

Project InformationCOMMERCIAL/MULTIFAMILY PRE-APPLICATION

TEAM LEADER:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov
<u>Site Planning</u> :	Aracely Herrera, 602.534.1187, aracely.herrera@phoenix.gov
<u>Traffic:</u>	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
<u>Civil Engineering</u> :	Jason Ramirez, 602.534.9538, jason.ramirez@phoenix.gov
Fire Prevention:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Solid Waste:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Village Planning:	(Alhambra) Cody White, cody.white@phoenix.gov
Other:	

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PROJECT INFORMATION

Address / Location:	140 W Camelback Rd		
Assessor Parcel Number(s):	162-23-032A		
Number of Buildings and SF:			
Number of Lots/Dwellings:	1 / 886 sf	Gross site acreage:	.83 ac
Adjacent to Light Rail?	Yes	Adj. to County/City?	not applicable
Archaeologically sensitive?	No	Adj. to Park, Preserve, Trail?	not applicable
Floodplain?	No	Zoning District:	C-2 SP TOD-1
Hillside?	No	Historic Preservation?	not applicable
Infill area?	SFA (Use Permit)	Village:	Alhambra
Impact Fee Service Area:	not applicable	Zoning Map:	Н8
Council District:	4	Rezoning Case(s):	Z-SP-12-99
Quarter Section (QS):	Q19-27	ZA Case(s):	
Census Tract:	1075	Overlay District/SPD:	TOD District - UpTown Transit Overlay District (TOD-1) Regulatory

APPLICANTS

Developer:	Accelerated Development Company	Architect:	PHXN Design
	Bill Cantieri		Mike Hills
☐ Primary	8616 W Ludlow Ste 10	☑ Primary	2942 E Fountain St
contact	Peoria, AZ 85381	contact	Mesa, AZ 85213
	480-818-9736		602-762-7354
	bill@plazz-az.com		mikeh@phnx-design.com

Kiva Project #:	19-338	Dutch Bros
SDEV #:	1900077	140 W Camelback Rd
PAPP #:	1900557	886 sf building and site development for Dutch Bros.
Meeting Date:	2/12/2019	



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The following comments are provided by the Site Planner listed above, based on an evaluation of the Pre-Application submittal documents in regard to compliance with the Phoenix Zoning Ordinance, applicable sections of the Phoenix City Code, and applicable policy documents adopted by City Council or individual City departments.

ZONING ORDINANCE EVALUATION

☑ Rezoning/Special Permit Required	Removal of SP required (Z-SP-12-99)
☑ Variance(s) Required	See notes section for all applicable variances
☑ Use Permit(s) Required	Use permit for drive-through facility

If any of the above boxes are checked, please contact the Zoning Division of Planning & Development Department on the 2nd Floor of City Hall, 200 West Washington Street, to discuss the necessary submittal materials and filing fees. Information and application forms are available online at: https://www.phoenix.gov/pdd/pz/pzdocs.

SITE/CONTEXT PLAN EVALUATION

The state of the s	
☑ Building Setbacks	Not met, variance required
□ Landscape Setbacks	
☐ Lot Coverage	
☐ Building Height	
☐ Density/FAR:	
☐ Pedestrian Connectivity	
☐ Common Areas (Multifamily)	
☐ Other:	

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DESIGN REVIEW EVALUATION (SECTION 507 TAB A, ZONING ORDINANCE)

The following comments are provided by the Site Planner in order to highlight items which need to be addressed with the Preliminary Submittal. (P) = Presumption, and must be complied with, but allows the Site Planner room to negotiate alternatives for compliance. (R) = Requirement, and must be complied with unless a variance is approved per Section 307.A.9 of the Zoning Ordinance. If marked (R*), appeals are heard Design Review Committee. If an item is NOT checked (\(\inftigma\)), it does not mean it does not apply—it means no issues with compliance were identified at this time.

	SECTION A: SITE DESIGN/DEVELOPMENT	Issues/See Mark-Up	Comments
SECTIO	ON A1: DESERT PRESERVATION		
1.1	Preserve/salvage desert plants (P)	\boxtimes	
1.2	Maintain wash drainage (P)		
1.3	Reflect on-site washes for surface drainage (C)		
SECTIO	ON A2: GRADING AND DRAINAGE		
2.1	Preserve significant washes (P)		
2.2	Natural drainage ways (P)		
2.3	Retention integrated with landscape (P)		
2.4	Retention usable as open space (P)		
2.5	Retention/landscaped setbacks 50% (P)		
2.6	Minimize erosion (R)		
2.7	Maintain grades in context (P)		
2.8	Undisturbed open space (R)		
SECTIO	ON A3: LANDSCAPE ARCHITECTURE		
3.1	PLANT MATERIALS		
3.1.1	Preserve/salvage non-native (P)		
3.1.2	Mixed maturity, 60% 2", 40% 1" (P)		
3.1.3	Low water use plants (P)		
3.1.4	Transition of landscape themes (P)		

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SECTION A3: LANDSCAPE ARCHITECTURE (continued) Issues/See Mark-Up		Comments	
3.1.5	Relate to distinctive context character (P)		
3.1.6	Adopted streetscape designs (R)		
3.1.7	Reinforce identifiable streetscape (P)		
3.1.8	Revegetation on 4:1 slopes (P)		
3.1.9	Coordinate utilities/landscape (P)		
3.1.10	Trees adjacent to pedestrian, 6'8" clearance (P)		
3.2	MAINTENANCE		
3.2.1	Undisturbed native vegetation (P)		
3.2.2	Landscaping for entire site (R)	\boxtimes	
3.2.3	Permanent, automatic irrigation (P)		
3.2.4	Dust, weed control in phased development (R)		
3.3	HARDSCAPE		
3.3.1	Usable I/s, foundation planting <5000 (P)		
3.3.2	Pavement: minimize light/glare (P)		
3.3.3	Consider alternate paving materials (C)		
3.4	Art / Water Elements		
3.4.1	Water features/benefit on-site users (P)		
3.4.2	Public art integration (P)		
SECTIO	ON A4: OPEN SPACE/AMENITIES		
4.1	Open space/amenities (P)	×	5% required per TOD-1
4.2	Usable shaded public spaces (P)		
4.3	Public parks/city standards (R)		
SECTIO	ON A5: TRAILS/PATHS		
5.1	M.U.T.'s: outside wash/retention (R)		
5.2	M.U.T.'s: appropriate trail easements (P)		
5.3	Public collector/arterial streets: within 1/8 mile of primary/secondary trails (R)		
5.4	On street parking to trailheads (P)		

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SECTIO	SECTION A6: PARKING/CIRCULATION		Comments
6.1	SURFACE PARKING		
6.1.1	5% landscaping of surface lot* (R) *see standards tables		
	10% in C-1, C-2, C-3 & A-1		
6.1.2	Landscaped planters, min. 5' wide (non-retail) (R)		
6.1.3	Screen car from street (P)		
6.1.4	Safety, convenience for pedestrians (R)		
6.1.5	Shade protected walkways, every 150' office/retail (P)		
6.1.6	Curb cuts, preserve mature landscaping (P)		
6.1.7	Shared access (P)		
6.1.8	Continue setback for surface parking (P)		
6.1.9	Minimize excessive paving (P)		
6.2	PARKING STRUCTURES		
6.2.1	Enclose within 150' of residential (R)		
6.2.2	4' screening >150' of residential (R)		
6.2.3	Architectural embellishment/detailing (P)		
6.2.4	Integrated lighting for safety (P)		
6.2.5	Rooftop lighting: 25' setback, 12' ht. (R)		
6.2	PARKING STRUCTURES (CONTINUED		
6.2.6	Queuing within structure (P)		
6.2.7	Visibility at pedestrian entry/exit (P)		
6.2.8	Street level occupied space (P)		
6.2.9	Structure integrated with site (P)		
6.2.10	Safe, clear, efficient internal circulation (P)		
6.2.11	Consider landscaping at all levels (C)		
6.3	ACCESS/CIRCULATION		
6.3.1	Non-residential should not access local/collector (P)		
6.3.2	Separation of pedestrians, vehicles (P)		
6.3.3	Perimeter streets adj. to city of Phoenix parks (R)		

