

Division of Local Government Services



www.tomsriverpa.com
Authority Web Address

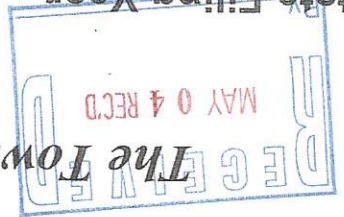
January 1, 2018 to December 31, 2018

For the Period:

State Filing Year

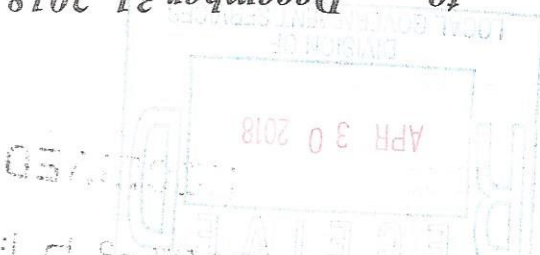
2018

The Township of Toms River Parking Authority



ADOPTED COPY Authority Budget of:

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2018 Toms River Township Parking Authority

Late Budget Resolution

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

WHEREAS, the Annual Budget and Capital Budget for the Toms River Township Parking Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is to be presented to the DCA 60 days prior to year end; and,

WHEREAS, the Toms River Township Parking Authority Board of Commissioners did not have a quorum in October and November to vote on the proposed budget; and,

WHEREAS, the Toms River Township Parking Authority formally approved the 2018 Budget at its public meeting held on December 20, 2017, and

NOW, THEREFORE BE IT RESOLVED, that the governing body of The Toms River Township Parking Authority will formally adopted the approved budget at its public meeting to be held on February 28, 2018.

BE IT FURTHER RESOLVED, that the governing body of The Toms River Township Parking Authority will operate using the approved 2018 Budget effective January 1, 2018.

Yes
No
Absent

✓
✓
✓
✓
✓
✓

Chairman, Mike Sutton
Vice Chairman, Tariq Siddiqui
Secretary, Norvella Lightbody
Treasurer, Bill Beining
Vice Treasurer, Richard J. Banach
Commissioner, Brenda Tutela

I, PAMELA L. PINER, EXECUTIVE DIRECTOR OF THE TOWNSHIP OF TOMS RIVER PARKING AUTHORITY, IN THE TOWNSHIP OF TOMS RIVER, COUNTY OF OCEAN, STATE OF NEW JERSEY, HEREBY CERTIFY THAT THIS IS A TRUE AND EXACT COPY OF A RESOLUTION APPROVED BY THE BOARD OF COMMISSIONERS AT THEIR REGULAR MEETING OF DECEMBER 20, 2017.

Pamela L. Piner

Pamela L. Piner, Executive Director

2018 AUTHORITY BUDGET
Certification Section

The Township of Toms River
Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM January 1, 2018 TO December 31, 2018

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:54-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Curt CPA, RMA
Date: 5/15/2018

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By: Paul D. Curt CPA, RMA
Date: 5/11/2018

2018 PREPARER'S CERTIFICATION

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:		<i>Pamela L. Piner</i>	
Name:		Pamela L. Piner	
Title:		Executive Director	
Address:		33 Washington Street Toms River, NJ 08753	
Phone Number:	732-240-2800	Fax Number:	
E-mail address		ppiner@tomsrivverpa.com	

2018 APPROVAL CERTIFICATION

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Township of Toms River Parking Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 20th day of December, 2017.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:		<i>Pamela L. Piner</i>	
Name:		Pamela L. Piner	
Title:		Executive Director	
Address:		33 Washington Street Toms River, NJ 08753	
Phone Number:	732-240-2800	Fax Number:	
E-mail address	ppiner@tomsriverpa.com		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.tomsriverpa.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- A description of the Authority's mission and responsibilities
- Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

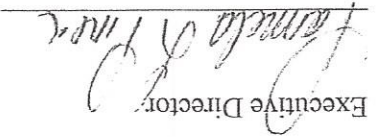
Name of Officer Certifying compliance

Pamela L. Finer

Title of Officer Certifying compliance

Executive Director

Signature



2018 AUTHORITY BUDGET RESOLUTION

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

WHEREAS, the Annual Budget and Capital Budget for the Township of Toms River Parking Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 has been presented before the governing body of the Township of Toms River Parking Authority at its open public meeting of December 20, 2017; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$ 975,785, Total Appropriations, including any Accumulated Deficit if any, of \$ 975,785 and Total Unrestricted Net Position utilized of 0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Township of Toms River Parking Authority, at an open public meeting held on December 20, 2017 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Township of Toms River Parking Authority for the fiscal year beginning, January 1, 2018 and ending, December 31, 2018 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Township of Toms River Parking Authority will consider the Annual Budget and Capital Budget/Program for adoption on February 28, 2018.

Pamela L. Piner – Executive Director

Pamela L. Piner

Governing Body

Member:

Chairman, Michael Sutton
Vice Chairman, Tariq Siddiqui
Secretary, Norvella Lightbody
Treasurer, William Beining
Vice Treasurer, Richard J. Banach
Commissioner, Brenda Tutela

Aye

Nay

Recorded Vote

Abstain

Absent

(Date)

12/20/2017

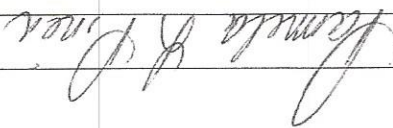
2018 ADOPTION CERTIFICATION

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01-01-2018 TO: 12-31-2018

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Township of Toms River Parking Authority, pursuant to N.J.A.C. 5:31-2.3, on the 28th day of, March, 2018.

