## Belmore Arena Board Meeting MINTUES August 21, 2023

Time: 8:00pm Location: Lounge, Belmore Community Centre

Attendees: Chris Inglis, Jeremy Underwood, Marvin Grimes, Jenn Van Dyk, Nigel Van Dyk, Coreen Gautreau, Warren Weber, Lindsay Underwood, Mark Ireland, Jamie McCallum, Bill de Vos, Kyra Wright, Randy Scott, Wanda Inglis, Ian Inglis, Heidi Dupuis, Jamie Dickson

**Regrets: Darlene Loos, Kim Harris** 

Secretary/Recorder: Kyra Wright (in Darlene's absence)

<i>Time</i> 8:00	ITEM  Call to Order Approval of August 21, 2023 Agenda - Jeremy Underwood	(Discussion, Approval, Information Sharing)	Meeting Notes/Action Items  Jeremy called the meeting to order at 8:04pm
8:02	Approve Previous Meeting Minutes July 17, 2023 (at - Team	ttached)	Motion to approve minutes by Jamie, second by Nigel
Agenda It	ems		
8:05	Update Previous Action Items (below agenda items) - Jeremy Underwood	Standing	See below.
8:15	Correspondence - Board	Standing	- Belmore Apartment letter filled.
8:30	Grants Update - Kyra Wright	Standing	Kyra will try to get Curling Club spray foam and fireproofing paid by OTF funds which were allocated for painting. Kyra will call Bill or Dave when she hears back from OTF.
8:40	Treasurer's Report - Jenn Van Dyk	Standing	All Bills have been paid and cheques deposited.  - Memorial donations, donation from the Aberhard's  - Breakers were replaced in Belmore Ball Parks – By Sepoy on July 4 <sup>th</sup> O Howick received invoice and forwarded to us  Not sure why this work was completed  Will touch base with Parks Board, Howick & Sepoy  Add to Action Items for next meeting  Bills to be paid (excluding Sepoy's) – motion by Jenn, 2 <sup>nd</sup> by Nigel
8:55	Belmore Catering - Chris Inglis/Catering Member	Committee Report	Everything has been going well. Have some upcoming events.
9:00	General Maintenance - Jeremy Underwood/Warren Weber	Committee Report	Repairs still to be completed (see action items below). Lawnmower has a flat tire.
9:05	Parks Board - Jamie Dickson	Committee Report	
9:10	Rentals - Hall & Lounge - Kim Harris	Committee Report	Chris had nothing to report on Kim's behalf.

Broomball (2023-2024 season). 1st by Nigel, 2st by Warren  Lots of ice rentals booked already, Walkerton Figure Skating for example. Bookings already busier than last year.  Belmore Curling Belmore Curling Belmore Curling Belmore Curling Belmore Curling Belmore Figure Skating Belmore Figure Skatin	9:20	Ice Rentals & Installation	Committee	A rate increase for ice rentals should be considered. Last years' rates: \$125/hr
Broomball (2023-2024 season). 1sh by Nigel, 2sh by Warren  Lots of ice rentals booked already, Walkerton Figure Skating for example. Bookings already busier than last year.  Belmore Curling Belmore Curling Belmore Curling Belmore Gurling Belmore Figure Skating Belmore Figure		- Warren Weber	Report	for ice, \$95/hr for Broomball
Lots of ice rentals booked already, Walkerton Figure Skating for example.   Belmore Curling				- Motion made to increase ice rental to \$130/hr for ice , \$100/hr for
9:25 Belmore Curling - Bill Devos - Report - Rep				Broomball (2023-2024 season). 1 <sup>st</sup> by Nigel, 2 <sup>nd</sup> by Warren
9:25 Belmore Curling - Bill Devos - Report - Rep				
Post   Belmore Curling   Committee   Report   Report   Received 3 quotes. Options for 3" or 5 %" insulation. Code is 5 % 3" is a lot cheaper.   Motion to proceed with spray-foaming 3 %" by Chris, 2" by Nigel Kyra will call Bill or Dave after she hears back from OTF   Need to hang curling scoreboards and install lobby bench tops.   Maybe Gord would be willing to assist and Curling Club Board   Members would help   Figure Skating   Committee   Report   Repor				
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	Kim	Container/SeaCan – Extra Storage	20221121: Kim is to have Gord check availability on container listed for sale online.	
20221219: Nothing to Report – defer to next meeting				

