

Board of Public Affairs
Village of Russells Point
June 8, 2020

1. Call meeting to order
2. Roll Call
3. Approval of May 11, 2020 minutes
4. Approval of Vouchers
5. Reports
 - a. March & April Water Loss Reports
6. Account Adjustments
 - a. Ronda Matthews/Joe Meier
7. Resolutions - None
8. Tabled Items
9. Citizen's Comments
10. Old Business
 - a. New Generator – pad poured
 - b. EPA Survey Items issued 8/2020 – Valve Exercising 9/2020
 - c. Hydrant flushing June 10-24 from 7:00-10:00 p.m. (South 33/West 708)
 - d. RCAP water audit for help with water loss
11. New Business
 - a. DOXO request of automatic deposit
 - b. Process for re-establishing normal water procedures
 - c. Estimated loss of revenue to date
12. Adjournment

Next Scheduled Meeting: Monday, July 13, 2020

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
BOARD OF PUBLIC AFFAIRS MEETING**

MINUTES: May 11, 2020

This meeting was held via teleconference due to COVID-19
Ms. Pat Cochenour called the meeting to order at 6:00 p.m.

Roll Call: Ms. Pat Cochenour, present; Ms. Libby Stidam, present; Ms. Mary Herring, present

Recorder: Mr. Jeff Weidner, Fiscal Officer

Guests: Mr. Greg Iiams, Council Member

Minutes: April 27, 2020 Meeting

Ms. Libby Stidam made a motion to approve the minutes of April 27, 2020.

Ms. Mary Herring seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

Vouchers: *Ms. Pat Cochenour made a motion to approve the bills that were paid for the board.*

Ms. Libby Stidam seconded the motion.

The Vote: Ms. Pat Cochenour, yea; Ms. Libby Stidam, yea; Ms. Mary Herring, yea.

The motion passed: 3 yeas – 0 nays

REPORTS: Mr. Albert is working on completing the last two water loss reports but were not available for this meeting.

ADJUSTMENTS: None

RESOLUTIONS: None

TABLED ITEMS: None

CITIZEN'S COMMENTS:

OLD BUSINESS:

A. New Generator

Sidney Electric has contacted OUPS for utility locates and were tentatively scheduled for today or this coming Thursday to start excavation for the pad.

B. Ohio EPA Survey Deficiencies

Mr. Albert has sent a request for extension for the remaining items for approval to the EPA. The EPA's response is that the valve exercising is the most critical item that needs to be done. Mr. Albert informed them that the Village would have at least one-quarter of the valves exercised by September of this year. Some valves have already been exercised during the recent water line repairs. Mr. Reese has a list of the valves that have been done, but the GIS mapping system needs to be updated and a log maintained.

VILLAGE OF RUSSELLS POINT MONTHLY - WATER LOSS REPORT

SERVICE PERIOD:

MONTH MARCH YEAR 2020

BILLED INCOME: 50,680.32

HIGH SERVICE:

5,670,000

- Water Plant meter: 16,700

- Chlorine system meter: 173,000

- Municipal Building meter: 1,000

- Iron Filter Backwash: 221,300

- GAC Filter Backwash: 0

- Hydrant loss - Flushing: [Ⓐ] 36,000

- Hydrant loss - Tower Maint: 0

- Est. Leak loss: [Ⓐ] 120,500 [Ⓒ] 777,600
[Ⓑ] 12,000 [Ⓓ] 242,000 [Ⓗ] 103,680
[Ⓔ] 43,200 [Ⓕ] 30,240

- Fire Department: 3,000

- Concession Stand meter: 0

BILLABLE WATER: 3,890,280

BILLED WATER USAGE: 2,123,120

PERCENT LOSS: 45.4%

Formula =
 billable water - billed water usage = gallons lost
 gallons lost / billable water x 100 = % loss

NOTES: [Ⓐ] Flushing for valve repair [Ⓑ] Standard loss [Ⓒ] 243 PAIL
[Ⓓ] VALVE AT ELLIOTT AND MIAMI [Ⓔ] BURKHART + MASSFIELD LEAK [Ⓕ] 711 SR 708
[Ⓖ] VALVE REPLACEMENT BURKHART [Ⓗ] CURB STOP 128 GRAND

VILLAGE OF RUSSELLS POINT MONTHLY - WATER LOSS REPORT

SERVICE PERIOD:

MONTH April YEAR 2020

BILLED INCOME: 53,433.74

HIGH SERVICE: 4,624,000

- Water Plant meter: 48,500
- Chlorine system meter: 228,900
- Municipal Building meter: 1,200
- Iron Filter Backwash: 186,800
- GAC Filter Backwash: ~~0~~
- Hydrant loss - Flushing: 30,000 (A)
- Hydrant loss - Tower Maint: ~~0~~
- Est. Leak loss: (B) 120,000 (D) 62,000
(C) 12,000
- Fire Department: 3,000
- Concession Stand meter: ~~0~~

BILLABLE WATER: 3,931,600

BILLED WATER USAGE: 2,653,310

PERCENT LOSS: 32.5%

Formula =
billable water - billed water usage = gallons lost
gallons lost / billable water x 100 = % loss

NOTES: (A) Flushing for valve replacement project (B) STANDARD loss
(C) 243 PARK (D) Point Place bldg #2 (including a short flush)