

**BOROUGH OF PITMAN
FORMAL MEETING MINUTES
March 28, 2016
8:00 P.M.**

Call to Order

Time: 8:00 p.m.

Salute to the Flag/Moment of Silence

Councilman Blass

Open Public Meetings Act Statement - Pursuant to the Open Public Meetings Act, I hereby announce that adequate notice of this meeting has been provided by adopting a schedule of regular meetings for 2016, which was posted on the Borough Hall bulletin board, sent to the "South Jersey Times" and filed with the Municipal Clerk on January 3, 2016.

Roll Call

Councilman Austin: Present
Councilwoman Higbee: Present
Councilman Razze: Present
Mayor Johnson: Present
Clerk O'Donnell: Present

Councilman Blass: Present
Council President Pierpont: Present
Councilwoman Rudley: Present
Borough Solicitor Alice: Present

Pitman Police Department Officer of the Year Award

Chief Daniel McAteer presents the Officer of the Year Award to Patrolman E.J. Parker for a job well done as handler for the K-9 unit, Ranger, and for their law enforcement accomplishments during this first year of the K-9 unit being in place.

Approval of Minutes

Work Session & Formal Meeting Minutes of March 14, 2016

Motion: Pierpont

Second: Razze

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Abstain
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Abstain
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Committee Reports

Councilman Austin attended the Library Board of Trustees meeting on March 22, where it was reported that during the month of February, 5,755 patrons visited the library, and 346 individuals attended story time.

Councilman Austin reported that on March 21 he attended a meeting of the Planning and Zoning Board where two Historic Commission applications were approved, and an added feature to the sign for the

Promise Tulip Garden in Ballard Park was also approved.

Councilman Blass

The Memorabilia Committee met on March 1, where the members set the dates that the museum will be open in the spring. It will also be open to the public every Fourth Friday beginning on April 22, from 5:00 - 7:00 p.m. There will also be a school visit there on Friday April 8th.

The Historic Commission met and approved two applications, with one additional application being tabled and later approved by the Planning and Zoning Board at their meeting.

Councilman Razzo

The Fourth of July Parade applications will become available on or about April 15, both online and here at Borough Hall. Registration will remain open until the June 17. Councilman Razzo reported that the Parade Committee has not chosen a theme yet, but it will be decided within the next week.

Council President Pierpont read the following report:

The Green Team met on March 24, and discussed the following issues and items. The grant monies received last year must be spent by March 31. Some of the items being pursued are a residential composter to be given away as part of the Earth Day celebration, reusable shopping bags for local merchants, "non-idling" signs, and "no smoking" signs to be placed in front of public facilities. These small actions may count to as much as 30 points towards certification.

A preconstruction meeting for the water, sewer, and storm drain replacement project for Elsie, Elm, Spruce and N. Brentwood Avenues is scheduled for March 31st.

As an example of what the Borough spends on trash disposal, and only trash disposal, for the month of February 2016, a total of 254.63 tons of trash was disposed of at a cost of \$21,227.92 for the Borough.

Councilwoman Higbee

Councilwoman Higbee reported that the Pitman Borough's certification of state aid for this year has been received, and our allocation remains the same as in 2015, at \$638,447.00. This amount includes \$550,363.00 in energy tax receipts, and \$880,084.00 in consolidated municipal tax relief. Our tax collector reports that for the month of February, \$3,907,228.07 was collected in tax payments.

On March 23, Mayor and Council held what we believe to be our final budget meeting for the preparation of the 2016 municipal budget. Our Chief Financial Officer will submit the budget that was agreed upon at that meeting to our auditors for review.

During the month of April, there are five Clean Communities clean-ups scheduled on public properties. Plans are being prepared for clean-ups to be held in the fall of 2016 in anticipation of the continuation of the State's Clean Communities program.

Councilwoman Rudley read the following report:

I attended the Economic Development Committee meeting on March 17. The EDC will be co-hosting an event with the Chamber of Commerce at the Broadway Theatre on April 16th at 7:00 p.m. An ABBA

Tribute Band will be performing at the Theatre and all tickets can be purchased on the Broadway Theatre's website.

