

Belmore Arena Board Meeting MINTUES August 21, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Chris Inglis, Jeremy Underwood, Marvin Grimes, Jenn Van Dyk, Nigel Van Dyk, Coreen Gautreau, Warren Weber, Lindsay Underwood, Mark Ireland, Jamie McCallum, Bill de Vos, Kyra Wright, Randy Scott, Wanda Inglis, Ian Inglis, Heidi Dupuis, Jamie Dickson

Regrets: Darlene Loos, Kim Harris

Secretary/Recorder: Kyra Wright (*in Darlene's absence*)

<i>Time</i>	<i>ITEM</i>	<i>(Discussion, Approval, Information Sharing)</i>	<i>Meeting Notes/Action Items</i>
8:00	Call to Order Approval of August 21, 2023 Agenda - <i>Jeremy Underwood</i>		Jeremy called the meeting to order at 8:04pm
8:02	Approve Previous Meeting Minutes July 17, 2023 (attached) - <i>Team</i>		Motion to approve minutes by Jamie, second by Nigel
Agenda Items			
8:05	Update Previous Action Items (below agenda items) - <i>Jeremy Underwood</i>	Standing	See below.
8:15	Correspondence - <i>Board</i>	Standing	- Belmore Apartment letter filled.
8:30	Grants Update - <i>Kyra Wright</i>	Standing	Kyra will try to get Curling Club spray foam and fireproofing paid by OTF funds which were allocated for painting. Kyra will call Bill or Dave when she hears back from OTF.
8:40	Treasurer's Report - <i>Jenn Van Dyk</i>	Standing	All Bills have been paid and cheques deposited. - Memorial donations, donation from the Aberhard's - Breakers were replaced in Belmore Ball Parks – By Sepoy on July 4 th o Howick received invoice and forwarded to us ▪ Not sure why this work was completed ▪ Will touch base with Parks Board, Howick & Sepoy ▪ Add to Action Items for next meeting Bills to be paid (excluding Sepoy's) – motion by Jenn, 2 nd by Nigel
8:55	Belmore Catering - <i>Chris Inglis/Catering Member</i>	Committee Report	Everything has been going well. Have some upcoming events.
9:00	General Maintenance - <i>Jeremy Underwood/Warren Weber</i>	Committee Report	Repairs still to be completed (see action items below). Lawnmower has a flat tire.
9:05	Parks Board - <i>Jamie Dickson</i>	Committee Report	
9:10	Rentals - Hall & Lounge - <i>Kim Harris</i>	Committee Report	Chris had nothing to report on Kim's behalf.

9:20	Ice Rentals & Installation - Warren Weber	Committee Report	A rate increase for ice rentals should be considered. Last years' rates: \$125/hr for ice, \$95/hr for Broomball - Motion made to increase ice rental to \$130/hr for ice, \$100/hr for Broomball (2023-2024 season). 1 st by Nigel, 2 nd by Warren Lots of ice rentals booked already, Walkerton Figure Skating for example. - Bookings already busier than last year.
9:25	Belmore Curling - Bill Devos	Committee Report	Discussed Curling Club insulation. It's the right time to do this job. - Received 3 quotes. Options for 3" or 5 ½" insulation. Code is 5 ½" but 3" is a lot cheaper. - Motion to proceed with spray-foaming 3 ½" by Chris, 2 nd by Nigel. - Kyra will call Bill or Dave after she hears back from OTF Need to hang curling scoreboards and install lobby bench tops. - Maybe Gord would be willing to assist and Curling Club Board Members would help
9:30	Belmore Figure Skating - Mary Inglis, Heidi Dupuis, Sharon Hofman	Committee Report	Figure Skating has discussed how they can do a better job of cleaning the washrooms this year. - Asked for some clarification about cleaning showers Plan to have ice in for November 1 st - Collaborating with Walkerton Figure Skating, will be able to share members and ice times Will be running the booth again this season (made about \$800 last season).
9:35	South Bruce - Mark Ireland	Committee Report	- Mildmay Homecoming was a success. - Teeswater Fair was good.
9:40	Morris-Turnberry - Jamie McCallum	Committee Report	- Nothing to report
9:45	Howick - Marvin Grimes	Committee Report	- Looking for Volunteer Firefighters
9:50	Communication - Team	Committee Report	Nothing to Report
9:55	Belmore Chamber of Commerce - Kyra Wright/Nigel Van Dyk	Committee Report	Add Grant Recognition to next month's agenda - Similar event to last year's "Arena Re-opening" o On first public skating date
Next Meeting - September 18, 2023			
Adjournment of Regular Meeting		Motion to adjourn by Mark Ireland.	
Previous Action Items			
Lead	Agenda Item/Topic	Actions for Follow Up	
Kim	Container/SeaCan – Extra Storage	20221121: Kim is to have Gord check availability on container listed for sale online. 20221219: Nothing to Report – defer to next meeting	

