

Open Arms Area Service Committee  
March Area Meeting Minutes  
April 4, 2019



**Administrative Body Attendance**

Chairperson:	John M.	914-447-2438	<a href="mailto:jmignone1@aol.com">jmignone1@aol.com</a>
Vice Chair:	Lauren K.	845-820-1274	<a href="mailto:LAKelly513@gmail.com">LAKelly513@gmail.com</a>
Secretary:	Aimee H.	845-667-6091	<a href="mailto:aimeehenkel@yahoo.com">aimeehenkel@yahoo.com</a>
Co-Secretary:	Open		
RCM:	Aisha H.		
Policy & Proc:	Laura S.	845-234-6077	<a href="mailto:lauraotr98@optonline.net">lauraotr98@optonline.net</a>
Treasurer:	(Not present)		<a href="mailto:nycsuperservice@gmail.com">nycsuperservice@gmail.com</a>
Co-Treasurer:	Open		

- I. **Meeting opened with a moment of silence, reciting of the Serenity Prayer, reading of 12 traditions and 12 concepts.**
- II. **New GSR introductions and instructions – PLEASE NOTE:** GSR Orientations will be held at 7:00 pm, before Area for any new GSR who would like free materials, numbers for help and more information on being a GSR.
- III. **Secretary Report:** Read and accepted.
- IV. **Treasurer Report: See the April report sent with the minutes.** March report was not read. Treasurer N/A. Donations were accepted, and receipts made available. Notes on bank account are as follows: Neither Chase nor TD Bank would open a bank account with the EIN we provided because it was not attached to a corporation or a DBA. The Area and E&A accounts are open, but they are still waiting for a Convention Committee bank account. Treasurer got a letter from the bank saying what we need. E&A is being charged \$25 a month by the bank because they aren't keeping the minimum balance.
- V. **Group Reports:**

Name	Location	GSR	Donation	Celebrations	Notes
3-7-11	Montgomery	Lauren J.	\$47.00	None	None
A New Way of Life	Middletown				
A Women's Time for Change	Middletown	Bianca	None	Ronzette-23 yrs.	None
Alive & Free	Milford, PA				
All R Welcome	Monticello				
Alive/Free Sat. Night	Monticello				
Back from the Grave	Blooming Grove				
Back on Track	Monticello				
Back to Basics	Middletown	Dennis B.	\$22.85	Dennis B.	None

<b>Name</b>	<b>Location</b>	<b>GSR</b>	<b>Donation</b>	<b>Celebrations</b>	<b>Notes</b>
Breath of New Lives	Newburgh	Stephanie	\$10.00	Jessie-19 yrs.	None
Bridge Back to Life	Newburgh	Janetta	None	Sexy F. – 27 yrs Valerie D. – 1 yr.	2 <sup>nd</sup> Friday 8:00 pm
By the Book	Beacon				
Change or Die	Beacon	Mitch B.	None	None	None
Change or Die II	Newburgh	Ben B.	\$51.00	None	None
Clean & Crazy	Monroe	Sandy C.	\$25.00	None	None
Dopeless Hope Fiends	Rock Hill	Janet F.	\$10.00	Pat-1 year	None
Freestyle Friday	Goshen				
Get Clean Stay Clean	Liberty				
Hope on Thursday	Chester				
Inner Visions	Highland Mills	Robin V.	None	Briana – 1 year	Support and speakers
It Works How & Why	Middletown				
Joy is in the Journey	Middletown	Ronzette	\$13.00	Marittza-23 yrs.	None
Just for Today	Port Jervis	Paul W.	\$20.00	Carrie – 6 yrs. Carlos – 1 yr. Bobby G. 5 yrs.	Meets Tuesday/Friday
Keys to Success	Newburgh	Terry K.	\$3.00	None	None
Kickin' It Live (Gut Level)	Middletown				
Man Up	Middletown				
Men on Point	New Windsor	Rennie C.	\$15.00	None	Needs support/men attendance
Mid-Day Break	Monticello				
Never Alone	Warwick	Peggy D.	\$19.00	Spencer - 2 yrs. Rob H. - 29 yrs.	None
New Beginnings	Walden				
Noon Meetings	Goshen				
Pay It Forward	Beacon				
Proof Is in the Pudding	Goshen				
Reach Out	Goshen	Cara	\$8.55	Ralph – 5 yrs.	None
Recovery by the River	Newburgh	Terry P.	\$17.00	Alexi – 30 yrs.	None

Name	Location	GSR	Donation	Celebrations	Notes
Recovery on the Hill	Kauneonga Lake				
Reflections Group (J.F.T.)	Middletown				
Relationship Group	Middletown	Brenda D.	\$15.00	None	None
Sat. Morning Awakenings	Newburgh				
Saturday Night Beginners	Beacon				
Saturday Night Fever	Goshen				
Some are Sicker than Others	Newburgh				
Stayin Alive	Port Jervis	Paul	None	None	None
Staying Clean on Wednesday	Port Jervis	Paul	None	None	None
Steps in the Right Direction	Middletown	Diana M.	None	None	None
Steps on Sunday	Newburgh	Michele D.	\$6.00	None	None
Steps to Life	Washingtonville				
Surgery of the Spirit	Goshen				
The Joy is in the Journey	Middletown				
The Newcomers Group	Beacon				
Turn It Over	Beacon	Mark H.	None	Gina – 36 yrs.	None
Up Front	Beacon	Joey P.	None	Nicole – 24 yrs. Joey P. - 13	None
Wed. Night Newcomers	Beacon				
<b>Walking the Walk</b>	Chester	Jack H.	None	None	Always in need of support

#### I. RCM Report

a. No report. RCM needed.

