

May 18th 2017 Town Board Meeting

UNION VALE TOWN BOARD MEETING MAY 18, 2017

TOWN HALL 249 DUNCAN ROAD LAGRANGEVILLE NY 7:00 PM

PRESENT: Supervisor Tompkins

Councilmembers: Steven Frazier, John Welsh, Corrina Kelley, David McMorris

THE MEETING WAS OPENED WITH THE FLAG SALUTE.

PUBLIC COMMENTS ON AGENDA ITEMS

Elfriede Tillman- commented on the dissolution of Tax Collector position, Mrs. Tillman read a letter in favor of dissolving the Tax Collector's position into the responsibilities of the Town Clerk. She mentioned this came at an appropriate time as Mrs. Edna Bonk has announced her retirement. She sighted reasons that it streamlines and saves taxpayer money. She would also like to announce a seminar on invasive species on June 1, 2017 at the Grange 7:00PM.

Bill McCabe- Spoke in favor of the merger of the Tax Collectors position with Town Clerk as it would be a cost savings to taxpayers as well as opens up more hours of accessibility. He believes this is the ideal time to make this as other towns are doing the same. He would also like to recognize Edna Bonk's years of service and wished her well.

Patty Tessler- Spoke in favor due to stewardship as other towns are doing the same and hopes the Board votes in favor as she cannot see any reason not to.

Steven Habiague- agrees with what has been said so far with the dissolution of the tax collector position.

PUBLIC HEARING MS4

Supervisor Tompkins made a motion to open the public hearing for the MS4 annual report, seconded by Councilman Welsh. Christian Paggi spoke on our compliance with the MS4 which came to full fruition this year. The Town and Larry Paggi's office did a lot of work in developing the storm water provision plan however there is still much work to maintain compliance within a 3-5-year cycle. Items such as maintenance, town facility assessments, inspection requirements that are required to occur. Starting this year, they will be working with George Kolb, CEO, Richard Wisseman, Highway Superintendent and Supervisor Patricia Tompkins to make sure all of this happens. They are working to develop a standard operating practice to maintain compliance to help develop the annual report and make sure it is inclusive. They also put together an outline with the projects that need to be completed this year. The DEC planned to issue a new permit this year which is extensive and more in depth than the current version. Larry Paggi's office wrote a letter explaining how this was difficult to do being unfunded. The DEC has decided to revise it and will reissue it with public comment which will help Towns be in compliance. In closing, Christian Paggi stated the annual report has been finished and the Town is fully in compliance.

Councilman Welsh asked if it has any specifications regarding existing catch basins on Town Roads?

Christian Paggi replied there is nothing in MS4 about meeting specifications as that would fall under Highway, however, the Town is required to maintain them as it is written "in urbanized areas" which Union Vale has few. They must be inspected, cleaned and repaired as necessary and needs to be documented with when the requirements are performed. There were no further questions or comments therefore Councilman Welsh made a motion to close the Public Hearing at 7:13 PM which was seconded by Councilman McMorris all members of the board were in favor.

REPORTS OF SUPERVISOR AND COUNCIL

Supervisor Tompkins reported that the generator was installed and is operational. The power was turned off for final installation on Tuesday for most of the day and town hall was closed for a portion of the day. Representatives from the Comptroller's office came last Fall for a risk assessment and an auditor will visit Wednesday of next week to begin this procedure. Supervisor Tompkins stated she will also meet with David Kelly, Supervisor of Pawling regarding dam repair as he is undergoing this at Whaley Lake and invited to assist with our project. She received correspondence from the Tri-State Traffic Data to collect data. They are asking for a list of Town roads that will be either closed or detoured as to not create a conflict. She hopes the Highway Superintendent will assist with reviewing this. NYMIR offers many classes and our Parks Department took advantage with 4 employees attending the chainsaw & chipper and other safety classes.

Councilman Welsh would like to remind everyone about the Memorial Day ceremony 9:00AM On The Green in Verbank held by the Fire Company, he asked if Jake Gosnell could get a hanging basket ahead of time to spruce it up for the event. Councilman Welsh attended a

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meeting with the County Executive on shared services to discuss potential savings. They would like each town to come up with 1 or 2 ideas that will cut costs in doing this which is an ongoing benefit and as well, grants are available.

There are a lot of opportunities such as Purchasing, Health Insurance and other Insurance, Constables and General Administration Assistance. He mentioned the shared services with Town of Lagrange with the Assessor and its success. He also attended another meeting offered by Sue Serino's office about water infrastructure grant opportunities offered by the State. These promise up to \$300 million dollars available for these opportunities.

Councilwoman Kelley took a webinar for multi-year planning which includes reviewing the budget process with the entire Town Board, now that she has seen the multidepartment process she sees how the bookkeeper and other departments have worked together and given priority settings to determine what needs to happen in each year. Expenditure projections and inventory selection to determine the replacement schedule. The Town Board is responsible to identify the goals and create the overall plan. She thinks these webinars are extremely helpful and puts the Town in good standing for future years.

Councilman McMorris attended the same seminar, he recommends that the Highway Superintendent, Parks Manager, and Recreation Director take the course as it impacts these departments heavily with infrastructure. His take away was that the 5 or 3-year plan is written when there is a change in administration the new Board can reflect on how projects were being planned. He, Jake Gosnell and Tom St. Onge attended a seminar in Cold Spring entitled '101 for Community Municipal Solar'. He learned about different grants and of the decreasing money available for these and would like to do 4 actions to participate for the grant money. One in particular is benchmarking and it can be used in different varieties such as multi-year planning.

Councilman Frazier met with the Board of Fire Commissioners and expressed the interest in selling the property on Pleasant Ridge, at the moment they declined but would like more information on the proposal. He also met with Mary Pearson and Jessica Dickinson about updating Godfrey Park to bring the park up to date. He would like more clarification on the Recreation Fund that was provided by the Bookkeeper.

