

## North Briar Community Association, Inc.

Dear Country Village Neighbor,

The Board of Directors for the Country Village Homeowners Association wants to join with the Women's Club in welcoming you to your new neighborhood. Outlined below is additional information about Country Village (CV).

#### **Board of Directors**

**Monthly Meetings:** The Board conducts regular meetings on the second Tuesday of each month at the CV Clubhouse. The open session starts at 7:00 PM and all residents are welcome to come and observe. If you wish to discuss an issue with the Board, please call the management company (info below) at least 24 hours prior to the meeting to be added to the agenda. Neighbors are limited to a 3-minute discussion.

**Annual Meeting:** The annual Homeowners Association meeting is held at the beginning of each year. We review the previous year's budget and expenditures, and the current year's budget. Elections are also held for expiring Board positions.

#### **Management Company**

Graham Management manages the day-to-day affairs of our association. They are located at 2825 Wilcrest Dr., Suite 600, Houston, TX 77042. And can be reached at 713-334-8000, or <a href="mainto:Tsmith@grahammanagementhouston.com">Tsmith@grahammanagementhouston.com</a> They are the preferred point of contact for all routine matters, including account information and payment, deed restriction violations, architectural change requests, maintenance issues.

# Country Village Website & Graham Management Portal

Publicly available information about our community can be found at <a href="http://www.countryvillagehoa.org">http://www.countryvillagehoa.org</a>. Confidential community information and your account information can be found on the Graham Management Resident Portal: <a href="https://graham.cincwebaxis.com/">https://graham.cincwebaxis.com/</a>, please contact Graham to set up your portal access. Sign up for emails on both the website and the portal to not miss any neighborhood announcements and alerts.

### **Country Village Amenities**

Trash Pickup & Recycle Program: Trash days are Mondays and Thursdays, with Thursday being heavy trash day. Recycling day is Wednesday. "Curbside pickup" is provided for standard residential trash, yard waste (grass clippings, leaves, tree trimmings, etc), heavy trash, and recycling. Generally, paper, cardboard, plastic, metal and some glass are accepted for recycling. Additional information can be found on http://www.countryvillagehoa.org.

**Security:** The Harris Country Precinct 5 Constables provide additional security and patrol services to our neighborhood. Please contact them for emergencies and any suspicious or questionable activity: 281-463-666 (emergency), 281-492-3500 (non-emergency). You can also submit a "vacation watch request" <a href="https://constablepct5.com/index.php/vacation-watch/">https://constablepct5.com/index.php/vacation-watch/</a>) when you're out of town, and they will keep an extra eye out for unexpected activity at your house.

**Clubhouse:** Located at 12042 Riverview, can be reserved by residents for private parties. Contact the management company for rental information.

**Pool, Playground, and Tennis Courts:** The playground and tennis courts are open year-round. Watch the HOA website for updated information on the renovations and updated pool hours. The pool is currently open Tuesday – Sunday from 7am – 9pm. Please contact the management company to register for a fob that will unlock the gates. There is a \$25 deposit for each fob, which will be refunded to you if you return it upon moving.

**Social Activities:** Throughout the year the Board of Directors sponsors community- wide parties to encourage neighbors to get to know each other. Information about these social activities will be posted on our website's calendar and sent out via email to all of those registered.

Welcome to our neighborhood! Country Village Board of Directors