

**Board of Trustees  
June 2, 2015**

**Members present:** Mark Stanke, Barbara Johnson, Lacey Rowell, Bruce Wallace, and John Morris.

**Staff present:** Brian Huckabee, Police Chief, Terry Brungardt, Fire Chief, Johnny Sanchez, Public Works, Mickey Stratton, Treasurer, Rebecca Poole, Engineer, Ben Grubb, Attorney, and Arnelda Hall, Clerk.

**Others present:** Charles Daughety, Steve Snow, Keith Weldon, John Johnson, Tate Monroe, Donald Clements, Dawn Morgan, and Kim Higdon.

- 1. Meeting called to order and roll call. John Morris, Mayor, called the Regular Meeting of the Board of Trustees to order. Arnelda Hall, Clerk, called roll and declared a quorum. Agenda was posted at the Calumet Town Hall on May 29, 2015 at 8:30 am...**
- 2. Public Comments – Citizen's comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken. Donald Clements had questions concerning his property located at 109 N Calumet Road. Tate Monroe updated the Board on the Mural that is being considered for the Town of Calumet.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held May 5, 2015, with action as necessary. Trustee Johnson made a motion to approve the minutes of the Regular Meeting as written. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**
- 4. Consider approval of claims, checks, and warrants for the month of May, 2015. Trustee Rowell made a motion to approve the claims, checks, and warrants for the month of May. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.**

5. Discuss and consider whether Lots 4 and 5, Block 5, Todd's First Addition to the Town of Calumet, also known as 109 N Calumet Road, Calumet, OK, is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated buildings be torn down and removed. After a lengthy discussion, Trustee Wallace made a motion to give Mr. Clements 60 (sixty) days to get a certified structural engineer report on the building and if he fails to do so the Board will proceed on with condemnation. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
6. Discuss and consider whether Lots 6 and 7, Block 5, Todd's First Addition to the Town of Calumet, also known as 113 N Calumet Road, Calumet, OK, is a hazard to the health or safety or welfare of the general public and should be declared dilapidated, with action as necessary, including, but not limited to, that the dilapidated building be torn down and removed. Trustee Wallace made a motion to have the town attorney continue with the condemnation on the property located at 113 N Calumet Road, Mark & Connie Reimers. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
7. Consider and discuss report from Mickey Stratton, Treasurer, with action as necessary. Mickey Stratton informed the Board the Oklahoma Tax Commission will be withholding \$8,640.24 a month from future collections until the refund to Devon Energy is paid.
8. Consider and take action on adopting Citizen Participation Plan for the proposed 2015 CDBG-CIP Project. Trustee Johnson made a motion to adopt the Citizen Participation Plan for the proposed 2015 CDBG-CIP Project. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
9. Consider and take action on adopting Resolution to apply for the proposed 2015 CDBG-CIP Project. Trustee Johnson made a motion to adopt the Resolution to apply for the proposed 2015 CDBG-CIP Project. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
10. Consider and take action on adopting Residential Anti-Displacement & Resolution Assistance Plan for the proposed 2015 CDBG-CIP Project. Trustee Stanke made a motion to adopt the Residential Anti-Displacement & Resolution Assistance Plan. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

