

APPROVED

Arrowbear Park County Water District

Regular Meeting

October 18, 2018

6:30 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held October 18, 2018 at the Water District office, 2365 Fir Drive, Arrowbear Lake, California.

Directors in attendance:

President Terisa Bonito
Vice President Mark Bunyea
Director Sheila Wymer
Director Pat Oberlies
Director Rick Weber

Directors who were absent:

Also present were the following:

General Manager Norman Huff
Secretary Caroline Rimmer
Field Supervisor Paul Miller
Chief James Ozias

Visitors who were present:

Ouida Rendelman
Peter Jorris
Michelle (no last name provided)

Open Session

President Bonito called the meeting to order. Peter Jorris led the recitation of the Pledge of Allegiance. President Bonio certified the posting of the agenda. President Bonito performed a roll call, all Directors were present.

Approval of Consent Agenda:

Director Weber made a motion to accept the consent agenda. Second was by Director Wymer. After a brief discussion regarding the Expenses and Budget for the month of September, the Consent Agenda was approved. Motion passed by unanimous vote.

Public Comments:

Peter Jorris complimented the Technicians on the pipeline project.

Staff Reports:

- A) Supervisor Miller reported a total of 21 maintenance issues for the month of September. There were 6 customer requests to turn off/on water, 0 District initiated shut-offs, 0 District equipment repairs, 0 meters replaced, 6 meter reads/re-reads, 1 main repair, 2 service line repairs, 5 customer inquiries requiring investigation, and 1 sewer issue/repair. There were also 2 new owners, 0 liens filed, 1 lien released, 56 shut-off notices, 13 non-payment shut-offs, and 17 turn-ons after water shut-off. Supervisor Miller reported that the paving was going to be done sometime in October to complete of the pipeline project on Fox and Cougar Lanes.
- B) Chief Ozias reported on the Fire Department calls for the month of September. There were a total of 10 calls, 9 were in-District and 1 was out-of-District. Director Wymer stated that she appreciated the weekend coverage, Director Oberlies inquired about the status of the Battalion Chief position.

- C) General Manager Huff reported to the Board that the Technicians were wrapping up the summer projects, the new F-150 was put into service, and the video of the sewer system by Houston & Harris was completed. General Manager Huff also reported that he attended a seminar that was focused on the coordination of services from First Responders and Water Agencies. General Manager Huff also reported that he would be attending another seminar that was focusing on the coordination of mutual aid for water & sewer agencies.

President Bonito excused any individuals who were not required for the balance of the meeting.

Discussion / Action Items:

A) General Manager Huff / Chief Ozias

1. There was a discussion with a motion to approve an amendment to the Fire Department uniform cost reimbursement policy #2590 with an option for wildland boot buy back at 50% of the cost incurred by the Fire Fighter. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
2. There was a discussion with a motion to approve an amendment to the Fire Department coverage compensation policy #3602 to add additional compensation for station coverage on weekends and holidays. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.
3. There was a discussion and a motion to approve the Fire Department draft policy for a Firefighter Code of Ethics, and to draft Code of Conduct language. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.

B) General Manager Huff

1. There was a discussion with a motion to approve the allocation of \$4,500.00 from Unrestricted Replacement – Sys. Account #3120W for the 4” main and hydrant replacement at Highway 18 and the CalTrans driveway due to major leaks in 3 areas and 2 prior repairs. Motion made by President Bonito, seconded by Director Wymer, and approved by unanimous vote.

C) Board

1. There was a discussion with a motion to approve Resolution 2018-10-18 to establish a policy of revenue segregation between water, sewer, and fire for planning, accounting, reporting, and audit purposes. Motion made by Director Wymer, seconded by Director Weber, and passed by unanimous vote.

Announcements:

- A) The President had no announcements.
B) The Board had no announcements.
C) Staff had no announcements.

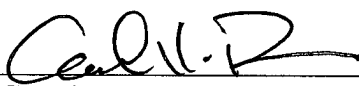
The next board meeting will be November 15, 2018 at 6:30 PM.

Adjournment of Open Meeting

There being no further business, President Bonito adjourned the meeting at 7:35 PM.



Terisa Bonito, President



Caroline V. Rimmer, Secretary