Officer's Signature:			
Name:		Pamela L. Piner	
Title:		Executive Director	
Address:		33 Washington Street Toms River, NJ 08753	
Phone Number:		732-240-2800	Fax Number:
E-mail address		ppiner@tomsvrpa.com	

2018 ADOPTED BUDGET RESOLUTION

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01-01-18 TO: 12-31-18

WHEREAS, the Annual Budget and Capital Budget/Program for the Township of Toms River Parking Authority for the fiscal year beginning January 1, 2018 and ending, December 31, 2018 has been presented for adoption before the governing body of the Township of Toms River Parking Authority at its open public meeting of March 28, 2018; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$ 975,785, Total Appropriations, including any Accumulated Deficit, if any, of \$975,785 and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Toms River Township Parking Authority, at an open public meeting held on March 28, 2018 that the Annual Budget and Capital Budget/Program of the Township of Toms River Parking Authority for the fiscal year beginning, January 1, 2018 and, ending, December 31, 2018 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

Pamela Piner, Executive Director

Governing Body Member:
 Chairman, Michael Sutton
 Vice Chairman, Tariq Siddiqui
 Secretary, Norvella Lightbody
 Treasurer, William Beining
 Vice Treasurer, Richard J. Banach
 Commissioner Brenda Tutela

Recorded Vote
 Aye X
 Nay X
 Absent X
 Absain X
 Absent X

Date

3/28/18

Narrative and Information Section

2018 AUTHORITY BUDGET

2018 AUTHORITY BUDGET MESSAGE & ANALYSIS

The Township of Toms River Parking Authority

AUTHORITY BUDGET

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

Answer all questions below. Attach additional pages and schedules as needed.

1. Complete a brief statement on the 2018/2018-2019 proposed Annual Budget and make comparison to the 2017/2017-2018 adopted budget for each operation. Explain any variances over +/-10% (As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase. Revenue for 2018 as a whole has been budgeted \$188,873 (-16.2%) lower than it was for 2017. This is mainly due to two distinct changes that were made regarding street parking in the core down town area. The Authority installed new single space meters in late 2016 which offered a twenty minute courtesy option for visitors to the area who only needed to park twenty minutes or less. This courtesy has been very well received by the public. In the past an individual had to pay for at least an hour regardless of needing less time. The other change which has had the largest impact is a parking decal program offered to employees of the down town area. This has been successful in removing long term parkers from short term street parking. The cost of the employee decal is significantly less than paying to park at a street meter. Therefore, meter revenue is budgeted \$187,064 (-31.7%) less than 2017 but results in a revenue increase for parking permits of \$22,201 (24.4%) but still nets a decrease of total parking revenue of \$164,863. Bus ticket commission is also budgeted lower than 2016 due to the release of a phone app released by New Jersey Transit in the beginning of 2016. Even though the budgeted revenue is only 7.1% less than 2017 the decrease in revenue continues to grow each month.
The cost of health benefits for 2018 is expected to experience a 20.2% increase as compared to 2017. This increase is a result of one employee aging out of their parents' health coverage and electing their own employment health benefit. Two employees will be changing their health benefit coverage from single status to employee/spouse coverage during the 2018 benefit year. There is also an expectation of a cross the board premium increase of 5% based on historical experience.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (As shown on budget page F-2 explain reason for change for each revenue changing more than 10%) from the current year adopted budget. Even though revenue for 2018 has been budgeted 21.6% lower than 2017, the Authority's year end results are expected to improve over the next five years. The Authority is carrying a significant amount of new debt as a result of implementing new parking equipment and technology. A portion of this debt will disappear each year with total elimination by year five. Even though the Authority's operational budget will be tight, cash flow will improve as the capital debt is paid.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program. The economy seems to be improving in the local area, as seen by the new businesses that have either moved or will be moving into the core down town. There are construction projects in progress that will slightly change the dynamics of the area and are expected to increase the need for additional parking both short term and long term. Even though there are limited options available to add parking there is still room for growth from capacity. This growth will result in additional parking revenue.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered. **The Authority will not be utilizing any Unrestricted Net Position funds.**
5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.). No funds are expected to be completed.
6. The proposed budget must not reflect an anticipated deficit from 2018/2018-2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. (Prepare a response to deficits caused by the implementation of GASB 68) The proposed budgeted does not anticipate any additional deficit from 2018. The Authority had a deficit from 2016 of \$383,042 of which \$187,920 was a result of GASB 68. This is an unexpected increase of \$76,190 in the operational deficit. The Authority expects to begin to offset this deficit in 2017 with total elimination by the year 2022. The increase in the deficit was a result of parking rate changes and the installation of new parking meters being delayed until the 4th quarter of 2016 instead of being implemented in the 1st quarter as planned.
7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable. The Authority's parking rate schedule remains the same as 2016.

AUTHORITY CONTACT INFORMATION 2018

Please complete the following information regarding this Authority. All information requested below must be completed.