11. Consider and take action on adopting Fair Housing Resolution for the proposed 2015 CDBG-CIP project. Trustee Johnson made a motion to adopt the Fair Housing Resolution for the proposed 2015 CDBG-CIP project. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
12. Consider and take action on adopting Local Planning Activities Committee Establishment for the proposed 2015 CDBG-CIP Project. Trustee made a motion to adopt the Local Planning Activities Committee consisting of the following members: Mark Stanke, Barbara Johnson, Lacey Rowell, Bruce Wallace, John Morris, Brian Huckabee, Johnny Sanchez, Lyle LittleRaven, Terry Brungardt, April Stephens, and Arnela Hall. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
13. Consider approval of design drawing submitted by Kerr 3 Design Group, Inc., for extension of subsurface drainage system along the north side of Main Street, west of Freehome Avenue. After discussion with James Kerr, Kerr 3 Design Group, Inc., and Rebecca Poole, Town Engineer, Trustee Johnson made a motion to approve the design drawing upon pending changes and updates recommended by Rebecca Poole, Cowan Group Engineering. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Mayor Morris declared the motion carried unanimously.
14. Consider and discuss request by Calumet Public Schools for sharing the cost (between Calumet Public Schools, and the Town of Calumet) for the extension of the subsurface drainage system along the north side of Main Street, west of Freehome Avenue. Keith Weldon, School Supt., made a request that the Town share the cost up to \$25,000 for the extension of the subsurface drainage system. After discussing, Trustee Stanke made a motion to pay \$25,000.00 on the drainage system. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
15. Consider and discuss mold testing done by Dirty Deeds on the Town Buildings located at 105 S Calumet Road & 107 S Calumet Road, with action as necessary. After a lengthy discussion, Trustee Stanke made a motion to have Dirty Deeds abate the contaminates in the Town Buildings at the cost of \$18,093.37. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

16. Consider and discuss approval of the OMAG Worker's Compensation Plan, with action as necessary. After discussion, Trustee Stanke made a motion not to use any of the Escrow Credit to reduce the 2015-2016 renewal premiums (\$7,967.00) and to pay ½ out of CPWA and ½ out of the General Fund. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
17. Consider and discuss report submitted by the Fire Chief, with action as necessary. At the May Meeting firefighters trained on equipment. Chief Brungardt turned in donation money from the Fund Raiser in the amount of \$22,805.00. He stated they were waiting on a \$1500.00 check from Devon Energy making the donations \$24,305.00. This money will be deposited in the Fire Department Fund.
18. Consider and discuss report submitted by the Police Chief, with action as necessary. Chief Huckabee reported street lights are being repaired as they are reported but due to the rain over the last month some repairs have been slow. Chief Huckabee also reported he was going on vacation July 6 – 10.
19. Consider and discuss report submitted by the Public Works Supt., with action as necessary. Johnny Sanchez, Public Works Supt., reported the electrical panel for the east lift station would be installed this week.
20. Consider and discuss appointing a Trustee and Alternate Trustee to represent the Town of Calumet on the ACOG Board of directors, with action as necessary. Trustee Johnson made a motion to appoint Bruce Wallace, Trustee, and John Morris, Alternate Trustee, to represent the Town on the ACOG Board. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
21. Consider approval of Contract for Administrative Services between the Town of Calumet and Millie Vance Incorporated, 16289 CDBG 2015 Storm Drainage Project. Trustee Stanke made a motion to approve the contract for Administrative Services between the Town of Calumet and Millie Vance Incorporated. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.
22. Consider entering into executive session for the purpose of the following: A. Discussion concerning employment hiring, appointment, promotion, discipline or resignation of any salaried public office or employee pursuant to 25 O.S. 307 (B) (I). Trustee Rowell made a motion to enter into executive session. Seconded by Trustee Stanke. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

23. Consider entering back into open session. Trustee Stanke made a motion to enter back into open session. Seconded by Trustee Wallace. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

24. Consider taking action on matters discussed in executive session. Trustee Stanke made a motion to make Lyle LittleRaven interim Public Works Supt., while Johnny Sanchez is out on medical leave, and increase his pay to \$15.00 per hour. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

Trustee Stanke made a motion to hire a full- time/temporary employee for the Public Works Department pending a back ground check. Seconded by Trustee Johnson. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously.

25. Remarks and inquiries of the governing body members. Trustee Johnson stated top soil is needed for the cemetery.

26. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary. None.

27. Adjournment. Trustee Stanke made a motion to adjourn the meeting. Seconded by Trustee Rowell. Vote was: Aye: Trustees Stanke, Johnson, Rowell, Wallace, and Morris. Nay: None. Mayor Morris declared the motion carried unanimously and the meeting was adjourned.

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John Morris, Mayor

ATTEST:

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Arnelda Hall, Clerk