Councilman McMorris said there is a Town Law that states that your address must be clearly displayed for emergency vehicles to locate the homes. The Fire Company is holding a fundraiser to offer highly reflective signs for a fee of around \$15 dollars that can be placed at the driveway entrance to make sure the Fire and EMS can locate your home as easily as possible. Everyone agreed a link could be provided on the Town Website. Councilman McMorris made a motion that this fundraiser be linked to the Town Site and Town Channel which was seconded by Councilman Welsh all members were in favor.

BOOKKEEPER

No Report

DOG CONTROL

During the month of April there was 1 lost 1 found dog and 1 complaint.

CODE ENFORCEMENT REPORT

No Report

CONSTABLES

Constable Report for April 2017:

Constables patrolled approximately 724 miles of town roads for the month filling the Explorer with 48.0 gallons of gas. The (3) court dates totaled 136 cases on the dockets with 51 actual appearances. There were no incidents to report.

Constables reported the following during patrols:

- * Upstairs basketball court door unlocked. 4/10
- * Damage to door handle and lock. Notified Jake 4/11
- * 4 wheelers on upper Soccer field and Equestrian Ctr. State Police called. 4/11
- * Upstairs basketball court door what alarm not set and lights on. 4/14.
- * Historical Society inside door unlocked with lights on 4/14
- * Basement doors open w/lights on 4/19.
- * Soccer Field gate unlocked 4/22.
- * Sr. Room door unlocked w/alarm not set 4/22.
- * Sr. Room rear door unlocked w/alarm set 4/24.
- * Assisted Animal Control Officer w/ dog complaint @ 504 North Clove Rd. 4/24.
- * Historical Society door unlocked 4/25.
- * Flag pole @ park broke and laying on ground. Pole and flag placed in Sr. Bldg. Jessica notified. 4/25

ZONING BOARD OF APPEALS REPORT

No money taken in during April 2017

HIGHWAY REPORT

Swept and vacuumed the rest of the roads with Easy Street Cleaning. Graded York rake and rolled the dirt roads. Added material to the dirt roads where needed and purchased the material from Scott Excavation. Replaced the grader blade and fueled it before pickup. Installed a stop ahead sign and new stop sign at the intersection of Walsh and North Parliman. Replaced a stolen airport sign at the intersection of North Smith and Tompkins. Repaired 3 catch basins, on Brook Side, Marks Way and the west side of Meadow Ridge. Cleaned some tree debris on Duncan Road and Verbank Club Road. Fixed a washout on Verbank Club Road due to poor drainage from the State home. Pick up mattress on Duncan Road. Brought truck #10 to Dutchess Dodge for an oil pan replacement, he did get 2 quotes and they were not only cheaper but a lot closer than Robert Green. This was not something they could repair in house because they do not have a lift in the shop and the motor needed to be unbolted and raised. Removed stumps from trees they cut down on South Parliman in front of the Cross Winds horse farm. It had also been brought to Mr. Wisseman's attention that there is a concerned citizen who has yet to speak to him directly regarding highway employees planting trees on private property at the same location. He would like to reassure this resident that it was not them and if they have any questions to please contact his office. Responding to Mr. Lou Alfonse on Gallee Lane, the day after the meeting when he spoke with Mr. Wisseman he went to Gallee Lane at 6:30am. It happened to be raining heavily at the time and he was able to see firsthand if there was any runoff into his yard from the road. Mr. Wisseman concluded that there was no visible sign whatsoever. All the water that was traveling down the road stayed on the correct side of the curb where it was meant to be. The other small issues that were addressed were handled and take care of same day as well. Just a friendly reminder that anyone that owns an existing driveway that enters on to a Town of Union Vale road who is repaving their driveway, either pre-paved or unpaved, needs to apply for a permit.

Mr. Wisseman received 3 different quotes regarding the rental of machinery to recycle the dirt, blacktop and concrete pile that is mixed together in one large pile at the town highway garage. Attached are all 3 quotes with Pine Bush Equipment coming in the lowest.

He stated he also tried contacting other rental companies such as A. Montanos in Saugerties and Clove Excavators in Poughkeepsie. They both do not have anything that is comparable to Pine Bush Equipment. There is also nothing on the Dutchess County contract that will work for the Town.

Another option that was discussed last year, was hiring an outside company that crushes everything at ounce and he received two quotes. Lee Shultz was \$7 per ton Northern Crushing at \$5 per ton*. The problem being with this process is that there is top soil and clay mixed in the pile.

Patrick from Northern Crushing said "Rich, as much as I would like to have the work and the money, I do agree with you that screening that pile is the best way to go. It will also be cheaper for you to crush your own material". After speaking with John Delbenny who works for Sun Up Construction and has used Northern Crushing for their mixed pile, he agreed the highway department should screen the material before crushing it. Mr. Wisseman also spoke with Stew Petrovits who is the owner of BTM (Black Top Maintenance) who makes thousands of tons of recycled item 4 each year. Mr. Wisseman explained to him what the pile consists of and he agreed that after screening the pile and then crushing everything from 3" up, it would make an excellent product and has in the past.

Included with the quotes are pictures of the screener and crusher that will be used. This process has proved savings each time we have recycled material in the past.

The only thing that really needs to be approved would be, the rental of equipment because fuel and labor have already been passed for the year. The budget line would be D5110.4.

Councilman Welsh said this should save \$69,000 and will allow cleanup of material and thought it sounded like a good proposal as it would save money and clean up the highway garage, Councilman Frazier agreed. Councilwoman Kelley asked if the lab had tested the pile, Mr. Wisseman replied that it was all roadside material and should not have any contaminants. Councilwoman Kelley said she would like it tested as good business practice and to determine if it was usable material. She inquired how the calculations were made and if it was weighed. Mr. Wisseman said he did not include the calculations but he did an equation to determine the tons. Supervisor Tompkins asked if this was the same pile and he said it was. There was further questions from Councilwoman Kelley based on information she researched. Councilwoman Kelley said the bids are not comparable to which Mr. Wisseman replied not every company has the same machinery to do each task. She further inquired if it is crushed how is it being secured.

