

RECORD OF PROCEEDINGS

Minutes of

Meeting

BEAR GRAPHICS 800-325-8094 FORM NO. 10148

Held _____ 20____

MINUTES OF ELLSWORTH TWP BOARD OF TRUSTEE'S

REGULAR MEETING

January 4, 2019

Chairman William Spellman called the January 4, 2019 regular meeting of the Ellsworth Trustees to order at 8:20 pm. A roll call was taken to establish a quorum: Trustee Robert Toman - present, Vice Chairman Fred Houston - present, Chairman William Spellman – present. Also present were Fiscal Officer James DeCenso, Zoning Inspector Wayne Sarna, Maintenance Supervisor Matt Stroney and Fire Chief Ted Smith.. The Pledge of Allegiance was recited.

MINUTES: Fiscal Officer DeCenso presented the minutes from the regular meeting held December 12, 2018. No one in attendance requested that the minutes be read. Trustee Toman made a motion to accept the minutes from the regular meeting held December 12, 2018. Trustee Houston seconded the motion. The roll call vote was all in favor.

FISCAL REPORT: Fiscal Officer James DeCenso reported that December's receipts were \$12,353.46 and expenditures were \$45,114.52. Extraordinary expenses included \$4,113.96 to Warren Fire for ISO related items and the 2019 BWC annual premium of \$4,220.00 was paid. Receipts for the twelve months ended December 31, 2019 were \$443,994.43 and expenditures were \$610,389.73. Mr. DeCenso's report included a fund balance decrease of \$32,761.06 in December and that the fund has decreased by \$166,395.30 during 2018. The fund balance as of December 31, 2018 was \$609,119.25 minus the encumbrances as of December 31, 2018 of \$45,232.06 for a net balance of \$563,887.19. The current unencumbered balance, less the SIB ODOT Loan of \$131,538.29 was \$432,348.89. Mr. DeCenso then discussed the projects funded as of December 31st that will be carried over to 2019. The total amount currently encumbered is \$31,036.52. Mr. DeCenso then discussed with the Board the need for 2019 Budget meetings. The Board agreed to hold a Budget workshop at 6:00 pm on Monday January 28th to be followed by a Fire/EMS workshop.

MAINTENANCE REPORT: Mr. Matt Stroney reported Lane picked up that one cremation urn in December. He then presented history on the mowers including age and hours used. He is obtaining some bids to replace the oldest unit. He also read off a list of routine maintenance projects that have been completed. Mr. Stroney then discussed with the Board a condensation problem on the east wall of the Town Hall. He has opened up a five-foot section to diagnose. He also brought in a few contractors to review the issue and to review corrective action. A vapor barrier needs to be installed into the walls and can be done from the inside or the outside of the building. Interior work would be most destructive and expensive while exterior work would require replacing the siding, or covering it with vinyl siding. The work is estimated to be \$20,000 to \$30,000. More detailed quotes would be necessary. The Board discussed the merits to repairing the building versus its destruction. The consensus of the Board and the audience was to obtain detailed quotes before any definitive decision is made.

ZONING REPORT: Wayne Sarna reported that he had issued one permit since the last meeting. A permit was issued for a residential 24' x 40' storage garage. He reported on the zone change trustee hearing that was held on December 12th and that the Trustees did approve the change application at 7196 Crory Rd. He reported on responses to properties in the Township that had been contacted for debris cleanup. Mr. Sarna then reported that a second cell tower is being constructed on Ellsworth Rd. There was no permit application and the property owner is required to notify the Trustees of any tower construction. Mr. Sarna will review. The Board discussed the process for towers to be built and any regulation the Township has in these matters. The Board agreed to explore its options. He reported that he attended the Harter - Radosh pretrial in Mahoning County Common Pleas Court. Township counsel reported that the matter has been settled between the parties and the Township's involvement was dismissed. Mr. Sarna then reviewed that he had issued 24 building permits in 2018 and handled eight zoning complaints.

FIRE DEPARTMENT: Fire Chief Ted Smith reported on the new EMS office construction process. He then discussed a list of \$6,283.00 in expenditures that he was requesting. His list included reimbursing (Jeremy Blosser) for a Fire Officer Class at \$420.00; two firefighters to receive Fire Instructor cards at \$545.00 each; replacement of 10 sets of suspenders for \$590.00; the renewal of the Active911 communication app for \$575.75; replacement of one firefighters gear at \$2,258.00; and to reimburse a firefighter (Shannon Blosser) who attended EMS class at a cost of \$1,350.00. He reported on a meeting that he and the Fiscal Officer attended with the EMS billing company manager to discuss areas to streamline. Chief Smith then reported on 2018 call statistics. Trustee Houston made a motion to approve the requested expenditures and to pay the fire related gear from the apparatus fund; as well as the EMS training from the EMS fund. Trustee Toman seconded the motion. The roll call vote was all in favor.

EMS DEPARTMENT: There was no separate EMS report

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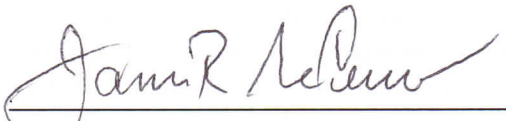
Regular Trustee Meeting January 4, 2019 Continued

COMMITTEE REPORTS: Trustee Houston reported on the 2019 OTA Winter conference in Columbus held January 30th thru Feb 1, 2019. All three trustees, the fiscal officer and the maintenance supervisor will be attending. He then reviewed the final niche proposal from Lane Funeral / Milano Monuments. The cost would be \$7,800 for a twelve-niche, American made structure. The price includes installation. He reviewed that the plan would add a concrete pad that could eventually contain six niches. Trustee Houston then made a motion to approve \$7,800 for the twelve-niche structure with 50% down payment made now and the balance to be paid at final installation. Trustee Toman seconded the motion. The roll call vote was all in favor.

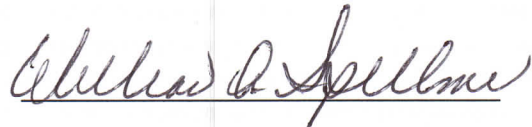
Chairman Spellman discussed under ORC 4929.26, the gas aggregation project. The Township voters approved the issue at the general election held last November. As part of ORC 4929.26, the resolution was read in its entirety. The Township will also participate in two joint public hearings with Berlin and Jackson Townships to be held on January 22nd. One of the public hearings will be held in Ellsworth on January 22nd at 2:00 pm at the Fire Hall. Trustee Houston explained that Northeast Ohio Public Energy Council (NOPEC) would administer the aggregation program. Any Township resident utilizing a natural gas provider under the control of Ohio PUCO; such as Dominion, but not Knox Energy, will be signed up to the aggregation project but may individually opt-out and purchase their gas supply from any other supplier.

The next meeting will be held Wednesday February 13, 2019 at the Fire Hall.

At 9:55 pm, Trustee Houston made a motion to adjourn. Trustee Toman seconded the motion. The roll call vote was all in favor.



Fiscal Officer



Chairman



Trustee


Trustee