Lac qui Parle-Yellow Bank Watershed District
Regular Meeting Minutes #600
February 4, 2020

Call to Order
The meeting was called to order by Chairman, Darrel Ellefson at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners’ Room, Courthouse, 600 6th Street, Madison, MN. Managers present: Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, Treasurer David Ludvigson, & Publicity Manager Michael Frank. Managers absent: none Staff present: Administrator Trudy Hastad, Coordinator Mitch Enderson, and Drainage Manager Jared Rioland and Park Manager Ron Fjerkenstad. Others present: Joe Drietz, Arvin Mueller, Kenneth Lee, Art Lee, James Lee, Dean Von Eschen, Darby Hemish, Kevin Verhelst, Shawn VanDerostyne, Lee Verhelst, Randy Brown, Lucas Bjornson, Robert Bjornson, Jessica Mamer, Danielle Cornell, Randy Fales, Todd Hawkes, Justin Driessen, Steve Driessen, Beau Boom, Shawn VanDerostyne, Kevin Verhelst,

Approval of the Agenda
Chairman Ellefson asked for additions to the agenda. David Ludvigson asked to add letter of credit. M/S/P to approve the amended agenda:
Motion: David Craigmile Seconded: John Cornell Passed: 5-0

Staff Reports:

PARK: Park manager, Ron Fjerkenstad gave his monthly report.
- The City sponsored a fishing tournament which was held on Del Clark Lake January 24 & 25, 2020 and was a huge success. They counted approximately 160 fish houses at one time.
- Area II’s boring crew were out to do soil borings for the Del Clark Protection Grant and should finish up in the next couple days.
- Talked with the Coop about looking for a good used 54” mower for the park. Coop will work with us on a trade-in price.
- Ron thought the roof on the shop would need some work this spring.
- Judy Olson contacted Ron looking for a possible area in the park for an art project. Ron thought maybe the mural on the building in Canby could use a touch up. The Board thought this would be a great suggestion.

A DRAINAGE MANAGER/INSPECTOR: Jared Rioland reported on monthly activities.
- Jon Olson and I attended the viewer’s seminar on January 9, 2020.
- On January 21, 2020 I attended the LQP Commissioner meeting for the petition for outlet hearing on Lateral B County Ditch #34.
- Darrel, Trudy & I participated in a teleconference with Chad Engels from Moore Engineering to discuss the petition to Modify Order of Abandonment on Watershed Ditch #11.
- Darrel & I checked on a complaint in section 33, Yellow Bank N.
- We have one parcel remaining non-compliant for the public waters buffer law. The latest word from SWCD is roughly 100 parcels are still non-compliant for the public ditch buffer law.
- The ditch maps are all scanned and have been condensed into one document per ditch and sent to Houston Engineering to upload into our Drainage DB program.
- Trudy & I worked with the LQP Auditors office to help calculate acreage of ditch splits for parcel splits in the County.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.
- Year-end reporting and reimbursement requests have been completed and the E-link progress report has been submitted for the Drainage Records Modernization grant.
- We received the ditch watershed layer from HEI for County ditches. The Judicial ditches will still need to be completed.
- We received our draft WRAPS and TMDL reports. Comments are due back by February 17th, 2020.
- A boundary change has been proposed for 1W1P and resolutions will be going to the necessary boards.
- The semi-annual WRAPS report and budget were completed and submitted along with the 4th quarter reimbursement request.
• The annual reporting & E-link reporting has been completed for the SSTS Loan.
• We are moving forward on the Del Clark/Canby Creek grant. The LGU accepted the Joint Application for Activities Affecting Water Resources and they made a decision to accept the application. The decision has a comment period but looks like it should be clear for WCA.
• American Engineering Testing will be on site to take soil borings at the project locations.
• Lincoln Pipestone Rural Water asked for permission to do a test discharge for 30 days. Board ok’d as long as they follow DNR guidelines and make sure they don’t dump the water in a way that causes erosion by washing out the bank.
• Held meetings with the local partners in the Lac qui Parle Watershed in addition to the MN River Headwaters Watershed for 1W1P.
• Working with partners in both watersheds to incorporate boundary changes. This would mean our suggested boundary would add on the Yellow Bank portion of our legal boundary for 1W1P.

WCA – Coordinator Mitch Ederson:
• The annual reporting for WCA was completed and submitted along with E-link reporting.
• The Credit release for the Moon Bank has been approved and forwarded.
• Discussed WCA trainings to attend and dates to take the test for Professional WCA Certification.

Treasurers Report: Manager Ludvigson read the Treasurer’s report.
Manager Ludvigson discussed a letter of credit offered thru the First Security Bank of Canby. Discussion followed.

