

## CHILD CARE LICENSING UPDATE

### *Child Care Licensing Program Mission:*

*The core mission of the Child Care Licensing Program is to ensure the health and safety of children in care. We strive to provide preventative, protective, and quality services to children in care by ensuring that licensed facilities meet established health and safety standards through monitoring facilities, providing technical assistance, and establishing partnerships with providers, parents, and the child care community.*

### A Note from Pamela Dickfoss, Deputy Director

As we reflect on 2019, we understand that many of our child care facilities were affected by the wildfires and power outages throughout California. We encourage all providers impacted by the recent disasters to reach out to their regional office for guidance and assistance. For more information on recovering from the recent fires and power outages, see the following Provider Information Notices (PINs): [PIN 19-10-CCLD](#) and [PIN 19-11-CCLD](#).

Despite California's many challenges in the past year, it was an exciting year for child care. Our new Governor, Gavin Newsom, took office and made early childhood education a priority for his administration. The Child Care Licensing Program (CCLP) was able to take significant steps to improve the licensing process and better support the providers we serve. Here are just a few highlights from our program over the past year:

- We opened [five additional Child Care Regional Offices](#) to support our transition to annual inspection visits.
- We implemented a new team of Technical Support Program (TSP) Analysts that will focus on providing on-site support and assistance to licensees and their staff.
- We piloted a new field inspection tool which will provide consistency to licensing visits and identify clear expectations for providers.
- We hosted our second annual symposium on "Assessing Risk at Play", exploring the role of play in a child's growth and how to foster a balanced approach to supervision and play.
- In addition to working on safe-sleep regulations, we launched a [safe-sleep campaign](#) to educate providers and the public on safe sleep resources.

As we begin a new year, I want to thank all of you for the work you do as providers. I look forward to growing in our partnership together to ensure the health, safety, and development of California's children.

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## [PG&E Public Safety Power Shutoffs \(PSPS\)](#)

Many providers have been affected by the PG&E power shutoffs. Not all providers are the account holders for utilities in their homes which can cause a problem in being notified directly. PG&E is offering a way for non-account holders (such as tenants) to enter their zip codes to receive alerts when there will be a PSPS affecting their area. Please visit the [PG&E website](#) for more information.

## [Healthy Habits - Scrubbing Up](#)

Regular handwashing by providers can help prevent illness and the spread of germs for children in care. Many diseases are spread by not washing hands with soap and clean running water. Please remember to follow best practices regarding handwashing.

- Hands should always be washed before handling, preparing, or eating food and feeding children.
- Hands should be washed after using the restroom, diapering, handling garbage or dirty dishes, and coughing or sneezing.
- Handwashing is simple and involves five effective steps: wet, lather, scrub, rinse, dry.
- Handwashing should be done for at least 20 seconds, washing both the front and back of the hands. Singing the ABCs while washing hands is a good way to ensure thorough washing.
- Hands should be dried with a clean single use paper towel or clean cloth towel.

Additional information on handwashing best practices may be found at the: [Mayo Clinic](#) or [Child Care Aware](#).

For Title 22 Regulations for Child Care Centers see: [Section 101638.1: General Sanitation](#), [Section 101438.1: Infant Care General Sanitation](#), and [Section 101428: Infant Care Personal Services](#).



## When Is A Child Too Sick to Attend Child Care?

With the cold and flu season upon us, one way to keep children healthy is to limit their exposure to other children who display obvious signs of illness. When a child has an illness that could pose a health risk to others, the child should be kept at home. If a child becomes ill while in care, they will need to be picked up as soon as possible and must be isolated from other children until they are picked up. For additional information on sick children in child care centers, see [Title 22 Regulations, Section 101226.2](#).

Child care centers are also responsible for conducting a daily inspection for illness upon arrival. For additional information on daily inspection for illness, see [Title 22 Regulations, Section 101226.1](#). Family child care home providers may implement these as best practices to eliminate the exposure of illnesses.

