

**NOTICE OF REGULAR MEETING
OF THE
BOARD OF TRUSTEES**

In compliance with Title 25, Oklahoma Statutes, Section 301-314, the Oklahoma Open Meeting Act be advised that the Board of Trustees, governing body of the Town of Calumet, Oklahoma, shall conduct its REGULAR MEETING on September 5, 2019. Said REGULAR MEETING shall be held at 6:30 p.m., at the Calumet Town Hall, 118 W. Second Street. If you require special accommodations, please notify the Town Office at 893-2323.

AGENDA:

Note: The Board may discuss, vote to approve, vote to disapprove, vote to table, amend or decide not to discuss any item on the agenda.

- 1. Meeting called to order and roll call.**
- 2. Public Comments – Citizen’s comments will be heard at all Regularly Scheduled board meetings only during the designated Public Comment portion of the agenda. Comments are limited to three minutes with no action taken.**
- 3. Consider approval or amendment of minutes for the Regular Meeting held August 6, 2019, with action as necessary.**
- 4. Consider and discuss the billing from Midas with the option to purchase the fans, with action as necessary.**
- 5. Consider approval of claims, checks, and warrants for the month of August 2019, with action as necessary.**
- 6. Consider and discuss report submitted by the Fire Department secretary, with action as necessary.**
- 7. Consider and discuss report submitted by the Police Chief, with action as necessary.**
- 8. Consider and discuss report submitted by the Public Works Superintendent, with action as necessary.**
- 9. Consider and discuss report submitted by the Planning Commission Administrator, with action as necessary.**
- 10. Consider and discuss report submitted by the parks committee, with action as necessary.**
- 11. Consider and discuss the matter of the CPWA supervisor working as the Code Enforcement officer, if it still stands, we need approval to attend the certification class on November 20-22, 2019 in the amount of \$165.00, with action as necessary.**
- 12. Consider and discuss the improvements on the infrastructure of the sewer, water and roads, with action as necessary.**

- 13. Consider and discuss having a spring and fall town clean-up weekend, with action as necessary.**
- 14. Consider entering into executive session for the purpose of the following:**
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S.307 B(1) In reference to 90-day probation period for Officer Drayton Morgan ending 09/18/2019.**
 - B. Discussion concerning the purchase or appraisal of real property pursuant to 250.S.307 B (3). In reference to 109 North Calumet Road and 113 North Calumet Road Calumet, Ok.**
- 15. Consider reconvening into open session**
- 16. Consider taking action on the following:**
 - A. Discussion concerning employment, hiring, appointment, promotion, discipline or resignation of any salaried public officer or employee pursuant to 25 O.S.307 B(1) In reference to 90-day probation period for Officer Drayton Morgan ending 09/18/2019.**
 - B. Discussion concerning the purchase or appraisal of real property pursuant to 250.S.307 B (3). In reference to 109 North Calumet Road and 113 North Calumet Road Calumet, Ok.**
- 17. Consider and discuss tabled from the July meeting the height regulations for C-A/R zoned property and what action needs to be taken to enforce the regulations, with action as necessary.**
- 18. Consider and discuss purchasing a 20ft. shipping container for town hall office storage, with action as necessary.**
- 19. Consider and discuss adding to the Town of Calumet Employee Handbook alcohol and medical marijuana policies for Town of Calumet first responders and employees, including but not limited to employees determined by the Town to be in safety sensitive positions, concerning the use of alcohol or medical marijuana during or prior to working hours, including non-scheduled hours and emergency calls, with action as necessary.**
- 20. Consider and discuss the Town of Calumet providing the funds to rebuild the park with park equipment and splash pad, with action as necessary.**
- 21. Consider and discuss approval for payment on OML annual conference in the total amount of \$893.83 for 2 nights hotel, pre-conference workshop and 2 registrations to conference on 09/17-19/2019 for Trustee Snow & Kaci Snow, with action as necessary.**

22. Consider and discuss approval for Jill Ray, Nicole Atkinson and Margaret Stratton to attend the Oklahoma Municipal Clerks, Treasurers and finance annual conference in Stillwater from the evening of October 15th to the evening of October 18th the cost per-person is \$199.00 for the conference and \$30.00 for the pre-conference, hotel stay is \$109.00 per night will need 3 nights, with action as necessary.
23. Consider and discuss approval for Jill Ray to attend Human Resources training on October 1st in OKC in the amount of \$149.00, with action as necessary,
24. Remarks and inquiries of the governing body members.
25. Consider new business of an emergency nature that had not been contemplated at the time of the agenda preparation, with action as necessary.
26. Adjournment.

Posted at the Calumet Town Hall on Wednesday September 4, at 12:00 pm.

Jill Ray, Clerk