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SECTION A7: WALLS/FENCING		Issues/See Mark-Up	Comments
7.1	No chain link, barbed wire visible from streets, residential (R)		
7.2	Finished walls adjacent to arterial / collectors (P)		
7.3	Articulate walls >150' adjacent to arterial/collectors (P)		
7.4	Remove temporary fencing > 1 year (R)		
SECTI	ON A8: SITE LIGHTING		
8.1	Shield lighting source (P)		Also see City Code Section 23-100.
8.2	Maximum 1 foot candle at property line (P)		
8.3	Fixture height, 15' within 150' of residence (R)		
8.4	Maximum fixture height, 25' non-residential (P)		
8.5	Security lighting at service areas (C)		
8.6	Compatible fixture design, character (P)		
8.7	Safety: building entrances, public assembly, parking (P)		
8.8	IESNA lighting levels, uniformity for non-residential /multi-family (P)		
8.9	No neon, LED adjacent to residential (P)		
	SECTION B: BUILDING DESIGN/CONSTRUCTION	<u>Issues/See</u> <u>Mark-Up</u>	<u>Comments</u>
SECTI	ON B1: PLACEMENT/ORIENTATION		
1.1	Maintain existing pedestrian paths/public areas (P)		
1.2	Respect orientation of surrounding building/ streets (P)		
1.3	Building orientation, windows, balcony/SF privacy (P)		
1.4	Building orientation, min. heat gain, shade impact (P)		
1.5	Maximize natural surveillance (P)		
1.6	Design sensitivity adjacent to streets/residential (P)		

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SECTION B: BUILDING DESIGN/CONSTRUCTION (continued)		Issues/See Mark-Up	Comments
SECTION	ON B2: HEIGHT, BULK, AREA		
2.1	Respect scale, height of adjacent buildings (P)		
2.2	Parapet max height 5' / 7' or height of equipment (P)		
SECTION	ON B3: ARCHITECTURE		
3.1	Temper corporate identity (P)		
3.2	Integrate shade/canopy structures with primary buildings (P)		
3.3	Consider solar consequences in building design (C)		
3.4	Reduce building exposure to solar intensity (C)		
SECTION	ON B4: ARTICULATION		
4.1	Arch. embellishments, detailing on facades > 100' (P)		
4.2	Human scale, architectural distinction at ground level (P)		
4.3	Identifiable, accessible bldg entrances from sidewalk (P)		
SECTION B5: COLORS/MATERIALS		. /-	
SECTION	ON B5: COLORS/MATERIALS	Issues/See Mark-Up	Comments
SECTIO 5.1	ON B5: COLORS/MATERIALS Multiple exterior materials: quality, durability (P)		Comments
	·	Mark-Up	Comments
5.1	Multiple exterior materials: quality, durability (P)	Mark-Up	Comments
5.1 5.2	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished	Mark-Up	Comments
5.1 5.2 5.3	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished materials. (P)	Mark-Up	Comments
5.1 5.2 5.3 5.4 5.5	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished materials. (P) Corporate colors, graphics, vibrant colors as accent (P)	Mark-Up	Comments
5.1 5.2 5.3 5.4 5.5	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished materials. (P) Corporate colors, graphics, vibrant colors as accent (P) Metal buildings: 30% alt. materials on elevations (P)	Mark-Up	Comments
5.1 5.2 5.3 5.4 5.5 SECTIO	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished materials. (P) Corporate colors, graphics, vibrant colors as accent (P) Metal buildings: 30% alt. materials on elevations (P) ON B6: AMENITIES/ENVIRONMENTAL	Mark-Up	Comments
5.1 5.2 5.3 5.4 5.5 SECTIO 6.1	Multiple exterior materials: quality, durability (P) Unified elements for multiple buildings on same site (P) Limited use of plastic, fiberglass, reflective, finished materials. (P) Corporate colors, graphics, vibrant colors as accent (P) Metal buildings: 30% alt. materials on elevations (P) ON B6: AMENITIES/ENVIRONMENTAL 50% shading of pedestrian walkways, gathering areas (P)	Mark-Up	Comments

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SECTIO	N B5: COLORS/MATERIALS (continued)	Issues/See	Comments
		Mark-Up	
	N B7: SCREENING		
7.1	Screen service areas (P)		
7.2	Screen or integrate rooftop equipment with design (R)		
7.3	Architecturally compatible screening (P)		
7.4	Screen loading areas, mech / electrical equipment (R)		
7.5	All new/relocated electric lines <12 kv underground (P)		
	SECTION D: SPECIALIZED USES	Issues/See Mark-Up	Comments
SECTIO	N D1: LARGE SCALE COMMERCIAL RETAIL		
1.1	BUILDING MATERIALS		
1.1.1	Minimum of 3 ext. materials, 30% each elevation (R*)		
1.2	COMPATIBILITY		
1.2.1	Compatible arch. materials, colors, features (P)		
1.2.2	Corporate, vibrant colors as accent only (P)		
1.3	BUILDING MASS/ARTICULATION		
1.3.1	Ped. scale architectural embellishment/detailing (R)		
1.3.2	Two defined entries (P)		
1.3.3	One defined covered loading area (P)		
1.4	BUILDING ACCENTS		
1.4.1	Quality building materials/detailing (P)		
1.5	PUBLIC AMENITIES/ENVIRONMENT		
1.5.1	Functional shade along pedestrian routes (P)		
SECTION D2: SERVICE STATIONS			
2.1(A)	Maximum canopy Ht. 16'; 14' to lowest point (P)		
2.1(B)) Flush/recessed lighting: enclosed structure (R)		
2.1(C)	Flush/recessed lighting: open structure (R)		
2.1(D)	Similar fascia materials/colors as primary (P)		
2.1(E)	Finished column treatment (P)		

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SITE PLANNING REVIEW SUMMARY AND ADDITIONAL COMMENTS:

- 1. Per section 623.D.157. d. a use permit is required for a drive-through facility is less than 300 feet from a residential district zoning line. Please screen the queuing lane to the greatest extent possible, via dense landscaping, walls, etc.
- 2. The site is zoned C-2 **SP** TOD-1. The approval of Z-SP-12-99 approved a special permit for car rental and leasing, until such time that the SP is amended or removed the only allowed use is car rental and limited to car rental and leasing. For additional information regarding the process to remove the SP please contact the Zoning Division at 602-262-7131 Option 6.
- 3. A lot combination on replat is required to create one lot. A replat or lot combination is required to create one lot, please contact Rocio Iniguez 602-534-7288 rocio.iniguez@phoenix.gov for additional information regarding this process. Please note that the lot combination has to be approved or the plat has to be scheduled for City Council hearing before the final site plan can be approved.
- 4. The site is located within 500 feet from a light rail station. Per section 662 (TOD-1), the following is not being met

5. SETBACK

Section 662.I.1.a the maximum setback along Camelback is 6 feet, the site plan shows a setback of 25 feet.