#### b. IMPORTANT NOTES:

a. Every group, sub-committee meeting and event needs an insurance certificate. **E-mail:** [rso@nyna.org](mailto:rso@nyna.org) to get insurance certificates.

b. GNYRNA's first convention in 10 years. Sending flyers all over the world and the United States. Week before Labor Day, Aug. 23, 24, 25<sup>th</sup> at the Sheraton in Times Square. Need a lot of people to register. Need people to volunteer for sub-committees. Looking for volunteers to be point person for Open Arms Region for the convention.

#### II. Policy Report: [lauraotr98@optonline.net](mailto:lauraotr98@optonline.net) (Laura S.)

a. We met on 4-4-19. In attendance was Aimee, Marjorie, Lauren, and Laura. We reviewed H+I updated policy and E+A policy. There are no conflicts with Area Policy. Will be on website. We also reformatted the margins in policy to cut down on pages and save money on future copying.

- b. I have a list of amendments that have been made to policy to bring back to your groups. This is an addendum to the June 18-June 19 Open Arms Area Policy. I have given this updated list to you all 2 times already and this is now the most current. I won't do this again because in June 2019, we will again give all attending GSRs a new policy with all the amendments already in the body of the policy.
- c. The following groups have not received a current policy: Just for Today; Kicking it Live Gut Level; Pay it Forward; Saturday Night Beginners; Staying Alive; Staying Clean on Wednesday
- d. We need a procedure from: Hospitality
- e. We need updated policy for Speaker Exchange (we are working on this)
- f. We are now meeting Thursdays prior to Area to make it more convenient for members. Policy meeting is on **the first Thursday of the month at 6:30. Next meeting is May 2 at 6:30 at 33 Park Place in Goshen.** I can help anybody write their policy or procedure for admin body positions.

III. **Events and Activities Report:** [durent2@gmail.com](mailto:durent2@gmail.com) (Xavier J.)

- a. E&A met on 3/7/19 with 5 people in attendance. We reviewed and made amendments to the policy as a committee. I am presenting a proposition to the Area to continue with the campout. E&A meets at 6:00 pm on the first Thursday of every month at 33 Park Place, Goshen, NY (Just before Area).

IV. **Helpline:** [oaahelpline@gmail.com](mailto:oaahelpline@gmail.com) (Jesse B.)

- a. There were 41 calls between the dates of 3/9/19 and 4/4/19. All time slots are filled. If you are interested in taking a time slot to relieve someone that is currently taking multiple time slots please contact me at [oaahelpline@gmail.com](mailto:oaahelpline@gmail.com).

V. **Hospitals & Institutions Report:** [robcapp2712@gmail.com](mailto:robcapp2712@gmail.com) (Rob C.)

- a. H&I meets the first Wednesday of every month at 33 Park Place in Goshen. We had a total of 9 members in attendance and had a quorum of 8. We had three people have orientation. There is no panel report. We spent \$72.00 on literature. I'm requesting a check for \$20.00 for our rent and a check for me for \$28.85 for 40 copies of our policy. We have two celebrants. Amber G – 1 yr and Corine with 11 yrs. All are welcome who are interested in serving.

VI. **Meeting List Report:** [ken.f.anonymous@gmail.com](mailto:ken.f.anonymous@gmail.com) (Ken F.)

- a. Surgery of the Spirit Group which meets on Sunday in Goshen will be changing its time from 6:30 pm to 3:30 pm starting Sunday April 7<sup>th</sup> (this Sunday). Also, the Newcomers group in Beacon will be re-opening starting Wednesday April 10<sup>th</sup> (this Wednesday). This meeting will now be meeting across the street in the same meeting space as the Sunday, Tuesday, Friday, and Saturday meetings in Beacon. Please support these groups and announce the changes. These changes are in the current version of the meeting list. If there are any additional changes to the meeting list or if your groups are in need of meeting lists please contact Ken at 845-476-7187 or Ken F. [ken.f.anonymous@gmail.com](mailto:ken.f.anonymous@gmail.com). This contact information can also be found on the back of the meeting lists.

VII. **Literature Report:** [marjorieswansson@gmail.com](mailto:marjorieswansson@gmail.com) (Marjorie S.)

- a. Last month's sales were \$716.30. This month's literature purchase was \$713.31. I apologize for the delay in getting back ordered items to certain groups. I received my order late. Please make sure all order forms are filled out correctly. Group name, date, & GSR info. Make sure quantity and totals are filled in. If it's not filled out it will not be filled. All orders need to be in by 8:30 and can be picked up no earlier than 9:30 unless the meeting ends before that.

