

SFXCC BOARD MEETING Minutes

Date & Time: 7:00 p.m. June 18, 2018

Location: Glen's house

Attendees: Michelle Pinette, Tara Mullen, Melanie Kubas, Paul Gillis, Joerg Zimmerman, Glen Dyck, Joel Martens

Regrets: Melanie Janzen

Item	Discussion	Action/Responsible
1. Call to Order 19h09		Meeting Chair
1. Review/Approve Previous Minutes President – board vote required	<p>Approval of past minutes.</p> <p>1. Motion put forward to have Tara as president in a one-year term Michelle Motion Mel K. Second Approved.</p> <p>The board is looking for someone to move into the Vice-President position. For the time being, Tara will assume responsibility for both President and Vice-President.</p>	<p>All board members- consider position of Vice-President and/or discuss the vacancy with other community members.</p> <p>Joerg and Tara- revise constitution to include the ability of the board to determine positions after the AGM as well as clarity that more than 8 people can be part of the board.</p>
2. Sub-Committee Info Gathering	<p>Sub-committee meeting next Tuesday the 26th. Facebook, website, posted around town, email out via RM, and an ad will be posted in the headliner. Various community members coming forward with ideas, involvement. Most board members attending.</p>	<p>Michelle to send copy of sub-committee TOR to current board members. Also to forward emails from Dianna, Penny, and Erin Dunbar.</p>

3. Sub-Committee Updates

a) Maintenance

- fire inspections
- summer cleaning schedule – Michelle
- purchase recycling containers – Michelle
- purchase pin code locks for garage/warming shack
- change storage room code – Michelle

a) Monthly, yearly 3rd party, and 36 months gov inspection. Minor and pressing issues. Fire extinguishers are past due. Fire alarm not looked at or serviced since 2012. A board member is aware of an inspector who might be willing to assist. He has created a checklist. Board needs to have monthly inspections completed and then is looking at having the yearly third-party inspection occur in September when the RM building inspection is due. Joel had communication with Russ re: fire pits at the club and liability.

Vote for cleaner to do weekly cleaning throughout summer. Approved.

Discussion regarding larger recycling bins. Board in favor of obtaining extra recycle everywhere bins. Suggestion for garbage cans beside recycling bins. 3 stations.

Vote for pin pad for garage/warming shack.

Alan key to dog door is missing. Suggestion to have it hang on a chain. The door needs to be pressed to keep it locked.

Suggestion to have storage room door code changed.

BBQ and flat top gone from canteen. Paul and Joerg to place refurbished counter top in canteen.

a) Paul to obtain checklist. Paul to draft letter to RM asking for covering fire inspection and coordinating with their fire inspection.

Michelle to connect with cleaner re: weekly schedule.

Mel K. to look into options and obtain recycling/garbage bins.

Paul and Joerg will look into installing a pin pad on garage/warming shack.

Michelle will put a kitchen key in the lock box on the storage room door.

Paul will find a key and install.

Paul will figure out and change storage room door code.

Tara will inform MJ and pickleball group of the change in code.

Paul will let Bob know that he does not need to fix canteen area.

<p>b) Rink/Grounds</p>	<p>Suggestion for tile as back splash. Dwayne is going to fix and insert new outlets.</p> <p>b) Joel starting discussions re: demo of curling rink. Expecting quotes.</p> <p>There is enough fencing to complete the rink. Joel has poles. Poles need to be at least 10 feet. Dave Desrochers could be approached for some large poles if needed.</p> <p>Plastic boards on the rink are not in good shape. Replacement needed for some.</p> <p>Discussion regarding the need to put new gravel down on the rink. Whoever donates put advertisement up on rink. Joel can sponsor equipment. Looking at adding a 2x6 as a top rail.</p>	<p>b) Joerg will complete a prototype for the fencing around the rink.</p> <p>Glen will look into options to replace plastic rink boards.</p> <p>Joel to let Mel K. know how much gravel is needed. Mel K. to approach Glenat regarding the gravel.</p> <p>Joerg and Joel will look at options for new top rail and work on the upgrade together.</p>
<p>c) Renovations</p>	<p>c) What is the Master Renovation plan- it needs to be created. Lots of discussions throughout the years. Joel to have someone come out to look into possibilities for bathroom renovation.</p>	<p>c) Joel will have someone come out and look into possibilities of bathroom renovation. Joel to look at developing the renovations committee and create a vision/plan.</p> <p>Joel to look into the possibility of adding an extra wall in the ladies' bathroom to create an accessible washroom.</p>