6. FRONTAGE and FAÇADE

Section 662.I.2.a the minimum building frontage required is 75%, as presented the site plan does not meet this percentage (currently 0%).

Section 662.I.2 a All structures shall utilize clear windows, that shall encompass, at a minimum 60% of the building façade length fronting onto a street within the area from 3 feet to 6 feet, 8 inches above adjacent interior finished floor and adjacent sidewalk grade.

Blank walls without doors and windows shall not occupy over 30 percent of the principal frontage for non-residential buildings, and a section of blank wall shall not exceed 20 linear feet without being interrupted by a window or entry.

Section 662.1.2.b requires one main entry be oriented towards Camelback Road (transit street)

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7. SHADING

Section 662.I.2.c The frontage shall include shading along its entire right-of-way frontage, excluding driveways, loading, and service berths. Additionally, A minimum of 75 percent of the sidewalk or pedestrian way shall be shaded.

The shading can be achieved via arcades, trellises, covered walkways attached to the building, detached shade structures or a double row of trees, refer to section 662 for specific details regarding height and depth requirements.

8. OPEN SPACE

Per section 662.I.5 minimum 5% of gross site area shall be used for open space. This can be achieved with patio spaces, etc. The proposed patio SF is short in meeting this %.

- 9. PARKING Please provide bicycle parking
- 10. Is any parking lot/security lighting proposed, if so, please label the light poles on the site plan and a provide a photometric plan.
- 11. Provide detail for all new walls, trash enclosures and lighting.
- 12. TOD-1 is being replaced in this area, the project falls within the Reinvent Phx light rail area (Uptown Transient Oriented Policy Plan), while not regulatory the plan establishes a community based vision for the future. Please consider the following to meet some of the intent of the TOD-1 regulations
 - a. The building setback of 25 feet, could incorporate a double row of shade trees, staggered to shade the sidewalk and provide screening of the queuing lane.
 - b. Locate the outdoor patio closer the street, to generate pedestrian activity, and activate the street, it can be shaded with a canopy integrated into the design of the building to meets at least a % of the frontage and setback.
 - c. Screening shrubs (dense hedge) adjacent to the drive-through, the queuing lane is expected ot be screened from street view by a dense evergreen hedge, wall or combination.

NEXT STEPS

Complete SP removal
Obtain approval of use permit and variances
Complete lot combination

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Traffic Engineering Review

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Team Leader: Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov	

The following comments are provided by the Traffic Reviewer listed above, based on an evaluation of the Pre-Application submittal documents in regard to compliance with the Zoning Ordinance (primarily Section 702); City Code Chapters 31, 32, and 36; and applicable policy documents adopted by City Council or individual City departments.

DEDICATIONS

Existing Dedications	 50' North side of W Camelback Road 20' Alley north side of property
☐ Required Dedications	• None
☐ Abandonment Required	• None

REQUIRED IMPROVEMENTS

Street Improvements	Replace unused driveways with detached sidewalk, curb and gutter.	
☑ Driveways	 Provide 20' wide driveway at the west exit location on Camelback Road, in accordance with C.O.P Standard Detail P1255-2. Provide 30' wide driveway at the east entry location on Camelback Road, in accordance with C.O.P Standard Detail P1255-2 or P1243. Driveway to be built per standard detail P1243 may require a separate driveway easement for the back of driveway/radius or as necessary. Proposed driveway widths of 40' and 16' will require a Technical appeal. 	
Streetlights ■ Stre	• Submit three copies, 24"x36" sheets, of the approved site plan showing all existing streetlights to the 2nd floor. Any questions, please call Jim Stefaniak at 602-448-1990. *You will need this for APS or SRP clearance.	
☑ Unused Driveways	Remove all unused driveways and replace any broken or out-of-grade curb, gutter, and sidewalk on all streets.	

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☑ ADA Compliance	Update all existing off-site improvements (sidewalks, curb ramps, and driveways) to current ADA guidelines.
	to current ADA guidennes.

VISIBILITY TRIANGLES AND LINES OF SIGHT

☐ 33' x 33' Visibility Triangle	Provide a 33' x 33' visibility triangle in accordance with Section 31-13 of the City Code in the following locations: None		
☐ 33' x 15' Visibility Triangle	Provide a 33' x 15' visibility triangle in accordance with Section 31-13 of the City Code in the following locations: • None		
☑ 10' x 20' Visibility Triangle	 Provide a 10' x 20' visibility triangle in the following locations: Each side of the driveways at the property line. There is to be nothing new constructed or placed within the S.V.T.s that is over 3' high, including fences, walls, signs, parking, etc. (Section 31-13 and 705) 		
☐ Line of Sight	• None		

STREET PAVEMENT CUT POLICY

Per City Code (Chapter 31, Article III, Section 31-49.1), a person that causes damage to the public street while working in the public right-of-way must repair the street at the person's sole cost and expense in accordance with City standards and specifications. Beginning July 1, 2017, all street pavement cuts require asphalt resurfacing treatments based on the age of the pavement. At minimum, any pavement cut into an existing pavement older than 24 months will require a slurry seal and/or microseal treatment. More detail regarding this policy is provided in the following document: http://insidephx/depts/pdd/TRTDocuments/dsd trt pdf 00164.pdf

TRAFFIC REVIEW SUMMARY AND ADDITIONAL COMMENTS:

- 1. Label the dimensions for all off-site improvements (driveway widths, ROW, easements). Also, label the dimension of all roadways from the monument line to the face of curb.
- 2. Provide dimensions for queuing lane. Minimum of one hundred fifty (150) linear feet of queuing space for the first bay plus one hundred (100) linear feet of queuing space per additional bay. Queuing lengths shall be a linear measurement from the point of service. (Section 702.B.6.)

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- 3. Normal 90-degree spaces: standard spaces for retail/assembly are 9.5' wide, 18' deep.
- 4. Drive aisle for double loaded parking is 26' wide and single loaded is 25' wide. Revise accordingly. (Section 702.B.2.b.5)
- 5. The City of Phoenix utilizes a 2.5' overhang, so parking spaces located adjacent to curb or sidewalk may be 15.5' long. Any sidewalks located next to the parking must be 6.5' wide to account for the overhang.
- 6. Provide a signed and Recorded copy of a Cross Access / Common Driveway / Cross Parking Agreement, unless a lot combination or replat is going to be achieved.
- 7. Clearly show an Accessible Route of Travel from the parking stalls to the main entrance. Material can be concrete or asphalt. (Reference ADAAG4.1.2-3(9), ICC/ANSI A117.12003, IBC 2006)
- 8. Include accessible parking calculations (required/provided).
- 9. Please correct the scale of the drawing to match the shown scale.
- 10. The parking for restaurant is 1 space per 50 net sq. ft. For restaurants, net area is the dining room/sales/waiting area, exclusive of kitchen, rest rooms, storage, etc.
- 11. The proposed pedestrian access through the alley is preferred to be removed.
- 12. Car emergency exit(s) should be provided to allow vehicles to leave queuing lane if necessary. Median sidewalk between queuing lanes may have rolled curbs to allow vehicles to overpass median if necessary.

