

**Briarwood Homeowners Association
Board of Directors Meeting
December 11, 2018 @ 6:00 P.M.
58 Caraway Common**

Agenda

- I. Call Meeting to Order**
- II. Call Open Forum to Order**
 - a. Patrol Activity Report
 - b. Residents Input
- III. Call Business Meeting to Order**
- IV. Actions Between Meetings**
 - a. Summarize Unannounced Meetings, if any
 - b. Ratify Actions Approved between Meetings, if any.
- V. Approve Minutes of Previous Meeting**
 - a. September 26, 2018
- VI. Committee Reports**
 - a. Architectural Control Committee
 - b. Pool Committee
- VII. Treasurer's Report**
 - a. Cash Balances
 - b. Delinquencies
 - c. Review Financial Reports / Tax Returns Filed
 - d. 2019 Budget Approval
 - e. Special Assessment Discussion / Vote
- VIII. Management Report**
 - a. Correspondence received by Association, Directors, Management
 - b. Association Business and Operations
 - 1. Board Number Reduction
 - 3. Annual Meeting Preparation
 - c. Webpage Report
 - d. Common Area Maintenance Report
 - 1. Irrigation Installation Update

Briarwood Homeowners Association Inc.
Board of Directors Meeting
December 11, 2018
Page Two

- e. Pool Report
- f. Parking/Towing Report
- g. Homeowner Insurance Report

IX. Executive Session

The Board may convene an Executive Session, as needed, to consider actions involving personnel, litigation, contract negotiations, enforcement actions, attorney communications or other confidential information as allowed under Texas Property Code section 209.0051

- a. Collections
 - 1. Enforcement Action
 - 2. Owner Requests
- b. Deed Restriction Report
 - 1. Enforcement Action
- c. Attorney Communications

X. Reconvene in Open Session and Report on Actions Approved During Executive Session

XI. Set Date, Time and Agenda of Next Meeting/Adjournment