

**SUMMER VILLAGE OF YELLOWSTONE
REGULAR COUNCIL MEETING
Friday June 9th, 2017 at 9:00 a.m.
At the Summer Village Shop**

AGENDA

1. CALL TO ORDER

2. AGENDA ADDITIONS

3. AGENDA ADOPTION

4. CONFIRMATION OF MINUTES

a. Regular Meeting Minutes of April 21st, 2017

5. APPOINTMENTS: n/a

6. FINANCIAL

- accounts payable chq. listing – chqs 2535 to 2547, including automotive withdrawals, totaling \$14,731.50 for April 2017

- bank reconciliation incl. T-Bill Account – April 2017

- income and expense statement – April 2017

- grant report – n/a

7. ACTION ITEMS

a. Development matters to be discussed: Development Officer Diane Burtnick will be attending to discuss various matters with Council including piers and docks in the lake, a culvert extension request, and modular homes. While Diane is here we will also discuss permits with respect to tie in to the sewer force main. There will probably be additional matters that will come up during the discussion (*discussion as given by Council*)

b. Alberta Municipal Affairs – May 1st letter on Municipal Sustainability Initiative grant funding being extended for two years, and then a May 8th, 2017 letter also advising of this extension and attached is the Province's Memorandum of Agreement extending this program for the additional 2 years. (*approve agreement and authorize execution*)

Also attached is the May 17th, 2017 letter confirming Yellowstone's 2017 allocations for both the MSI program and the Federal Gas Tax Fund (GTF).

c. Community Peace Officer Services – back in February Council met with both Dwight Dawn and Tom Puffer to discuss CPO/bylaw enforcement services. We have not heard back from Alberta Beach, and as such I am requesting the Summer Village consider approving the agreement with the Town of Mayerthorpe as we have been utilizing their service. If/when the Summer Village decides to go with another service provider, then this agreement can be terminated (*approve agreement and authorize execution*)

d. Municipal Development Plan – attached are the notices for the May 18th, 2017 Council and Administration workshop (*ratify attendance*) as well as the notice for the public open house held on June 3rd, 2017 (*approve open house*)

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- p 38-39
- e. Lake Isle Lac Ste. Anne (LILSA) – a notice of upcoming events is attached (*authorize attendance*) as well as request to contribute an additional \$750.00 to this organization (*authorize contribution or deny contribution or some other direction as given by Council*)
- p 40-44
- f. Ste. Anne Natural Gas – invite to 2017 Annual Charity Golf Tournament July 14th, 2017 at Trestle Creek. This is a fundraiser for the Kids with Cancer Society and if you wish you can just make a straight donation. This is not something the Summer Village normally gets involved with, but this at Councils' discretion (*accept for information, or authorize participation or donation, or some other direction as given by Council*)
- p 45
- g. Farm Safety Centre – attached is their May 3rd, 2017 letter requesting a donation to help support their Province wide education program. In 2013 and 2014 Yellowstone contributed \$300 each, but have not contributed since. They are requesting between \$200 and \$400 from each community. (*authorize donation in the amount of _____, accept for information, or some other direction as given by Council*)
- p 46
- h. Ag For Life – letter received May 31st, 2017 requesting a donation to help fund their education program for children youth and adults across the Province. I am not familiar with this organization and this is the first time we have received a request from them. (*authorize donation in the amount of _____, accept for information, or some other direction as given by Council*)
- p 47
- i. Elected Officials Training – attached is the May 24th, 2017 email from ASVA Executive Director Beverly Anderson advising the ASVA has been working with AUMA, AAMDC and Municipal Affairs to develop a government approved training program for elected officials. Sessions specific for Summer Villages will be held on September 16 and 17 in Edmonton with a cost of \$200 per person (*authorize attendance or some other direction as given by Council*)
- p 48-50
- j. West Inter Lake District Regional Water Services Commission (WILD Water) – April 5th, 2017 letter to members on 2017 debenture costs for Phase II construction, as well as 2017 Administration and Governance costs. The Administration and Governance costs have been built into the approved budget, but what we do need Council direction on is the Phase II debenture costs. For Phase I debenture the Summer Village paid this up front utilizing available grant funds, and I would suggest that you do that again for your Phase II debenture which is a total of \$25,712.55 (*that the Summer Village of Yellowstone pay up front its debenture requirements for Phase II construction in the amount of \$25,712.55 and that these funds be covered through Summer Village grant allocations, or request the WILD Water Commission to debenture these funds on behalf of the Summer Village, or some other direction as given by Council*)
- k. Returning Officer – 2017 municipal election, as per the Act Council needs to appoint a Returning Officer and from there the RO can delegate or assign any of his/her duties. I am suggesting you appoint Wendy Wildman as Returning Officer (*that Wendy Wildman be appointed Returning Officer for the Summer Village of Yellowstone 2017 Municipal Election*)
- p 51-57
- l. Emergency Management Bylaw and Agreement – further to many previous discussions, and the last couple SVLSACE meetings, attached is the Emergency Management Bylaw that would see all the Summer Villages come together and form a regional emergency advisory committee and regional emergency management (*give all readings to bylaw _____*)

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Also attached is the Ste. Anne Summer Villages Regional Emergency Management Partnership Agreement which is part of this whole initiative and to which we are requesting approval (*approve agreement and authorize execution*)

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8. INFORMATION ITEMS

- a. Alberta Municipal Affairs – May 25th, 2017 letter on 2016 Capital Statement of Funding and Expenditures being accepted by the Province.
- b. ASVA – April 28th, 2017 email update on meeting with Minister Phillips discussing a number of issues including: mooring policy, abandoned ice fishing huts, and the ASVA Stewardship Guide update
- c. Development Permits – we have attached several development permits and a compliance:
 - i) DEM 17-01 for a demolition of existing cabin at 415-4th street
 - ii) DP 17-01 of construction of an accessory building and garage at 627-6th street (revised)
 - iii) DP 17-02 for a modular home at 305-3rd street (revised)
 - iv) DP 17-02 for a holding tank at 305-3rd street
 - v) DP 17-03 for a 6' fence along northeast side of property being 504-5th Street
 - vi) DP 17-04 for a new cabin and holding tank and cistern at 415-4th Street
 - vii) Compliance Certificate for 523-5th Street
- d. East End Bus Society – 2016 statistics as distributed at their annual meeting
- e. Yellowhead Regional Library – April 10th and May 8th, 2017 Executive Board Committee Highlights
- f. AUMA – April 13th, 2017 email from President Lisa Holmes on their press release on municipalities call for measured pace in legalization of marijuana
- g. Alberta Environment and Parks – April 27th, 2017 letter from Kate Wilson on Protecting Alberta's Water Resources: Updates from the Aquatic Invasive Species Program
- h. Fortis Alberta – April 21st, 2017 letter on LED Streetlight Conversion Program update
- i. Town of Mayerthorpe – April Community Peace Officer report

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- 9. In Camera
 - a. labour

10. COMMITTEE REPORTS

- Council
- CAO:
 - tax notices have been mailed out
 - grass cutting on reserve properties
 - sewer project cleanup
 - drainage project update
 - picnic update (catering costs)
 - house of commons certificate of appreciation

11. NEXT MEETING

12. ADJOURNMENT

Next Meetings:

- July 15th, 2017 – Nomination Day 10:00 a.m. to 12:00 noon, Yellowstone Shop
- July 28th, 2017 – Advance vote 4:00 p.m. to 8:00 p.m., Yellowstone Shop
- August 12th, 2017 – Election Day 10:00 a.m. to 7:00 p.m., Yellowstone Shop