

**TOWN OF MAPLE CREEK**  
**July 10<sup>th</sup>, 2017**  
**Town Board Meeting Minutes**

**Call to order and Pledge of Allegiance by Chairman Gitter**

Chairman Gitter called the June 12<sup>th</sup>, 2017 Maple Creek Town Board meeting to order at 6:32 p.m. and led the Pledge of Allegiance.

**Verify open meeting notices, roll call, approval of agenda order (stands as is unless motion for change)** The agenda for these minutes was posted at the three Town posting boards on Saturday, June 10<sup>th</sup>, 2017. *Elected Officers present:* Paul Gitter, Mike Bruette, Dalton Korth, Larry Katerzynske, Tory Much. *Others present:* Chris Thompson, Glen Janke, Dennis Handschke, Sue Schmidt, Officer Chris Woods.

**Approval of June 12<sup>th</sup>, 2017 Town Board meeting minutes** *Bruette made a motion, seconded by Korth, to approve the June 12<sup>th</sup>, 2017 Town Board minutes. MOTION CARRIED.*

**Treasurer's Monthly Report**

The balances for all accounts as of May 31<sup>st</sup>, 2017, (reported on June 12<sup>th</sup>, 2017) are as follows: Checking - \$1,430.98; Investment Savings - \$112,506.63; and Town CD's - \$150,000.00. Total town funds now are \$263,937.51.

a) Dog license report: Treasurer stated she has sent 4 certified letters to unpaid dog owners.

**Outagamie County Sheriff's officer report (if in attendance)** Officer Woods stated he would be sharing the 2<sup>nd</sup> shift patrols with Officer Quella now. Gitter mentioned there were some noise issues with 4-wheelers heading down the roads late at night.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed.** Glen Janke inquired about why a recycling bin is free to someone who moves into a house when the current owner paid \$20 for it. Clerk stated it was a one-time fee, not a tax, the same as someone in town who has a one-time fee for curb or sidewalks.

**Specific matters for discussion and possible action:**

**A. Heideman building permit** Clerk informed the board that Outagamie County zoning had sent a letter to John Heideman concerning a lack of a building permit on property he is doing work on. Heideman had contacted the town's UDC inspector to rectify this. Bruette asked about what extent of work had to be done before a permit is required. Handschke replied that if an outside wall is changed a permit is required. Gitter stated the permits are needed so assessor can record any changes to the value.

**B. Town Hall roof / cemetery roof** Joe Close stated that when he has time he will begin work on these.

**C. Change in tax receipt and pet licensing software** Outagamie County is mandating a change in this software next year. Treasurer said the software is all on-line now, and licenses will cost about \$100 more.

**D. Roads**

**1) WISLR road ratings** Gitter stated that the county will be doing our road ratings this year, but Clerk will update the WISLR website. Clerk is now authorized to access WISLR.

**2) Traffic counter plan-** Gitter thought we should set it up on Buboltz. Korth stated that the traffic counts didn't matter, when the roads needed work we would do it.

**3) Schweitzer/Breiting update-** Paving is complete, just shouldering left to do.

**4) Affeldt road-** Gitter noted that muskrats have tunneled under the road, causing large holes in the center of the road. County filled them in, but a week later one was open again. Gitter was going to try to get a load of gravel dumped near owner's house and use it as necessary. Russ Obermaier offered to pay for half of paving. Gitter thought eventually the only solution would be to go back to gravel. Discussion took place of what it might take to deed the road back to the property owner(s).

**E. Liquor license discussion** Clerk stated new owners of Reinke's bar were applying for a liquor license. The town only has two intoxicating liquor licenses. The snowmobile club then contacted the clerk asking for the other license, which the Board had granted to Ryan Griffin even though his business is not operating. Town ordinance states the Board can pull a license after 90 days of non-operation. No action, but the question might come up.

**F. Clerk / Treasurer quarterly reconciliation-** No issues.

**G. Budget review-** No overages. Need to separate clerk expenses from newsletter expenses.

**Report of officers:** Clerk: Building permit for N5330 County W- need fire sign. WTA meeting on July 17. Cemetery: none. Constable: not present. Building Inspectors: Drephal house on W. Raft: one license for Gill. Planning Commission: Nothing.

**Public Input: Pursuant to WI Statutes 19.83(2) and 19.84(2), the public may present matters for Town Board consideration, however, they cannot be discussed or acted upon until the subject matter, of the proposed action, has been noticed-** none.

**Complaints and/or Correspondence/ No action taken-** none.

**Review and payment of vouchers**

Vouchers for checks numbering 10430 to 10459 were submitted for review and payment. 2 additional payments were made by direct debit from checking for the July 2017 IRS-941 payment and the 2<sup>nd</sup> quarter 2017 Wisconsin payroll withholding tax.

**Adjournment/Calendar:** Next Town Board Meeting is August 14 at 6:30 PM – Korth made a motion, seconded by Bruette, to adjourn at 7:15 PM. MOTION CARRIED.

These minutes were taken at a meeting of the Town of Maple Creek Board held on the 10<sup>th</sup> day of July 2017, and were entered in this record book by:

\_\_\_\_\_, Clerk,

and were approved this 14<sup>th</sup> day of August 2017 by:

\_\_\_\_\_, Chairman Gitter

\_\_\_\_\_, Supervisor Bruette

\_\_\_\_\_, Supervisor Korth