

MINUTES

TOWN OF COVENTRY SELECT BOARD

Monday March 15th 2021 AT 6:00 PM

Board Members Present:

Scott Briere, Chair; David Gallup; Phil Marquette

Town Officials Present:

Ned Connell, Town Administrator; David Barlow, Town Treasurer; Deb Tanguay, Town Clerk, Daniel Rondeau, Planning Commission Chair

Residents Present:

Michelle McManus; Amanda Hussey; Pedro Grondon.

Guests Present:

Jennifer Harlow, Orleans County Sherriff's Department,

This meeting was offered to the public via Zoom video conference.

1. **Call to Order**
 - Chair Scott Briere called the meeting to order at 6:00 p.m.
2. **Changes or Additions to the Agenda**
 - Agenda Item 4. Solid Waste Implementation Plan (SWIP) will be postponed until a future meeting due to a meeting conflict.
3. **Public Comment**
 - No public comment.
4. **Solid Waste Implementation Plan**
 - Discussion postponed to future meeting.
5. **Orleans County Sherriff annual contract**
 - Select Board outlined the contract details as similar to past years.
 - Sheriff Harlow was encouraged to focus efforts on Town roads.
 - Sherriff Harlow assured the towns people that motor vehicle infractions that are sited on State roads have been outside of the contracted patrol hours.
 - David Gallup made a motion to approve the annual contract with the Orleans county Sherriff's office as written. Phil Marquette seconded, all members voted in favor and contract was signed.
6. **Planning Commission appointments**
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 - Candidates Michelle McManus, Amanda Hussey, and Pedro Grondon presented their thoughts, experiences, and interest in joining the Planning Commission for consideration of the Select Board.

- David Gallup nominated Amanda Hussey for the vacant 2-year term. Scott seconded the nomination, all members voted in favor. Amanda Hussey will fill 2-year term on Planning Commission.
- David Gallup nominated Michelle McManus for the remaining 1-year term. Scott seconded the nomination and all members voted in favor. Michelle McManus will fill 1-year term on Planning Commission.
- Dan Rondeau congratulated the new members and welcomed them to the planning Commission.
- Scott Briere thanked the new members for their time and interest in the town.

7. February 2021 Treasurers report

- David Barlow presented the treasurers report for the month outlining the addition of General fund without reserve fund spending line to help Town better understand the actual spending within the report as well as explaining how articles 10-13 voted on at town meeting will affect the report in coming months.

8. Other Business

- Town Highway grants wit VTrans
 - David Gallup outlined the grants that will be pursued with VTrans committee in coming months.
- Commemorative Plaque for the Community Center
 - David Barlow explained that a project had been previously started to hang a plaque at the Community Center detailing the history of the building. The Select Board expressed interest in seeing the final copy of the text to be placed on the plaque. This will be discussed further in the months to come.
- Dog Licensing
 - Deb proposed extending the deadline for dog registration to May 31st to allow for more people to register voluntarily.
 - Deb also proposed that as the Town will not host an annual town vaccination clinic the Townspeople be offered the same \$2 discount for vaccinations done at the Animal Doctor Veterinary clinic.
 - Deb and Renee Falconer will meet in coming months to discuss the process of collecting delinquent dog licensing fees.
 - Phil made a motion to extend the deadline for dog licensing until May 31st as well as offer a \$2 discount for vaccinations done at the Animal Doctor veterinary clinic. David seconded the motion and all members voted in favor.
- Housekeeping
 - A discrepancy was presented as a bill was received for January housekeeping that was higher than the contract amount agreed upon.
 - It was decided that this was due to the fact that the contract amount was passed on a 4-week billing structure and the actual amount invoiced was based on a 5-week month.
 - Scott made a motion to pay Three C'S cleaning \$875 for the 5-week month of January. Phil seconded the motion, all members voted in favor and the motion was carried.
- Guideline changes

- Phil presented the updated state guidelines regarding Covid-19 precautions.
- The Board members agreed that given the loosened regulations the committees and boards within the town can now decide to conduct members-only in person meetings while still offering members and the public a virtual option to participate. Social distancing and masks will still be mandatory within the building.
- WEC
 - Scott presented the need for an executive session and will be discussed as the last order of business.

9. Warrants

- All warrants will be reviewed and signed.

10. Liquor Commission

- Little Johns Grocery & Gas
- Royer's Service Station
- Martha's LLC
- Scott made the motion to accept the applications and send in them for state review and acceptance. David seconded the motion, all members voted in favor and the applications were accepted.

WEC

- Scott made a motion to go into executive session for discussion of WEC with Select Board members, Town administrator, and town treasurer.
 - Upon exiting executive session Scott stated that no actions will be made at this time and the process will continue as needed.

11. Adjourn

- Meeting was adjourned.

Scott Briere/ Chair

David Gallup

Phil Marquette

Ned Connell/ Town Administrator