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Mr. Wisseman said there is no fence to contain the material. Mr. Wisseman said he will hold off on the approval until the next meeting.

MEDIA

Ryan Peterman reported on the current phone system for the Town as it is not reliable. He provided the Town with quotes from 3 different companies who provide Voice Over IP, this is all done over the internet and the quotes are simply for the hosting aspect with a \$2,000 one-time cost for equipment and hosting hardware which would last for about 10-12 years. Currently it is \$1,300 a year for leasing the equipment plus a separate charge of \$2000 a year for separate internet charges. The second quote is an all in 1 totally hosted phone services which is more costly, but is located offsite and at a secure building and the company is responsible for all administrative needs.

Councilman Frazier asked about call quality and Mr. Peterman said there are dedicated line for the phones so there is no interference with bandwidth which allows for a clear call and there is no cost, Mr. Peterman can implement that himself.

The new equipment would allow the parks department and highway department to all be on the same system and allow transferring of calls to the Park and Highway building. This system can also forward phone numbers to a mobile phone as well or another extensions, if needed.

Councilman Welsh added this is good information and our current system leaves a lot to be desired.

PARKS

Mr. Gosnell reported that the vermiculate remediation has begun and hopes it will be complete in a week or so. Community Day is coming up, lots of mowing has been done, the pools are open to the public on Memorial Day weekend minus the Kiddy pool which is undergoing repairs. One of his employees will be out on leave and a resolution is to be passed tonight to hire additional temporary help. Mr. Gosnell took Ryan Peterman to the County Purchasing Center and he also mentioned he attended county solar seminar.

RECREATION

Miss Dickinson reported the website is moving along and urges to please call if anyone has any questions. She spoke about pool passes and new discounted daily rates and for senior passes and asked everyone to visit UnionValeRec.com. She also spoke about public swim lessons, camps, afterschool and summer events. Community Day is scheduled for Saturday, June 3rd and listed all the many events that will be happening such as a horse pull, magic show with Ryan Dutcher, trail system reveal, youth entrepreneurs, pie eating contests and many more attractions ending with Fire Works. Miss Dickinson also spoke about getting feedback from the Town Board and residents to work to make all park and recreation facilities accessible and to meet the growing needs of the community.

RECYCLING REPORT

No Report

Planning Board Report

DATE RECEIVED	CHECK #	April 2017	NATURE OF PAYMENT	AMOUNT
4/5/2017	5215	Steven Habiague	Lot Line fee	\$300.00
4/26/2017*	33764	Clove Rod & Gun Club	Special Use Application Fee	\$250.00
4/26/2017*	1673	Gjon Popovic	Escrow Deposit	\$2,000.00
4/26/2017*	35482	Prosciutto Properties	Escrow Deposit	\$1,500.00
4/26/2017*	Cash	Verbank Deli	Pre Conference & SUP Appl. Fee	\$750.00
		<i>Total Application Fees:</i>	<i>\$1,300.00</i>	
		<i>Total Escrow:</i>	<i>\$3,500.00</i>	
		<i>Total Miscellaneous:</i>	<i>\$0.00</i>	
TOTAL				\$4,800.00

Tax Collectors Report

April 2017: Mrs. Bonk collected \$139,009.31. Penalties Collected: \$4,111.81 and given to the Supervisor.

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TOWN CLERK REPORT

A1255	Conservation License				\$440.00
A1255	Certified Copies				\$290.00
A1255	Copy Machine				\$1.00
A1255	Marriage License				\$50.00
A2001	Summer Camps				\$40,115.00
A2001	After School / TGTT				\$8,963.00
A2001	Equestrian Center				\$985.00
A2001	Facility Rentals				\$1,500.00
A2001	Other Rec. Revenues				\$180.00
A2012	Concession Stand				\$0.00
A2025	Swim Passes				\$850.00
A2089	Special Events				\$0.00
A2130	Recycle/Compact				\$6,311.00
A2130	Refuse Bin				\$584.60
A2544	Spayed & Neutered Dogs				\$330.00
A2544	Unspayed & Neutered Dogs				\$15.50
					\$60,615.10
Amount paid to Revenue Accounting Unit for Conservation Licenses					\$359.01
Amount paid to State Health Department for Marriage Licenses					\$22.50
Total taken in for the month					\$22.50
Amount paid to NYS Dept. of Agriculture and Markets for neutering fees					\$47.00
					\$60,186.59

DISUCSSIONS SPEED LIMIT REDUCTION

The Board had discussed writing a letter to the State to extend the 45 MPH speed limit on Route 82 from Tompkins. Supervisor Tompkins said she knew at this point there are speed restrictions in place from the detour and Councilman Welsh said these are all temporary and will be removed soon. Councilman Welsh was told by Department of Transportation they will look at it after the construction is complete but no commitments were made. Supervisor Tompkins suggested they call and ask DOT to add it to the list for reduce speed limits.

PITNEY BOWES MACHINE

Pitney Bowes, the company that provides the mailing machine. They called to say they were discontinuing the machine as well as the replacement parts. They offered to replace the machine now in the event that it breaks. The board decided to keep the machine and replace it when it no longer functions.

HIGHWAY 284

Supervisor Tompkins announced that this can be discussed during the resolution.