Name of Authority:		The Township of Toms River Parking Authority	
Federal ID Number:		22-2034429	
Address:			
33 Washington Street			
City, State, Zip:		Toms River NJ 08753	
Phone: (ext.)		732-240-2800	
		Fax:	

Preparer's Name:		Pamela L. Piner	
Preparer's Address:			
33 Washington Street			
City, State, Zip:		Toms River NJ 08753	
Phone: (ext.)		732-240-2800	
		Fax:	
E-mail:			
ppiner@tomssriverpa.com			

Executive Director:		Pamela L. Piner	
Phone: (ext.)			
732-240-2800			
		Fax:	
E-mail:			
ppiner@tomssriverpa.com			

Accountant:		Bellu, Memoli, LLC	
Phone: (ext.)			
732-240-3366			
		Fax:	
E-mail:			
cmemoli@bellumemoli.com			

Name of Auditor:		Frank Holman	
Name of Firm:			
Holman, Frenia, Allison PC			
Address:			
680 Hooper Avenue Building B, Suite 201 Toms River			
City, State, Zip:		Toms River NJ 08753	
Phone: (ext.)		732-797-1333	
		Fax:	
732-797-1022			
E-mail:			

AUTHORITY INFORMATIONAL QUESTIONNAIRE

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in (Use **Most Recent W-3 Available 2016 or 2017**) as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 14
- 2) Provide the amount of total salaries and wages as reported on the Authority's Form W-3, (Use **Most Recent W-3 Available 2016 or 2017**) Transmittal of Wage and Tax Statements: \$484,039.58
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? NO If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year (Most Recent Filing that March 31, 2017 or 2018 deadline has passed 2017 or 2018) because of their relationship with the Authority file the form as required? YES (Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering) If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? NO If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? NO
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? NO
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner NOIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. NO If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. *Attach a narrative of your Authorities procedures for all employees. The Executive Director recommends and presents increase amounts to the Board of Commissioners who review and approve based on consensus. Salary increases are usually in line with what the Township has budgeted for their employees.*

11) Did the Authority pay for meals or catering during the current fiscal year? **NO** If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.

12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? **NO** If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:

- a. First class or charter travel **NO**
- b. Travel for companions **NO**
- c. Tax indemnification and gross-up payments **NO**
- d. Discretionary spending account **NO**
- e. Housing allowance or residence for personal use **NO**
- f. Payments for business use of personal residence **NO**
- g. Vehicle/auto allowance or vehicle for personal use **NO**
- h. Health or social club dues or initiation fees **NO**
- i. Personal services (i.e.: maid, chauffeur, chef) **NO**

If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.

14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? **YES** If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)

15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? **NO** If "yes," attach explanation including amount paid.

16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? **NO** If "yes," attach explanation including amount paid.

17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal MarketPlace Access (EMMA) as required? **N/A** If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.

18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? **NO** If "yes," attach explanation as to why the authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.

19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? **NO** If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

**The Township of Toms River
Parking Authority**

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: (Use the Most Recent W-2 available 2017 or 2018. The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2018, the most recent W-2 and 1099 should be used 2017 or 2016 (60 days prior to start of budget year is November 1, 2017, with 2016 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2017 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2017 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period January 1, 2018

The Township of Toms River Parking Authority
to December 31, 2018

Position (Can Check more than 1 Column for each person) Reportable Compensation from Authority (W-2/1099)

Line	Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Former			Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority	Names of Other Public Entities where Individual is an Employee or Member of the Governing Body (1) See note below	Average Hours per Week Dedicated to Positions at Other Public Entities Listed in Column O	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)	Total Compensation All Public Entities
				Employee	Key Employee	Officer										
1	Piner, Pamela	Executive Director	45	X	X	X	\$ 76,208			\$ 21,009	\$ 97,217	0 None				\$ 97,217
2	Kutrell, Kenneth	Operations Manager	50	X	X	X	67,537			9,789	77,326	0 Toms River MUA				0
3	Sutton, Michael	Chairman		X								0 None				0
4	Siddiqui, Tariq	Vice Chairman		X								0 None				0
5	Lightbody, Norvella	Secretary		X								0 None				0
6	Beining, William	Treasurer		X								0 None				0
7	Banach, Richard J.	Vice Treasurer		X								0 Ocean Co. Tax Board Employee	40	57,276	0	57,276
8	Tutela, Brenda	Commissioner		X												0
9																0
10																0
11																0
12																0
13																0
14																0
15																0
Total:							\$ 143,745	\$ -	\$ -	\$ 30,798	\$ 174,543			\$ 57,276	\$ -	\$ 231,819

(1) Insert "None" in this column for each individual that does not hold a position with another Public Entity

Schedule of Health Benefits - Detailed Cost Analysis

The Township of Toms River Parking Authority
 For the Period January 1, 2018 to December 31, 2018

	# of Covered Members (Medical & Rx)	Annual Cost per Employee	Total Cost	# of Covered Members (Medical & Rx)	Annual Cost per Employee	Total Prior Year Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
Active Employees - Health Benefits - Annual Cost								
Single Coverage	4	\$ 14,814	\$ 59,256	4	\$ 13,512	\$ 54,048	\$ 5,208	9.6%
Parent & Child	0	-	-	0	-	-	-	#DIV/0!
Employee & Spouse (or Partner)	2	39,450	78,900	3	28,740	86,220	(7,320)	-8.5%
Family	3	39,450	118,350	3	35,748	107,244	11,106	10.4%
Employee Cost Sharing Contribution (enter as negative -)			(27,542)			(27,569)	27	-0.1%
Subtotal	9		228,964	10		219,943	9,021	4.1%
Commissioners - Health Benefits - Annual Cost								
Single Coverage	0	-	-		-	-	-	#DIV/0!
Parent & Child	0	-	-		-	-	-	#DIV/0!
Employee & Spouse (or Partner)	0	-	-		-	-	-	#DIV/0!
Family	0	-	-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)								#DIV/0!
Subtotal	0		-	0		-	-	#DIV/0!
Retirees - Health Benefits - Annual Cost								
Single Coverage	0	-	-		-	-	-	#DIV/0!
Parent & Child	0	-	-		-	-	-	#DIV/0!
Employee & Spouse (or Partner)	1	39,450	39,450		-	-	39,450	#DIV/0!
Family	0	-	-		-	-	-	#DIV/0!
Employee Cost Sharing Contribution (enter as negative -)			(3,945)				(3,945)	#DIV/0!
Subtotal	1		35,505	0		-	35,505	#DIV/0!
GRAND TOTAL	10		\$ 264,469	10		\$ 219,943	\$ 44,526	20.2%

