



AMOA

NATIONAL DART ASSOCIATION

POLICY MANUAL

Mission Statement

The NDA is the sanctioning body of electronic darting, dedicated to the standardization, recognition, promotion and growth of competition worldwide.

Contents

1	ETHICS	
	1.1 Overview.....	6
	1.2 Membership Pledge.....	6
	1.3 Code of Ethics.....	6
	1.4 Enforcement of Code of Ethics.....	7
	1.5 Ethics - Board Conflict of Interest.....	9
2	MEMBERSHIP	
	2.1 Charter Membership.....	12
	2.2 Application Procedures.....	14
	2.3 Appeal for Membership Denial.....	15
	2.4 Annual Membership Renewal.....	15
	2.5 Provisional Membership.....	15
	2.6 Sanctioning Requirements.....	16
	2.7 Sanctioning.....	16
	2.8 Manufacturer Membership.....	18
	2.9 Adult Players.....	22
	2.10 Youth Players.....	23
	2.11 Membership Season.....	23
	2.12 Permanent Player ID.....	24
	2.13 Substitute Player.....	24
	2.14 Benefits of Membership.....	24
	2.15 Membership - Use of Logo and Name.....	25
	2.16 Distributor Membership.....	27
	2.17 Associate Membership.....	27
3	PROGRAMS	
	3.1 Tournament Incentive Program (TIP).....	28
	3.2 State Tournament Attract and Retain Program (STAR).....	30
	3.3 Global Alliances Program.....	31
4	TEAM DART	
	4.1 Altering Current Policy.....	34
	4.2 Charter Holder Entry Qualifications/Privileges.....	34
	4.3 Player Eligibility.....	38
	4.4 Player Classification and Documentation Requirements.....	39
	4.5 Rotation of Matches.....	41
	4.6 Tournament Booth Requirements.....	41
	4.7 Certified Tournament Referees.....	41
	4.8 Tournament Machine Specifications.....	42
	4.9 New Member Application Date.....	44
	4.10 Team USA Selection.....	45
5	RULES OF PLAY	
	5.1 Altering Current Rules.....	45
	5.2 Records and Achievements.....	45

6	DESCRIPTION OF ELECTRONIC DART MACHINE.....	46
7	DEFINITION OF TERMS	
	7.1 Actual Darts Thrown.....	49
	7.2 Total Marks Scored.....	49
	7.3 Points Remaining.....	49
	7.4 League System.....	49
	7.5 Entire League System.....	49
	7.6 Remote League.....	49
	7.7 Virtual Competition/Play.....	49
8	MEETINGS	
	8.1 Membership Meetings.....	50
	8.2 Board of Directors' Meetings.....	50
	8.3 Past Presidents at Board of Directors Meetings.....	50
	8.4 Non-representative Employees at Board of Directors Meetings.....	51
	8.5 Board of Directors and Officers Term of Office.....	51
9	COMMITTEES	
	9.1 Authority.....	51
	9.2 Executive Committee.....	51
	9.3 Nominating Committee.....	53
	9.4 Membership Committee.....	53
10	ASSOCIATION STAFF	
	10.1 General.....	54
	10.2 Specific Duties and Activities of the Staff.....	54
	10.3 Whistleblower Policy.....	54
11	FINANCIAL	
	11.1 Taxes.....	56
	11.2 Fiscal Year.....	57
	11.3 Fees.....	57
	11.4 Annual Budget.....	58
	11.5 Membership Revenue Recognition.....	58
	11.6 Reserve Fund.....	58
	11.7 Bank Statements and Check Signatures.....	58
	11.8 Travel Policy.....	58
	11.9 Deposits.....	59
	11.10 Carrying Charges and Suspensions.....	60
	11.11 Dues and Optional Advertising and Booth Rates.....	60
	11.12 Management of Funds.....	60
	11.13 Equipment Purchases.....	61
	11.14 Record Retention.....	61
	11.15 Financial Statement and Audit	62

12	REGIONAL TOURNAMENTS	
12.1	Goals.....	62
12.2	Site Selection Process.....	63
12.3	Charter Holder Entry Qualifications/Privileges.....	63
12.4	Player Eligibility& Classification.....	63
12.5	Manufacturers.....	65
13	JUNIOR TOURNAMENTS	
13.1	Site Selection Process.....	65
13.2	Charter Holder Entry Qualifications/Privileges.....	65
13.3	Player Eligibility & Classification	65
13.4	Player Documentation Requirements.....	66
13.5	Manufacturers.....	66

1. Ethics

1.1 Overview

It shall be a condition of membership that each member shall pledge to abide AND SHALL ABIDE by the Code of Ethics set forth below. The Board of Directors shall establish rules governing enforcement of the Code of Ethics.

