

Coleman County Medical Center District Board of Directors Meeting
July 23, 2019

Location: 310 S Pecos, Coleman, TX
 Start Time: 1:00 p.m.
 Adjourn: 2:26 p.m.
 Present: Sarah Beal, Wayne Moore, Ken Gifford, Linda Laws,
 Absent: James Pelton, Danyelle Hemphill, Mary Griffis

Topic	Discussion/Recommendation(s)	Actions	Follow-up
1. CALL TO ORDER	Wayne Moore called the meeting to order at 1:00 p.m.		Complete
2. INVOCATION	Clay Vogel gave the invocation.		Complete
3. APPROVAL OF MINUTES	Consideration and approval of minutes of Board Meeting of May 30, 2019 and June 6, 2019.	Motion to approve both sets of minutes: Sarah Beal Second: Ken Gifford	Approved 4-0
4. THIRD QUARTER FINANCIALS	Consideration and approval of third quarter financials of Fiscal Year 2019.	Motion: Ken Gifford Second: Linda Laws	Approved 4-0
	Sarah Beal gave finance committee report.		
	Motion to approve the third quarter financials for fiscal year 2019 by Ken Gifford.		
5. APPROVAL OF ACQUIRING PROPERTY AT 213 SOUTH PECOS	Consideration and approval of acquiring property located at 213 S Pecos, Coleman, TX 76834 for \$20,000 plus closing costs.	Motion: Sarah Beal Second: Ken Gifford	Approved 4-0
	Clay spoke with the church representative and they require that the district pay \$20,000 plus closing costs.		
	The previous board meeting gave Clay Vogel permission to negotiate the price, not to exceed \$20,000. He needs Board approval to go slightly		

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	above \$20,000 in order to secure the purchase if the board still chooses to do so.		
	Motion to acquire the property at 213 S Pecos, Coleman, TX 76834 for \$20,000 plus closing costs, provided there is a clear title.		
6. MOVE HOSPITAL DISTRICT BANK ACCOUNTS FROM MONEY MARKET TO ICS	Consideration and approval of moving the hospital district bank accounts from money market accounts and participate in the Insured Cash Sweep Program at Coleman Interbank. There are no limits on withdrawals with the ICS Program. The interest rate goes from .1% to .2%. Coleman Interbank has been covering fees associated with the letters of credit they were having issued in order to insure the District's money past what the FDIC covers. Julia Taylor, CPA, the accountant for the district has been consulted and feels comfortable with the district making this change.	Motion: Sarah Beal Second: Linda Laws	Approved 4-0
	Motion to move the hospital district bank accounts from money market accounts and participate in the Insured Cash Sweep program at Coleman Interbank.		
7. REVIEW ARCHITECT PROPOSAL TO DEVELOP BID SPECIFICATIONS FOR ROOF REPLACEMENT	Review and approval of architect's proposal to develop bid specifications for replacement of roof on the 1967/77 building.		
	No action taken at this time.		

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8. REQUEST FOR BIDS FOR ROOF REPLACEMENT	Authorization for hospital administration to proceed, on behalf of the district, with requests for bids for replacement of roof on the 1967/77 buildings based on specifications.		
	No action taken at this time		
9. REVIEW QUALIFICATIONS OF ENGINEERING FIRM & SELECTION	Board review of qualifications and selection of engineering firm based on qualifications to provide civil engineering services for the New Addition to CCMC.	Motion: Sarah Beal Second: Ken Gifford	Approve 4-0
	Two firms submitted qualifications for civil engineering. The finance committee reviewed these qualifications in the finance committee meeting.		
	The finance committee recommends that the board choose JQ as the civil engineering firm.		
	Motion to select JQ as the engineering firm to provide civil engineering services for the New Addition to CCMC.		
10. AUTHORIZATION FOR FINANCE COMMITTEE TO NEGOTIATE PRICING FOR CIVIL ENGINEER	Board authorization of Finance Committee to negotiate pricing for civil engineering services.	Motion: Linda Laws Second: Ken Gifford	Approved 4-0
	Motion to authorize the Finance Committee to negotiate pricing for civil engineering services.		

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	Judy Blazek and Clay Vogel gave report.		
	Request has been submitted to the USDA to be released from the Texas Historic Commission requirement to preserve the 1923 building.		
	There is a series of requirements to secure funding. Bond Counsel is submitting construction financing to the Attorney General. The Attorney General does not believe this route meets requirements of the hospital district. We are looking at the USDA covering the construction financing.		
15. MEDICAL STAFF REPORT	Chief of Staff not present. No report given.		Complete
16. CEO REPORT	Clay Vogel gave report.		Complete
	EMR transition is underway.		
	The sprinkler system project is coming to an end.		
17. CNO REPORT	Melissa Ereman, RN, CNO gave report.		Complete
	EMR set to go live in October. June census was up 30% compared to last year. Swing bed days are up 20%.		
	Hospital administration is going to have a meeting with EMS administration. Dr. Atwood will be attending meeting in Austin regarding trauma and stroke rules.		
	We will have pulmonary rehab soon. The goal is to start in September. We are also still working on stroke designation.		
18. PHLC REPORT	Preferred Hospital Leasing Coleman, Inc. Report given by Andy Freeman.		Complete

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	<p>Mike Easley is still working with the State to have rural hospitals paid at cost. We are commenting to the HHSC to help pass along. The district board may need to send a letter as well.</p>		
<p>19. Public Comments</p>	<p>None</p>		<p>Complete</p>
<p>20. Adjournment</p>	<p>2:26 p.m.</p>	<p>Motion: Sarah Beal Second: Linda Laws</p>	<p>Approved 4-0</p>



 Wayne Moore, President



 Sarah Beal