

UNITY AREA REGIONAL RECYCLING CENTER

95 Leonard Rd.
Thorndike, ME 04986
E-mail: uarrc@uninets.net

Phone: 207-568-3117
Fax: 207-568-3319

November 19, 2020

- 1. Bring Meeting to Order:** Meeting brought to order at 7:01 PM.
- 2. Agenda Adjustments:** None.
- 3. Approve October Meeting Minutes:**
 - October, 2020 minutes submitted.
 - October, 2020 minutes corrected.
 - Motion for approval.
 - Motion seconded.
 - Vote all in favor.
- 4. Manager's Report:**
 - Refer to November 19, 2020 Manager's report.
- 5. Chair's Report:**
 - Budget Report
 - The Capital Improvement Expenditure line item has been expanded to reflect the glass grant project.
 - USDA Glass Grant
 - The BOD Chair held several Zoom calls.
 - The discussion revealed that to recycle glass via a mechanism through this grant will cost the UARRC money, rather than be a source of income.
 - BOD consensus is that we communicate that the UARRC is not interested at this time and wait to see how the glass crusher project develops.
 - DEP Glass Grant to UARRC
 - Contract between DEP and UARRC is in place and ready for execution.
 - UARRC can advance invoice.
 - It was decided by the BOD to advance invoice and wait until the DEP funds have been received to begin the project.
 - Motion made to release UARRC matching funds.
 - Motion seconded.
 - Vote all in favor.
 - Scrap Metal Grant Application
 - Tabled until 2021-2022 budget discussion takes place later in the meeting.
 - 2021-2022 Budget
 - Presented by the BOD Chair.
 - There is a need to increase the Facility Maintenance line item.
 - There is a need to increase the Capital Improvement line item.
 - The BOD discussed the reduction in the Public Education line item.

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- The BOD discussed the reduction in the Clothing Reimbursement line item.
- The BOD discussed wages:
 - Increase part time worker to 30 Hr./Wk. due to the increase in work required to facilitate the glass crusher project.
 - Increase the Manager's hourly rate to \$17/Hr.
- The Budget Committee tried to keep the 2021-2022 budget below \$100,000.
- UARRC has historically been within 1 – 2% of the projected budget.
- Motion made to accept the 2021-2022 budget as written and discussed.
 - Motion seconded.
 - Vote all in favor.

6. Other:

- University of Maine Grant
 - Due to COVID the amount of recycled greenhouse plastic is significantly reduced to approximately 2-3 bales, an at least 90% reduction in projections.
 - A proposal was introduced for UARRC to store the baled plastics at the UARRC.
 - Motion made to store the plastics at the UARRC
 - Motion seconded.
 - Vote in favor, with one abstaining (UM grant project manager).

7. Wrap-Up & Assignments:

- A revisit of the scrap metal grant proposal submission to DEP was conducted.
- The BOD decided that with the tightening of the UARRC's budget due to COVID impacts on community revenues and the beginning of the glass crusher project with as yet unknown results that it is no longer in the UARRC's best interest to continue to compete for the grant.
- Based on the discussion the BOD directed the BOD Secretary to communicate with the DEP and withdraw the UARRC's grant proposal.

8. Adjourn: Meeting adjourned at 8:45 PM.