1.2 Membership Pledge

We, the members of the AMOA National Dart Association (“AMOA-NDA”), being dedicated to the promotion of honest, fair and competitive electronic dart leagues on equipment owned and operated by operators, and believing that honorable competition between players, between operators, between distributors and between manufacturers is essential to the accomplishment of our common objectives, do hereby pledge to abide by the Code of Ethics.

1.3 Code of Ethics

1.3.1 We shall not engage in illegal activity involving moral turpitude or in conduct involving dishonesty, fraud, deceit or misrepresentation.

1.3.2. We shall not make a material false statement, nor deliberately fail to disclose a material requested fact, in connection with the application for membership in AMOA-NDA, nor shall a member further the application for membership of any person or entity who is known to be unqualified for membership.

1.3.3 We shall cooperate with all public officials and government agencies in every proper way and shall comply with the laws and regulations applicable to the coin amusement industry, including without limitation those relating to fair competition, restraint of trade and consumer protection.

1.3.4 We shall always maintain our equipment and playing facilities at high levels of repair and cleanliness such as will encourage league play on equipment owned and operated by operators, foster the growth of the AMOA-NDA and stimulate competition and growth throughout the coin amusement industry.

1.3.5. We shall at all times treat other members and the public with dignity, respect and courtesy.

1.3.6. We shall always conduct ourselves and our business, including league play on equipment owned and operated by operators, in a fair and honest manner, refraining at all times from conduct or practices that inhibit the expansion of electronic dart leagues or that discredit the AMOA-NDA or the coin amusement industry.

1.4 Enforcement of Code of Ethics

The Board of Directors deems it to be in the best interest of the Association to promulgate rules for the enforcement of the Code of Ethics. The Judicial & Ethics Committee is hereby formed and charged with responsibility for the administration and enforcement of the Code of Ethics in accordance with the rules hereinafter adopted; and

The following rules are hereby adopted:

Rules Concerning the AMOA-NDA Code of Ethics

1.4.1 Pledge

Each form of application for membership or provisional membership in AMOA-NDA shall replicate the AMOA-NDA pledge and Code of Ethics set forth in, and shall include a statement to the effect that by signing the application, the applicant agrees to be bound by the Pledge and Code of Ethics during the applicant's entire term of membership, including any renewal thereof.

1.4.2. Enforcement

In the event that any person believes that a member (the "Respondent") of AMOA-NDA has failed to abide by AMOA-NDA's Code of Ethics, such person may file, within 30 days from the occurrence of the event, a written complaint setting forth the details of the alleged violation with the President of the AMOA-NDA and the Executive Director of the AMOA-NDA. Upon a meeting of the Executive Committee, and finding that the alleged violation may not be frivolous, a member of the Executive Committee will be appointed to investigate the alleged violation, and the President shall send a copy of the complaint to the Respondent and shall request that the Respondent answer the allegation in writing within 20 days. Thereupon the Executive Committee shall consider the allegation of the complaint and the answer, if any, at a meeting, which may, at the discretion of its Chairman, be conducted by telephonic means. The Respondent shall be given prior notice of the time and place of the meeting and shall be entitled to be heard during the meeting if he so requests. The Executive Committee shall decide by majority vote whether or not a violation of the Code of Ethics by the Respondent has been established. The President shall mail (by certified mail, return receipt requested) to the Respondent, with a copy to the Executive Director, a memorandum summarizing the allegation, the Respondent's answer, if any, and evidence as was considered by the Executive Committee and the Executive Committee's decision on the matter. The memorandum shall also state what sanction, if any, the Executive Committee will recommend to the Board of Directors who have the final authority for disposition.