Jeremy	General Maintenance	20230515: Repairs needed:
		20230821: Dry mounting photos to be done by Friday.
		20230717: no update
	,	20230619: Photos being worked on.
Kim	Team Photos – dry mounting	20230515: Kim to get team photos dry mounted.
		20230821: Tree leaves have arrived; waiting on trunk to arrive – should be soon.
		20230717: No update
		the bill due once we receive the tree.
		20230515: no update. 20230619: Down payment of ½ has been sent. We will do the installation. The remainder of
Chris	Donation Tree – display for arena	20230417: Chris will contact Cox Signs and order a tree.
Chric	Donation Tupo disclay for supp	work.
		Mildmay. Double doors are complete & painting complete in hall. Expecting bill for masonry
		20230821: no update, Kim absent. Container previously found was sold so going back to
		20230717: To start later this week.
		paint container brown to match.
		beginning of August is open to complete work. Gord is gone July 8 <sup>th</sup> to 15 <sup>th</sup> . Bryan is going to
		20230619: Doors come in Wednesday, July 21st. Mike has been told timeline – July to
		that.
		20230515: Kim to get quote from Bryan for painting SeaCans – if he is interested in doing
		20230515: Jeremy will talk to Bryce regarding container.
		ahead with door installation in the hall by Kim, 2 <sup>nd</sup> by Corrine, carried.
		Wedding end of June 24 <sup>th</sup> . Then contractors could do after that as July is open. Motion to go
		ups.
		Welding \$545.00. Only other cost would be Mike Reinhart for masonry and drywall touch-
		Can't get 5 ft door – going 2 – 3ft doors to give you a 6ft doorway. Cost of door \$1497.00.
		masonry for door. Bryan Dobbyn to check for hydro.
		20230515: Gord talked to Nelson, 5ft doorway to 20ft container to store chairs. Mike to cut
		talk to Sparlings.
		20230417: Propane tank may need to be moved – if that turns out to be the case, Jeremy will
		done before container is placed. Before wedding season starts in July.
		20230417: Jeremy will speak to Brenda at Howick re: taxable receipt 20230417: Kim will talk to Gord about putting double doors in for container – needs to be
		like a taxable receipt.
		20230417: Jeremy spoke with Bryce and he has lots on hand - \$3700 for 20ft. Bryce would
		20230320: Nothing new to report.
		Jeremy will talk to him again and get one lined up for spring.
		20230228: Jeremy talked to Bryce - \$3700 estimate for used SeaCan. Delivery not included.
		with him.
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		- toilet lid is broken in Women's Washroom.
		20230717: Toilet still needs to be fixed. Jeremy to look at.
		20230717: Water dripping in walk-in cooler. Jeremy to look at.
		o 20230821: still not fixed
		20230821: no repairs made
		20230821: Lawnmower has flat tire.
Kyra	Grants Update	20230619: Kyra is going to speak to our grant rep to see if it is possible to reallocate funds or
		an extension on grant.
		2023047417: Kyra advised Jeremy we can reallocate funds. No other update.
		- Suggestions: Roof needs repaired, carpet we will wait until Kyra is back to discuss.
		<ul> <li>Warren will look into getting an estimate from roofing guys</li> </ul>
		<ul> <li>20230821: Warren made some calls but never heard back from anyone</li> </ul>
		20230821: Kyra will try to get Curling Club spray foam and fireproofing paid by OTF funds
		which were allocated for painting. Kyra will call Bill or Dave when she hears back from OTF.
Lindsay	Tender Ads	20230717: Lindsay Underwood will touch base will Jamie and get ads into the paper.
	Lobby Bench Steel	20230717: Arena Board paid Mr. Martin for lobby bench steel, not picked up yet.
		<ul> <li>Gord Harris and Paul Inglis are looking after this project.</li> </ul>
		Follow-up at August 21st meeting
		20230821: No update on the steel.
Parking L	.ot	
Jeremy/	General Maintenance – for Summer	20230228:
Warren		1) Brine header – preventative maintenance by 2025.
Warren		<ol> <li>Brine header – preventative maintenance by 2025.</li> <li>20230821: Need to let Municipalities know (in November/December) about</li> </ol>
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Warren		<ul> <li>20230821: Need to let Municipalities know (in November/December) about Brine Header replacement project before their budgets are made.</li> <li>Rooves in tractor room need to be repaired – leaking. Currently flat roof, want to</li> </ul>
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	- Speak to CAO and Operations Manager to see if they can reach out to J-K regarding the contract and our (Belmore and Twp) concerns.  Motion to continue to hold payment and speak to Howick Twp as to next steps.  20230515: J-K will not speak with Jeremy. Only wants to speak to Howick Twp. Howick Twp is in support of us. J-K is 100% at fault for the poor workmanship. Three townships are onboard and have their lawyers working on it. The lawyers want Burnside (Engineers) to come in and assess the work again. The matter is now out of our hands. MOVE TO PARKING LOT  20230821: No further update.
Adjournme	nt: Next Meeting: September 18, 2023