For more guidelines on ill children, see: [When Is a Child Too Sick to Attend Child Care?](#)



## Trauma-Informed Care

CCLD is working to raise awareness of trauma and the health impacts it can have on families and wants providers and licensing staff to have access to resources regarding trauma-informed care.

Trauma-Informed Care (TIC) is a model that is grounded in an understanding of and responsiveness to the impact of trauma. TIC emphasizes physical, psychological, and emotional safety for both providers and survivors and seeks to create opportunities for survivors to rebuild a sense of control and empowerment. Please use the following links for best practices to support the children and families in your care:

- [Young Children and Disasters](#)
- [Helping Children Cope with Disaster](#)
- [Family Resources for Coping with Emergencies](#)
- [The National Child Traumatic Stress Network](#)

In addition, CCLD is trying to engage in efforts to strengthen the resilience of children and families impacted by trauma and highlight available programs and resources. The [Emergency Child Care Bridge Program for Foster Children \(Bridge Program\)](#) is one program that does work in trauma-informed care. This program addresses a lack of child care as a barrier for families otherwise willing to bring a foster child into their home. As part of their services, the Bridge Program provides trauma-

informed care training and coaching for providers to enhance their ability to provide nurturing and safe environments for children.

Please review [PIN 19-14-CCP \(Spanish\)](#) for more information on the topic of trauma-informed care.

## New Legislation

Below is a brief summary of newly passed legislation which will take effect **January 1, 2020**. The Child Care Licensing Program (CCLP) is working on ways we can help providers with the implementation of this new legislation. More information about this new legislation will be in a future Provider Information Notice (PIN).

- [Senate Bill 234, Chapter 244, Statutes of 2019](#), removes existing barriers for large family child care homes. This includes prohibiting property owners or managers from restricting the use or occupancy of a property as a family child care home.
- [Senate Bill 601, Chapter 854, Statutes of 2019](#), authorizes CDSS to establish a process for a person or business that has been displaced or is experiencing economic hardship as a result of an emergency to apply to reduce or waive fees, as specified.
- [Assembly Bill 378, Chapter 385, Statutes of 2019](#), authorizes family childcare providers to elect a provider organization to act as the representative for family childcare providers on matters related to childcare subsidy programs.
- [Senate Bill 75, Chapter 51, Statutes of 2019](#), establishes the Early Learning and Care Infrastructure and Grant Program and the Early Learning and Care Workforce Development Grant Program.

## Social Media in Child Care

Social media outlets can be great ways to keep in touch with loved ones, learn new things relevant to our daily lives, and promote activities that happen in licensed child care facilities. However, if your program utilizes social media, please consider the following before posting pictures and videos of children in care:

- Licensees must include their license number in all social media advertisements (See [HSC 1596.861](#) and Title 22 [Section 101162](#) for Centers and [Section 102359](#) for Homes).
- Do you have a photography/video policy in your program's Admissions Agreement? Have the parents signed a consent form agreeing to their child's image being posted on social media?
- Are the images being posted appropriate?
- Does anything in the image compromise the health and safety of the children in care? [Title 22 CCR 101218.1 regarding Admissions Agreement](#), [Title 22 CCR 101223 regarding Personal Rights](#)
- Are your staff trained on the proper protocol of taking pictures and posting them on social media? Do you have systems in place to ensure protocol is followed?
- Images intended for program social media profiles should never be used on personal social media profiles.

For more information on social media etiquette, you can read these articles: [Daycare Social Media Etiquette](#) and [Sharing Photos Privately](#).

## California Poison Control System (CPCS)

Poison exposure can lead to detrimental health effects and is unfortunately the number one leading cause of injury-related deaths in the country. Tragically, due to a child's exploratory nature, about half of poisonings occur in children under 6 years of age. If you suspect a child has been poisoned it is imperative to contact emergency medical services immediately.

CPCS provides free, confidential poison-related information services in the state of California. You can call the CPCS toll-free number at **1-800-222-1222** for questions about any encounters with poisons, hazards, or toxins. Trained pharmacists, nurses, and other providers are available to help 24 hours a day, seven days a week, and interpreters are available in over 200 languages.

