

**Town of Beverly Shores**  
TOWN COUNCIL MEETING MINUTES – February 18, 2020  
Administration Building – 500 S. Broadway

The meeting was called to order at 7:00 p.m. and began with the Pledge of Allegiance.

**Roll Call** - Council Members: Councilors Geof Benson, John Blackburn, Susan Loeb, Matrona Malik, and Thomas Weber were present. Also, present: Clerk-Treasurer Ellen Hundt, Town Marshal Ed Clapp, and Town Attorney Connor Nolan.

**Title VI Survey Availability**

President Benson announced the availability of the Title VI public involvement survey.

**Public Presentations**

*Annette Young, ABSR - Request for use of Town Property/Buildings –*

Councilor Blackburn motioned to approve the request. Councilor Malik seconded. Unanimously approved.

*Ed Kleese, Depot - Request for proposed Beverly Shores Heritage Trail Project plan “Keeping the Past Present*

Councilor Weber motioned to approve request. Councilor Blackburn seconded. There was discussion. Approved 4-1.

*Candice Smith, ABSR Environmental Committee - Environmental position communication*

Vice President Loeb motioned to approve Council edited version of letter. Councilor Weber seconded. Unanimously approved.

**Approval of Minutes**

Minutes for the February 8, 2020 TC meeting were presented. Councilor Malik motioned to approve. Councilor Weber seconded. Unanimously approved.

**Report of the Police Department & Street Departments:**

**Violation Clerk Report**

Nothing to report.

**Police Report**

Marshal Clapp presented updates for the Police Department

**Street Report**

Marshal Clapp presented updates for the Street Department. He spoke with Republic regarding weight and speed restrictions on Lake Front and the company agreed to do what they can.

**Ordinances & Resolutions**

*Ordinance No. 2020-01 Personnel Policy 2nd reading*

Vice President Loeb motioned to approve ordinance on 2<sup>nd</sup> reading. Councilor Malik seconded. Unanimously approved.

*Ordinance 2020-02 revising 34.04 to conform to IC 36-7-4-902*

Councilor Weber motioned to approve on first reading. Councilor Malik seconded. Unanimously approved. Councilor Weber motioned to consider on second reading during the same meeting as it was introduced. Vice President Loeb seconded. Unanimously approved. Councilor Weber motioned to adopt ordinance. Councilor Malik seconded. Unanimously approved.

*Extend Emergency declaration*

Councilor Malik motioned to extend the emergency declaration for another 30 days. Councilor Blackburn seconded. Unanimously approved.

*Resolution No. 2020-02 Allowing for the Transfer of Funds within the 2019 General Fund*

Vice President Loeb motioned to approve. Councilor Weber seconded. Unanimously approved.

**Clerk-Treasurer's Report**

*Consideration of Claims* –CT Hundt presented APV registers, noting items that were not in monthly expenses. Vice President Loeb motioned to approve. Councilor Blackburn seconded. Unanimously approved. CT Hundt also presented the Fund, Revenue, Appropriation reports, Garbage reports, and 3 bank reconciliations. Council Blackburn had previously reviewed and signed off on reports.

*Request to purchase direct deposit supplement to Keystone Payroll software for \$500 to be purchased out of annual software appropriation/Garbage Fund.*

Councilor Malik motioned to approve. Vice President Loeb seconded. Unanimously approved.

*Request for ChargePoint administrator to replace Greg Brown.*

Councilor Blackburn will take over as ChargePoint Administrator.

**Public Comment**

None.

**Reports from Committees/Liaisons:**

**ADA Progress:** Nothing to report.

**Green Space Committee:** Nothing to report.

**Park Board:** Councilor Malik gave report.

**Building & Building Site Committee:** Vice President Loeb gave report.

**Board of Zoning Appeals (BZA):** Nothing to report.

**Capital Planning:** Nothing to report.

**Fire & Emergency Management:** Councilor Weber gave report.

**Indiana Dunes National Park:** Councilor Blackburn gave report.

**Plan Commission:** Councilor Weber.

**NIRPC:** President Benson gave report.

**Depot Museum and Gallery:** Nothing to report.

**New Business**

Councilor Malik motioned to accept a donation of \$1,200 from the Palmer Avenue Residents to pay for a survey from Thate. Councilor Blackburn seconded. Unanimously approved. Councilor Malik motioned to hire Thate to do survey on Palmer Ave. Councilor Weber seconded. Unanimously approved.



**Unfinished Business:***Reassert appointments to BZA and Plan Commission*

President Benson appointed Donna Norkus to BZA as the President's appointee.

Vice President motioned to appoint David Phelps to the BZA as Council appointee. Councilor Blackburn seconded. Unanimously approved.

For clarification: John Jannsen's term expires 12/31/2020. Mary Folghum's term expires 12/31/2022. The fifth member of the BZA is to be appointed by the Plan Commission.

*Ratify decision re: Emergency at 825 Lakefront up to \$5k*

Councilor Weber motioned to ratify the emergency work and pay for it out of the GO Bond. Councilor Blackburn seconded. Unanimously approved.

*Coastal (Historic Landmark) Grant*

Adam Peterson reported landscaping, signage, and 2<sup>nd</sup> coat of paint on eaves.

*AV equipment purchase and installation*

CT Hundt reported that equipment has been ordered.

*Completion of the new zoning map*

Current zoning map has been found and replicated.

*Capital assets*

Nothing new to report.

*Census 2020*

CT Hundt reminded everyone that April 1<sup>st</sup> is Census Day and the importance of being counted. Certain Town funds receive money based on full time population.

*Emergency revetment projects at Lakeview and Hutchinson, 311, 825*

There was public comment and Council discussion. Porter County is not going to release any funds for preventative measures. The immediate focus is to save the road and then plan for the long term. President Benson has tasked the Building & Building Site Committee with long term planning.

**Written Communication**

The National Park has asked for public comment regarding increased rates for campgrounds and other services.

**Town Council Comment**

None.

**Adjourn:**

Motion to Adjourn by Councilor Malik

Seconded by Councilor Weber

Approved by unanimous vote.

Time: 8:53 p.m.

Town Council President:

Attest:

Clerk-Treasurer Ellen Hundt