RESOLUTION #17-42 AUTHORIZING THE DISSOLVING OF THE TAX COLLECTOR AS AN ELECTED OFFICIAL

The following Resolution was offered by Councilman Welsh, seconded by Councilwoman Kelley, to wit:

WHEREAS, pursuant to the New York State Law §36, in any town of the second class in which the office of tax collector or receiver of taxes exists, the town board thereof may, by resolution duly and opted at least one hundred fifty days prior to any biennial town election, determine that said office be abolished, same to take effect at the expiration of the term of office to which the incumbent was elected or appointed; and

WHEREAS, upon the expiration of the term of office of such tax collector or receiver of taxes, she shall surrender and deliver to the town clerk all assessment roles, books, papers and all other documents and property in her possession; and

WHEREAS, it would then be the duty of the Town Clerk to collect and receive all state, county and town taxes and assessments that may be levied in the town and the town clerk shall have all the powers and be subject to all duties of a collector with respect to the collection of such taxes, the deposit of receipts and the return of unpaid taxes, as provided by Section 35 of New York State Town Law.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the abolishment of the elected position of Tax Collector in the Town of Union Vale effective December 31, 2017, the end date of the term of the current elected Town Collector in Union Vale; and

BE IT FURTHER RESOLVED, that the Town Clerk shall be empowered with all of the authority given to the Tax Collector pursuant to New York State Town Law §36 to collect taxes in the Town of Union Vale.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Nay
Councilwoman Kelley	Yes
Supervisor Tompkins	Yes
Councilman McMorris	Yes
Councilman Frazier	Nay

The resolution passed with a 3 to 2 vote.

Even though Councilman Welsh read this resolution, he stated he has his concerns, he heard from many people who disagree with this. Councilman Welsh is unsure if the Town will truly be saving money by combining the office and would like to see numbers to quantify if this, if this is the case. He mentioned this would be the key in doing this as the purpose of the local government is to serve the people and further stated that part of the planning for this Town Hall building was to have an office for the tax collector so there was a private room to speak one on one with the receiver as it personal in nature for some residents and is an important thing to consider. He spoke to other towns and Beekman who are in the same situation, they are putting it as a permissive referendum to be voted on by the residents of Beekman on the ballot in November and feels this would be a better approach than deciding this as Board. He would like to hear from the residents and receive their input before making any decisions.

Councilwoman Kelley said this would have to be done in Beekman because they are a class 1 town, larger than 10,000 residents and is required by law, whereas we are a class 2 town we are not required. She further mentioned that this was something they learned of back in January of last year that many small towns were combining the two offices. This would be in line with the County initiative for cost savings the current salary is \$7,000 but the new person will not be paid the same amount as she will only be adding a few additional hours to her job role. This will be the tax assessors clerk who is very familiar with every property in the Town of Union Vale and works with everyone through grievance day therefor making her capable of answering any questions regarding taxes or assessment. There was a private letter sent out to republicans in which Councilwoman Kelley spoke about and touched on a few points. She reported that she received letters from 9 people in favor of removing it as an elected position and 4 wrote in favor of keeping it an elected position. The Supervisor would not have control over the position she would have equal control as being 20% of the Town Board and therefore cannot hire and fire people at will. There are currently no County mandates on having the position appointed or not having the position. There is no guarantee a town resident will receive any position however, there is hiring preference for a qualified Town resident. The benefits would be to set specific and expanded hours set forth by the Town Board. She further spoke about the hours and means of payment historically made by residents. Mrs. Kelly handed out a chart on the other Towns in Dutchess County that have the position as elected and combined with the Town Clerks office. In closing she summarized what a wonderful job Mrs. Bonk did and how they would like to move forward to be in line with the County initiative.

Councilman McMorris said the majority of the letters were in favor of eliminating the position as well as those that came to the meeting and would not like to push it off to referendum. He acknowledged that everyone he spoke to was in favor of this.

Councilman Frazier said he has heard over and over this will be a cost savings. He feels without a cost analysis comparison he is unsure where these claims are coming from. He mentioned that the unique thing about the United States was the ability to elect their officials. Very few Countries possess this right and he feels the Board is looking into taking that away from the residents and he will not support that by any means. He supports having a public referendum so that the residents may decide. Attorney Jacobellis stated from a legal perspective and as a class 2 town this type of decision does not have to be made by public referendum but can be done the Town Board. Councilman Frazier followed up by saying that in his experience there are legalities and moralities and feels the moral way to do this is by public referendum. Supervisor

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Tompkins said it is their job, as a Town Board officials, and they were elected to do so and they will make this decision.

RESOLUTION #17-43 APPROVING SUMMER CAMP STAFF PAY RATES

The following Resolution was offered by Councilwoman Kelley, seconded by Councilman Welsh, to wit:

BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby approves the following 2017 summer camp staff hiring's and pay rates, as attached to this resolution and made a part hereof.

First Name	Last Name	Position	Compensation
Samantha	DeRosa	Activities Coordinator	\$13.00
Shannon	Burke	Aquatics Asst. Director	\$14.00
Malia	Fredrickson	Aquatics Director	\$19.00
Amanda	Smalley	Art Coordinator	\$13.00
Rebecca	Rosen	Camp Health Director	\$1500 Stipend
Stacey	Alley	Kids Camp Director	\$18.00
Pamela	Sammarco	Kids Camp Director	\$18.00
Lindsey	Kraus	Kids Camp-Counselor	\$10.00
Kimberly	Zilempe	Kids Camp-Counselor	\$10.00
Michael	Asselmeyer	Lifeguard	\$11.00
Nicole	Bull	Lifeguard	\$11.00
Kevin	Desnoyers	Lifeguard	\$10.00
Thomas	Desnoyers	Lifeguard	\$10.00
Mackenzie	Fazzinga	Lifeguard	\$10.00
Elizabeth	Filachek	Lifeguard	\$11.00
Andrea	Filachek	Lifeguard	\$10.00
Brendan	Foley	Lifeguard	\$11.00
Lauren	Foley	Lifeguard	\$11.00
Sean	Foley	Lifeguard	\$11.00
Natalie	Gasparini	Lifeguard	\$10.00
Jonathan	Gaughan	Lifeguard	\$11.00
Addison	Leigh	Lifeguard	\$11.00
Laurel	Mangelsdorf	Lifeguard	\$10.00
Steven	O'Connor	Lifeguard	\$11.00
Andrew	Pfeifer	Lifeguard	\$11.00
Jacob	Pfeifer	Lifeguard	\$11.00
Emily	Pitz	Lifeguard	\$10.00
Taylor	Swanson	Lifeguard	\$11.00
Kate	Zoeller	Lifeguard	\$11.00
Eric	Censi	Post Care/Trad. Camp Sub	\$10.00
Allana	Dickeson	Post Care/Trad. Camp Sub	\$10.00
Isabelle	Estremera	Post Care/Trad. Camp Sub	\$10.00
Reese	Ragusa	Post Care/Trad. Camp Sub	\$10.00
Christina	Rivadeneira	Post Care/Trad. Camp Sub	\$10.00