The Board of Fire Engineers met on March 15th, I also attended that meeting.

The Pitman Police Department will have a mandated inspection of our holding cell area. This Department of Corrections Municipal Detention Inspection is being conducted statewide. The inspection will take place on April 7, 2016 and Lt. Gregg Owens is supervising the preparation.

On Tuesday evening, March 22, 2016, the Pitman Police Department participated in the Gloucester County Prosecutor's Mobile Deployment Initiative (MDI). The MDI had two core functions; the first of which was the service of active arrest warrants, and the second was to debrief each arrestee to collect actionable intelligence concerning the distribution of drugs. Chief John Porter of the GCPO commended the cooperation of the Pitman PD and the two officers that we assigned to this function, Investigator Nick Barbetta and Patrolman EJ Parker (along with his partner, Ranger). Several warrants were served, and arrests were made including some within the Borough of Pitman.

Chief Dan McAteer attended New Chief's Orientation Training on March 14, 15, 16, 21, 22 & 23. The training was hosted and presented by the New Jersey State Association of Chief's of Police, and was held in Freehold, New Jersey.

On Friday, May 20, the Pitman PD and Highland Chemical Engine Company will hold a joint fundraising effort. A "Bubble Ball" Tournament will be held at the Total Turf Experience on Lambs Road. Eight teams will compete in the tournament, which should prove to be very entertaining. If anyone is interested in fielding a team, please contact Chief McAteer at the Pitman PD. All are invited to come out. There is a \$10 entry fee. Doors open at 7:00 p.m. and games start at 8:00 p.m. All proceeds go to the PPD K-9 Trust Fund and Highland Chemical Engine Company. There will also be Pitman Police Department "90th Anniversary" pint glasses available for \$10 each. The glasses can then be filled with one of several beverages available at the event.

Unfinished Business

Ordinance No. 2, 2016 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Amending Chapter X Entitled "Building and Construction" of the Code of the Borough of Pitman

Second Reading – Public Hearing

Motion: Austin

Second: Blass

Motion to open to the public: Razze

Second: Austin

Time: 8:16 p.m.

No public comment.

Motion to close to the public: Razze

Second: Austin

Time: 8:17 p.m.

Roll Call:

Councilman Austin: Yes

Councilwoman Higbee: Yes

Councilman Razze: Yes

Mayor Johnson _____

Councilman Blass: Yes

Council President Pierpont: Yes

Councilwoman Rudley: Yes

New Business

Ordinance No. 3, 2016 – Ordinance of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey, Amending Chapter XI Entitled “Fire Prevention and Protection” of the Code of the Borough of Pitman

First Reading

Motion: Rudley

Second: Higbee

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 54, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Approving the Refund/Transfer of Real Estate Tax Overpayments

Motion: Higbee

Second: Pierpont

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Resolution No. 55, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Appointing Members to the Borough of Pitman Green Team

Motion: Pierpont

Second: Higbee

Councilman Austin read the following statement:

On Councilwoman Rudley’s recommendation, we welcomed and approved at the last meeting an addition to the Economic Development Committee, with no problem.

I am always happy to welcome volunteers, but I think we are losing some good volunteers.

What’s the Green Team? It is an organization to help Pitman basically get money for the town; they get grants. A few weeks ago I presented a resolution to place a former Councilwoman of eight years on the Green Team, the individual who started the Green Team. I was extremely disappointed that the vote went down by party line to not allow Councilwoman Kelley on the Green Team. There is no reason for it and there are no facts as to why she could not have been appointed for one year. I really thought we were above that. Besides being disappointed, I am disgusted that it went down that way. There is no reason why anyone should have voted against it. She should have been given the opportunity to serve Pitman one more year on the Green Team to finish out what she started. Pitman is the loser in not allowing her to finish out her job.