<p>d) Fundraising/Finance</p> <ul style="list-style-type: none"> o hydro grant – indoor lighting o Chase the Ace – Paul <p>e) Programing</p> <ul style="list-style-type: none"> o adult volleyball/baseball – Mel K, o Kindermusik – Michelle <p>f) Events</p> <ul style="list-style-type: none"> o Summer Carnival – Tara o End of Summer Bash – Mel K o Halloween – Glen o Food Handlers Certificate – see May minutes 	<p>d) Outdoor lighting grant cheque has been received. Can now apply for new indoor lighting grant. Something to put forward to finance committee after meeting next week. Lori Dyck willing to assist with writing proposals- an advisor if necessary.</p> <p>Lukewarm reception to chase the ace idea. Suggestion for a draw: high door cost, high payout. Quick chase the ace at end of summer bash a suggestion. Also at steak nights- whenever licensed.</p> <p>e) Sand coming to volleyball court. Mel K. has asked RM and ground crew to look over diamond to ensure in good shape. Looking at Tuesdays pick-up game of volleyball one week and pick-up game of baseball next week. Suggestion for game to start at 6pm- earlier time for younger kids. Suggestion to have BBQ there. Bases are with parents. Equipment will be available after this week. Kindermusik is no longer happening. Look at a sub-committee to encourage some kind of music option in the city. Put to programming sub-committee.</p> <p>f) Summer carnival went over well. Face painters went over really well. Abracadabra did the face painting. Not sure on profit.</p> <p>Two sponsors have been found for 4 hours of axe throwing at the End of Summer Bash. Beer gardens will open at 4. Supper will be at 5:30pm. Axe throwing 4:30-8:30. Discussion around fee for axe</p>	<p>d) No action required at this time.</p> <p>e) Mel K. to look into BBQ options for during the volleyball and baseball games.</p> <p>f) Mel K. to look talk with sponsors about charging for axe throwing as a fundraiser.</p> <p>Paul to look into the AED machine maintenance requirements.</p> <p>Mel K. to discuss setting off</p>
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throwing. Suggestion of \$5 for 3 axe throws.
Suggestion for poster “your money goes to... this is what you help support this year...”

Discussion around the AED Machine in the club.

Suggestion of 50/50 cause to help raise funds for ideas: updating rink, bathroom reno for liquor license, community club improvements. Suggestion for: Casino night- ‘royal flush’ idea to raise funds for the bathroom reno.

Last year RM provided \$2000 for fireworks, this year \$1000. Board votes to go ahead with fireworks. Mel K. to talk with fire department Russ & Jamie Vanderhorst re: setting off the fireworks to save on some costs.

Discussion regarding Danny’s Whole Hog dinner prices. \$15 for adults \$10 for kids. Bruce Hardy is willing to sponsor dinner.

The band will cost \$600.

Movies not an option during event as license is no longer valid. Look at movie nights for September – February as opposed to October to March.

Suggestion to consider child minding in the club prior to fireworks.

fireworks with fire department (Russ and Jamie) to save on costs.

Mel K. to call Danny’s to place order.

All board members to look into sponsorship options for the band.

All board members to look into silent auction prize options.

All board members to forward documents for the google drive to the SFXCC email and Michelle will file it on the drive.

Joerg to follow-up with Mel Z. re: obtaining online food handler’s certificates.

<p>g) Rentals</p>	<p>Discussion regarding silent auction prizes. No current sponsorship letter template. Mel J. sent out a template for requesting annual donations.</p> <p>Frosting foundation is on board. They may help out some with planning and organization. Venue is booked. Music is booked.</p> <p>Joel, Mel K. and Tara to obtain certification. Mel Z., Lori Dyck, Deanne, and Janis all have the certificate if no board member is able to be certified prior to the fall supper.</p> <p>g) PA equipment not a part of rental. Discussion around board member benefits as a means for recruiting and retaining members. No firm decisions made, but consensus around finding out what is consistent among other centers.</p> <p>Discussion re: renters bringing and setting up a fire pit during rentals. Provided the club is covered liability wise. Renter would need own liability insurance. Possibility to add renter liability insurance on rental agreement. We need to adhere to fire regulations RM by-laws ie. Exterior fire extinguisher.</p>	<p>g) Tara to connect with St. Eustache CC, Paul to connect with Elie CC, and Glen to check with CC in the city to learn about accepted Board Membership benefits.</p> <p>Joel to look into liability re: fire pits.</p>
<p>4. Website Updating</p>	<p>Michelle has been updating website to date but is no longer able to continue monitoring/updating. Suggestion to look at a sub-committee for social media. Joel to look for someone to be a part of social media/website.</p>	<p>Joel to look for someone to be a part of a social media/website committee.</p> <p>Michelle to develop terms of reference</p>

		for a social media sub-committee to be a part of the upcoming sub-committee presentation and meeting.
5. Other Business	None.	No action required.
6. Next Meeting Date	Look at a set day of the week. 3 rd Monday of the month. @ Joel's.	No action required.
7. Meeting Adjourned	21h30	Meeting Chair