAF). LADs are comprised of the following checks:

- A check of the Joint Personnel Adjudication System (JPAS) to ensure the applicant is not in a denied/revoked status and there are no active incident reports;
- A local records check; and
- A review of the completed Security Questionnaire for National Security Positions, Standard Form 86 (SF-86)

The following adjudicative guidelines will be applied to your LAD:

- ✓ ALLEGIANCE TO THE UNITED STATES – involvement in, support of, training to commit, or advocacy of any act of sabotage, espionage, treason, terrorism, or sedition against the United States is disqualifying.
- ✓ FOREIGN INFLUENCE – foreign contacts that create a heightened risk of foreign exploitation, inducement, manipulation, pressure, or coercion. Failure to fully disclose association with foreign group/person/government.
- ✓ FOREIGN PREFERENCE – foreign citizenship in another country, possession of a foreign passport, participation in foreign activities (i.e. foreign elections, employment, or military organization).
- ✓ SEXUAL BEHAVIOR – any behavior that is criminal in nature, high-risk behavior, behavior that may cause an individual to be vulnerable to coercion, exploitation, or duress. Sexual orientation **IS NOT** disqualifying.
- ✓ PERSONAL CONDUCT – refusal to cooperate with security processing or refusal to provide full, frank, and truthful answers to lawful questions.
- ✓ FINANCIAL CONSIDERATIONS – inability or unwillingness to satisfy debt, history of not meeting financial obligations, illegal financial practices (i.e. theft, fraud), living beyond one’s means, failure to file or fraudulently filing annual Federal, state, or local income tax returns, or failure to pay taxes, unexplained affluence.
- ✓ ALCOHOL CONSUMPTION – incidents away from work (i.e. DUIs/DWIs or other alcohol-related arrests, fighting, child or spousal abuse), reporting to work intoxicated, drinking on the job, alcohol use disorder.



- ✓ DRUG INVOLVEMENT AND SUBSTANCE MISUSE – any substance misuse, positive drug test, illegal possession, cultivation, processing, manufacture, purchase, sale, or distribution of a controlled substance, illegal drug use while holding a clearance or holding a sensitive position.
- ✓ PSYCHOLOGICAL CONDITIONS – irresponsible, violent, self-harm, suicidal, paranoid, manipulative, impulsive, chronic lying, deceitful, exploitative, or bizarre behavior, failure to following prescribed treatment plan, or pathological gambling.
- ✓ CRIMINAL CONDUCT – pattern of minor offenses, evidence of criminal conduct, regardless of whether formally charged, prosecuted, or convicted, currently on parole or probation.
- ✓ HANDLING OF PROTECTED INFORMATION – deliberate or negligent disclosure of protected information to unauthorized persons, negligent or lax security practices, failure to comply with rules or regulations.
- ✓ OUTSIDE ACTIVITIES – any employment or service, including volunteer, with government of a foreign country, any foreign national, organization, or other entity, a representative of any foreign interest, foreign intelligence.
- ✓ USE OF INFORMATION TECHNOLOGY – unauthorized entry to IT systems, unauthorized modification, destruction, or manipulation of an IT system, or unauthorized use of an IT system.

To see the full SF-86 questionnaire you will be required to complete, please visit: <https://www.gsa.gov/forms-library/questionnaire-national-security-positions>

If you answer “yes” to any of the questions on the questionnaire related to the adjudicative guidelines above, **BE PREPARED TO PROVIDE ADDITIONAL INFORMATION!**

- Proof of payment arrangements, payments, money orders, receipts, etc. for any delinquent debt or tax issues identified on your questionnaire
- Proof of successful completion of any court-mandated rehabilitation
- Full court disposition documentation on any criminal-related charges
- A statement possessing a willingness to renounce any non-U.S. citizenship(s), if asked to do so

Failure to provide complete and truthful information, or failure to provide adequate mitigating information to any concerns Security identifies may result in a No Local Access determination, which may affect your ability to occupy the position.

For additional questions about this process, you may contact Mike George @ (301) 757-3672 or Kelley Bean @ (301) 757-2958.