



Township of Hampshire

County Of Kane

State Of Illinois

Regular Meeting of the Board of Trustee Minutes

January 8, 2019

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 8th day of January 2019 at 7:00pm.

Jody Remakel, Supervisor;
Stan Walker, Hwy Commissioner;
Rose Letheby, Assessor;
Lori Marwig, Clerk;

Evelyn Bicknese, Trustee; Absent
Jim Feld, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee

Also in attendance, Mr. Fred Rackow, Cemetery Board; Mr. Jack Roberts, Boy Scout and Township resident; and Mrs. Danielle Roberts, Hampshire Township resident.

1) The meeting opened with the pledge to the flag. Mrs. Remakel asked for any additions or corrections to the agenda. There were none.

2) Minutes. The Board reviewed the Regular Meeting of the Board of Trustee Minutes from December 11, 2018. After reviewing the minutes, a motion was made by Trustee Feld to approve the minutes as presented. Trustee Paddock seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. Mrs. Remakel reviewed the treasurer's report with all. After reviewing the treasurer's report, a motion was made by Trustee Gustafson to approve the Treasurer's report as presented. Trustee Feld seconded the motion and it was approved by all those present. Roll call vote was taken.

Trustee Gustafson Aye Trustee Feld Aye Trustee Paddock Aye Supervisor Remakel Aye
Trustee Bicknese Absent

4) Reports:

Assessor. Mrs. Letheby reported that she has been out measuring and is close to being done. There is a lot of building going on in the Prairie Ridge Subdivision, which is the property on the south side of Allen Road. The Loves development, which is located at the truck stop, is growing as well.

Cemetery. Mr. Rackow reported that this upcoming spring, the cemeteries will be sprayed and they are hoping this will help curb the crabgrass and other weeds growing. The Cemetery Board along with Mrs. Letheby, Mrs. Remakel, and Mr. Paddock are working on updating the cemeteries policies and laws. They are hoping to have this completed for the Township Board to review next quarter. The cemetery board has reviewed the sextons' salary and will be making a recommendation to the board asking for approval of a 6% raise for the sexton.

Clerk. Mrs. Marwig informed the board that the mileage rate for 2019 is 58 cents per mile. The mileage form has been updated and will be emailed to all. Mrs. Marwig also informed the board that she has completed the economic interest preliminary information and has until February to change any contact information, if needed. The Rockford Educational Session will be in March this year. Anyone interested in attending, please let Mrs. Marwig know at the February Board meeting so the form can be completed and mailed in.

Highway Commissioner. Mr. Walker reported that since we last met, they have been out 3 times salting due to ice. Because the ground was not completely frozen when they were out plowing, the crew has been working on putting the torn up sod back into place. Mr. Walker has been out trimming trees as well as getting some shop work done.

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Supervisor. Mrs. Remakel reported that with the end of year quickly approaching, she did a recount of all the accounts and they balanced. This will help with getting the end of year information done quicker. Mrs. Remakel received a call from a Kane County TRIAD representative. Plato Township has some seniors who are looking for transportation and Plato does not offer any. Mrs. Remakel asked the board their thoughts and opinions on offering our service to these Plato Township residents. At this time the board does not feel comfortable using our vehicles to transport them as Plato Township covers many miles. They have suggested to check to see if our Pace Dial-A-Ride program can cover their area. Mrs. Remakel will get in touch with Pace as well as respond to TRIAD. Mrs. Remakel has been working on getting in touch with a company that offers to come and pick up different recyclables, but is having a hard time getting a call back. Would like to do an all in one recycle event. Mrs. Remakel reported that she held a drivers meeting back in December. The Intergovernmental Agreement with Burlington was sent to them but was returned due to incorrect address. The correct address was received and the document has since been resent.

5) Public Comment. Mr. Jack Roberts is working on a badge for boy scouts and it was a requirement to attend a governmental meeting. Mr. Roberts wanted to know what the mileage rate was. The Board members provided him with an explanation. They also provided him with information on how a Township works and what all the individual positions do.

6) Old Business. There was none at this time.

7) New Business. There was none at this time.

8) Correspondence. Mrs. Remakel read a thank you letter from the Hampshire/Burlington Food Pantry for the \$300 donation.

9) Board of Trustee Comments. The Board reviewed the revisions of the policies. A mission statement was also worked on. Next month, sections 5-8 will be reviewed.

10) Hampshire Township Development. There was none at this time.

11) Approval of Current bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all trustees present. A motion was made by Trustee Paddock to pay the January bills. Trustee Gustafson seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). It was noted that there was an expense report from the Assessor, Highway Commissioner, and Clerk. For Mrs. Letheby, there was a mileage reimbursement of \$80.12. For Mr. Walker, there was a mileage reimbursement in the amount of \$261.00 and a petty cash reimbursement of \$437.00. For Mrs. Marwig, there was a reimbursement of \$32.53 for the attest stamp. A motion was made by Trustee Paddock to approve the expense report. Trustee Feld seconded the motion. A roll call vote was taken and it was approved by all.

Mr. Paddock Aye Mr. Gustafson Aye Mr. Feld Aye Mrs. Remakel Aye Ms. Bicknese Absent

12) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting was adjourned at 8:05 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk