

Summer Village of Silver Sands
Organizational Meeting
Friday, July 29, 2022 at Fallis Hall
HELD IN PERSON & VIA ZOOM

	PRESENT	<p>Councillors: Graeme Horne, Bernie Poulin, Liz Turnbull</p> <p>Administration: Chief Administrative Officer, Wendy Wildman Assistant CAO, Heather Luhtala (Via Zoom)</p> <p>Public Works: Public Works Supervisor, Dustin Uhlman</p> <p>Public at Large: 1 (via Zoom), 3 (in person)</p>
1.	CALL TO ORDER & AGENDA ADOPTION 110-22	<p>Wendy Wildman called the meeting to order at 9:03 a.m.</p> <p>MOVED by Councillor Horne that the Organizational Meeting Agenda be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
2.	NOMINATIONS 111-22 112-22	<p>Wendy Wildman called for nominations for Mayor.</p> <p>Councillor Turnbull nominated Councillor Poulin.</p> <p>Wendy Wildman called for nominations a second time.</p> <p>Wendy Wildman called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Poulin was declared Mayor and was administered the Oath of Office for Mayor.</p> <p>Mayor Poulin assumed the Chair.</p> <p>Mayor Poulin called for nominations for Deputy Mayor.</p> <p>Councillor Horne nominated Councillor Turnbull</p> <p>Mayor Poulin called for nominations a second time.</p> <p>Mayor Poulin called for nominations a third time.</p> <p>MOVED by Councillor Horne that nominations cease.</p> <p style="text-align: right;">CARRIED</p> <p>Councillor Turnbull was declared Deputy Mayor and was administered the Oath of Office for Deputy Mayor.</p>

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3.	COMMITTEE APPOINTMENTS 113-22	<p>MOVED by Deputy Mayor Turnbull that the committee appointments be approved as follows with the removal of item r) Regionalization and Shared Services:</p> <ul style="list-style-type: none"> a) Emergency Management/Disaster Services (Liz Turnbull – Representative) (Bernie Poulin – Alternate) b) Darwell Wastewater Lagoon Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) c) Highway 43 East Waste Commission (Graeme Horne – Representative) (Bernie Poulin – Alternate) d) Assessment Review Board (as per agreement with Capital Region Assessment Services Commission – Bylaw 311-2021) e) Lake Isle Aquatic Management Society (LIAMS) (Bernie Poulin – Representative) (Graeme Horne - Alternate) f) Summer Villages of Lac Ste. Anne County East (all of Council to attend) (Bernie Poulin – Representative) (Liz Turnbull – Alternate) g) Capital Region Assessment Services Commission (Graeme Horne – Representative) (Liz Turnbull – Alternate) h) Family & Community Support Services/Recreation Board (Liz Turnbull – Representative) (Graeme Horne – Alternate) i) Yellowhead Regional Library (Liz Turnbull – Representative) j) Local Library (Darwell) (Liz Turnbull – Representative) (Bernie Poulin – Alternate)
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		<p>k) Subdivision and Development Appeal Board (as per agreement with Milestone Municipal Services – Bylaw 289-2018)</p> <p>l) Fallis Community Association (Graeme Horne – Representative) (Liz Turnbull – Alternate)</p> <p>m) Lake Isle Lac Ste. Anne (LILSA) (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>n) Regional Emergency Services (Bernie Poulin – Representative) (Graeme Horne – Alternate)</p> <p>o) Darwell Regional Wastewater Line (Graeme Horne – Representative) (Bernie Poulin – Alternate)</p> <p>p) Flowering Rush Abatement Project (Bernie Poulin – Representative) (Graeme Horne - Alternate Representative)</p> <p>q) Onoway Regional Medical Clinic (Bernie Poulin – Representative)</p> <p style="text-align: right;">CARRIED</p>
<p>4.</p>	<p>FINANCIAL CONFIRMATION 114-22</p>	<p>MOVED by Councillor Horne that the following financial information be confirmed:</p> <p>a) Signing Authority to be all of the Council and the Chief Administrative Officer and Assistant Chief Administrative Officer</p> <ul style="list-style-type: none"> • Two signatures are required • One signature to be any member of Council (Graeme Horne, Bernie Poulin, Liz Turnbull) • One signature to be the Chief Administrative Officer, Wendy Wildman or the Assistant Chief Administrative Officer, Heather Luhtala <p>b) Banking Authority – ATB Financial</p> <p style="text-align: right;">CARRIED</p>

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	115-22	MOVED by Councillor Horne that the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 be approved as presented. CARRIED
	CONFIRMATIONS	
5.	116-22	MOVED by Deputy Mayor Turnbull that the Chief Administrative Officer appointment be confirmed as Wildwillow Enterprises Inc., Wendy Wildman. CARRIED
6.	117-22	MOVED by Councillor Horne that the Auditor Appointment be confirmed as Seniuk & Company. CARRIED
7.	118-22	MOVED by Deputy Mayor Turnbull that the Solicitor appointment be confirmed as Patriot Law Group. CARRIED
8.	119-22	MOVED by Councillor Horne that the Municipal Planning Commission be confirmed as all of Council. CARRIED
9.	120-22	MOVED by Deputy Mayor Turnbull that the Freedom of Information and Protection of Privacy Coordinator be confirmed as the Chief Administrative Officer. CARRIED
10.		Community Peace Officer (CPO) – No service currently, looking for options for future service
11.	121-22	MOVED by Mayor Poulin that the Integrity Commission be confirmed as Victoria Message. CARRIED
12.	122-22	MOVED by Deputy Mayor Turnbull that the Designated Officers positions be confirmed as follows: -ASSESSOR APPOINTMENT - Capital Region Assessment Services Commission – Tanmar Consulting, Mike Krim – Bylaw 313-2021 -DEVELOPMENT AUTHORITY - Tony Sonnleitner – Development Officer – Bylaw 198-2004 -PLANNING AUTHORITY - Municipal Planning Services Ltd.- Jane Dauphinee – Bylaw 233-2010 -ASSESSMENT REVIEW BOARD CLERK – Gerryl Amorin, Capital Region Assessment Services Commission – Bylaw 323-2022

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		-SUBDIVISION & DEVELOPMENT APPEAL BOARD CLERKS – Emily House & Cathy McCartney, Milestone Municipal Services – Bylaw 296-2019 CARRIED
13.	123-22	MOVED by Councillor Horne that regular Council meetings be held on the last Friday of each month at the Fallis Hall commencing at 9:00 a.m., except for the months of May and December, that teleconferencing be deemed an acceptable way of holding a meeting and that any changes to the date of the meetings be posted on the Summer Village website. CARRIED
14.	124-22	MOVED by Deputy Mayor Turnbull that the municipal office location be confirmed as 4808-51 Street, Onoway, Alberta. CARRIED
15.	125-22	MOVED by Deputy Mayor Turnbull that pursuant to Section 208(1)(d) of the Municipal Government Act outlining Council’s legislative responsibilities be acknowledged as received. CARRIED
	126-22	MOVED by Deputy Mayor Turnbull that Council acknowledges it has received and reviewed the Summer Village of Silver Sands Council & Council Committee Procedural Bylaw 317-2021 as presented. CARRIED
	127-22	MOVED by Deputy Mayor Turnbull that Council acknowledges it has received and reviewed the Summer Village of Silver Sands Public Participation Policy C-COU-PAR-1 and Public Participation Plan dated March 22, 2019 as presented. CARRIED
16.	ADJOURNMENT	Mayor Poulin declared the meeting adjourned at 9:19 a.m.

Mayor, Bernie Poulin

Chief Administrative Officer, Wendy Wildman