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

CIVIL REVIEWER:	Jason Ramirez, 602.534.9538, jason.ramirez@phoenix.gov	
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov	

The following comments are provided by the Civil Reviewer listed above, based on an evaluation of the Pre-Application submittal documents in regard to compliance with the Grading and Drainage Ordinance (Chapter 32A of the City Code) and applicable policy documents adopted by City Council or individual City departments.

GRADING AND DRAINAGE REQUIREMENTS

Provide on-site retention in accordance with the current City of Phoenix "Storm Water Policies and Standards Manual" (ftp://www.ci.phoenix.az.us/pub/payf/swpolicy.pdf). The project shall not increase the 100-year, 2-hour peak runoff, change the time of the peak, nor increase the total runoff from its pre-development values. **In addition, this development must comply with the following:**

Infill/Redevelopment Area	 This project has been designated as a Redevelopment and/or is located within the Infill Development area. Consequently, this project is permitted to provide retention for the greater volume determined by two methods: "pre-vs-post" or "first flush". "Pre-vs-post" means that you must provide retention for the difference between pre-development and post-development runoff for the 100-year, 2-hour storm. For environmental reasons, the "first flush" of storm water runoff shall always be retained on-site (or treated in an equivalent manner). This volume must be greater or equal to 0.5 inches of runoff. 	
Cross Drainage Agreement	A Cross Retention and Drainage Agreement is required when adjacent properties desire, or are required to, provide a perpetual, non-exclusive, mutual cross retention and drainage easement for the purposes of storm water retention and drainage.	
Floodplain Review	This site is located within a special floodplain area. The project must comply with the following stipulations: We have examined subject Preapplication Site Plan to determine if this project is within a Special Flood Hazard Area (SFHA), as designated by the Federal Emergency Management Agency (FEMA). Special Flood Hazard Areas are subject to inundation by a 100-year flood. We have determined that the site is not in a Special Flood Hazard Area (SFHA), but it is located in Shaded Zone X, on panel 1740 L of the Flood Insurance Rate Maps (FIRM) dated October 16, 2013.	

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Team Leader: Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov		
	If retaining walls are proposed, provide structural drawings for all retaining wall heights and special conditions on the plans, structural calculations for all wall heights including surcharge loads on the plans, Special Geotechnical Inspection Certificate for soils, and Special Structural Inspection Certificate for retaining wall construction.	

Jacon Pamiroz, 602 E24 QE29, jacon ramiroz@nhooniy gov

□ Retaining Walls

 All retaining walls are to be reviewed, permitted, and inspected by the Building Safety Division of the Planning & Development Department.
 All retaining walls are to be in accordance with Section 703 of the Zoning Ordinance and Section 32-32 of the Subdivision Ordinance for specific wall height requirements. A use permit (public hearing) may be required for overheight retaining walls.

This site may be part of a master planned development and must comply with the overall approved master drainage plan/report. Provide the approved master drainage plan/report upon grading and drainage plan submittal.

DRAINAGE REPORT or SUMMARY - Provide a Drainage Report or Summary with the first submittal of the G&D Plans per the requirements listed below:

- a. For projects affected by offsite flows Submit a **Drainage Report** developed in accordance with the "Drainage Design Manual for Maricopa County, Volume I" developed by the Flood Control District of Maricopa County. Discuss drainage concerns and proposed methods of addressing those concerns with the Civil Reviewer. Drainage Report fees will be included for projects with offsite flows. The REPORT should incorporate the following:
 - Refer to the Phoenix Metro Area Drainage Master Plan that may be affecting the site.

 ADMP information can be obtained on Maricopa County's Flood Control District's website.
 - Verify existing site conditions
 - Provide distribution on estimated flows
 - Provide street capacity calculations
 - Reference any as-built information available
 - Provide a conclusion

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- b. <u>For projects **NOT** affected by offsite flows</u> Submit a <u>Drainage Summary</u> that proves no offsite flows affect the site. The maximum length of the report shall be ten (10) pages. No additional report fees will be required for projects with no offsite flows. The following analysis options may be used:
 - Reference the ADMP
 - Engineer's site visit
 - Peak flow based on a per acre basis
 - Peak flow from Flo-2D
 - Street flow calculations. Flow contained within the rights-of-way and do not flow through the site.
 - Provide a conclusion

A <u>Drainage Statement</u> and <u>Drainage Calculations</u> shall be provided on the cover sheet of the grading and drainage plans.

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STORM WATER MANAGEMENT PLAN (SWMP) REQUIREMENTS

required; however, there ma		required; however, there may be existing drainage facilities that are required to be
		protected during the course of construction of this site until the site is completely
	☑ SWMP not required; site	stabilized. Protection for the drainage facility will need to be shown as part of the
	under 1 acre	grading and drainage plan.

ge facility will need to be shown as part of the Show Best Management Practices (BMP) details on plan sheets. Use the most current BMPs from the Flood Control District at the following website:

This site does not have one (1) acre or more of disturbance and a SWMP is not

http://www.maricopa.gov/2381/Best-Management-Practices-Fact-Sheets.

GRADING AND DRAINAGE REVIEW SUMMARY AND ADDITIONAL COMMENTS:

Provide three (3) copies of a "Preliminary Grading and Drainage Plan" with the Preliminary Review submittal.

- Show existing and proposed grades and the finish floor elevation of all lots along the perimeter of the subdivision.
- Show enough grades on adjacent properties to relate the finish floor elevation of each lot to the surrounding neighborhood.
- The maximum difference in elevation between finish floors along the perimeter and the adjacent property is three (3) feet.
- The maximum retaining wall height within the subdivision is to be three (3) feet (4) inches with no surcharge. All other retaining walls are to be reviewed, permitted, and inspected by the Building Safety Branch of the Planning & Development Department. These retaining walls are to be in accordance with Section 703 of the Zoning Ordinance and Section 32-32 of the Subdivision Ordinance for specific wall height requirements. A use permit is required for all over-height retaining walls or walls with a surcharge. If retaining walls are required, provide structural drawings for all retaining wall heights and special conditions on the plans, structural calculations for all wall heights including surcharge loads on the plans, Special Geotechnical Inspection Certificate for soils, and Special Structural Inspection Certificate for retaining wall construction.
- Show that the accessible Americans with Disabilities Act (ADA) routes meet ADA requirements for slopes. All accessible routes including ramps must meet ADA standards; 1:50 (2%) maximum cross slopes and 1:12

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maximum longitudinal slopes. Accessible parking spaces and access aisles shall be level with surface slopes not exceeding 1:50 (2%) in all directions.

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WATER AND SEWER REVIEW

The following comments have been provided in consultation with the Water Services Department (WSD). If you have questions, please contact the assigned Project Engineer listed at the top of this page, unless a direct contact for WSD staff has been provided for a specific item below.