1.4.3. Sanctions

In the event that the Operator Members of the Board of Directors determine that a Respondent has committed a violation of the Code of Ethics, it shall determine which sanction, or sanctions, if any, to impose upon such Respondent. Any sanction imposed shall become effective ten (10) days after notice thereof is mailed (by certified mail, return receipt requested) to the Respondent or on such other date specified by the Board of Directors, unless the Respondent files a notice of appeal within the ten (10) days, as provided in the document. The sanctions which may be imposed shall be limited to the following:

- a. Reprimand. The Board of Directors may decide to administer an oral or written reprimand to the Respondent.
- b. Fine. The Board of Directors may decide to impose a Fine not to exceed Two Thousand Five Hundred Dollars (\$2,500.00) upon the Respondent for each occurrence resulting in one or more violations of the Code of Ethics. The amount of such fine shall be deemed to be an additional membership fee.
- c. Suspension. The Board of Directors may decide by a three-fourths (3/4) majority vote to suspend the Respondent's membership privileges for a period not to exceed one (1) year in the event that:
 - i. The Respondent has been found on three (3) separate occasions to have violated the Code of Ethics; and
 - ii. The Board of Directors determines that the violation for which the Respondent's membership privileges are to be suspended is a serious infraction involving illegality or improper conduct that reflects adversely upon the integrity of the association.
- d. Expulsion. The Board of Directors may, by unanimous vote elect to expel the Respondent from membership in the event that:
 - i. The Respondent has previously had his membership privileges suspended.
 - ii. The Boards of Directors determines that the violation is a serious infraction involving illegality or improper conduct that reflects adversely upon the integrity of the association.

1.4.4. Request for Reconsideration

Each Respondent who the Board of Directors determines has violated the Code of Ethics shall have the right to appeal that determination and the sanction imposed, if any, to the Board of Directors by filing a written notice of appeal with the President and Executive Director, within ten (10) days after notice of the determination of the Board of Directors is mailed to Respondent. In such event, the Board shall review the decision and the entire record and also may consider such additional evidence or information as may be submitted by the Respondent to the President not less than ten (10) days in advance of the meeting of the Board of Directors at which the Respondent's appeal will be considered. The Respondent shall be given not less than twenty (20) days prior notice of such meeting and shall have the opportunity to be heard at such meeting. The decision of the Board of Directors by majority vote shall be final.

The Executive Committee is hereby authorized and directed to take such other and further action as they deem to be appropriate or advisable in order to effectuate the intent of this resolution.

1.5 Ethics - Board Conflict of Interest

1.5.1. Guidelines

- a. Loyalty. It is the fundamental principle of this policy that the Association requires from its officers and directors conscious and conscientious support and loyalty, which requires, among other things, that all decisions on behalf of the Association in which they participate shall be made objectively and in the Association's interest.
- b. Gifts/Gratuities. Board members shall not seek or accept gifts, excessive or unusual entertainment or other favors from any individual or concern under circumstances from which it might be inferred that such action was intended to influence the individual in the performance of his or her duties. This does not preclude acceptance of items of normal or minor value, which are of such a nature as to indicate that they are merely tokens of respect, and not related to any particular transaction or Association activity.
- c. Personal Beliefs. It is recognized that board members may hold a wide range of personal beliefs, values and commitments. These beliefs, values and commitments are a conflict of interest if: (1) they present board members from carrying out their job responsibilities; (2) board members attempt to use the Association to further themselves; (3) board members attempt to convince officers, directors or staff to go against the direction approved by the Board.
- d. Abuse of Board Relationship. Board members cannot abuse their board membership by using this Association's staff, services, equipment, materials or property for their personal gain.

1.5.2 Conflicts of Interest and Confidential Information Agreement

As a member ("Member") of either the Board of Directors of the AMOA National Dart Association ("NDA") or one of NDA's committees, and in recognition of the Member's leadership position within NDA, the receipt of confidential information while associated with NDA and other good and valuable consideration, the Member agrees as follows:

- a. Conflicts of Interest. Each member of NDA's Board and committees shall strive to avoid any conflict between his or her own respective individual interests and the interests of NDA in each action taken on behalf of NDA.