M/S/P to deny letter of credit offered by First Security Bank of Canby.
Motion: David Ludvigson  Seconded: David Craigmile  Passed: 5-0

M/S/P to approve the Treasurers report.
Motion by: David Craigmile  Seconded by: John Cornell  Passed: 5-0

The following warrants were presented for approval:

<table>
<thead>
<tr>
<th>Number</th>
<th>Vendor</th>
<th>Details</th>
<th>01.08.2020 to 02.05.2020</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>TOTAL</td>
<td>$0.00</td>
</tr>
</tbody>
</table>

General Klein Account:
None

<table>
<thead>
<tr>
<th>UPB Park Expense Account:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1170 Frontier Communications</td>
</tr>
<tr>
<td>1171 Runnings Supply Inc.</td>
</tr>
<tr>
<td>1172 Lee Motor Company</td>
</tr>
<tr>
<td>1173 Patrick Stanley</td>
</tr>
<tr>
<td>1174 Kickelman Construction Inc.</td>
</tr>
<tr>
<td>1175 Olson Sanitation</td>
</tr>
<tr>
<td>1176 Canby True Value</td>
</tr>
<tr>
<td>1177 Lincoln Pipestone Rural Water</td>
</tr>
<tr>
<td>1178 Doug's Service &amp; Marine</td>
</tr>
<tr>
<td>1179 Ag Plus Cooperative</td>
</tr>
<tr>
<td>1180 Lyon-Lincoln Electric Coop</td>
</tr>
<tr>
<td>Transfer</td>
</tr>
<tr>
<td></td>
</tr>
</tbody>
</table>

UPB GENERAL ACCT:

<table>
<thead>
<tr>
<th>Amount</th>
<th>Details</th>
<th>Date Range</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>20006-20009</td>
<td>semi-monthly payroll</td>
<td>01/01/20 - 01/15/20</td>
<td>$4,807.60</td>
</tr>
<tr>
<td>20009</td>
<td>Darrel Ellefson</td>
<td>per diem, mileage</td>
<td>$565.86</td>
</tr>
<tr>
<td>20010</td>
<td>Darrel Ellefson</td>
<td>December ditch work</td>
<td>$624.59</td>
</tr>
<tr>
<td>20011</td>
<td>Michael Frank</td>
<td>per diem, mileage</td>
<td>$138.44</td>
</tr>
<tr>
<td>20012</td>
<td>David Craigmile</td>
<td>per diem, mileage, expense</td>
<td>$921.50</td>
</tr>
<tr>
<td>20013</td>
<td>John Cornell</td>
<td>per diem, mileage, expense</td>
<td>$622.56</td>
</tr>
<tr>
<td>20014</td>
<td>David Ludvigson</td>
<td>per diem, mileage</td>
<td>$358.25</td>
</tr>
<tr>
<td>3756</td>
<td>LQP-YB Liability Acct</td>
<td>semi-monthly PERA</td>
<td>$952.19</td>
</tr>
<tr>
<td>20015-20017</td>
<td>semi-monthly payroll</td>
<td>01/16/20 - 01/31/20</td>
<td>$4,807.62</td>
</tr>
<tr>
<td>20018-20019</td>
<td>monthly payroll</td>
<td>January park payroll</td>
<td>$2,469.22</td>
</tr>
<tr>
<td>3757</td>
<td>MN UI Fund</td>
<td>4th quarter 2019 unemployment</td>
<td>$2,219.64</td>
</tr>
</tbody>
</table>
M/S/P to approve the warrants.

Motion: John Cornell  Seconded: Michael Frank  Passed: 5-0

Secretary's Report:
Hastad reviewed meeting minutes #599 as mailed.

M/S/P to approve meeting minutes #599.

Motion: David Craigmile  Seconded: John Cornell  Passed: 5-0

M/S/P to approve special meeting minutes #599.1 as mailed.

Motion: John Cornell  Seconded: Michael Frank  Passed: 5

OTHERS: Arvin Mueller, Kenneth Lee, Dean Von Eschen, Art Lee & James Lee met with the Board to discuss frustration with high water in a waterway in section 33, Yellow Bank N, and concern with neighbor rutting up the waterway to where it plugs up the waterway. They wanted the watershed to clean out the waterway and make the neighbor stop blocking it with his racks. Discussion followed. The managers said the landowners could apply for a clean out on their properties by getting their 1026 and apply for a watershed permit and suggested visiting with landowner about the racks. Attorney Haugen will look at what recourse the Board would have in this situation, but suggested the rest get their permits into the watershed for the March meeting.

Administrator Report/Old & New Business:
- Hastad reported a letter was sent to the landowner who did not pay his 2019 pasture lease. He was given a date to make payment and no payment was made. Discussion followed. Attorney Haugen suggested the Board pursue legal action for breach of contract. He would draft a complaint, serve papers, & have a response period. Discussion followed.