Is medical coverage provided by the SHBP (Yes or No)? (Place Answer in Box)
 Is prescription drug coverage provided by the SHBP (Yes or No)? (Place Answer in Box)

No	Yes or No
No	Yes or No

Note: Remember to Enter an amount in rows for Employee Cost Sharing

RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE
TRAVEL EXPENSE REIMBURSEMENT FOR THE ANNUAL NJ
PARKING INSTITUTE CONVENTION

SEPTEMBER 28, 2011

WHEREAS, the Township of Toms River Parking Authority had the need to create a procedure defining expense reimbursement for the annual NJ Parking Institute convention, and;

WHEREAS, the following guidelines were drafted and submitted to the Board of Commissioners for approval:

- Each employee and commissioner attending the convention will be reimbursed \$50.00 per day to cover miscellaneous expenses (mileage, parking, meals)
- Reimbursements will be paid at the public meeting following the convention.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the Township of Toms River Parking Authority, County of Ocean, and State of New Jersey that the submitted expense reimbursement procedure for attendance at the annual NJ Parking Institute convention be adopted and put into enforcement.

MOTION: *Vic Angliman, James Battaglia*
2nd Motion: *Vic. Treasurer John Meenan*
AIF

Township of Tonis River, NJ
Thursday, January 19, 2017

Chapter 477. Vehicles and Traffic

Part 1. Traffic Regulations

Article XXIII. Schedules

§ 477-65. Schedule VII: On-Street Metered Parking.

[Amended 12-8-2009 by Ord. No. 4231-09; 6-21-2016 by Ord. No. 4514-16]

In accordance with Article V, § 477-16, no person shall park a vehicle between the hours as stated below on any day (except Sundays and public holidays), upon portions of any street designated below, in any parking meter zone where parking meters have been installed, unless specific payments are made as designated in said § 477-18 of Article V.

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
Adelphi Avenue	Between Water Street and Herflicker Boulevard, both sides	West 11706	16	700-715	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays
Allen Street	East side of Allen 11704		8	500-507	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays
	Street beginning 30 feet from Washington Street and ending 196 feet from Washington Street					\$0.50/hour	Third minimum of 3 p.m., except Sundays and holidays	Third minimum of 3 p.m., except Sundays and holidays
						hour: \$1/hour	hour: hours	hour: hours
						Fourth hour: \$1.50/hour	Fourth hour: hour:	Fourth hour: hour:
						Fifth hour: \$2/hour	Fifth hour: hour:	Fifth hour: hour:
						Sixth hour: \$2.50/hour	Sixth hour: hour:	Sixth hour: hour:
						Seventh hour: \$3/hour	Seventh hour: hour:	Seventh hour: hour:
						Eighth hour: \$3.50/hour	Eighth hour: hour:	Eighth hour: hour:

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
Court House Lane	Between Washington Street and Sheriff Street, east side	11704	10	508-517	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	and holidays
Hertflicker Boulevard	Between Adafra 11706 Avenue and Irons Street		33	716-748	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	and holidays
Hyers Street	Between a point of 11710 65 feet north of the northerly curbline of Washington Street and Legion Court, east side		11	680-690	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	and holidays
Main Street	Between Legion 11710 Court and Union Street, east side		11	680-690	8	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 \$0.50/hour Third minimum of 3 p.m., except Sundays hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	and holidays

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
Main Street	Between Water Street and Washington	11709	25	637-661	3	1-2 hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
Robbins Street	Street, both sides Between Washington Street and Water Street, west side	11705	10	627-636	3	1-2 hour: \$0.50/hour Third minimum hour: \$1/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
Washington Street	Between House Lane and Hooper Avenue, both sides	11704	17	518-534	8	1-2 hour: \$0.50/hour Third minimum hour: \$1/hour Fourth hour: \$1.50/hour Fifth hour: \$2/hour Sixth hour: \$2.50/hour Seventh hour: \$3/hour Eighth hour: \$3.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
Washington Street	Between Street and Court House Lane, north side; and between Court House Lane and Robbins Street, south side	11705	27	500-626	3	1-2 hour: \$0.50/hour Third minimum hour: \$1/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
Washington Street	Between Street and Robbins Street, south side	11709	7	662-668	3	1-2 hour: \$0.50/hour Third minimum hour: \$1/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	
West Water Street	Between Avenue and Lein Street, south side	11711	7	691-697	8	1-2 hour: \$0.50/hour Third minimum hour: \$1/hour Fourth hour: \$1.50/hour	1-2 hours: Must purchase 8:00 a.m. to 5:00 p.m., except Sundays and holidays	

Name of Street	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/ Credit)	Hours
						\$1.50/hour	Fifth	
						hour: \$2/hour	Sixth	
						hour: \$2.50/hour		
						Seventh	hour:	
						\$3/hour	Eighth	
						hour: \$3.50/hour		

Township of Toms River, NJ
Thursday, January 19, 2017

Chapter 477. Vehicles and Traffic

Part 1. Traffic Regulations

Article XXIII. Schedules

§ 477-66. Schedule VIII: Off-Street Metered Parking.

