

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 16th September 2019 at The Jubilee room Belbroughton Recreation Centre.

Present: Councillors: A Hood, A Mabbett and, S Nock.
In attendance, the clerk. 0 members of the public.

281/19 Apologies. Apologies were received and accepted from Cllr. A Homer.

282/19 Declarations of interest. None. **283/19 Dispensations.** None requested.

284/19 Minutes of previous meeting.

The minutes of the meeting of 17th June 2019 were approved by the Committee and then signed by the Chairman.

285/19 Bank reconciliation.

The Committee noted the monthly reconciliation carried out by Cllr. Homer, in his absence the Committee acknowledged his e mail confirmation of the veracity of the bank statements and the 'Quickbooks' reconciliation statements.

The Committee agreed that Cllr. Mabbett would carry out the next reconciliation procedure at the October Finance Committee.

286/19 Accounts for Payment.

The clerk circulated the list of items for payment totalling £8,975.86. The Committee authorised the payments. The Committee authorised Cllrs. Mabbett and Hood to confirm the transfer between bank accounts and the electronic payments schedule.

287/19 Grants

- a. The Committee agreed to the re-opening the 2019 grant applications process.
- b. The Committee approved a Minor Grant of £461 for the Belbroughton History Society.
- c. The Committee noted that the Belbroughton Cricket Club had advised that they had decided to reduce their proposed expenditure on the new 'pitch roller' to approximately £5,000 from the original sum of £11,000. The Committee therefore agreed to reduce the amount of the previously approved Capital Grant from £2,000 to £1,200.

Action: the clerk to inform the parish bodies.

288/19 Income and Expenditure

The Committee noted the first half year's income and expenditure - to 30th September 2019.

	Apr '19 - Mar 20	Annual Budget	£ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Lengthsman Scheme	0	3148	-3148	0.00%
Meeting Room Rent	600	1200	-600	50.00%
Precept (Council Tax)	32500	65000	-32500	50.00%
Uncategorized Income	0	0	0	0.00%
VAT refund	0	0	0	0.00%
Total Income	33100	69348	-36248	47.70%
Gross Profit	33100	69348	-36248	47.70%
Expense				
Administration				
Audit Fee	676	600	76	112.70%

Clerk's Expenses	1182.19	2490	-1307.81	47.50%
Computer Supplies	73.8	250	-176.2	29.50%
Council Insurance	1670.9	1800	-129.1	92.80%
Rent	980	1200	-220	81.70%
Stationery	4.99	40	-35.01	12.50%
Training	30	200	-170	15.00%
Total Administration	4617.88	6580	-1962.12	70.20%
Clerk's salary	9828	19470	-9642	50.50%
Communication	1113.35	1465	-351.65	76.00%
Councillors expenses	0	600	-600	0.00%
Footway Lighting	147.27	6400	-6252.73	2.30%
Legal and Professional	0	35	-35	0.00%
Maintenance				
Fairfield Rec Insp of play equipment	125	350	-225	35.70%
Maintenance- other	4657.68	4464	193.68	104.30%
Total Maintenance	4782.68	4814	-31.32	99.30%
Maintenance Grants				
Belbroughton Church Hall Manage	730	730	0	100.00%
Belbroughton PCC	2200	2200	0	100.00%
Belbroughton Recreation Ground	1155	1155	0	100.00%
Fairfield Village Hall	730	730	0	100.00%
Total Maintenance Grants	4815	4815	0	100.00%
Meeting Room	0	0	0	0.00%
Open Spaces & Footpaths				
Belbroughton Green Spaces	2170.09	4316	-2145.91	50.30%
Emptying Poop-a-scoop & Litter	2341.66	3250	-908.34	72.10%
Fairfield Green Spaces	472.14	2384	-1911.86	19.80%
Footpaths Maintenance	0	2500	-2500	0.00%
Grass Mowing	3310	6000	-2690	55.20%
Grit for bins	0	500	-500	0.00%
Lengthsman	1126.85	4750	-3623.15	23.70%
Little Bell Hall pool	5720	500	5220	1144.00%
Maintenace of Badgers Copse	0	300	-300	0.00%
Tree work	0	0	0	0.00%
Total Open Spaces & Footpaths	15140.74	24500	-9359.26	61.80%
Section 137 Expense	495	669	-174	74.00%
Total Expense	40939.92	69348	-28408.08	59.00%
Net Ordinary Income	-7839.92	0	-7839.92	100.00%
69.				

Other Income				
Agriculture Holdings F.B.T. Rents	3861.94	7650	-3788.06	50.50%
F'field Villa F.C.Rent	1385.34	2700	-1314.66	51.30%
Investment Income	2598.11	4500	-1901.89	57.70%
Other Income	2400	4800	-2400	50.00%
Ward Members Funds	0	0	0	0.00%
Wayleaves	38.82	250	-211.18	15.50%
Total Other Income	10284.21	19900	-9615.79	51.70%
Other Expense				
Clerk cost 25% allocation	3450	6000	-2550	57.50%
Grants to Parish Bodies	1200	5000	-3800	24.00%
Minor Grants	539	1000	-461	53.90%
Parish Project Expenditure	869	7900	-7031	11.00%
Ward Members Funds Grants	0	0	0	0.00%
Total Other Expense	6058	19900	-13842	30.40%
Net Other Income	4226.21	0	4226.21	100.00%
Deficit for the Year	-3613.71	0	-3613.71	100.00%

289/19 Parish Council Budget 2020/21

The Committee agreed that in view of the fewer numbers of members on the Finance Committee that it would not set up a separate Working Group but instead would consider next year's proposed budget in Committee as the final item of the October Finance Committee meeting.

290/19 Maintenance Work

Cllr. Hood requested that The County Council were asked to examine the railings along Drayton Rd. Belbroughton to assess if there were any issues with land subsidence.

Action: the clerk to contact W.C.C.

The Committee was aware that there appeared to be little use of the Parish Council owned space known as Badgers Copse. It would ask the Fairfield First School, if this was a woodland site that they no longer wished to utilise for education purposes.

Action: the clerk to contact the school.

291/19 Any other Finance Business

None.

The meeting closed at 8.35 pm.

Signed.....Chairman