



Stakeholder Meeting Minutes

March 12, 2019

March Stakeholder Meeting was held at Northwest Florida State College in the Student Center at 1:00pm on March 12th, 2019.

- I. Call to Order: S. Bailey- Vice Chair CoC Board of Directors 1:12pm
- II. Introductions: Attached Sign-in Sheet
- III. Designate Representative to Approve HMIS Need of Service for Unified Homelessness Grant:
S. Yelverton- Explanation of the Unified RFA and the necessity of the certification. The vote is to designate an individual that meets the RFA's requirements. This individual will certify HHA's HMIS data as presented. S. Yelverton presented the data to be certified. D. McDaniel of Opportunity Place, Inc. stated that the numbers presented were not representative of the work being done in the community. D. McManus of HHA responded with an explanation of the HMIS system issue during the data collection timeframe which caused the irregular numbers for income. D. McDaniel requested that a footnote be included with the certification explaining the system issue. S. Yelverton agreed that a footnote will be included.

MOTION: C. Ziegler- Motion to allow Board Chair Alonzo Smith to certify the data/ Need of Service for the Unified Homelessness Grant.

Second: D. McDaniel

VOTE: Passed, unanimous vote. Al Smith will certify to the Need of Service for the RFA.

- IV. Strategic Plan Approval- S. Yelverton reviewed the updated strategic plan for the CoC membership body.

MOTION: C. Ziegler- Motion to approve the Strategic Plan as presented.

SECOND: L. Vermillion

VOTE: Passed, unanimous vote. The Strategic Plan was approved as presented.

- V. Executive Director's Report: S. Yelverton reviewed the ED Report for the membership body. S. Yelverton introduced the new staff members, Laurel Vermillion and Rachel Kuhn. Announcements of upcoming events. S. Yelverton notified the membership body to provide leverage letters for the RFA.
- VI. Stakeholder Announcements: C. Ziegler of the Department of Health- Okaloosa reported that a Hepatitis A Outbreak has occurred in our area and the Dept. of Health is combatting the outbreak with vaccinations to vulnerable populations to include those experiencing homelessness.
- VII. Adjournment: S. Bailey, Vice Chair OWHCoC 2:35pm

Signature: _____ Date: _____
Maggie Tomecek, Deputy Director HHA



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