[Amended 6-21-2016 by Ord. No. 4514-16]

In accordance with Article V, § 477-16, no person shall park a vehicle, between the hours as stated below, on any day (except Sundays and public holidays) in any parking meter zone where parking meters have been installed, unless specific payments are made as designated in said § 477-18 of Article V.

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
A.	Lot 25 in Block 658, as shown on the Tax Map of the Township of Toms River which premises is situated on the westerly side of Irons Street, between West Water Street and Snyder Avenue	101	101		4 hours free	N/A	N/A	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
B.	(Reserved)							
C.	Lot 9 in Block 668, as shown on the Tax Map of the Township of Toms River which premises is situated on the southwest corner of the intersection of East Water Street and Robbins Parkway	91	401-491		8	\$0.75/hour	Must purchase minimum of 3 hours	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
D.	(Reserved)							
E.	Lot 4 in Block 569, as shown on the Tax Map of the Township of	115	900-1014		8	\$0.75/hour	Must purchase minimum of 3	8:00 a.m. to 5:00 p.m. (except Sundays and

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
	Toms River, which premises is located off of and south of West Water Street, between Irons Street and South Main Street, which premises borders on premises commonly known as "Garfinkle Park"						hours	holidays)
F.	(Reserved)							
G.	Lot 3A in Block 658, as shown 11716 on the Tax Map of the Township of Toms River, which premises is situated on and north of Snyder Avenue, west of Main Street, except that 8 nonmetered stalls shall be reserved for cars of first aid squad members to be used while on official business. Where unmetered parking is permitted as aforesaid in reserved parking stalls by first aid personnel, any vehicle parked therein must have displayed thereon an identification sticker for that purpose, which sticker shall be issued by the Parking Authority of the Township of Toms River, and which sticker shall be valid only so long as the person to whom it is issued continues in his or her first aid position and is on official business		47	1200-1246	8	Permit only	Permit only	8:00 a.m. to 5:00 p.m. (except Sundays and holidays)
H.	Lot 10 in Block 569, as shown 11707 on the Tax Map of the Township of Toms River situated on the southeast corner of the intersection of		90	800-889	8	\$0.75/hour	Must purchase 8:00 a.m. to 5:00 p.m. minimum of 3 (except Sundays and holidays)	

Lot ID	Location	Parking Zone	No. of Spaces	Space Nos.	Time Limit (Hours)	Rate (Cash)	Rate (Debit/Credit)	Hours
PG1	West Water Street and Irons Street		67	101-167	8	\$0.75/hour	Must purchase 8:00 a.m. to 8:00 p.m. minimum of 3 (except Sundays and holidays)	
PG2	Toms River Township Municipal Parking Garage (at the intersection of Water Street and Horner Street) 1st level (bottom)		3		3	\$0.75/hour	Must purchase Township employees maximum time only from 6:00 a.m. to 5:00 p.m. Monday through Friday; open to the public on Saturdays only (except Sundays and holidays)	
PG3	Toms River Township Municipal Parking Garage (at the intersection of Water Street and Horner Street) 3rd level (top)		95	001-095	3	\$0.75/hour	Must purchase 8:00 a.m. to 5:00 p.m. maximum time (except Sundays and holidays)	
1.	Lot 104, Block 570, as shown PR on the Tax Map of the Township of Toms River, situated south of West Water Street and east of the Garden State Parkway; notwithstanding anything contained elsewhere herein, regulations shall be enforced herein 7 days a week, including holidays		524	500-523	24	\$2/24 hours	N/A	24 hours/7 days, including Sunday

TOWNSHIP OF TOMS RIVER PARKING AUTHORITY

OFF STREET PARKING

LOT A

Location: Irons Street at Snyder Avenue
Parking Spaces: 101
Decal Cost: \$135 Annually (used for Downtown Business Employees)
Cost to Park: Free (General Public)
Parking Limit: 4 Hours
Meter Type: None

LOT B

Location: Robbins Street, South Side of Wilsey Way
Parking Spaces: 31 (12 spaces dedicated to Firehouse #1, Ord. 2558-88)
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Single Space

LOT C (Water Street Bar & Grill / Huddy Park Lot)

Location: South Side of East Water Street at Robbins Parkway
Parking Spaces: 93
Decal Cost: \$308 Annually
Cost to Park: \$.75/Hour
Parking Limit: 6 Hours
Meter Type: Pay Station (3)

LOT D

Location: North Side of Water Street at East Side of Robbins Street
Parking Spaces: 22
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Single Space (3)

LOT E (Post Office Lot - Behind Lot H)

Location: South Side of West Water Street at Irons Street
Parking Spaces: 115
Decal Cost: \$336 Annually
\$196 - Post Office Employees
Cost to Park: Decal Only
Parking Limit: N/A
Meter Type: None

LOT G (First Aid Station Lot)

Location: North Side of Snyder Lane at Irons Street
Parking Spaces: 47
Decal Cost: \$280 Annually
Cost to Park: Decal Only
Parking Limit: N/A
Meter Type: None

