

**ESTAMOS-UNIDOS**



**571-341-0000**

## **ADMINISTRATIVE FEE SCHEDULE**

PERSUANT TO SECTION 38.2-18 12.2 OF THE CODE OF VIRGINIA, OUR AGENCY MAY CHARGE ADMINISTRATIVE FEES.  
OUR FEE SCHEDULE IS AS FOLLOWS:

- |                               |                                  |
|-------------------------------|----------------------------------|
| • APPLICATION/ FILE SETUP     | <b>\$50.00</b>                   |
| • BOND POST/REWRITE/REINSTATE | <b>10-15% OF BOND</b>            |
| • RETURNED CHECK              | <b>\$50.00 PLUS BANK FEE</b>     |
| • COURT APPEARANCE            | <b>\$100 PER HOUR</b>            |
| • BOND REVOKED                | <b>20% OF THE BOND</b>           |
| • APREHENSION                 | <b>20% OF THE BOND</b>           |
| • INVESTIGATIONS/SKIP TRACING | <b>\$75.00 PER HOUR</b>          |
| • TRAVEL                      | <b>\$50.00 PER COUNTY</b>        |
| • REPLACE INDEMNITOR          | <b>\$100.00</b>                  |
| • RECORD RESEARCH             | <b>\$50.00 PER HOUR</b>          |
| • ATTORNEY FEES               | <b>BILLED AT COST</b>            |
| • SPECIAL MAILINGS            | <b>\$10.00 PLUS MAILING COST</b> |
| • DISCHARGE OF LIABILITY      | <b>\$25.00 PER CASE</b>          |
| • TITLE RESEARCH              | <b>\$50.00 PLUS ANY COST</b>     |
| • APREHENSION EXPENSES        | <b>BILLED AT COST</b>            |
| • APPREHENSION AGENTS         | <b>\$150.00 PER AGENT</b>        |
| • CREDIT CARD FEES            | <b>4% OF AMMOUNT CHARGED</b>     |

IN ADDITION TO THE ABOVE FEES, THE FOLLOWING APPLY:

ADMINISTRATIVE FEES WILL BE CHARGED ONLY WHEN SERVICE LISTED IS REQUIRED. FEES MAY BE CHARGED WITH A 30- DAY NOTICE TO APPLICANT AT THE ADDRESS LISTED ON THE CONTRACT. THE FEES ARE APPLICABLE FOR THE DURATION OF ANY BOND(S) WRITTEN FOR THE DEFENDANT NAMED ON THE CONTRACT.

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(PRINT NAME)

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(SIGNATURE)

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(DATE)