If any such person (a) stands to derive personal gain or benefit from a transaction with NDA or (b) has any direct or indirect interest in or relationship with any individual or organization which:

- i. may be seen as competing with the interests or concerns of NDA;
or
- ii. proposes to render or employ services, personal or otherwise, to NDA or to employ any members of its board, committee or staff, or
- iii. proposes to enter into any financial transaction with NDA,

such person shall give immediate notice of such interest or relationship to the Board of NDA and shall refrain from voting or otherwise attempting to affect any decision for NDA to participate or not to participate in such transaction and the manner or terms of such participation. Once the Board of Directors is notified of a potential or actual conflict of interest the Board may determine that the person may continue his or her NDA duties or activities, subject to appropriate limitations with regard to the conflict matter.

Minutes of appropriate meetings should reflect that such disclosure was made and that such person abstained from voting and absented him or herself from the final review and vote on the matter. However, such person should not be prevented from briefly stating his or her position on the matter or from answering pertinent questions from board or committee members or from staff if that person's knowledge on the matter may be helpful in reaching a decision.

NDA strongly encourages each member of its Board and committees to consider all personal and professional affiliations in light of their leadership positions within NDA.

- b. Statements, Actions and Affiliations. No member of NDA's Board or committees shall issue a report, make a public announcement or publicly advocate a position in the name of NDA without the express approval of the Executive Committee or the Board of Directors.

Member agrees to refrain from statements and actions which are in conflict, or which may be perceived to be in conflict, with NDA's policies and positions unless the individual clearly states that his or her statement or action does not reflect an official position or policy of NDA and that he or she has no authority to speak for NDA.

All members of NDA's Board and committees shall consider all statements, actions and affiliations in light of their leadership positions within NDA because such statements, actions and affiliations may affect NDA's public perception and credibility.

- c. Confidential Information. Except for necessary disclosures made in the ordinary course of the performance of Member's services to NDA and except as is otherwise expressly authorized by NDA in writing, Member agrees and promises that Member will not, during the term of his or her service on the Board of Directors or committee or at any time thereafter, directly or indirectly disclose or use, on Member's own behalf or on behalf of any third party, whether as an agent, officer, director, principal, consultant, or partner, confidential information of NDA; provided, however, that this Section 3 shall not preclude Member from use or disclosure of information known generally to the public (provided that Member was not, without NDA's consent, directly or indirectly responsible for such information becoming known generally to the public) or from disclosure required by law or court order.
- d. Remedies. Violation of this policy by an officer or director shall also be handled per Article IV, Section 4.2 of the Bylaws.
- e. Severability. Should any clause, portion or section of this Agreement be unenforceable or invalid for any reason, such unenforceability or invalidity shall not affect the enforceability or validity of the remainder of this Agreement. Should any particular covenant in this Agreement be held unreasonable or unenforceable for any reason, including, without limitation, the time period or scope of activity covered by such covenant such covenant shall be given effect and enforced to whatever extent would be reasonable and enforceable.
- f. Governing Law. This Agreement shall be construed in accordance with and governed by Illinois law.

2. Membership

2.1 Charter Membership

2.1.1 Qualifications for Charters

- a. All amusement machine operators wishing to apply for a charter must complete an application form provided by the AMOA-NDA.
- b. To be eligible to receive a charter, a coin amusement operator must meet each of the following qualifications:
 - i. The operator and his coin amusement business must have been in active operation for not less than two years in the state or province from which applications is made.
 - ii. The operator must be a member of the Amusement & Music Operator Association (“AMOA”) as prescribed in the Bylaws. An applicant may apply concurrently for membership in the AMOA;
 - iii. The operator must own and operate not less than four (4) electronic dart machines in not less than four (4) locations other than his/her principal place of business and not less than twenty (20) other coin amusement, music or vending machines in not less than four (4) locations other than his/her principal place of business;
 - iv. As an alternative qualification to subpart (c), the operator must own and operate not less than twelve (13) electronic dart machines in not less than four (4) locations other than his/her principal location of business. In addition, at each of the aforementioned locations, there shall be not less than two (2) other coin amusement, music or vending machines in operation and accessible to AMOA-NDA sanctioned players during competition.
 - v. The operator must demonstrate that he/she is capable of operating, promoting and coordinating electronic dart leagues and that he/she enjoys a good business reputation for honesty and fairness in the coin amusement business.
 - vi. Applicants wishing to participate in Team Dart must abide by the timelines outlined in Section 4.9.
 - vii. Applicants outside of the United States and Canada must provide the following additional documentation in order to be forwarded to the Membership Committee for review:
 1. Certificate or verification from government agency stating when business was established and that business is currently in good standing

