

**Casco Township Parks and Recreation Committee**  
**Regular Meeting**  
**February 13, 2018**

**Final**

1. **Call to Order & Roll Call:** Meeting was called to order at 7:08 pm. Those Committee members present were Clay Greiffendorf, Paul Macyowski, Andrew Litts, Rachel Ridley and Pam Blough, Consultant. Cheri Brenner was present to perform Oath of Office for Andrew and Clay prior to the beginning of the meeting. Clay presided over the meeting in Bruce's absence.
2. **Approval of Agenda:** Added Miami Park tree removal to Item 14.
3. **Correspondence Received:** None
4. **Public Comments:** Cheri Brenner was present and brought the Miami Park tree removal proposal to our attention prior to the start of the meeting, item added to Item 14 of the Agenda.
5. **Review and Approval of January 9, 2018 Meeting Minutes:** Rachel made a motion to accept the minutes as written, 2<sup>nd</sup> by Paul, approved by all.
6. **Maintenance and Operation Discussion Follow Up to Board Meeting:** Bruce presented the Township Board our proposal along with a detailed explanation of our methodology and process. The Township Board received our personnel proposal with very positive feedback and thanks to the Parks Committee for our hard work.
7. **Recreation Plan-Action Plan Review and Discussion:** Pam included this in our meeting to keep in front of us what our priorities are.
8. **Nature Preserve Mowing Discussion-On Hold Until Spring**
9. **First Street Stair Access:** The aging stairway providing an 18 foot wide access point to the beach was discussed as a possible Grant opportunity. As a group after extensive discussion the committee could not come to a consensus on making a motion of support to the Township Board in the efforts to submit for the Grant.
  - a. **Review Bike Rack**
  - b. **Identification Sign and Rule Sign Ordering and Install**
10. **Blue Star Pathway Update:** Casco Township Parks Committee will be chairing a special meeting on March 13<sup>th</sup> from 6 – 6:45 pm prior to our regular meeting.
11. **Friends of the Nature Preserve Update:** Spring
12. **Facebook Page for Casco Parks:** Leaving to Paul to continue discussion with Township Board, Rachel is still willing to manage.
13. **Nature Preserve:** Andrew recently noticed that bathrooms were open and very dirty. Would like to recommend to the Township Board that they look into year round maintenance with the current contractor with reduced schedule for off season times. Paul made a motion that the committee recommend to the Township Board they investigate the cost to maintain the restrooms at the preserve year round with cleaning and supplies, 2<sup>nd</sup> by Andrew, approved by all.
  - a. Repair of Split Rail Fence at top of bank – Spring
  - b. Top of Stair Trash Receptacle to be installed in Spring – Received and awaiting Spring for installation

- c. Parking sprawl observation – Spring and control through mowing
  - d. Stairway Repair for Summer – Board approved John Brush to inspect and recommend ideas to improve access.
- 14. Miami Park Beach Property:** A private homeowner has noticed some dead trees on the bluff that are leaning and have the potential to fall causing excess erosion and damage to the bluff. They have received a quotation from a tree service to have them removed and have offered to cover the cost for the township. Motion made by Paul for Parks and Recreation Committee support of this plan, 2<sup>nd</sup> by Andrew, approved by all.
- a. Restorative Plantings – Continued Follow Up
  - b. Neighboring Property MDEQ Permit Application for Tram & Toe Wall – No updates
- 15. Township Hall Property** – Basketball Equipment can now be purchased. Pam received updated quotation of \$1,825.00 + \$295.00 shipping for a total of \$2,120.00.
- 16. Murdock Donations** – Trees for Township Hall Park area: Get trees from their nursery, plant in May. Prefer a type of shade tree. Rachel is willing to take the lead on the task. Cheri will forward dollar amount of donations so we know exactly what we have to work with.
- 17. Update from Township Board Representative:** none
- 18. Committee Member Comments:** Rachel mentioned she may not be able to make the March meeting.
- 19. Meeting Adjourned:** Motion made by Rachel to adjourn, 2<sup>nd</sup> by Paul, approved by all at 8:25 pm.

Minutes respectfully submitted:

Clay Greiffendorf