LOT H (Parking Authority Property - Block 569 Lots 3 and 10)

Location: South Side of West Water Street at Irons Street
Parking Spaces: 113
Decal Cost: \$336 Annually
Cost to Park: \$.75/Hour
Parking Limit: 12 Hours
Meter Type: Pay Station (1)

WILSEY WAY (Commercial Plates Only)

Location: West Bound Side of Wilsey Way
Parking Spaces: 7 (5 marked commercial only)
Decal Cost: N/A
Cost to Park: \$.25/30 Minutes
Parking Limit: 30 Minutes
Meter Type: Single Space

MUNICIPAL PARKING GARAGE

PG1 (Lower Level)

Parking Spaces: 90
Decal Cost: \$504 Annually
Cost to Park: \$.75/Hour
Parking Limit: 8 Hours
Meter Type: Pay for Space (2)

PG2 (Middle Level)

Township Employee Parking Only

PG3 (Upper Level)

Parking Spaces: 95
Decal Cost: N/A
Cost to Park: \$.75/Hour
Parking Limit: 3 Hours
Meter Type: Pay for Space (2)

ON STREET PARKING

ALLEN STREET

Parking Spaces: 8

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

COURT HOUSE LANE

Parking Spaces: 10

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Seventh Hour: \$3.00

Eighth Hour: \$3.50

Parking Limit: 8 Hours

Meter Type: Single Space

HYERS STREET

Parking Spaces: 11

Decal Cost: N/A

Cost to Park:

First Hour: \$.50

Second Hour: \$.50

Third Hour: \$1.00

Fourth Hour: \$1.50

Fifth Hour: \$2.00

Sixth Hour: \$2.50

Updated: 06/24/2016

Parking Information By Location

ROBBINS STREET

Parking Spaces: 10
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space

MAIN STREET

Parking Spaces: 39
Decal Cost: N/A
Cost to Park:
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space

Seventh Hour: \$3.00
Eighth Hour: \$3.50
Parking Limit: 8 Hours
Meter Type: Single Space

Parking Information By Location

First Hour: \$0.50
 Second Hour: \$0.50
 Third Hour: \$1.00
 Fourth Hour: \$1.50
 Fifth Hour: \$2.00
 Sixth Hour: \$2.50
 Seventh Hour: \$3.00
 Eighth Hour: \$3.50

Cost to Park:
 Decal Cost: N/A
 Parking Spaces: 8

WEST WATER STREET

NO PARKING 24 HOURS

Meter Type: Single Space
 Parking Limit: 8 Hours
 First Hour: \$0.50
 Second Hour: \$0.50
 Third Hour: \$1.00
 Fourth Hour: \$1.50
 Fifth Hour: \$2.00
 Sixth Hour: \$2.50
 Seventh Hour: \$3.00
 Eighth Hour: \$3.50

Cost to Park:
 Decal Cost: N/A
 Parking Spaces: 51

WASHINGTON STREET

NO PARKING 24 HOURS

Meter Type: Single Space
 Parking Limit: 8 Hours
 First Hour: \$0.50
 Second Hour: \$0.50
 Third Hour: \$1.00
 Fourth Hour: \$1.50
 Fifth Hour: \$2.00
 Sixth Hour: \$2.50
 Seventh Hour: \$3.00
 Eighth Hour: \$3.50

Cost to Park:
 Decal Cost: N/A
 Parking Spaces: 3

SNYDER AVENUE

HERFLICKER BOULEVARD
Meter Type: Single Space
Parking Limit: 8 Hours
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Cost to Park:
Decal Cost: N/A
Parking Spaces: 32

ADAFRE AVENUE
Meter Type: Single Space
Parking Limit: 8 Hours
First Hour: \$.50
Second Hour: \$.50
Third Hour: \$1.00
Fourth Hour: \$1.50
Fifth Hour: \$2.00
Sixth Hour: \$2.50
Seventh Hour: \$3.00
Eighth Hour: \$3.50
Cost to Park:
Decal Cost: N/A
Parking Spaces: 17

ADAFRE AVENUE
Meter Type: Single Space
Parking Limit: 8 Hours

2016 Parking Fine Schedule

Meter time expired	\$15.00	After 10 days	\$30.00
Over parked	\$30.00	After 10 days	\$60.00
Not parked in designated lines:	\$15.00	After 10 days	\$30.00
Not parked front end in	\$25.00	After 10 days	\$50.00
Parking in reserved area	\$20.00	After 10 days	\$40.00
Parked in area not designated for parking	\$20.00	After 10 days	\$40.00
Failure to deposit proper coin or coins in meter, or turn handle to operate	\$20.00	After 10 days	\$40.00
Not parked in direction of traffic	\$20.00	After 10 days	\$40.00
Parking commercial vehicle on top deck	\$37.50	After 10 days	\$75.00
Parked in a handicap spot without proper identification	\$250.00		
Parked in a fire lane	\$130.00		

After 30 days all unpaid violations are issued a municipal summons and become a receivable of the Township of Toms River Municipal Court.