VIII. **Outreach/Home Bound Report:** [deemel54@gmail.com](mailto:deemel54@gmail.com) (Diana M.)

- a. Will meet at Recap Sunday 4/7/19 at 3:00 pm. to discuss policy. 4/17/19 outreach to support Newcomer group in Beacon.

IX. **Website Committee Report:** [g.oustatcher@gmail.com](mailto:g.oustatcher@gmail.com) (Jeremy O.)

- a. Uploaded minutes; Updated meeting list; Posted speaker jam flyer. Adam Roberts at GoDaddy quoted "You are set for auto renewal at 3years for \$420 you do not have the standard security. \$360 for 3 years or \$467.61 for 5 yrs. You do get the security and better mobile site. Without SSL \$180 for 5 years."

X. **Speaker Exchange:** [boomumu4@gmail.com](mailto:boomumu4@gmail.com) (Donna C.)

- a. Speaker from Joy is in the Journey booked to speak at Alive and Free on Saturday Night on the 2<sup>nd</sup> Saturday in April. Flyers were distributed last month. The subcommittee needs support and meets at 6:30 on the first Thursday of the month before area meeting.

XI. **Convention:** [blessin91@aol.com](mailto:blessin91@aol.com) (Janetta C.)

- a. Open Arms Area One Day Convention Committee 3-11-19. Meets at 33 Park Place, Goshen on the Second Monday of the Month at 7:00 pm.
- b. Meeting was opened with the Serenity Prayer followed by the readings of the Service Prayer, 12 Traditions and concepts. Secretary last minutes was read quorum count was 14 years. Report Given by Treasurer, Fundraising, Hospitality Programming, Registration, Merchandise, set-up and clean up.
- c. New Business – Up Coming Events; Sponsor/Sponsee April 20, 2019, Open Arms Unity Day June 15, 2019; Woman Unity July 27, 2019; Boat Ride Aug. 10; Men’s Unity September
- d. Open Commitments – Convention information, Serenity Keeper, Hotel/Venue, Policy, Art & Graphics, Allison.
- e. Sponsor/Sponsee – table sale is \$80.00, 8 per table. We are almost to our capacity max for this event. \$10.00 each because once we get to our max, only those who have tickets can attend this event.
- f. Hotel – We are now looking for a venue. We are looking at Spring/Summer 2020
- g. Logo – We are going to have a contest for the best logo for the Open Arms Area. The committee has to discuss the prize.

XII. **Public Relations:** [rem19902003@yahoo.com](mailto:rem19902003@yahoo.com) (Raphael)

- a. Our sub-committee met – the 2nd Wednesday of March 2019 @ 7:00 PM, 1st Presbyterian Church, 142 Stage Road, Monroe NY (Clean & Crazy location). Our next meeting is scheduled for 4/10/19.
- b. Planned Agenda: Committee Business; P.R. Presentations made in March; Montgomery NY –Goodwill Church, Saturday March 16 from 9AM -1PM, very well received. Orange County Community College CASAC Tuesday March 19, 2019 7 PM, very well received. No presentations scheduled in April; Literature Order: \$00.00; \$30 rent check to 1<sup>st</sup> Presbyterian Church – March thru May 2019

XIII **Hospitality** (Fred. V)

- a. Collected \$26.00 and spent \$27.93 on supplies. \$1.93 chair’s donation. Handed in procedure to policy chair. I buy whatever supplies are needed, set up at 7 pm and break down at 8:45 pm.

II. **OLD BUSINESS**

- a. Open commitments. Co-treasurer, co-secretary, RCM, if there is an RCM we will need an alternate RCM.
- b. Aisha was nominated as RCM last month. She accepts the nomination. Questions asked. Aisha is elected by acclamation.
- c. Motion went back to the groups – Motion made by Marty C., seconded by Aisha H. Motion: to reduce our prudent reserve to \$2,000 and our operating fund to \$2000 as well. Intent: To just be able to cover our expenses and be financially responsible with the groups’ money.

III. **NEW BUSINESS**

- a. People needed for commitments: Co-treasurer (5 years clean); Co-Secretary (2 years); RCM (5 years); without RCM, no Alternate RCM is needed.
- b. MOTION GOING BACK TO THE GROUPS – Motion made by Xavier J., seconded by Corey W.: To make the E&A bank account require one signature from the chairperson of E&A and one signature from the active E&A treasurer. If not available the Area treasurer will sign. Intent: to clear up confusion and allow E&A to access the funds required to put on events.
  - a. Pro: E&A has a bank account in order to buy supplies for events. In the past we never had an issue and were always able to do business with the treasurer. The way it stands E&A cannot write a check for anything so E&A or treasurer cannot do business outside of Area.
  - b. Pro: E&A chair and treasurer are trusted servants. Don’t we trust them? They are the one and only committee that needs access their money.
  - c. Con: Why do they even need a bank account? Why can’t they deposit their money in the Area account and get checks from there? The bank account has been open for 21 years. This is the way we’ve done it for that long and there’s never been an issue.