

WEST BRANDYWINE TOWNSHIP MUNICIPAL AUTHORITY

Incorporated 1995

199 Lafayette Road, West Brandywine, PA 19320-1230

Josef G. Obernier, Sr.- Chairman

J. Richard Weaver, Jr.- Treasurer

Sandra G. Martin – Asst. Secretary/Treasurer

William R. McAdoo- Vice Chairman

Joseph S. Boldaz- Secretary

Meeting Agenda for April 9, 2015

Call to Order (time: _____)

Pledge of Allegiance

Roll Call of Board Members

Joseph Boldaz _____ Sandra G. Martin _____ William R. McAdoo _____ Josef G. Obernier, Sr. _____

J. Richard Weaver, Jr. _____

Others Present

Administrator _____ Bookkeeper _____ Solicitor _____ Engineer _____ Operator _____

Public Notification

- The Municipal Authority convened in Executive Session on April 9, 2015 to discuss legal matters.

Action on Minutes of Previous Meeting(s)

- March 12, 2015 Regular Meeting

Public Presentation

Public Comments (individuals requesting to be on agenda)

Correspondence/Communications (information to note and or act upon)

Information to Note:

1. Receipt of correspondence dated March 18, 2015 from Bill Malin of Carroll Engineering Corporation regarding appointment as MA Engineer.
2. Receipt of correspondence dated March 17, 2015 from Herbert E. MacCombie, Jr., P.E. to Stephen R. Schaef, VP of TD Wealth Management regarding Engineer's Certificate.
3. Receipt of RatingsDirect Summary dated March 16, 2015 from Standard & Poor's Ratings Services.
4. Receipt of email dated March 25, 2015 from Chris Bamber of The PFM Group regarding S&P's downgrade in rate of Township/Authority to BBB (Negative Outlook).
5. Receipt of correspondence dated March 27, 2015 from Modern Group Power Systems acknowledging service agreement and notifying that major service will be scheduled in May.
6. Receipt of correspondence dated March 30, 2015 from Herbert E. MacCombie, Jr., P.E. to PA Department of Environmental Protection with enclosed Chapter 94 Municipal Wasteload Management Plan, 2014 Annual Report.

7. Receipt of correspondence dated April 2015 from the Public Employee Retirement Commission requesting completion of the 2015 Act 205 Questionnaire and Reporting Form Request.

Information to Act Upon:

1. Receipt of correspondence dated March 19, 2015 from Lucy F. Dowd, Esquire regarding Extender Agreement for 40 Graces Drive property. Additional information contained in Old Business, item 3.
2. Receipt of correspondence dated March 20, 2015 from The PFM Group with attached Arbitrage Rebate & Yield Restriction Liability Calculation and invoice for services to prepare report.

Reports

1. Secretary
2. Treasurer – bank accounts
3. Administrator
4. Engineer

Old Business

1. Email and memo dated February 17, 2015 from Public Financial Management, Inc. with regard to possible refunding opportunity of the 2009 Bonds. PFM was to meet with Township to discuss guarantee status.
2. Correspondence dated February 18, 2015 from John E. Good, Esquire with enclosed letter for form Extender Agreement for use in the 40 Graces Drive sewer hook-up project. Property owner is seeking reimbursement for a portion of its costs relating to construction of the extension pursuant to the Municipality Authorities Act.
3. Annual Notification from Aqua Pennsylvania dated March 3, 2015 with enclosed Testing of the Backflow Prevention Device form that requires completion. Initially requested that MacCombie's office complete, however, testing requires Aqua approved backflow testers. Testing done at Culbertson Run pump station on March 25, 2015 with approved tester.
4. The Authority is establishing its own website. Anita continues to work on this.
5. Determination of worth for used equipment at Kimberwick site – will be determined in spring 2015.
6. WBTMA and WBT v Pulte Homes of PA, LP – pending litigation. Deposition transcripts have been reviewed by those deposed.
7. Netherwood Drive properties tied into public sewer. Administrator alerted that house at 160 Netherwood is up for sale; listing boasts public sewer however it appears the property has not been billed for quarterly sewer usage.
8. Frank Keegan's grading issues (Culbertson Run Road) – to be taken care of in spring 2015
9. Authority Engineer – contract negotiated and finalized with Carroll Engineering Corporation. Kickoff meeting held Wednesday, April 8, 2015.
10. Authority Operator – contract negotiated and finalized with Miller Environmental, Inc. Operator picked up keys on March 31, 2015 and visited all pump stations, should have initial report soon.
11. Infiltration on East Reeceville Road – filling of a single pipe, connected to manhole sub-structure.

12. PAWC repayment of outstanding balance – first payment of \$77,480.92 made on March 16, 2015. Account is currently on hold with PAWC but need to notify them when next payment of \$72,767.53 will be made. Newest reading should have been 4/3/15 with due date toward the end of April.
13. Online payment of bills, required signatures.

New Business

- 1.

New Business from the Floor

New Business from the Board

Public Comments (individuals not requesting to be on agenda)

Payment of Bills

1. Friendship Village Sewer District- \$76,666.80, and Ratified Payments of \$3,380.35 on 3/26/15.
2. Kimberwick Sewer District- \$174.29, and Ratified Payments of \$493.03 on 3/26/15.

Dates of Upcoming Meetings

1. Board of Supervisors, Thursday, April 16, 2015 and May 7, 2015 at 7:30 p.m.
2. Municipal Authority, Thursday, May 14, 2015 at 7:30 p.m.

Adjournment (time: _____)