Financial Schedules Section

2018 AUTHORITY BUDGET

SUMMARY

The Township of Tom's River Parking Authority
For the Period January 1, 2018 to December 31, 2018

	<i>FY 2018 Proposed Budget</i>					<i>FY 2017 Adopted Budget</i>		<i>All Operations All Operations</i>	
	Operation #2	N/A	N/A	N/A	Total All Operations	Total All Operations	Proposed vs. Adopted	Proposed vs. Adopted	
							\$ Increase (Decrease)	% Increase (Decrease)	
REVENUES									
Total Operating Revenues	\$ 975,785	\$ -	\$ -	\$ -	\$ 975,785	\$ 1,164,658	\$ (188,873)	-16.2%	
Total Non-Operating Revenues	-	-	-	-	-	-	-	#DIV/0!	
Total Anticipated Revenues	975,785	-	-	-	975,785	1,164,658	(188,873)	-16.2%	
APPROPRIATIONS									
Total Administration	213,102	-	-	-	213,102	231,519	(18,417)	-8.0%	
Total Cost of Providing Services	673,276	-	-	-	673,276	764,522	(91,246)	-11.9%	
Total Principal Payments on Debt Service in Lieu of Depreciation	77,094	-	-	-	77,094	73,773	3,321	4.5%	
Total Operating Appropriations	963,472	-	-	-	963,472	1,069,814	(106,342)	-9.9%	
Total Interest Payments on Debt	12,313	-	-	-	12,313	15,635	(3,322)	-21.2%	
Total Other Non-Operating Appropriations	-	-	-	-	-	79,209	(79,209)	-100.0%	
Total Non-Operating Appropriations	12,313	-	-	-	12,313	94,844	(82,531)	-87.0%	
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!	
Total Appropriations and Accumulated Deficit	975,785	-	-	-	975,785	1,164,658	(188,873)	-16.2%	
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	#DIV/0!	
Net Total Appropriations	975,785	-	-	-	975,785	1,164,658	(188,873)	-16.2%	
ANTICIPATED SURPLUS (DEFICIT)	\$ (0)	\$ -	\$ -	\$ -	\$ (0)	\$ -	\$ (0)	#DIV/0!	

Appropriations Schedule

The Township of Toms River Parking Authority
to January 1, 2018
to December 31, 2018

	FY 2017 Adopted Budget		FY 2018 Proposed Budget	
	Adopted	Proposed vs. Adopted	Adopted	Proposed vs. Adopted
\$ Increase		(Decrease)		(Decrease)
% Increase		(Decrease)		(Decrease)
All Operations	Adopted		Adopted	

	Total All		Operation #2		Parking		Total All	
	Operations	All Operations	N/A	N/A	N/A	N/A	Operations	All Operations
Administration - Personnel	\$ 48,815	\$ 42,661	\$ 48,815	\$ 40,077	\$ 36,646	\$ 85,461	\$ 48,815	\$ 42,661
Salary & Wages	36,646	36,646	36,646	36,646	36,646	85,461	36,646	36,646
Fringe Benefits	85,461	82,738	85,461	82,738	85,461	85,461	85,461	82,738
Total Administration - Personnel	170,922	162,051	170,922	162,051	170,922	170,922	170,922	162,051
Administration - Other (List)	39,843	36,281	39,843	36,281	39,843	39,843	39,843	36,281
Liability/Auto/Umbrella Insurance	42,000	42,000	42,000	42,000	42,000	42,000	42,000	42,000
Office Expense	26,078	28,500	26,078	28,500	26,078	26,078	26,078	28,500
Professional Fees	16,720	25,000	16,720	25,000	16,720	16,720	16,720	25,000
Telephone/Cellular Communications	3,000	6,500	3,000	6,500	3,000	3,000	3,000	6,500
Miscellaneous Administration*	127,641	148,781	127,641	148,781	127,641	127,641	127,641	148,781
Total Administration - Other	213,102	231,519	213,102	231,519	213,102	213,102	213,102	231,519
Total Administration	384,024	393,570	384,024	393,570	384,024	384,024	384,024	393,570
Cost of Providing Services - Personnel	328,939	370,000	328,939	370,000	328,939	328,939	328,939	370,000
Salary & Wages	234,217	247,122	234,217	247,122	234,217	234,217	234,217	247,122
Fringe Benefits	563,156	617,122	563,156	617,122	563,156	563,156	563,156	617,122
Total COPS - Personnel	822,093	914,244	822,093	914,244	822,093	822,093	822,093	914,244
Cost of Providing Services - Other (List)	57,350	82,000	57,350	82,000	57,350	57,350	57,350	82,000
Repairs and Maintenance	2,500	12,000	2,500	12,000	2,500	2,500	2,500	12,000
Tools/Small Equipment	20,812	18,200	20,812	18,200	20,812	20,812	20,812	18,200
Utilities	26,958	30,200	26,958	30,200	26,958	26,958	26,958	30,200
Vending	2,500	5,000	2,500	5,000	2,500	2,500	2,500	5,000
Miscellaneous COPS*	110,120	147,400	110,120	147,400	110,120	110,120	110,120	147,400
Total COPS - Other	673,276	764,522	673,276	764,522	673,276	673,276	673,276	764,522
Total Cost of Providing Services	1,495,369	1,678,766	1,495,369	1,678,766	1,495,369	1,495,369	1,495,369	1,678,766
Total Principal Payments on Debt Service in Lieu of Depreciation	77,094	73,773	77,094	73,773	77,094	77,094	77,094	73,773
Total Operating Appropriations	1,572,463	1,752,539	1,572,463	1,752,539	1,572,463	1,572,463	1,572,463	1,752,539
NON-OPERATING APPROPRIATIONS	12,313	15,635	12,313	15,635	12,313	12,313	12,313	15,635
Total Interest Payments on Debt	-	-	-	-	-	-	-	-
Operations & Maintenance Reserve	-	-	-	-	-	-	-	-
Renewal & Replacement Reserve	-	-	-	-	-	-	-	-
Municipality/County Appropriation	-	-	-	-	-	-	-	-
Other Reserves	-	-	-	-	-	-	-	-
Total Non-Operating Appropriations	12,313	15,635	12,313	15,635	12,313	12,313	12,313	15,635
ACCUMULATED DEFICIT	975,785	1,164,658	975,785	1,164,658	975,785	975,785	975,785	1,164,658
TOTAL APPROPRIATIONS	1,584,778	1,768,173	1,584,778	1,768,173	1,584,778	1,584,778	1,584,778	1,768,173
DEFICIT	975,785	1,164,658	975,785	1,164,658	975,785	975,785	975,785	1,164,658
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	508,993	603,515	508,993	603,515	508,993	508,993	508,993	603,515
UNRESTRICTED NET POSITION UTILIZED	-	-	-	-	-	-	-	-
Municipality/County Appropriation	-	-	-	-	-	-	-	-
Other	-	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 975,785	\$ 1,164,658	\$ 975,785	\$ 1,164,658	\$ 975,785	\$ 975,785	\$ 975,785	\$ 1,164,658