2. List of locations including contact information and number of dart machines (minimum of four locations as required in subpart c. and d.)
3. Serial number of each dart machine in each location
4. Certificate of sale for each dart machine or contact information of distributor from whom dart machines were purchased
5. List of additional coin amusement, music or vending machines in operation in each location
6. Copies of the following documentation must also be provided if currently running leagues or at the time that leagues are implemented:
 - a. Copies of all league schedules
 - b. Sample of scoresheet used in league play
 - c. Copy of league financial report
 - d. Copies of league statistics for each league session from the first, middle and last week of each league season that includes the following information:
 - i. Player names
 - ii. Number (#) of games played for each player
 - iii. Skill rating using PPD and/or MPR for each player

2.1.2 Charter Issuance

Once the application has been approved, a charter will be issued upon payment of all applicable fees. Each charter shall relate to one state or province, as requested, and shall not be valid beyond the boundaries to such state or province. If an applicant wishes to operate in additional states or provinces, a separate application must be made for a charter in each additional state or province. Charters shall be issued to the particular individual operator approved by the Membership Committee. Charters can be transferable upon sale of the business pending application be made by the new owner and approved.

2.1.3 Charter Member Status

Should any AMOA-NDA charter member have his/her membership terminated, sanctioned players would continue their magazines, but would NOT be eligible for sanctioned AMOA NDA tournaments.

Reinstatement of a charter would reactivate sanctioned AMOA-NDA tournaments.

2.2 Application Procedures

2.2.1 All membership applications will be submitted to the Executive Director of the AMOA-NDA for an initial review to determine completeness. The Executive Director may return incomplete applications to the Applicant for proper completion.

2.2.2 Once an application is accepted as complete, the name and geographic location of the Applicant will be published in the next monthly list of membership applicants, which will be sent to all charter holders. Current charter holders have thirty (30) days from the date of publication to notify the AMOA-NDA office in writing if they have knowledge that an Applicant who appears on the list does not meet one or more of the membership qualifications in Policy 2.1.1 (Policy 2.8 for manufacturer members). If no complaints are received, the AMOA-NDA will issue a charter number and admit the Applicant as a charter holder.

2.2.3. If a complaint is received from a charter holder, the Executive Director may check the complaint to ensure that it specifies the membership qualifications the Applicant does not meet. If the complaint does not address membership qualifications, the Executive Director may return the complaint to the charter holder who filed the complaint with a copy of the membership qualifications and specify the deadline for re-filing the complaint. If the complaint addresses membership criteria, the Executive Director will forward a copy of the complaint to the Applicant. The Executive Director will also schedule a meeting of the Membership Committee and provide the Membership Committee with copies of the complaint and application.

2.2.4 The Applicant may respond to the complaint by furnishing the AMOA-NDA office with any relevant information, which the office shall forward to the members of the Membership Committee.

2.2.5 The Membership Committee shall meet to review and consider the complaint and application. The Membership Committee may approve or deny the application or decide additional investigation is needed. The Membership Committee may appoint two (2) charter holders to investigate the complaint. Both members must have no conflict of interest with respect to the Applicant. The AMOA-NDA will reimburse the charter holders who conduct the investigation for all reasonable expenses in connection with the investigation. Alternatively, the Membership Committee may elect to hire a third party to conduct the investigation, with the prior approval of the Board of Directors or Executive Committee. It is appropriate for the Membership Committee to hire a third party investigator if it is difficult to find a charter member in the Applicant's geographic area without a conflict of interest. The Membership Committee should make every reasonable effort to make a determination on the application within three (3) months of receipt of the complaint.

2.2.6 When denying an application, the Membership Committee shall inform the applicant when they may reapply. The Membership Committee, with a maximum of two (2) years allowed, can set the time required before an applicant can reapply for membership.

