



HOMEOWNER REQUEST FOR SERVICE

Homeowner(S): _____

Cell/Work Phone: _____ Home/Other Phone: _____

Email Address: _____

Lot/Block #: _____ Subdivision: _____

Street Address, City and Zip Code: _____

Since moving into our new home, we have noticed the following items that we feel need attention. If these items are covered under our warranty, we would like to request that your warranty department notify the appropriate sub contractors in order to correct the item(s) as soon as possible. We understand that the timeliness of the work completed will depend on the scheduling availability with all subcontractors. **By signing below, we understand and agree that normal working hours are from 8:00 am to 5:00 pm, Monday-Friday. We will arrange to have an adult present during any and all scheduled warranty appointments. We also understand and agree that if we schedule an appointment and then don't keep it for any reason, I/we may be charged a normal and customary trip charge by the sub contractor and I/we agree to pay it. All requests for service MUST be received in writing in order to be valid. Please attach any maps, drawings, diagrams or photos that will help illustrate the items that need attention.**

Please describe the location and condition in detail:

1- _____

2- _____

3- _____

4- _____

5- _____

Homeowner Signature

Date