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Margaret	Collins	Snack Bar Attendant	\$13.00
Katheryn	Collins	Snack Bar Attendant	\$13.00
Jeanette	Rodriguez	Snack Bar Attendant	\$13.00
Meaghan	Mahoney	Snack Bar Manager	\$13.00
Lori	Smalley	Snack Bar Manager	\$18.04
James	Asselmeyer	Specialty Camp Counselor	\$11.00
Lauren	Asselmeyer	Specialty Camp Counselor	\$11.00
Emily	Bevacqua	Specialty Camp Counselor	\$10.00
Ethan	Doughty	Specialty Camp Counselor	\$10.00
Samantha	Esposito	Specialty Camp Counselor	\$11.00
Nicole	Gerringer	Specialty Camp Counselor-Sub	\$11.00
Kathleen	Hegarty	Specialty Camp-Director	\$19.00
Shane	Fulton	Summer Maintenance	\$13.00
Dan	Mahoney	Summer Maintenance	\$14.25
Rebecca	Bevacqua	Survival Camp Director	\$17.00
Mackenzie	Hobel-Furrer	Survival Camp- Trail Staff	\$13.00
Shannon	Burke	Swim Instructor	\$14.00
Kevin	Desnoyers	Swim Instructor	\$14.00
Thomas	Desnoyers	Swim Instructor	\$14.00
Elizabeth	Filachek	Swim Instructor	\$14.00
Andrea	Filachek	Swim Instructor	\$14.00
Brendan	Foley	Swim Instructor	\$14.00
Lauren	Foley	Swim Instructor	\$14.00
Sean	Foley	Swim Instructor	\$14.00
Steven	O'Connor	Swim Instructor	\$14.00
Juliana	Barbieri	Traditional Camp Counselor	\$11.00
Bobby	Berghahn	Traditional Camp Counselor	\$10.00
Mackenzie	Cooper	Traditional Camp Counselor	\$11.00
Joe	Garcia	Traditional Camp Counselor	\$11.00
Keri	Hegarty	Traditional Camp Counselor	\$11.00
Erin	Mahoney	Traditional Camp Counselor	\$11.00
Michael	Mahoney	Traditional Camp Counselor	\$11.00
Morgan	McConnell	Traditional Camp Counselor	\$10.00
Rachel	Moran	Traditional Camp Counselor	\$11.00
Nicholas	Moses	Traditional Camp Counselor	\$11.00
Taylor	Nyberg	Traditional Camp Counselor	\$11.00
Connor	Stack	Traditional Camp Counselor	\$10.00
Zachary	Vogt	Traditional Camp Counselor	\$11.00
Amy	Moran	Traditional Camp-Asst. Director	\$14.00
Paul V.	Nyberg Jr.	Traditional Camp-Asst. Director	\$14.00
Michele	Knight	Traditional Camp-Director	\$21.03

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

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Councilman Welsh Aye
Councilwoman Kelley Aye
Supervisor Tompkins Aye
Councilman McMorris Aye
Councilman Frazier Abstain

Councilman Frazier asked that this resolution be tabled as he did not receive the pay rates prior to the meeting. Councilwoman Kelley pointed out that the staff was to be in place before the next meeting. Jessica Dickinson stated these payrates were unchanged from last year.

RESOLUTION AUTHORIZING HIRING OF TEMPORARY MAINTENANCE WORKER

Councilman Frazier asked that this be tabled as in speaking with the Head Grounds Keeper he does not have a candidate for this position at the present time. He made a motion for Mr. Gosnell to seek a candidate and this resolution be tabled until such candidate is found. Supervisor Tompkins seconded the motion and all were in favor.

RESOLUTION #17-44 APPROVING FENCE INSTALLATION AT GODFREY PARK

The following Resolution was offered by Councilman McMorris, seconded by Supervisor Tompkins, to wit:

WHEREAS, the Town of Union Vale Parks and Recreation Department has recommended the replacement of the chain link fence with new split rail fence at Godfrey Park; and

WHEREAS, the Parks and Recreation Department has recommended that the quote of Adams Fence in the amount of \$1,911.90 for locust and oak split rail fencing be accepted due to the quality of the product and the location of the company.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the installation of split rail fence at Godfrey Park from Adams Fence at a cost of \$1,911.80; and

BE IT FURTHER RESOLVED, that the Town Board of the Town of Union Vale authorizes the payment for the fencing at Godfrey Park from the Capital Park Land Recreation Fund.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh Aye
Councilwoman Kelley Aye
Supervisor Tompkins Aye
Councilman McMorris Aye
Councilman Frazier Aye

Councilman Frazier asked how many quotes were received and asked that they be attached. Mary Pearson said all 3 quotes were obtained. The removal of the old fence will be done by the Park staff and Boy Scout troop.