M/S/P to have Attorney Matt Haugen pursue the debt owned to the Watershed by pursuing legal action for breach of contract.

Motion: David Ludvigson  Seconded: David Craigmile  Passed: 5-0

- Hastad reported she is doing some preliminary work for the 2019 audit with the auditors.
- Hastad updated the Board on the status of the petition to modify order abandoning part of Watershed Ditch #11. She reviewed the estimate and time-line from Moore Engineering to do this work.
Hastad reported the 2019 year-end reports were completed and submitted to appropriate agencies.

At 6:10 p.m. Chairman Ellefson recessed the regular meeting to hold bid letting for the pasture leases as was advertised.

At 6:15 p.m. Chairman Ellefson opened the meeting to let bid for the Lac qui Parle-Yellow Bank hayland/pasture lands in Yellow Medicine County.

Attorney Haugen listed terms of the bid letting and noted that the Watershed Board reserves the right to reject any and all bids. The bids will be for a three-year term and the successful bidder would obtain a contract. Payment would be due on May 1st of each year. Pasture land would have stocking rates of 1 cow/1 calf per 2 1/2 acres and cattle could be pastured May 1- Oct 15. If weather was favorable they could ask for an extension from the Board. Haybales would need to be removed within 30 days of haying on the hayland properties. Attorney Haugen asked that bids be raised by $5 increments.

Attorney Haugen asked if there were any questions. A landowner questioned if the hayland could be leased for a six-year contract versus three year so if they seeded with alfalfa it would be beneficial. Attorney Haugen responded the leases were set for three-year terms.

Attorney Haugen opened the bids. After all bids were opened, Attorney Haugen asked if anyone wanted to raise bids. Bed letting was held starting with parcel one working to parcel five with final bids as follows:

#1 – Section 9 Fortier Twp (Lazarus Creek) – 134.41 acres (includes 19.6 tillable):
   Highest Bidder: Lucas Bjornson at $80/acre

#2 – Section 9 & 10, Fortier Twp (Lazarus Creek spillway) – 71.88 acres pasture/grass/hayland (14.78 spillway only hayed)
   Highest Bidder: Shawn VanDeroystyne & Kevin Verheist at $75/acre

#3 – Section 14, Fortier Twp (R-6) – 214.65 acres pasture/grass/hayland
   Highest Bidder: Randy Brown at $55/acre

#4 – (R-1 & R-4) 46.46 acres Norman, 8; 129.81 acres Norman 8 & 9; 12.05 acres SW1/4 Norman, 17; 18.04 ac Norman, 5
   206.36 total acres grass/hayland (no cattle)
   Highest Bidder: Justin & Steve Driessen at $65/acre

#5 – Sections 16 & 17 Norman Twp (south side Del Clark Boy Scout camp) – 54.06 acres grass/hayland (no cattle)
   Highest Bidder: Corey Hoffman at $100/acre

Attorney Haugen closed the bidding and informed successful bidders that they would get the contracts in the mail to sign and mail back to him with first year payment to be made to the Lac qui Parle-Yellow Bank Watershed District on May 1, 2020.

Chairman Ellefson thanked all bidders and at 6:55 p.m. reconvened the regular watershed meeting.

PERMITS - The following permit applications were applied for

<table>
<thead>
<tr>
<th>Permit</th>
<th>Name</th>
<th>Acres</th>
<th>Location</th>
<th>Description</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>12961</td>
<td>Brian Fernholz</td>
<td>128</td>
<td>Madison</td>
<td>seepage lines</td>
<td>02/04/20 DL</td>
</tr>
<tr>
<td>12962</td>
<td>Warren Trygestad</td>
<td>128</td>
<td>Agassiz</td>
<td>seepage lines</td>
<td>02/04/20 DL</td>
</tr>
<tr>
<td>12963</td>
<td>Warren Trygestad</td>
<td>128</td>
<td>Agassiz</td>
<td>seepage lines</td>
<td>02/04/20 DL</td>
</tr>
<tr>
<td>12964</td>
<td>Brent Larson</td>
<td>128</td>
<td>Maxwell</td>
<td>seepage lines</td>
<td>02/04/20 DC</td>
</tr>
<tr>
<td>12965</td>
<td>MN DOT</td>
<td>128</td>
<td>Hamlin,Arena,Perry,Agassiz</td>
<td>replace culverts</td>
<td>02/04/20 DE</td>
</tr>
</tbody>
</table>

Permits Denied: none

M/S/P to approve watershed permits:

Motion: David Craigmile  Seconded: John Cornell  Motion: 5-0
Meeting adjourned at 7:08 p.m.

Attest:

David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is **Wednesday, March 4, 2020** (due to caucuses on Tuesday) at 4:30 p.m. at the Lac qui Parle County Courthouse, Commissioners’ Room.