2.2.7 Manufacturer Application Procedures and Charter Holder applications from outside of the United States and Canada are the same as described above, except that the application will be reviewed and considered by the Board of Directors instead of the Membership Committee.

2.3 Appeal of Membership Denial

In the event an application is not approved by the Membership Committee, the applicant shall have the right to appeal to the Board of Directors of the AMOA-NDA for a further review of the application, in accordance with the procedures set forth herein. If an appeal is taken, the decision of the Board of Directors shall be final.

2.4 Annual Membership Renewal

All memberships must be renewed annually by submission of such renewal forms as may be prescribed by the AMOA-NDA and by timely payment of all applicable fees with the exception of the initial term of (5) years for manufacturer members. In the event that a membership lapses by reason of a failure to pay applicable renewal fees or for any other reason, such membership holder shall be required to reapply as a new applicant after September 1. If the lapsed member reapplies for membership within one year of expiration they will pay the application fee or the amount of lapsed dues, whichever is higher.

2.5 Provisional Membership

All new Operator Members shall be Provisional for a period of two (2) years. Provisional members are required to meet the following obligations for two (2) years prior to being granted full Charter Member Status. Provisional members may petition the Board of Directors to waive any or all of the obligations listed as Item #1 below, after they have participated in League SMART and its scheduled seminar(s).

2.5.1 Regularly submit copies of league system information as described herein:

<u>What</u>	<u>When</u>
League Schedule	Start of League(s)
Blank Scoresheet Sample	Start of League(s) (if applicable)
League Statistical Report	After 1 st week and then monthly
League Financial Report	End of Season(s)

2.5.2. Sanction player members per AMOA-NDA guidelines.

2.5.3 All Provisional Members, under the Provisional Membership Policies adopted herein, shall be and remain Provisional Members for two (2) years from the date of the granting of their membership.

2.6 Sanctioning Requirements

No member or non-member of the NDA will be allowed access to sanctioned player mailing information. The only authorized access to this information is as follows:

- Returning sanctioned player information to the Charter Holder who sanctioned them.
- Mailing of the official NDA *Throw Lines* magazine by a firm authorized by the NDA.

2.6.1 Active Player Base

The “active player base” is defined as all players who have played more than three weeks during the current sanctioning year in an “entire league system”, as defined in 4.2.2.C. As related to sanctioning requirements, whether or not a league is controlled by a Charter Holder will be determined by the NDA Board of Directors in its sole discretion.

2.7 Sanctioning

2.7.1 Sanction Eligibility

Players will be admitted as members without regard to race, religion, color, age or ethnic origin.

2.7.2 Sanction Fees

Each domestic player will pay \$8.00 in U.S. funds. Fees are not per league, but rather per sanction year. An additional \$1.00 administrative fee is charged for handwritten or typed lists.

2.7.3 Duplicate Sanction Fees

Players duplicating payment from one operating charter member will have this fee returned. Fees are accepted/returned only to charter member company.

2.7.4 Crossover Fees

Players' participation in more than one AMOA-NDA charter member's league program are allowed. The collection of this fee by the local charter member is done on an optional basis, meaning that once duplicate (crossover) payment has been verified, the Charter Holder may request an additional fee or may decline. However, collection of a duplicate fee will not be accepted by the AMOA-NDA, nor may charter members advertise this fee as such.

2.7.5 International Fees

All member players deemed as international will pay \$4.50 per player in U.S. funds.

2.7.6 Sanction Year

The player year (also known as league season) will be from September 1 to August 31 annually. Summer league player sanctions processed in June, July and August are considered active until August 31 of the next year.

2.7.7 Refunds

Refunds are not permitted. Credit may be issued when requested by the Charter Holder within thirty (30) days of the date of sanctioning. A credit will be issued in the case of duplicate fees. Credits will not be issued for any player that has played more than three (3) weeks during the current sanction year. Final approval that a credit can be issued is the sole discretion of the Executive Director.

2.7.8 Membership Requirements

All players in a league are required to be sanctioned (see: Substitutes 2.7.9). "League" does not mean league system. However, this may impact tournament eligibility.