RESOLUTION #17-45 APPROVING SUMMER AND SENIOR BUSSING

The following Resolution was offered by Councilman Frazier, seconded by Supervisor Tompkins, to wit:

WHEREAS, the Town of Union Vale Park and Recreation Department has obtained quotes for bussing for summer and senior trips.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorize and approve the following bussing for summer camp and senior trips:

- Lake Compounce	JTR Transportation Corp.	\$3,800.00
- Mountain Creek	JTR Transportation Corp.	\$3,800.00
- Bronx Zoo	JTR Transportation Corp.	\$3,800.00
- Sandy Hook Beach	JTR Transportation Corp.	\$5,160.00

- Citifield	JTR Transportation Corp.	\$1,000.00
- Senior Trip	ANN Transportation	\$1,300.00

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION #17-46 APPROVING WATER AEROBICS FEE

The following Resolution was offered by Councilman Welsh, seconded by Councilwoman Kelley, to wit:

WHEREAS, the Town of Union Vale Parks and Recreation Department desires to hold summer water aerobics programs commencing the first Saturday in June and going to the pool classes; and

WHEREAS, the Town of Union Vale Parks and Recreation Department has suggested the following fees for the water aerobics programs:

- \$40.00 for the course for Union Vale residents
- \$60.00 for the course for non-Union Vale residents
- \$10.00 per session on a drop-in basis.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby approves the above-stated fees for the water aerobics program for 2017.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilwoman Kelley thanked the Parks & Recreation staff for putting this together as this was a discussion from last year.

RESOLUTION #17-47 APPROVING SUMMER CAMP SHIRT FEES

The following Resolution was offered by Councilwoman Kelley, seconded by Councilman Welsh, to wit:

WHEREAS, the Town of Union Vale Parks and Recreation Department has obtained quotes for t-shirts for 2017 camp for staff and kids; and

WHEREAS, the Town of Union Vale Parks and Recreation Department has recommended that the quote of MG Graphix at a cost of \$3,559.50.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the purchase of 2017 camp t-shirts for staff and kids from MG Graphix at a cost of \$3,559.50.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilman Frazier mentioned that the Town has used MG Graphix in the past and they are a reputable company.

RESOLUTION APPROVING HIGHWAY DEPARTMENT PURSUANT TO HIGHWAY LAW §284

The following Resolution was offered by Supervisor Tompkins, seconded by Councilman Welsh, to wit:

WHEREAS, Highway Law §284 requires the Town Board and the Town Highway Superintendent agree upon the monies levied and collected for the repair and improvement of highways and monies received from the state for highway repairs; and

WHEREAS, the Town Highway Superintendent has submitted his list of road improvements to the Town Board pursuant to Section 284 of the New York State Highway Law.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby approves the list of highway projects submitted by the Town of Union Vale Highway Superintendent pursuant to Section 284 of the New York State Highway Law.

Councilwoman Kelley said the quote that was received from Peckham is not on the OGS bid and the product is not appropriate due to lack of friction. She said “SuperPave” is typically used and quotes will need to be obtained with comparable options off the OGS bid list. Supervisor Tompkins said numbers may have been added incorrectly and she believes that there may be more money than anticipated according to the paperwork submitted. Supervisor Tompkins questioned the amounts of material used to blacktop Deer Pond Road. Councilwoman Kelley further inquired about the topic and the impact to the budget and material amount needed. She also suggested that the Town Engineer should investigate the road as she believes there is an underwater drainage issue. Councilman McMorris said he hopes that Mr. Wisseman can come back with numbers that match. He suggested a program that an assessment is done on the Town Roads as to compile and inventory to prioritize and monetize the repairs. He spoke further on some of the repair issues and solutions to fix them efficiently.

Due to the questions Councilman Welsh made a motion to table the Highway 284 resolution which was seconded by Councilman McMorris and all were unanimously in favor.

RESOLUTION ADOPTING ENERGY BENCHMARKING POLICY REQUIREMENT FOR CERTAIN MUNICIPAL BUILDINGS IN THE TOWN OF UNION VALE

The following Resolution was offered by Councilman McMorris, seconded by Councilman Welsh, to wit:

WHEREAS, buildings are the single largest user of energy in the State of New York, and the poorest performing buildings typically use several times the energy of the highest performing buildings, for the exact same building use; and

WHEREAS, this Local Policy will use Building Energy Benchmarking to promote the public health, safety, and welfare by making available good, actionable information on municipal building energy use to help identify opportunities to cut costs and reduce pollution in the Town of Union Vale; and

WHEREAS, collecting, reporting, and sharing Building Energy Benchmarking data on a regular basis allows municipal officials and the public to understand the energy performance of municipal buildings relative to similar buildings nationwide; and

WHEREAS, equipped with this information, the Town of Union Vale will be able to make smarter, more cost-effective operational and capital investment decisions, reward efficiency, and drive widespread, continuous improvement; and

WHEREAS, the following definitions will apply:

(1) “Benchmarking Information” shall mean information generated by Portfolio Manager, as herein defined including descriptive information about the physical building and its operational characteristics.

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- (2) “Building Energy Benchmarking” shall mean the process of measuring a building’s Energy use, tracking that use over time, and comparing performance to similar buildings.
- (3) “Supervisor” shall mean the head of the Department.
- (4) “Covered Municipal Building” shall mean a building or facility that is owned or occupied by the Town of Union Vale that is 1,000 square feet or larger in size.
- (5) “Department” shall mean the Town Clerks Office.
- (6) “Energy” shall mean electricity, natural gas, steam, hot or chilled water, fuel oil, or other product for use in a building, or renewable on-site electricity generation, for purposes of providing heating, cooling, lighting, water heating, or for powering or fueling other end-uses in the building and related facilities, as reflected in Utility bills or other documentation of actual Energy use.
- (7) “Energy Performance Score” shall mean the numeric rating generated by Portfolio Manager that compares the Energy usage of the building to that of similar buildings.
- (8) “Energy Use Intensity (EUI)” shall mean the kBtUs (1,000 British Thermal Units) used per square foot of gross floor area.
- (9) “Gross Floor Area” shall mean the total number of enclosed square feet measured between the exterior surfaces of the fixed walls within any structure used or intended for supporting or sheltering any use or occupancy.
- (10) “Portfolio Manager” shall mean ENERGY STAR Portfolio Manager, the internet-based tool developed and maintained by the United States Environmental Protection Agency to track and assess the relative Energy performance of buildings nationwide, or successor.
- (11) “Utility” shall mean an entity that distributes and sells Energy to Covered Municipal Buildings.
- (12) “Weather Normalized Site EUI” shall mean the amount of Energy that would have been used by a property under 30-year average temperatures, accounting for the difference between average temperatures and yearly fluctuations; and

