

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD OF
DIRECTORS MEETING
Regular Meeting July 17, 2017**

Present Directors – Mr. John Schaiberger, Mr. Rich Simpson, Mr. Garry Melchi, Mr. Wally Rice

Absent Directors – Mr. Mike Davis

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 5:00 p.m. by Mr. Schaiberger, who chaired the meeting.

Roll Call

Roll call was taken and present members were introduced.

Approval of Agenda

Mr. Schaiberger asked for any additions or changes to the meeting agenda. Three (3) items were added: 17-008 Resolution, EMA Contract Status, and Colorado City Financial Officer status.

Motion to approve Meeting Agenda for July 17, 2017 with the three (3) noted additions.

Motion: Mr. Rice
Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice
Nay: None

Receive or Act on Board Correspondence

None.

The Rye Fire Protection District

Public Comments on Non-Agenda Items

None.

Approval of Minutes

Mr. Schaiberger asked for approval of the minutes of May 2017.

Motion to approval of the meeting minutes for May 2017 as presented.

Motion: Mr. Melchi
Second: Mr. Rice

Further Discussion: Inquiry was made if a note needs to be made since there was no meeting last month. Captain Beach noted that when there is no meeting in a given month, a note is made on the website noting such.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice
Nay: None

Treasurer's Report

Accounts Receivable. The Income Statement W/O Charges Excess of Revenue Over Expenditures shows a substantial amount over the Cash Accounts Summary amount. It is believed that these should match. Chief Bennett will verify how these figures correlate.

EMA Activity. Chief Bennett noted that year to date collections by EMA Consultants is down to a new low at 19.37%. Activity keeps increasing and amounts received keep dropping. Last month received was about \$3,500 or less than one-third the budgeted amount. Chief Bennett noted that he keeps receiving EOB's back noting coding errors. The EOB's are sent to EMA for correction but by the time they are resubmitted, many are not paid due to timely billing deadlines. Legal Counsel notified Chief Bennett that the agreement between EMA Consultants and Rye Fire is not binding and can be severed. Legal Counsel did recommend that any new agreements specifically state

Motion to sever business relations between EMA Consultants and Rye Fire Protection District effective immediately for EMS Billings.

Motion: Mr. Rice
Second: Mr. Simpson

Further Discussion: Rye Fire Protection District will send a letter to EMA noting the decision to sever business ties effective midnight, July 17, 2017. Monthly status reports will be made to track their collections already in

The Rye Fire Protection District

progress. No additional billings will be sent to EMA after the severance date.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice

A discussion continued regarding a new EMS billing firm. Chief Bennett noted that he has research several firms and recommends using EMS Billing Services, Inc. He noted that their fee is 10% versus 8% with EMA, however their collection rate is around 55-60% with a turn-around time of about 90-days for collections. This firm specializes in smaller, rural agencies such as Rye Fire. EMS Billing Services does offer training for our staff to enhance our billings. They do have a 60-day cancellation period without charge. If Rye Fire cancels after the 60 days and before 12 months, there is a \$2,000 fee.

Motion to enter into an agreement with EMS Billing Services, Inc. effective immediately to complete ambulance billings for Rye Fire Protection District.

Motion: Mr. Simpson

Second: Mr. Rice

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice

Accounts Payable. Line item 7104 (Insurance-Worker's Comp shows a negative amount and Chief Bennett will inquire as to why it is a negative. It was noted that the short-term loan was paid ahead of schedule, resulting is a small credit from the anticipated maturity amount. Chief Bennett will verify that the software update for Caselle, Inc. is only our portion of the update for the Colorado City Metro Software System.

Motion to accept the Treasurer's Report for Accounts Receivable and Accounts Payable for for both May 2017 and June 2017 contingent upon obtaining clarifications on the bank balance noted under Accounts Receivable.

Motion: Mr. Schaiberger

Second: Mr. Melchi

Further Discussion: None.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice

Nay: None

Fire Chief Report

Statistics. In the Month May 2017, Rye Fire was responded to 74 calls for service of which 64 were EMS and 10 were fire related. In comparison with previous year this is a decrease of 21% from 2016

The Rye Fire Protection District

and an decrease of 8% from the 5-year average of 68.

In the Month June 2017, Rye Fire was responded to 80 calls for service of which 68 were EMS and 12 were fire related. In comparison with previous year this is an increase of 10% from 2016 and an increase of 11% from the 5-year average of 72.

Administration/Operations. Currently waiting on response from FEMA pertaining to a grant request for the purchase of two (2) Life Pack 15 cardiac monitors.

San Isabel Electric donated a truck, we will be utilizing this truck mainly as a Utility truck carrying tools, fans, technical rescue equipment. Lights have been donated and the install will be donated an old radio is to be installed which has been obtained after new radio installation of all vehicles. A letter of thanks will be sent to San Isabel Electric and Dillion Jacketta for their donation.

Vehicle radios have been installed.

Prevention. We continue to provide Mitigation assessments for homeowners throughout the District. A lot of the mitigation assessments are requested from the homeowner's insurance or the insurance agent of the purchaser.

Rye Fire assisted the school with their final fire drills for the year in May.

Training. Training has been ongoing. Fire training covered ground operations, pump and draft operations. EMS training is ongoing with a new topic every 6 days providing continuing education for annual requirements.

Task List.

- **Fire Hydrants.** Refer to fire hydrants under Old Business.
- **EMA.** Refer to Treasurer's Report.
- **Resolution.** This has been signed and submitted.
- **Billing Company.** Refer to Treasurer's Report.
- **Projects.** Due to a busy response last month, no further action to report. Waiting on grants requests to be opened for the exhaust system project.

Old Business

Interagency Updates

There have been no requests for service.

Fire Hydrants

Chief Bennett noted that there has been very little progress testing hydrants in the past six (6) months. Colorado City Metro has stated that they do not want Rye Fire to operate fire hydrants to test them and it appears that this is a low priority issue with the Metro. Mr. Schaiberger will contact the Metro District to set up a meeting with Colorado City Metro District in an attempt to resolve this issue.

The Rye Fire Protection District

Upcoming Year Projects

Refer to Fire Chiefs Report.

New Business

Election of Officers

Annual election of officers took place.

Chairman of the Board

Motion to keep all officers the same as last year.

Motion: Mr. Simpson
Second: Mr. Schaiberger

Further Discussion: Mr. Schaiberger will be the Chairman. Mr. Simpson will be the Vice-Chairman. Mr. Rice will be the Secretary/Treasurer. All three (3) individuals accepted the motion.

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Melchi, Mr. Rice
Nay: None

Resolution 17-008 – Supplemental Budget and Appropriation

This resolution is to amend the 2016 Budget to reflect increased funds collected tax revenues and grant proceeds throughout 2016. And the appropriation is increased for increased payments to Interagency personnel.

Motion to adopt 17-008 for Supplemental Budget and Appropriation.

Motion: Mr. Davis
Second: Mr. Schaiberger

Further Discussion: None

Aye: Mr. Schaiberger, Mr. Simpson, Mr. Davis, Mr. Rice
Nay: None

Motion: Mr. Schaiberger
Second: Mr.

The Rye Fire Protection District

Adjourn

Motion to adjourn was made at 6:20 P.M.

Motion: Mr. Simpson

Dated this 17th Day of July 2017.

A handwritten signature in cursive script that reads "Beach".

Submitted by Jim Beach, Captain