CPCS is part of the University of California San Francisco School of Pharmacy and is responsible to the California Emergency Medical Services Authority. To learn more about CPCS, you can visit [their website](#). You can also follow them on [Facebook](#) and [Twitter](#), or [send them an email](#).

## CBCB Guardian System

We are pleased to announce, the CDSS Caregiver Background Check Bureau (CBCB) is working on the development and implementation of a new background check data system. The name of the system is Guardian and it is expected to go live in August 2020.

Guardian will ensure background checks are completed faster and more efficiently, while making the process easier for applicants and facilities to request exemptions. Through Guardian, facilities will have the ability to process clearance and exemption transfers and will also be able to manage their rosters online. Another added benefit of Guardian is the online payment capability for TrustLine and Home Care Aide Registry applicants and renewals. Users of Guardian will be able to upload documents electronically, check their exemption status, and receive communications through their respective portals.

For questions regarding Guardian, feel free to [email CBCB](#).

## New Inspection Process Updates

The pilot project for the new Facility Inspection Tools began mid-May and ended mid-August. During the pilot period, eight LPAs inspected 264 facilities in 283 visits and found a 97% rate of compliance among inspected facilities. The Department has partnered with California State University, Sacramento (CSUS) to complete an in-depth analysis of the findings of the pilot and to revise the tools based on the data and feedback received.

The initial feedback indicates that licensees find the revised inspection process helpful and are gaining a greater level of understanding of the licensing requirements compared to previous inspections. A pilot report detailing the findings will be available on our website in the coming months. The inspection tools can be found on the [CDSS website](#).

## Have a Heart, Be a Star, Help Our Kids

The Department of Motor Vehicles offers a license plate that can help our kids. [The fees collected from the Kids Specialty License Plates](#) are deposited in the Child Health and Safety Fund and used for programs that keep California kids safe, which include child care safety, child abuse prevention, and efforts to prevent childhood injuries. You may choose a hand, heart, star or plus sign for the sequential plate.

The following options are available:

- [Auto and commercial plates](#)
- [Trailer plates](#)
- [Motorcycle plates](#)



## Management Information

**Chana Wynne-Swan** joined the Department as the fourth Assistant Program Administrator, effective 9/16/19. She is stationed at the Headquarters office in Sacramento.

**Anika Evans** promoted from LPM I to RM in the Oakland Regional Office, effective 10/1/19.

**Peter Flores** promoted from LPA to LPM I in the El Segundo Regional Office, effective 10/7/19.

**Joe Carrasco** started as a new LPM I in the San Diego Regional Office, effective 10/1/19.

**Adriana Hernandez** promoted from LPM I to RM in the Monterey Park Regional Office, effective 10/1/19.

Are you interested in becoming part of the Child Care Licensing team?



Please apply at: [CalCareers](#)

- Information on how to apply for a state job can be found at the [Cal Careers Website](#).

## Helpful Reminders and Information

- Please remember to check out new PINs: [Provider Information Notices](#).
- Latest Recalls from the [U.S. Consumer Product Safety Commission](#).
- [Regional Office Locations and Numbers](#)
- [Short Child Care Videos](#) addressing common questions on licensed care for families and providers.
- [Free Online Mandated Reporter Training](#).
- [Resources for Preventing Suspension and Expulsion in Child Care Settings](#).
- [Healthy Schools Act Training, Department of Pesticide Regulation](#).
- [California Resource for Power Outages and Fire Recovery Resources](#).

## IMPORTANT PHONE NUMBERS

Centralized Complaint & Information Bureau (CCIB)	1-844-538-8766
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Child Care Advocate Program	1-916-654-1541
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Child Protective Services	1-916-875-5437
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Caregiver Background Check Bureau	1-888-422-5669
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CA Child Care Resource and Referral Network	1-415-882-0234
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### **Program Administrator:**

Shanice Orum

### **Assistant Program Administrators:**

Chana Wynne-Swan- North

Robert Garza- North

Maria Hendrix- South

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