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.
5% of Total Operating Appropriations \$48,173.62

Debt Service Schedule - Principal

The Township of Toms River Parking Authority

	Fiscal Year Ending in							Total Principal Outstanding	
	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023		Thereafter
Parking									
Santander Bank	\$ 9,921	\$ 10,439	\$ 10,984	\$ 11,557	\$ 3,420	\$ -	\$ -	\$ -	\$ 36,400
Ford Credit	5,850	6,208	1,072	-	-	-	-	-	7,280
Kansas State Bank	48,296	50,253	52,291	42,206	37,670	39,168	26,974	-	248,562
Wells Fargo	9,706	10,194	10,706	11,243	3,872	-	-	-	36,015
Total Principal	73,773	77,094	75,053	65,006	44,962	39,168	26,974	-	328,257
Operation #2									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
TOTAL PRINCIPAL-ALL OPERATIONS	\$ 73,773	\$ 77,094	\$ 75,053	\$ 65,006	\$ 44,962	\$ 39,168	\$ 26,974	\$ -	\$ 328,257

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

<u>Moody's</u>	<u>Fitch</u>	<u>Standard & Poors</u>
_____	_____	_____
Bond Rating	_____	_____
Year of Last Rating	_____	_____

Debt Service Schedule - Interest

The Township of Toms River Parking Authority

Fiscal Year Ending in

If Authority has no debt X this box

Total Interest
Payments

Thereafter

Outstanding

	Adopted Budget Year 2017	Proposed Budget Year 2018	2019	2020	2021	2022	2023	
Parking								
Santander Bank	\$ 2,133	\$ 1,615	\$ 1,070	\$ 496	\$ 2,607	\$ -	\$ -	\$ 5,788
Ford Credit	623	266	7	-	-	-	-	273
Kansas City Bank	10,851	8,891	15,744	4,879	3,387	1,888	397	35,186
Wells Fargo	2,028	1,541	1,029	491	40	-	-	3,101
Total Interest Payments	15,635	12,313	17,850	5,866	6,034	1,888	397	44,348

Operation #2

Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-

N/A

Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-

N/A

Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-

N/A

Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-

N/A

Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Type in Issue Name								
Total Interest Payments	-	-	-	-	-	-	-	-

TOTAL INTEREST ALL OPERATIONS	\$ 15,635	\$ 12,313	\$ 17,850	\$ 5,866	\$ 6,034	\$ 1,888	\$ 397	\$ 44,348
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AUTHORITY
CAPITAL
BUDGET/
PROGRAM

The Township of Toms River
Parking Authority

2018

**2018 CERTIFICATION OF AUTHORITY CAPITAL
BUDGET/PROGRAM**

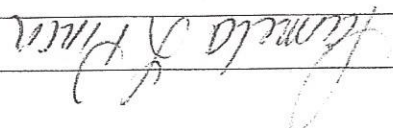
**The Township of Toms River
Parking Authority**

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the _____ Authority, on the _____ day of _____

OR

It is hereby certified that the governing body of the Township of Toms River Parking Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): **No additional capital improvements are expected during 2018.**

Officer's Signature: 	
Name: Pamela L. Piner	
Title: Executive Director	
Address: 33 Washington Street Toms River, NJ 08753	
Phone Number: 732-240-2800	Fax Number:
E-mail address: ppiner@tomstiverpa.com	

2018 CAPITAL BUDGET/PROGRAM MESSAGE

The Township of Toms River Parking Authority

FISCAL YEAR: FROM: 01/01/18 TO: 12/31/18

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?
2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Add additional sheets if necessary:

5 Year Capital Improvement Plan

The Township of Toms River River Parking Authority

For the Period January 1, 2018 to December 31, 2018

Fiscal Year Beginning In

Estimated Total Cost	Current Budget Year 2018	2019	2020	2021	2022	2023
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Total	Total	Total	Total	Total	Total	Total
Operation #2						
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
N/A						
Total	Total	Total	Total	Total	Total	Total
N/A						
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
N/A						
Total	Total	Total	Total	Total	Total	Total
N/A						
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
N/A						
Total	Total	Total	Total	Total	Total	Total
N/A						
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description	Type in Description
TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL	TOTAL

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.