



# Nappy Changing / Potty Training Procedure

January 2018

Reviewed date: January 2022

All children are treated with dignity, care and compassion during nappy changing/toileting. Staff will ensure this time is relaxed; they do not make negative comments about nappy/potty/toilet contents.

## We ask parents/carers to provide:

Spare nappies

Wet wipes

Change of clothes/undergarments

Nappy cream (if appropriate)

- Only staff members with Disclosure and Barring Service (DBS) enhanced checks will undertake nappy changing/toileting duties.
- Staff will undertake a nappy induction.
- Children are changed at set times and when necessary.
- All children are changed in the changing room.
- Staff will wear a fresh pair of disposable gloves and apron for each nappy change.
- Staff will follow the nappy changing rules found in the Nappy room/corner

- Never leave a child unattended on the changing table.

- Always use the strap provided.

- Never stand a child on the changing table.

- Always clean the mat after every use.

- Clean potties after every use.

- Leave the nappy room tidy.

- Nappy cream can be applied if supplied by parent/carer.
- The changing mat is wiped down with antibacterial wipes/spray after each nappy change.
- Children will be encouraged to wash their hands after having their nappy changed.
- Staff will wash their hands with hot, soapy water and dry on disposable towels immediately after completing task.

### **Potty Training:**

We encourage potty training and will support all parents/ carers when the time is right, and the child is ready. Potty training procedure should be a stress free and positive experience for all children.

Over a holiday is always the best time to start potty training when the child can have one-to-one support from parents. **When a child attends nursery during the potty-training phase we require them to be in pull-ups until they are secure.** They will still be encouraged to go to toilet or on the potty. After consulting with child keyworker and once children are secure, we will then move to pants/knickers.