For water and sewer questions please contact Water Resources and Development Planning Division on the 8th Floor, 602-495-5601

EXISTING PUBLIC WATER AND SEWER IMPROVEMENTS

Water:	 Water Mains: 12-inch DIP within Camelback Rd
	 Services: City map shows No services to project site
Sewer:	 Sewer Mains: 8-inch VCP within alley north of project site
	Services: City map shows4-inch sewer tap

REQUIRED PUBLIC WATER IMPROVEMENTS

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☑ Water Main Extensions	 (Per City Code Chapter 37-33) All bounding streets must have water main frontage to the proposed development. The developer shall coordinate with Light Rail and Streets Department (Maurice Goyette 602.206.4495) for further updates/changes to utilities and ROW for water services (domestic and fire) under the light rail tracks. For questions regarding cathodic protection, please contact Jami Erickson, WSD 602-261-8229. A public water main extension may be required on the north side of the light rail tracks right of way to serve the project site's domestic and fire flow needs if services cannot come off the 12" inch main south of the tracks. Per City Code Chapter 37-33, a water main extension and pipe appurtenances shall be required in the right-of-way and/or a private accessway. For water quality purposes, a looped connection is preferred by the Water Services Department (WSD). The design of the new water main shall comply with the P&D's Checklists and the WSD Design Standards Manual for Water & Wastewater Systems (DSM). A water main in an easement shall follow the easement requirements per the DSM, Section 3.2 pages 8-11. No permanent structures are allowed within a water easement.
☑ New Water Services	 All new service(s) will connect to the largest adjacent water main For water meters three (3)-inch and larger, the developer is responsible for providing the meter vault in the right-of-way or in a dedicated easement. Refer to Water Services Department (WSD) Detail W-500. The W-500 detail can be found on the WSD Website https://www.phoenix.gov/waterservicessite/Pages/engdetailsindex.aspx.
☑ Fire Flow	When requesting a fire flow test, please request that the 12-inch Zone 1 main within Camelback Rd to be tested.

REQUIRED PUBLIC SEWER IMPROVEMENTS

	•	No new public sewer main extension to site needed at this time.
⊠ Sewer Main Extensions	•	No sewer capacity issues at this time. Please be advised that capacity is a
		dynamic condition that can change over time due to a variety of factors.

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All new service(s) will connect to existing sewer main. 8-inch VCP within alley north of project site
 Please note that any unused public sewer services serving this site must be abandoned. Information on how to request abandonment of existing services may be obtained at Civil Permits, Water Services, and Addressing counter on the 2nd floor of City Hall.

PRIVATE WATER AND SEWER

- 1. All onsite water lines, including those required for fire protection, shall be private plumbing lines subject to the Phoenix Plumbing Code.
- 2. All new onsite sanitary sewer lines shall be private plumbing lines.
 - These lines are subject to the Phoenix Plumbing Code, or the Arizona Department of Environmental Quality (ADEQ) Aquifer Protection Program (APP) General Permit 4.01 in accordance with Arizona Administrative Code Title 18, Chapter 9, Section E301 (AAC R18-9-E301), whichever is applicable.
 - Refer to the web-site provided for information on the APP General Permit 4.01: http://legacy.azdeq.gov/environ/water/permits/app.html.

WATER AND SEWER REVIEW SUMMARY AND ADDITIONAL COMMENTS

- 1. Please note that any unused public water or sewer services serving this site must be abandoned. Information on how to request abandonment of existing services may be obtained at Civil Permits, Water Services, and Addressing counter on the 2nd floor of City Hall.
- WSD has a new Water and Waste Water Design Standards Manual for 2017.
 You can download it from the following link:
 - https://www.phoenix.gov/waterservices/publications/design-manuals/systems
- 3. This facility may require an industrial waste water pretreatment device. Industrial wastewater pretreatment plan review for the following business can be conducted through the normal construction plan review and construction permit application process via the Planning and Development Department. Please contact Ruben Martinez in WSD at 602-495-0278.
- 4. REPAYMENT: NA
- 5. The water distribution system, including fire protection, within this project will be a private system, owned and maintained by the property owner(s) or association. The system will be reviewed and inspected by the Building Safety Section of the Planning and Development Department.

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

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Team Leader: Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov	

- 6. The sanitary sewer collection system within this project will be a private system, owned and maintained by the property owner(s) or association. The system will be reviewed and inspected by the Building Safety Section of the Planning and Development Department.
- 7. Any unused services shall be abandoned by City forces. New services, or information on abandoning existing services, may be obtained at Civil Permits, Water Services, and Addressing counter on the 2nd floor of City Hall.

Assurance (Bonding) Information

Chapter 31 of the Phoenix City Code mandates that an "Assurance" of construction be provided for all work in the public right-of-way. After the "Off Site" improvement plans have been approved the developer's engineer provides a construction estimate to the Plan Reviewer, who reviews and approves the estimate. The City accepts cash, Letters of Credit drawn on a local bank and City of Phoenix Chapter 31 Bond obtained through an independent bonding agent. Contact Civil Permits, Water Services, and Addressing counter at 602-262-6551 concerning the procedure for providing the cash or performance bond.

PLAT STIPULATIONS:

A plat will be required to remove existing platted lines, establish new property lines, and dedicate all necessary easements/right-of-way. The following plat requirements apply:

- Per City Code 32-30.A.4 Along both sides of all streets, adjacent to the right-of-way, an eight-foot public utility easement (PUE) shall be dedicated.
- All USA Fee Title property must be removed from the boundaries of all dedicated Right of Way.

NOTE: These comments are provided to assist the developer and his engineer to determine the requirements for development at this time. These comments are intended to provide general guidance after a brief check of records readily available. They are good for one year from this date and are subject to change by ordinance or other legislation.

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

FIRE REVIEWER:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov	
Team Leader: Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov		

The following comments are provided by the Fire Prevention Reviewer listed above, based on an evaluation of the Pre-Application submittal documents in regard to compliance with the 2012 City of Phoenix Fire Code (based on the 2012 International Fire code, as amended) and applicable policy documents. For more information, please visit: https://www.phoenix.gov/fire/prevention/fire-code.

Fire flow test shall not be required for site plan approval.

FIRE FLOW DATA

1. Fire flow shall meet the requirements of the 2012 IFC Section 507 and Appendix B. Total square footage of each building ******, and building construction type ******. Required GPM is ******. Obtain a City of Phoenix Water Services Department flow test from 4" port, dated within 180 days to confirm that the public main can supply the minimum fire flow. No reductions are allowed for NFPA 13D or 13R systems. To obtain a City of Phoenix Water Services Department flow test, please call 602-262-6551, option 2, then option 1.

2.

FIRE APPARATUS ACCESS ROADS

	Fire Department access to buildings and facilities site uses appears adequate.

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

FIRE REVIEWER:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov	
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov	

☐ 503.1.1 Buildings and Facilities	Approved fire apparatus access roads shall be provided for every facility, or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 200 feet of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility. Exception: The fire code official is authorized to increase the dimension to 350 feet where one or more of the following apply: • The building is equipped throughout with an approved automatic sprinklers system installed in accordance with Section 903.3.1.1, 903.3.3.1.2 or 903.3.1.3. • Fire apparatus road cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided. • There are not more than two Group R-3 or Group U occupancies. • The facility is equipped with an automatic standpipe system in accordance with Section 905.	
☐ 503.2.1.1 Dimensions	Fire apparatus access roads shall have an unobstructed width of not less than 20 feet, exclusive of shoulders, except for approved security gates in accordance with Section 511, and an unobstructed vertical clearance of not less than 14 feet.	
☐ 503.2.1.3 Surface	Fire apparatus access roads shall be designed to and maintained to support a minimum imposed live load of 70,000 pounds with a maximum axle load of 28,000 pounds. Fire apparatus access roads shall be provided and maintained with all-weather driving capabilities surface. When a surface other than paving is used for a fire apparatus access road it shall comply with Section 503.3.	
☐ 503.2.1.4 Turning Radius	Fire apparatus access roads shall have a minimum 45 foot centerline radius (35 foot inside radius, 55 foot outside radius) on curves (see Appendix D).	