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 56, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester, State of New Jersey Authorizing the Refund of Building Permit Fees Collected by the Construction Office of the Borough of Pitman, County of Gloucester, State of New Jersey

Motion: Austin

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution 57, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester State of New Jersey Adopting the Revised Personnel Policies and Procedures Manual to Include Additions Required by the New Jersey MEL for 2016.

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Resolution No. 58, 2016 was introduced in the March 28, 2016 Work Session, and is recorded in the Minutes of that meeting.

Resolution 59, 2016 – Resolution of the Mayor and Council of the Borough of Pitman, County of Gloucester State of New Jersey, Authorizing the Land Sale of Certain Blocks and Lots Within the Borough of Pitman, Known as 119 Third Avenue, Block 11 Lot 30, and 120 Twelfth Avenue, Block 13 Lot 23 on the Tax Map of the Borough of Pitman

Motion: Blass

Second: Austin

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes
Mayor Johnson _____

Councilman Blass: Yes
Council President Pierpont: Yes
Councilwoman Rudley: Yes

Payment of Bills

Motion: Higbee

Second: Rudley

Roll Call:

Councilman Austin: Yes
Councilwoman Higbee: Yes
Councilman Razze: Yes

Councilman Blass: Yes
Council President Pierpont: Yes, Abstain to #31871
Councilwoman Rudley: Yes

Mayor Johnson _____

Event Permit Applications

Applicant: Joe Fultano

Organization: Endgrain Coffee

Event: Outdoor Seating/Parklet

Date: April 22, 2016 and forward

Location: East Avenue parking lot; Alongside Endgrain Coffee

Contact Person: Joe Fultano

Motion: Razze

Second: Blass

*Motion was amended by Councilman Razze, with the Second from Councilman Blass, to approve with the following conditions:

- Approval by all Borough authorities, including, but not limited to, the Historic Commission
- Provide a Certificate of Liability Insurance naming the Borough as Additional Insured
- Outdoor Seating Approval from the Borough's Zoning Officer
- Trial period ending May 20, 2016

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Applicant: John Fitzpatrick

Organization: Greater Pitman Chamber of Commerce

Event: Block Party & Bike Race

Date & Time: June 11, 2016; 8:00 a.m. – 2:00 p.m.

Location: Ballard Park & Pitman Ave., Simpson to Broadway

Contact Person: Lisa Morgey

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

*Contingent upon Certificates of Liability Insurance naming the Borough of Pitman as Additional Insured.

To be coordinated with Sgt. Zander to include local and county street closings.

Applicant: Patti Forte

Organization: McCowan Memorial Library

Event: Fourth Friday Dance Party

Date & Time: June 24, 2016; 6:00 p.m. – 7:00 p.m.

Location: Ballard Park; Alongside Library

Contact Person: Patti Forte

Motion: Razze

Second: Austin

Roll Call:

Councilman Austin: Yes

Councilwoman Higbee: Yes

Councilman Razze: Yes

Mayor Johnson _____

Councilman Blass: Yes

Council President Pierpont: Yes

Councilwoman Rudley: Yes

Bingo Application

Organization: E. Kindle Elementary School HSA

Event: Coach Bingo

Date & Time: May 21, 2016; 6:00 p.m. – 10:00 p.m.

Location: Pitman VFW, 142 Oakcrest Avenue

Contact Person: Gina Campbell

Motion: Razze

Second: Blass

Roll Call:

Councilman Austin: Yes

Councilman Blass: Yes

Councilwoman Higbee: Yes

Council President Pierpont: Yes

Councilman Razze: Yes

Councilwoman Rudley: Yes

Mayor Johnson _____

Public Portion

Motion to open to the public: Razze

Second: Austin

Time: 8:39 p.m.

No public comment.

Motion to close the public portion: Razze

Second: Austin

Time: 8:39 p.m.

Adjournment

Motion: Razze

Second: Pierpont

Time: 8:39 p.m.

Respectfully Submitted,

Judith O'Donnell

Borough Clerk/Administrator

