

**BOARD OF TRUSTEES
JEFFERSON TOWNSHIP, MONTGOMERY COUNTY, OHIO**

RESOLUTION NO. 17-022

THE JEFFERSON TOWNSHIP BOARD OF TRUSTEES AUTHORIZE THE ADMINISTRATOR TO SUBMIT AN AC-3 FORM TO OBTAIN A QUOTE FOR LOWERING THE WORKERS COMPENSATION CURRENT RATE THROUGH THE ENDORSED PROGRAM OF THE OHIO TOWNSHIP ASSOCIATION VENDOR CAREWORKS COMPENSATION

The Board of Trustees of Jefferson Township, Montgomery County, Ohio met in regular meeting on the 7th day of February 2017 at One Business Park Drive, Dayton, Ohio with the following members present:

Roy Mann (✓) James McGuire (✓) Russell Back (✓)

Trustee McGuire moved for the adoption of the resolution.

WHEREAS, The role of the Jefferson Township Trustees is to obtain the best quality service for a competitive price; and

WHEREAS, The Ohio Township Association endorses a Workers Compensation Program that over 90% of all Townships utilize; and

WHEREAS, The name of the program is CareWorks Compensation.

NOW, THEREFORE, BE IT RESOLVED the Jefferson Township Board of Trustees gives authorization to the Administrator to submit an AC-3 form to CareWorks Compensation to obtain a less expensive rate for Workers Compensation.

Trustee Back seconded the motion, and the roll was called on the question of its adoption.

The vote was as follows: Roy Mann (Y) James McGuire (Y) Russell Back (Y)

Adopted: 7th day of February 2017

Roy Mann
Roy Mann, President

James McGuire
James McGuire, Vice President

Russell Back
Russell Back, Trustee

Attest:

Tracey Edwards
Tracey Edwards, Fiscal Officer

RES. 17-022

Steve Woolf

From: Andrew Frank <Andrew.Frank@CareWorksComp.com>
Sent: Tuesday, February 14, 2017 2:37 PM
To: swoolf@swohio.twcbc.com
Subject: RE: Jefferson Township AC-3
Attachments: Ohio Township AC-3 code 11.pdf

Steven:

Any chance you can complete the AC-3 so that we can request BWC info on Jefferson Township?

Thank you,

Andy

Andrew P. Frank
Account Executive
614-956-2325 Office
800-837-3200 ext. 52325 Toll Free
614-906-0543 Cell
614-495-5217 Fax
Andrew.Frank@CareWorksComp.com
CareWorksComp, A York Risk Services Company
5500 Glendon Court
Dublin, Ohio 43016



Corby,
please
send the
Attached AC-3
Form to
Andrew.

CONFIDENTIALITY NOTICE: This is an email transmission and the information is privileged and/or confidential. It is intended only for the use of the individual or entity to which it is addressed. If you have received this communication in error, please notify the sender at the reply email address and delete it from your system without copying or forwarding it. If you are not the intended recipient, you are hereby notified that any retention, distribution, or dissemination of this information is strictly prohibited. Thank you.

From: Andrew Frank
Sent: Monday, January 30, 2017 2:05 PM
To: 'swoolf@swohio.twcbc.com'
Subject: Jefferson Township AC-3

Steven:

Dmc

It took most of the weekend to recover from all the talking and standing at the OTA Winter Conference. I wish I could have done more but as long as we get our group back I will be happy. We had at least three defectors that stopped by the booth state they would come back.



Temporary Authorization to Review Information

TO: EMPLOYER SERVICES DEPARTMENT
 Ohio Bureau of Workers' Compensation
 c/o CAREWORKSCOMP
 5500 Glendon Court
 Dublin, OH 43016
 800.837.3200
 FAX 888-837-3288
www.careworkscomp.com
info@careworkscomp.com

From: Policy Number	35720604 - 0
Entity	Jefferson Township Montgomery County
DBA	-NA-
Address	One Business Park Drive Dayton, OH 45417-8403

Note: For this to be a **valid** letter, the self-insured department for self-insured employers, or the employer services department for all other employers, must stamp it. Being temporary in nature, BWC will not record via computer or retain this authorization. Representative must possess a copy when requesting service relative to the authority granted therein.

This is to certify that CAREWORKSCOMP (ID NO. 150-80) and the Ohio Township Association (92001, 2018/2019, Code 11/41) including its agents or representatives identified to you by them has been retained to review and perform studies on certain workers' compensation matters on our behalf.

This limited letter of authority provides access to the following types of information relating to our account:

1. Risk files;
2. Claim files;
3. Merit-rated or non-merit rated experiences;
4. Other associated data.

This authorization does NOT include the authority to:

1. Review protest letters;
2. File protest letters;
3. File form *Application for Handicap Reimbursement (CHP-4)*;
4. Notice of Appeal (I-12) or *Application for Permanent Partial Reconsideration (IC-88)*;
5. File self-insurance applications;
6. Represent the employer at hearings;
7. Pursue other similar actions on behalf of the employer.

I understand that this authorization is limited and temporary in nature and will expire on January 31, 2018 or automatically nine months from the date received by the employer services or self-insured departments, whichever is appropriate. In either case, length of authorization will not exceed nine months.

Telephone number 937-262-3591	Fax number 937-262-3599	Email address swolfeswohio.twdc.com	
Print name Steven A. Wolf	Title Administrator	Signature S.A. Wolf	Date 2/12/2017

Completion of the temporary authorization provides a third-party administrator (TPA) limited authority to view an employer's payroll and loss experience. By signing the AC-3, the employer grants permission to the BWC to release information to the employer's authorized representative(s). The form allows a TPA to view an employer's information regarding payroll, claims and experience modification.

Attention group rating prospects

- Employers may complete the AC-3 for as many TPAs or group-rating sponsors they feel are necessary to obtain quotes for a group-rating program.
- Group sponsors must notify all current group members if they will not accept them for the next group-rating year. The deadline for this notification is prior to the last business day in October for private employers and prior to the last business day in April for public employers.
- All potential group-rating prospects must have:
 - Active BWC coverage status as of the application deadline;
 - Active coverage from the application deadline through the group rating year;
 - No outstanding balances;
 - Operations similar in nature to the other members of their group.
- Any changes to a group member's policy will affect the group policy. Changes can result in either debits or credits to each of the members.

Note: For complete information on rules for group rating, see Rules 4123-17-61 through 4123-17-68 of the Ohio Administrative Code or your TPA. All group-rating applicants are subject to review by the BWC employer programs unit.