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

FIRE REVIEWER:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov

☐ 503.2.1.5 Dead Ends	Dead-end fire apparatus access roads in excess of 200 feet in length shall terminate in an approved turnaround at the end of the fire apparatus access road (see Appendix D).
☐ 503.2.1.7 Grade	The grade of the fire apparatus access road shall not exceed 15 percent (15 feet in 100 feet). Cross-slope of an access road shall not exceed a depth of 6 inches.
☐ 503.2.1.12 Vehicle Passing Points	When fire department access roads exceed 300 feet in length, vehicle passing points shall be installed at intervals not to exceed 300 feet. Vehicle passing points shall be a minimum of 30 feet in width, exclusive of shoulders, and 50 feet in length.

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COMMERCIAL/MULTIFAMILY PRE-APPLICATION

FIRE REVIEWER:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov

FIRE HYDRANT REQUIREMENTS

Hydrants Adequate	Hydrant coverage appears adequate as exists or as proposed.
507.5.1 Where Required	Where a portion of a facility or building hereafter constructed or moved into or within the jurisdiction is more than 400 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, onsite fire hydrants and mains shall be provided where required by the fire code official. For secondary hydrants the distance requirement shall be 700 feet. Exceptions: • For Group R-3 and U occupancies the distance shall be 600 feet. • For buildings equipped throughout with an approved automatic sprinkler system installed in accordance with 903.3.1.1 or 903.3.1.2, the distance requirement shall be 600 feet.
507.5.2.5 Hydrants on Major Streets	Fire hydrants on major streets, collector streets, or any other streets that are not divided by raised median islands or light-rail tracks can be included in the coverage analysis. If those streets classes are divided by raised median islands or light-rail tracks then the existing fire hydrant can only be included in the coverage analysis if its location is on the same side of the median as the new development.
507.5.2.6 First New Hydrant	The first new fire hydrant shall be located at the street intersection or at the main entrance(s) into a subdivision, apartment complex, or commercial development. Additional hydrants shall be spaced per Section 507.5.2.9.
507.5.2.7 Parking Areas	In open-air, on-grade parking areas at least one fire hydrant shall be located within 600 feet of all areas.
507.5.2.8 Distance to Fire Department Connection (FDC)	At least one fire hydrant shall be located within 200 feet of a fire department connection supplying building fire protection systems. The distance between the hydrant and the FDC shall be measured along the path of the fire apparatus access road and as firefighters would lay hose. See also Section 912.
507.5.2.9 Hydrant Spacing	Fire hydrants shall be spaced approximately 500 feet apart in single-family residential developments and shall be approximately 300 feet apart in all other development types. The distance between hydrants shall be measured along the path of the fire apparatus access road.

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FIRE REVIEWER:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov

FIRE PREVENTION REVIEW SUMMARY AND ADDITIONAL COMMENTS:

2012 Phoenix Fire Code

CORRECTIONS:

1-Provide the location of 2 existing fire hydrants.

507.5.1 Where required. Where a portion of a facility or building hereafter constructed or moved into or within the jurisdiction is more than 400 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official. For secondary hydrants the distance requirement shall be 700 feet.

2-Provide the building construction type.

NOTES:

1-An emergency access permit shall be required and shall be a separate submittal.

503.5 Marking. Where required by the fire code official painted curbs and approved signs or other approved notices that include the words NO PARKING--FIRE LANE shall be provided and maintained for fire apparatus access roads to identify such roads or prohibit the obstruction thereof. The means by which fire lanes are designated shall be maintained in a clean and legible condition at all times and be replaced or repaired when necessary to provide adequate visibility. ***Separate F481 emergency access permit required prior to certificate of occupancy. This permit includes, but is not limited to, items such as fire lanes, address location, and lock box location. An approved site plan is required to submit for this permit.

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Solid Waste Review

COMMERCIAL/MULTIFAMILY PRE-APPLICATION

SOLID WASTE REVIEWER:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov

The following comments are provided by the Solid Waste Reviewer listed above, based on an evaluation of the Pre-Application submittal documents in regard to compliance with Chapter 27 of the City Code and applicable policy documents. For more information, please visit: https://www.phoenix.gov/publicworks/garbage.

- 1. City of Phoenix will not serve this commercial development for refuse and recycle by Phoenix City Code. Access and Containment are still regulated per City Code.
- 2. Access is not approved. Collection routes through a site shall be such that the collection vehicle shall travel through a site once without back tracking Collection vehicle route shall be a minimum of 16' wide, turning radius: 44' outside turning radius and 28"6' inside turning radius. Show minimum turning radii for solid waste trucks.
- 3. For safety, collection vehicles will NOT back up more than 50' after serving a bin.
- 4. The City of Phoenix strongly recommends that proposed developments have recycling capacity equal to garbage capacity. The Public Works Department receives numerous requests for recycling from all types of commercial applications including apartments and offices. The City Council is currently looking at ways to retrofit existing projects to allow recycling. It is more efficient and cost effective to plan for recycling capacity instead of eliminating parking or landscaping later to accommodate existing public demand or potential future recycling requirements. Please consider incorporating recycle capacity into this project at this point.
- 5. New enclosures shall meet COP standards. For a pdf of the standard, please navigate to https://www.phoenix.gov/pdd/topics. Click on Solid Waste Access and Containment. Provide minimum enclosure size and pedestrian access gate.

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Review Summary

COMMERCIAL/MULTIFAMILY PRE-APPLICATION

TEAM LEADER:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov
Site Planning:	Aracely Herrera, 602.534.1187, aracely.herrera@phoenix.gov
Traffic:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Civil Engineering:	Jason Ramirez, 602.534.9538, jason.ramirez@phoenix.gov
Fire Prevention:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Solid Waste:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Village Planning:	(Alhambra) Cody White, cody.white@phoenix.gov
Other:	

THE NEXT STEP FOR THIS PROJECT IS:

	Preliminary Review	This project is ready to move on to Preliminary Review. Please refer to the attached documents: Preliminary Review Checklist, and Fees for Preliminary Review for submittal requirements and required review fees. However, please make sure the following items have been addressed prior to your Preliminary Review Submittal: • List item
	Submittal of Minor Site Plan and Final Plans	This project is being reviewed under the City's Minor Review process and is now ready for submittal of a Minor Site Plan and other Final Plans as indicated in this report. Please refer to the attached Minor Site Plan Checklist. Minor Site Plan and other Final Plan fees are due at the time of submittal.
	Follow-Up Pre- Application	This project requires significant changes in design or entitlements. Please revise per the comments provided in these notes and resubmit for another Pre-Application meeting. The fee for a Follow-Up Pre-Application is \$600.
×	One-Plan Resubmittal (email)	This project requires certain plan revisions to be reviewed by the Project Review Team before the next step can be determined. Please make the changes noted below and email a PDF of the revised plans (or other documentation) to the Team Leader at the email address provided above. The Team Leader will contact you with directions for your next steps after consulting appropriate staff.