WHEREAS, this Local Policy is applicable to all Covered Municipal Buildings as defined in item Supervisor or his or her designee shall enter into Portfolio Manager the total Energy consumed by each Covered Municipal Building, along with all other descriptive information required by Portfolio Manager for the previous calendar year; and

WHEREAS, for new Covered Municipal Buildings that have not accumulated 12 months of Energy use data by the first applicable date following occupancy for inputting Energy use into Portfolio Manager, the Supervisor or his or her designee shall begin inputting data in the following year; and

WHEREAS, the Department shall make available to the public on the internet Benchmarking Information for the previous calendar year:

- (a) no later than December 31, 2017 and by September 1 of each year thereafter for Covered Municipal Buildings; and

WHEREAS, the Department shall make available to the public on the internet and update at least annually, the following Benchmarking Information:

- (a) Summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information; and
- (b) For each Covered Municipal Building, individually:
 - (i) The status of compliance with the requirements of this Local Policy; and
 - (ii) The building address, primary use type, and gross floor area; and

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- (iii) Annual summary statistics, including site EUI, Weather Normalized Source EUI, annual GHG emissions, and an Energy Performance Score where available; and
- (iv) A comparison of the annual summary statistics (as required by this Local Policy) across calendar years for all years since annual reporting under this Local Policy has been required for said building; and

WHEREAS, the Department shall maintain records as necessary for carrying out the purposes of this Local Policy, including but not limited to Energy bills and other documents received from tenants and/or Utilities. Such records shall be preserved by the Department for a period of three (3) years; and

WHEREAS, the Supervisor, or his or her designee shall be the Administrator of this Local Policy; and

WHEREAS, the Administrator of this Local Policy may promulgate procedures necessary for the administration of the requirements of this Local Policy; and

THEREFORE BE IT RESOLVED THAT within thirty days after each anniversary date of the effective date of this Local Policy, the Administrator of the Benchmarking Policy shall submit a report to the Town Board including but not limited to summary statistics on Energy consumption for Covered Municipal Buildings derived from aggregation of Benchmarking Information, a list of all Covered Municipal Buildings identifying each Covered Municipal Building that the Supervisor determined to be exempt from the benchmarking requirement and the reason for the exemption, and the status of compliance with the requirements of this Local Policy; and

BE IT ALSO RESOLVED THAT this Local Policy shall be effective immediately upon adoption by the Town Board, and a copy of this resolution shall be provided to the Bookkeeping Department or authorized Body assigned the responsibility of administering the Energy benchmarking program.

Supervisor Tompkins asked who the Supervisor be who would administer this. Councilman McMorris volunteered to be the administrator or authorized individual for this program. He explained that it must go through a department and as the Town Clerk's office gets the bills, Town Clerk Andrea Casey will provide copies to him to extract the data. One of the benefits of this program is that it would solve 2 of the actions needed to apply for grants. 1. Benchmarking and 2 energy upgrades. Other items such as upgrades to LED lighting and switching fuel sources also help the Town be applicable. Councilman Frazier said he would like more time to look at this as he received it 30 minutes before the meeting and would like more time to review this information. Councilman Frazier made a motion to table it, Councilman Welsh seconded the motion.

The question of tabling the resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION ADOPTING UNIFIED SOLAR PERMIT

The following Resolution was offered by Councilman Frazier, seconded by Councilman McMorris, to wit:

WHEREAS, New York State has developed a unified solar photovoltaic permitting process designed to streamline municipal permitting which will reduce costs for solar projects and support the growth of clean energy jobs across the state, and

WHEREAS, the Town of Union Vale is desirous of participating in the unified permitting process, thereby increasing the Village's eligibility for various incentives and grants through the New York State Energy Research and Development Authority; now, therefore, be it

BE IT RESOLVED, that the Town of Union Vale adopts the New York State Unified Solar Permit as attached hereto as Exhibit I, and be it further

BE IT FURTHER RESOLVED, that the Town Board authorizes the Supervisor to complete the grant application through the Streamlined Permitting Program to allow for the Town to receive a grant award up to \$2,500 from the New York State Energy Research and Development Authority for the adoption of the United Solar Permit Application; and be it further

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately and a copy of this resolution, with Exhibit 1, shall be provided to the Building Department.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Frazier asked if this was already discussed with the Code Enforcement Officer to which Councilman McMorris stated he had. Mr. Frazier also inquired about the attached permit and since it was not provided he made a motion to table it to the next meeting so that they may review the permit. Councilwoman Kelley seconded the motion.

Roll Call Vote on Tabling RESOLUTION ADOPTING UNIFIED SOLAR PERMIT:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION #17-48 APPROVING ENERGY CODE ENFORCEMENT TRAINING

The following Resolution was offered by Councilman Welsh, seconded by Supervisor Tompkins, to wit:

WHEREAS, the Town of Union Vale Code Enforcement Officer, George Kolb, has attended the Energy Code Enforcement Training at no cost.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes George Kolb to attend the Energy Code Enforcement Training at no cost and also allow Kevin Durland and David McMorris to attend the training.

Councilman McMorris said George Kolb has already had the training and two other town officials need to take it as well. He would suggest himself and Jake Gosnell, Tom St. Onge or even Kevin Durland which will take place at the Town for no cost. There is no charge as it falls under the Sun PB incentive.