		<p>20230116: Previous one sold. Still looking. Bryce Weber bought out DAC – Jeremy will check with him.</p> <p>20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Delivery not included. Jeremy will talk to him again and get one lined up for spring.</p> <p>20230320: Nothing new to report.</p> <p>20230417: Jeremy spoke with Bryce and he has lots on hand - \$3700 for 20ft. Bryce would like a taxable receipt.</p> <p>20230417: Jeremy will speak to Brenda at Howick re: taxable receipt</p> <p>20230417: Kim will talk to Gord about putting double doors in for container – needs to be done before container is placed. Before wedding season starts in July.</p> <p>20230417: Propane tank may need to be moved – if that turns out to be the case, Jeremy will talk to Sparlings.</p> <p>20230515: Gord talked to Nelson, 5ft doorway to 20ft container to store chairs. Mike to cut masonry for door. Bryan Dobbyn to check for hydro.</p> <p>Can't get 5 ft door – going 2 – 3ft doors to give you a 6ft doorway. Cost of door \$1497.00. Welding \$545.00. Only other cost would be Mike Reinhart for masonry and drywall touch-ups.</p> <p>Wedding end of June 24th. Then contractors could do after that as July is open. Motion to go ahead with door installation in the hall by Kim, 2nd by Corrine, carried.</p> <p>20230515: Jeremy will talk to Bryce regarding container.</p> <p>20230515: Kim to get quote from Bryan for painting SeaCans – if he is interested in doing that.</p> <p>20230619: Doors come in Wednesday, July 21st. Mike has been told timeline – July to beginning of August is open to complete work. Gord is gone July 8th to 15th. Bryan is going to paint container brown to match.</p> <p>20230717: To start later this week.</p> <p>20230821: no update, Kim absent. Container previously found was sold so going back to Mildmay. Double doors are complete & painting complete in hall. Expecting bill for masonry work.</p>
Chris	Donation Tree – display for arena	<p>20230417: Chris will contact Cox Signs and order a tree.</p> <p>20230515: no update.</p> <p>20230619: Down payment of ½ has been sent. We will do the installation. The remainder of the bill due once we receive the tree.</p> <p>20230717: No update</p> <p>20230821: Tree leaves have arrived; waiting on trunk to arrive – should be soon.</p>
Kim	Team Photos – dry mounting	<p>20230515: Kim to get team photos dry mounted.</p> <p>20230619: Photos being worked on.</p> <p>20230717: no update</p> <p>20230821: Dry mounting photos to be done by Friday.</p>
Jeremy	General Maintenance	<p>20230515: Repairs needed:</p>

		<ul style="list-style-type: none"> - toilet lid is broken in Women’s Washroom. <p>20230717: Toilet still needs to be fixed. Jeremy to look at.</p> <p>20230717: Water dripping in walk-in cooler. Jeremy to look at.</p> <ul style="list-style-type: none"> o 20230821: still not fixed <p>20230821: no repairs made</p> <p>20230821: Lawnmower has flat tire.</p>
Kyra	Grants Update	<p>20230619: Kyra is going to speak to our grant rep to see if it is possible to reallocate funds or an extension on grant.</p> <p>2023047417: Kyra advised Jeremy we can reallocate funds. No other update.</p> <ul style="list-style-type: none"> - Suggestions: Roof needs repaired, carpet ... we will wait until Kyra is back to discuss. <ul style="list-style-type: none"> o Warren will look into getting an estimate from roofing guys <ul style="list-style-type: none"> ▪ 20230821: Warren made some calls but never heard back from anyone <p>20230821: Kyra will try to get Curling Club spray foam and fireproofing paid by OTF funds which were allocated for painting. Kyra will call Bill or Dave when she hears back from OTF.</p>
Lindsay	Tender Ads	<p>20230717: Lindsay Underwood will touch base with Jamie and get ads into the paper.</p>
	Lobby Bench Steel	<p>20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet.</p> <ul style="list-style-type: none"> o Gord Harris and Paul Inglis are looking after this project. <p>Follow-up at August 21st meeting</p> <p>20230821: No update on the steel.</p>
Parking Lot		
Jeremy/ Warren	General Maintenance – for Summer	<p>20230228:</p> <ol style="list-style-type: none"> 1) Brine header – preventative maintenance by 2025. <ul style="list-style-type: none"> o 20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made. 2) Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to change to sloped rooves. <ul style="list-style-type: none"> o 20230821: Warren made some calls but never heard back from anyone 3) Boards around the ice surface need to be replaced.
Arena Board/ Howick Twp	Sandblasting & Painting	<p>20221017: Due to unsatisfactory work, Board passed motion to hold back payment to J-K Sandblasting</p> <p>20221121: Jeremy contacted J-K and advised of partial payment and once he returned to do touchups and around door. J-K advised he could come back in spring but more money would be due.</p> <p>20221121: Jeremy will advise J-K that Board will pay for lift but will not be paying more money for the job quoted.</p> <p>20221219: Nothing to Report – defer to next meeting</p> <p>2023016: Supposed to come – we look. May charge interest on balance owing.</p> <p>20230228: No further communication.</p> <p>20230417: Next step is, we need to speak with Howick and see if they will back us if this goes to court.</p>

		<p>- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns. Motion to continue to hold payment and speak to Howick Twp as to next steps. 20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT 20230821: No further update.</p>
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Adjournment: **Next Meeting: September 18, 2023**