COMMENTS RELATED TO NEXT STEPS:

Kiva Project #:	19-338	Dutch Bros
SDEV #:	1900077	140 W Camelback Rd
PAPP #:	1900557	886 sf building and site development for Dutch Bros.
Meeting Date:	2/12/2019	



SITE PLANNER:	Aracely Herrera, 602.534.1187, aracely.herrera@phoenix.gov
Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov

PLEASE SUBMIT THE FOLLOWING FOR PRELIMINARY REVIEW (if checked):

☑ Preliminary Site Plan	6 copies, max 24" x 36" and folded no larger than 9" x 12".
☑ Preliminary Building Elevations	2 copies, colored , max 24" x 36" and folded no larger than 9" x 12".
☑ Preliminary Landscape Plan	2 copies, max 24" x 36" and folded no larger than 9" x 12".
☑ Preliminary Grading and Drainage Plan	3 copies, max 24" x 36" and folded no larger than 9" x 12".
☐ Drainage Report	2 copies
☐ Traffic Impact Analysis	2 copies, separate submittal
☐ Fire Flow Test Results	2 copies
☑ Pre-Application Notes (this document)	1 сору
☑ Preliminary Submittal Fee Sheet	1 copy, together with payment.
☑ CD/DVD/USB with copies all plans	1 disk
☐ Other:	

WHAT YOU NEED TO DO TO SUBMIT FOR PRELIMINARY REVIEW:

- 1. Complete all of the plans/documents listed above.
- 2. Make sure any special instructions listed on the previous page ("Review Summary") have been completed as directed. **The submittal will not be accepted otherwise.**
- 3. Contact the assigned Site Planner listed at the top of this page to set up an appointment to review your Preliminary Submittal. Please allow for at least three days' notice when setting up this meeting.
- 4. Bring all of the materials listed in the table above, together with the required Preliminary Review Fees (see attached "Fees for Preliminary Review" sheet), to the meeting with your Site Planner.
- 5. Your Site Planner will review the submittal, and if complete, will send you to the Payments and Submittals counter (2nd Floor, City Hall) to submit and pay for the Preliminary Review.
- 6. Partial submittals, and/or submittals without fees, will not be accepted.

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Team Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov	

BASE INFORMATION (to be included on all plans)

- Name, address, telephone number, and email address of the property owner and design professional who prepared the plan.
- Scale (engineering scale; 1" = 10' through 1" = 40" permitted). Additional smaller-scale drawings of the overall site or planning area to show context are permitted.
- ∀ Vicinity map.
- North arrow. North shall be top or right of plan.
- Show and dimension all of the following:
 - Parcel/lot boundary lines (tie to street monument). Show lease lines if necessary to proposal.
 - Building and landscape setbacks, plus distances between buildings and other structures.
 - Existing and proposed screen walls, fences, and retaining walls (including all heights).
 - All existing and proposed easements, rights-of-way, with dimensions.
 - All existing and proposed off-site improvements (curb, gutter, sidewalk, transit pads, etc). Include
 measurements for both monument line to back of curb (BOC) and monument line to face of curb (FOC).
 - All existing and proposed driveways, including driveway widths.
 - Required visibility triangles and sight lines at driveways and intersections (10' x 20'; 33' x 33', etc.)
 - City limit lines, if abutting.
- Site acreage: both gross and net.
- ≤ 5" x 5" clear area in lower right hand corner of <u>all sheets</u> for approval stamps.
- Existing buildings to remain, and proposed new structures, with proposed uses.
- Show all significant natural features (rock outcroppings, washes, existing trees, etc)
- Show and label all proposed safety curbing and surface materials (asphalt, decomposed granite, turf, etc.)
- Dimensions of all landscape islands and areas (minimum 5' width inside of curbs).
- Show and label all existing and proposed fire hydrants.

 Show and label all proposed accessible routes to building entrances, public sidewalks, transit stops, and accessible parking spaces.
- All existing and proposed underground utilities (water, sewer, telecom, irrigation, electric, etc), including any related above-ground facilities such as transformers, poles, or irrigation controls.

PRELIMINARY SITE PLAN – provide base information (above) plus the following:

Zoning Summary:

Existing and proposed zoning.

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Team Leader:		Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov			
	Zoning Adjustm	g development option (if applicable). ent (variance/use permit) informatio al Permit information: case number(s	n: case n	umber(s), nature of request, stipulations cions of approval	
Deve	lopment Summary	<i>י</i> :			
	Existing and pro Total square foo the site, with in			Residential density calculations, indicating total number of dwelling units and dwelling units per acre	
\boxtimes	building. Lot coverage ca	lculations	\boxtimes	Proposed phase lines for phased developments Proposed site wall/fence details with	
\boxtimes	Legal descriptio Project descript			dimensions, materials, colors, and heights. Shaded walkway detail within parking lot.	
Struc	tures:		Site F	eatures:	
\boxtimes	Proposed buildi	ng entrances	\boxtimes	Location of height of light fixtures and poles	
\boxtimes		overhangs and canopies		Location and size of refuse containers	
	•	ng/structure heights elative to finished floor elevation	\boxtimes	Locations of overhead utilities and poles on and adjacent to the site.	
\boxtimes	Location of serv	rice areas.			
<u>Traffi</u>	c/Parking:				
\boxtimes	All existing and	proposed parking areas			
\boxtimes	Number of tota	I parking spaces required and provide	ed (show	calculations)	
\boxtimes	Number of <u>acce</u>	ssible parking spaces required and pr	rovided (s	show calculations)	
\boxtimes	Dimensions of t	ypical parking stalls, accessible stalls,	maneuve	ering areas, drive aisles, and parking islands	
\boxtimes		parking if not 90 degrees.			
\boxtimes	Fire lanes (20' n	minimum width, 14' minimum vertical clearance, 45' minimum radius for turning movement).			
	_	e stall/aisle layout for each level.			
\boxtimes	Location and siz	e of loading docks/loading areas (sho	ow calcula	ations).	
Site F	Plan Notes (place a	Il checked notes on plan):			
\boxtimes	"Development a	and use of this site will conform with	all applica	able codes and ordinances."	

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X

"All new or relocated utilities will be placed underground."

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Team	Leader:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov
	"Structures and	landscaping within a triangle measured back 10' from the property line and 20' along the
	property line on	each side of the driveways entrances will be maintained at a maximum height of 3'."
	"Structures and	landscaping within a triangle measuring 33^{\prime} x 33^{\prime} along the property lines will be maintained at a
	maximum heigh	t of 3'."
	-	including all property owners in the development, will be formed and have responsibility for
	maintaining all o	common areas noted as "Tracts" or "Easements", including private streets, landscaped areas,
	and drainage fac	cilities in accordance with approved plans."
\times	"Any lighting wi	Il be placed so as to direct light away from adjacent residential districts and will not exceed one
	foot candle at th	ne property line. No noise, odor, or vibration will be emitted at any level exceeding the general
	level of noise, o	dor, or vibration emitted by uses in the area outside of the site."
\times	"Owners of prop	perty adjacent to public rights-of-way will have the responsibility for maintaining all landscaping
	located within t	he rights-of-way, in accordance with approved plans."
	"All rooftop equ	ipment and satellite dishes shall be screened to the height of the tallest equipment."
	"All service area	s shall be screened to conceal trash containers, loading docks, transformers, backflow
	preventers and	other mechanical or electrical equipment from eye level adjacent to all public streets."
	"Barbed, razor,	or concertina wire (or similar) shall not be used on this site where visible from public streets or
	adjacent resider	ntial areas."
	"All signage req	uires separate reviews, approvals, and permits. No signs are approved per this plan."
	"Gates are to re	main open, or are to open automatically, between the hours of and"
\times	Please consider	placing the following note (signed and dated) on the site plan to authorize minor amendment to
	the plan in the f	uture:
		reproduction of this site plan provided that if modifications are made, the professionals who make sume full responsibility and liability for the modified portions of the plan.
		DATE
	SIGNATURE OF (COPYRIGHT OWNER
	PRINTED NAME	OF COPYRIGHT OWNER