Supervisor Tompkins made a motion to amend the resolution to add Kevin Durland and David McMorris to also attend the training. This motion was seconded by Councilman McMorris and all were in favor.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Roll Call Vote on amended resolution:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

RESOLUTION #17-49 AUTHORIZING PURSUIT OF FINANCING FOR TYMOR PARK REMEDIATION

The following Resolution was offered by Councilwoman Kelley, seconded by Supervisor Tompkins, to wit:

WHEREAS, the Town of Union Vale was required to have remediation work done at the barn building at Tymor Park; and

WHEREAS, only a portion of that work was covered by the Town of Union Vale's insurance policy.

NOW, THEREFORE BE IT RESOLVED, that the Town Board of the Town of Union Vale hereby authorizes the Town Supervisor to pursue financing options, at the terms most favorable to the Town of Union Vale for the completion of the remediation work at the barn building at Tymor Park and to complete and further repair the building at a cost not to exceed \$100,000.00.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Councilman Welsh	Aye
Councilwoman Kelley	Aye
Supervisor Tompkins	Aye
Councilman McMorris	Aye
Councilman Frazier	Aye

Councilman Frazier stated that during the budget process he and Councilman Welsh had cautioned against having a negative tax rate. He further stated that had the Town voted to go with a flat tax rate they would have the money on hand to do such repairs rather than to borrow money which he feels is not prudent. Supervisor Tompkins said there is money in the contingency fund however, it is only halfway through the year and issues such as Furnace Pond Dam and other items she feels if this was taken care of years ago when it should have been they would not be faced with this now. She has also been working with Tom St. Onge to receive money from the landfill closure in the amount of \$313,000.00 however no date is set when that will be given to the Town. She advised this will be a short-term loan as a buffer and in case the grant money they have applied for does not come in time. In the event the timing works out, they money will not need to be borrowed. Councilman Frazier followed up that these items were known about during the budget process and this event was an unforeseen item. Councilman McMorris said there was no discussion or projection for future projects or capital improvements and received nothing in writing. Councilman McMorris said this would be done by each department for multi-year planning. Supervisor Tompkins said this was an unforeseen item due to the sprinkler system failure which was after the budget was finalized. Councilman Frazier added he will vote yes as the bills need to be paid but is not happy with the planning process.

PUBLIC COMMENTS ON NONAGENDA ITEMS

Kevin Durland, Chairman of the planning board wanted to update the board on the planning boards current situation. They are extremely busy and an issue they are running into is setting the escrow fees. There is currently much lag time. They would like to set the fees which will be paid with the application fees. The fees would be based on the type of application for which the escrow money is slated for. Liz Axelson has prepared the draft and is circulating among the other consultants but needs to be expedited. The administration of escrow fees also needs to be corrected. Since the fees are not set at the beginning of the process there needs to be a system that is more concise and more centralized. Something that worked in the past is the Planning Board Secretary would be the primary contact and office for keeping track of the money and what is owed. Mr. Durland stated that every applicant has experienced some escrow issue in the past few months. He asks the board to consider these issues and open a dialogue to address these urgent concerns.

Tanna Jones-Kiniry – Stated she has been before the planning board a few times as an applicant and would like to discuss some flaws with the procedures of the Planning Board specifically with payment of escrow. She suggested to appoint a committee to propose changes to the current

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policy and volunteered to be on it. She also read a letter stating the issues she has experienced as an applicant.

Kevin Durland mentioned that the reason for the lack of response to Mrs. Tanna Jones-Kiniry was due to not knowing what the correct answer was as he had not received any accounting and the Secretary works 3 hours for Planning and 2 hours for Zoning which had been changed from 15-18 hours she worked in years prior and asks that if not the current Secretary then someone needs to be appointed to do so.

Councilwoman Kelley said regardless of who collects the money a receipt needs to be issued starting immediately.

Supervisor Tompkins said a policy needs to be put in place to correct the procedure and any applicant should have a copy of any bill to see how their funds are being applied.

Councilman Welsh asked if he or the planning board receives the planning and zoning reports. They currently do not, therefore this is something that can be corrected immediately.

Councilman Frazier said the reports will not solve the problems, and suggests a daily report of escrow information. He also suggested that a workshop session be in place and invite all involved parties to work it out for better accounting and better communication.

Pat, planning board vice chair, also spoke about the issues regarding the secretary specifically with low access to the Planning secretary hours and the one day a week schedule. He feels this is a disservice to the applicants to hand in documents and speak to the department. He hopes with procedures in place this will streamline the process and make everyone involved more at ease.

Scott Kiniry proposed an oversight committee to resolve these issues.

Supervisor Tompkins said Mr. Durland could review the bills and approve the work that was done. There was further discussion by all on the matter of resolving this and areas that could be more streamlined.

Councilman Frazier makes motion to hold a workshop session and invite all parties involved including consultants. Councilman Welsh seconded the motion. Supervisor Tompkins suggested a time of 6:00pm June 1, 2017 before the next board meeting.

Steven Habigague- agrees with the prior statements. He mentioned that Michael Liguori suggested a set amount of money be set for escrow which would be arrived by the consultant to estimate each type of job in time and money. Sometimes the applications are not completed and therefore the solution would be to have it returned until completed with a reason of what it is lacking. This would make more of a procedure and Mr. Habigague agrees that input from various people, both on the board and in the application process will only help the process. There was further discussion on the matter to adjust the process and Town Codes.

Councilman Frazier explained that the day after last meeting an email was sent stating all documents must be presented 1 week ahead of the meeting, and he agrees with this method. He would like everything regarding the meeting at least the Friday before the meeting to investigate and review each item, this includes resolutions and agendas.

MOTION TO ADJOURN

Councilman Tompkins made a motion to adjourn at 9:54PM which was seconded by Councilwoman Kelley and all were unanimously in favor. The next Town Board Meeting is June 1, 2017.

Respectfully Submitted,

Andrea Casey

Town Clerk