

**Commission on Homelessness for Volusia & Flagler Counties**  
**Application Subcommittee Minutes**

Wednesday, May 11, 2016

Salvation Army, 1555 LPGA Blvd., Daytona Beach

*Attendees: Carl Falconer, Michelle Wilson, Ray Salazar, Claris Mac'Kie, Trish Giaccone, Angelia Briggs, Jeff White, Jay Bond, Jim Cameron, Victoria Brown-Searle; Absent: Dr. Barbosa, Jim Morelewicz, Diana Phillips*

**I. Welcome and Introductions – Ray Salazar, Chair**

The meeting was called to order at 3:07 p.m.

**II. Review Prior Minutes – Ray Salazar, Chair**

Ray Salazar presented the minutes of April 19, 2016 and May 6, 2016 for approval. A motion was made to approve the minutes as presented by Carl Falconer and seconded by Jay Bond. The motion was approved.

**III. Review Applications**

The Committee reviewed the applications and addressed any issues or concerns regarding the applications. Michelle Wilson, HMIS Administrator, addressed the data quality issues with the Committee. The Committee agreed that a demand for data to be in the proper project. The CAPERS reports will show data, but it will not show the correct data or the clients served. It was discussed and agreed upon that the Committee will highlight HMIS outcome measures will be graded in September.

**IV. Scoring**

Jeff White presented the scoring to the Committee and public attendees. The scores are listed from the highest to the lowest:

1. Halifax Urban Ministries Rapid Re-housing: 95.75
2. Halifax Urban Ministries Prevention: 94.5
3. Salvation Army Emergency Shelter: 89.62
4. Salvation Army Rapid Re-housing/Outreach: 88.62
5. Flagler Life Center Emergency Shelter: 87.25
6. New Hope Prevention: 41.42

The Committee discussed funding options with 40% (\$100,000.00) of the \$250,000.00 funds going to rapid Re-housing and Prevention as well as administrative cost to the lead agency. After much discussion, the Committee agreed to approve New Hope for \$2,000.00 grant dollars as a new agency. A motion was made to allow the Application Committee to make exceptions to the rules as needed when considering new agencies for funding by Carl Falconer and seconded by Claris Mac'Kie. The motion was approved. Trish Giaccone, Executive Director of the Family Life Center, suggested taking \$8,000.00 from her Emergency Shelter and placing it into Rapid Re-housing and Prevention to meeting the grant requirements.

**V. Allocation Ranking**

The following projects are listed by score and grants dollars:

1. Halifax Urban Ministries Rapid Re-housing: 95.75; \$53,357.00
2. Halifax Urban Ministries Prevention: 94.5; \$28,098.00
3. Salvation Army Emergency Shelter: 89.62; \$64,746.00
4. Salvation Army Rapid Re-housing/Outreach: 88.62; \$19,743.00
5. Flagler Life Center Emergency Shelter: 87.25; \$76,190.00
6. New Hope Prevention: 41.42; \$2,000.00

**VI. Next Meeting**

The next meeting is to be determined based on the release of the TANF Grant.

**VII. Old Business**

None.

**VIII. New Business**

None.

**IX. Adjourn**

There being no further business, the meeting was adjourned at 4:25 p.m.

*Minutes prepared by: Victoria Brown-Searle, CoC Secretary*

*Application Committee Chair: \_\_\_\_\_*

*Next meeting: TBD*