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	PRELIMINARY BUILDING ELEVATIONS – provide the following:
\boxtimes	Colored elevations of all sides of all buildings.
\boxtimes	Label proposed building materials, textures, and colors.
\boxtimes	Building heights. Show dimensions above grade to roof and any parapets, and to chimneys, spires, etc.
\boxtimes	Locations of any rooftop mechanical equipment (show that they are screened).
	Conceptual locations of signs (all signs required separate reviews and permits).
>	PRELIMINARY LANDSCAPE PLAN – provide base information (above) plus the following
\boxtimes	Locations and identification of all existing on-site landscape materials.
\boxtimes	Proposed landscape materials: groundcover, trees, shrubs.
	Identify any trees in the ROW currently maintained by the City (Parks or Streets).
\boxtimes	Proposed locations of retention basins and other drainage facilities.
\boxtimes	Proposed slopes and heights/depths of berms, basins, and channels.
\boxtimes	Method of dust control in parking/maneuvering areas and future phases of development.
	Location 10% slope line for Hillside lots.
	Proposed water features.
>	PRELIMINARY GRADING PLAN – provide base information (above) plus the following:
\boxtimes	Existing contours.
\boxtimes	Grades on adjacent properties/top of curb elevations.
\boxtimes	Proposed site grading with spot elevations, contours, flow arrows, and finished floor elevations.
\boxtimes	Proposed locations of retention basins and other drainage facilities.
\boxtimes	Show retention volume calculations

ADDITIONAL SUBMITTAL REQUIREMENTS:

Cross-sections at edge of site.

Floodplain limits/floodways.

Proposed slopes and heights/depths of berms, basins, and channels.

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 \boxtimes

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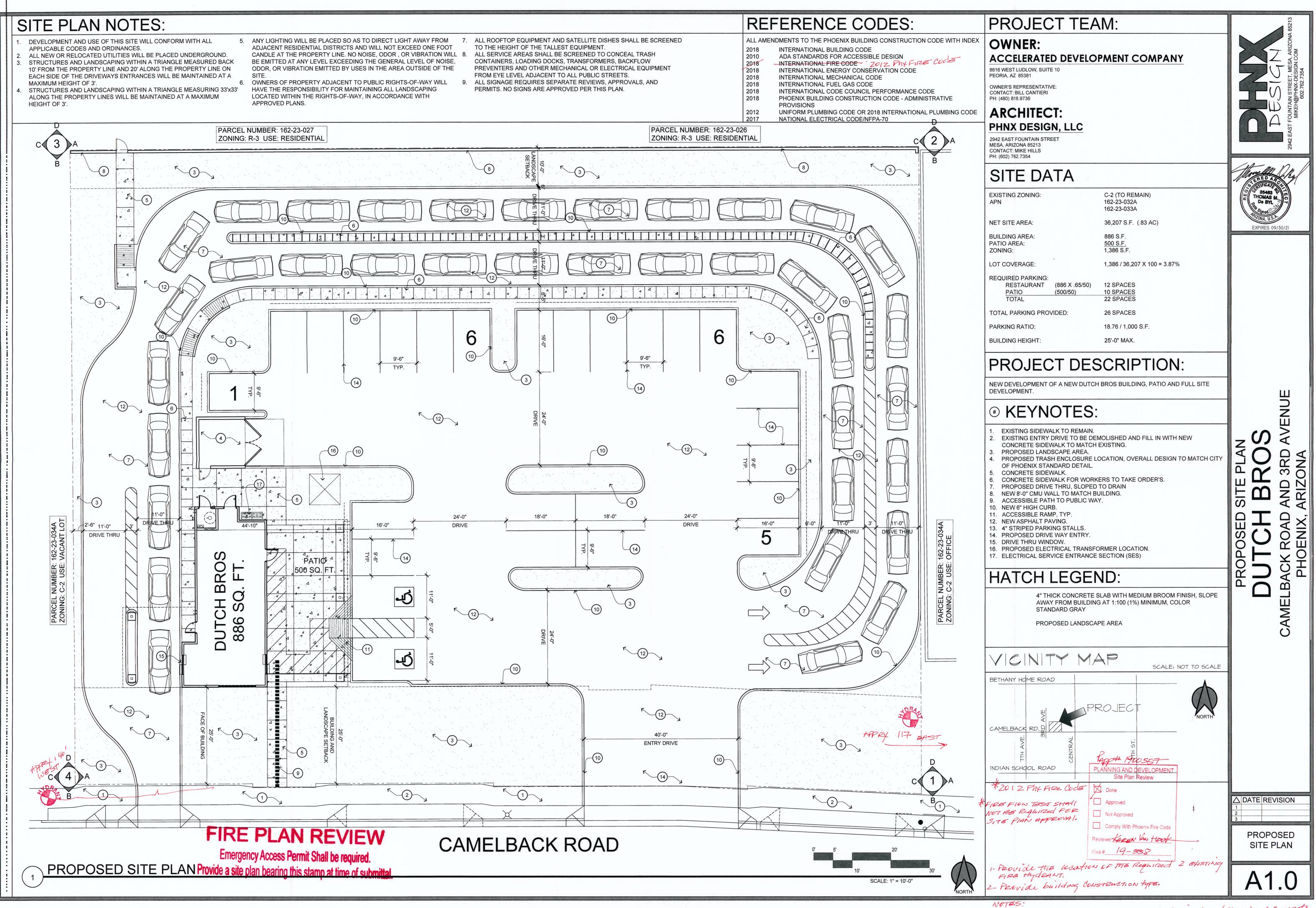


Meeting Sign-In Sheet DEVELOPMENT PRE-APPLICATION

TEAM LEADER:	Miguel Victor, 602.534.7643, miguel.victor@phoenix.gov
Site Planning:	Aracely Herrera, 602.534.1187, aracely.herrera@phoenix.gov
Traffic:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Civil Engineering:	Jason Ramirez, 602.534.9538, jason.ramirez@phoenix.gov
Fire Prevention:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov
Solid Waste:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov
Village Planning:	(Alhambra) Cody White, cody.white@phoenix.gov
Other:	

Name:	Address or Company:	Phone and Email:

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Meeting Sign-In Sheet DEVELOPMENT PRE-APPLICATION

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Civil Engineering:	Jason Ramirez, 602.534.9538, jason.ramirez@phoenix.gov	
Fire Prevention:	Karen Van Hook, 602.495.5586, karen.vanhook@phoenix.gov	
Solid Waste:	Gonzalo Arredondo, 602.534.7269, gonzalo.arredondo@phoenix.gov	
Village Planning:	(Alhambra) Cody White, cody.white@phoenix.gov	
Other:		

Name:	Address or Company:	Phone and Email:
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BILL CANTIERI	PIAZZA RCC	billepiazza-ez com 541-941 1152
Jim Thompson	Mempson McConray C	Hee Co dury Brosit a
	2::	602,762.7354 PROSIT QUIALL
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Kiva Project #:	19-338	Dutch Bros
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PAPP #:	1900557	
Meeting Date:	2/12/2019	1111