2.7.9 Substitutes

Players shooting less than 3 weeks within a league are not required to be sanctioned. However, they may voluntarily be sanctioned.

2.7.10 Player Termination

Players removed from local league play, due to reasons of conduct detrimental to the welfare of the league, have LOST their sanctioning. There is no recourse for these individuals other than direct contact with the local charter member.

2.7.11 League Composition/Vendors

Only operating companies that possess AMOA-NDA charters are allowed to sanction leagues. All leagues must be conducted on operator-owned dart games.

a. Co-op Leagues

Combining your route with another vendor for the purpose of conducting organized dart league play (remote or in-person) is permitted. However, all vendors in your co-op league must be charter members in good standing with the AMOA-NDA. The AMOA-NDA must be advised in writing of the intentions of each Charter Holder member to participate in a co-op league and approve that status on an annual basis. Such written intentions must include a copy of the agreement between the Charter Holders and state that the relationship is voluntary. Co-ops desiring international tournament eligibility must meet specific guidelines to have full eligibility. (See 4.2.4)

2.7.13 League Format

Recommendations on classifying, dart weights, score sheets, league rules and the like are provided by the AMOA-NDA. Specific enforcement of any particular aspect will be a part of the Tournament section.

Operators are welcome and encouraged to customize their local programs to meet the needs of their players. However, leagues desiring international tournament eligibility must meet specific guidelines to have full eligibility.

2.7.13 Player Files

Player files must be delivered in legible and orderly fashion. League managers are encouraged to use a disk or use the online function for this purpose. Submissions done manually must be printed or typed in an approved format. (See Sanction Fees 11.3)

2.8 Manufacturer Membership

It shall be a condition of membership that each manufacturing member shall pledge to abide by the Code of Ethics set forth below. The Board of Directors shall establish rules governing enforcement of the Code of Ethics.

2.8.1 Pledge

We, the manufacturing member of the AMOA National Dart Association (“AMOA-NDA”) being dedicated to the promotion of honest, fair and competitive electronic dart leagues on equipment owned and operated by operators, and believing that honorable competition between players, between operators, between distributors and between manufacturers is essential to the accomplishment of our common objectives, do hereby pledge to abide by the following Code of Ethics.

2.8.2 Code of Ethics

We shall not engage in illegal activity or conduct involving dishonesty, fraud, deceit or misrepresentation.

We shall not make a material false statement, nor deliberately fail to disclose a material requested fact, in connection with an application for membership in AMOA-NDA, nor shall a member further the application for membership of any person or entity who is known to be unqualified for membership.

We shall cooperate with all public officials and government agencies in every proper way and shall comply with all laws and regulations applicable to the coin amusement industry, including without limitation those relating to fair competition, restraint of trade and consumer protection.

We shall at all times treat other members and the public with dignity, respect and courtesy.

We shall always conduct ourselves and our business in a fair and honest manner, refraining at all times from conduct or practices that inhibit the expansion of electronic dart leagues or that reflects discredit upon AMOA-NDA or upon the coin amusement industry.

We shall conduct our activities for the betterment of the association's welfare, reputation of the association, and its growth and exposure to the public and the amusement industry.

2.8.3 Enforcement

The enforcement of the Manufacturer Member's Code of Ethics will be handled as described in Policy 1.4, Section 2 - Enforcement.

2.8.4 Sanctions

The sanctions for violating the Manufacturer Member's Code of Ethics will be handled as described in Policy 1.4, Section 3 - Sanctions.

2.8.5 Request for Reconsideration

Requests for reconsideration of sanctions imposed will be handled as described in Policy 1.4, Section 4 - Request for Reconsideration.

2.8.6 Application Procedures

It shall be the policy of the AMOA-NDA that all manufacturers of dedicated electronic dart machines, who meet the qualifications set forth herein, shall be eligible for membership as Manufacturer Members of the AMOA-NDA.

Application for membership shall be made to the AMOA-NDA Board of Directors in accordance with the procedures set forth in Section 2 of this Chapter. Manufacturer member applicants must agree to a contractual commitment of five years of membership starting after approval of the applicant's electronic dart machine. Membership is renewed annually thereafter.

The applicant has one (1) year from the date of application to produce an electronic dart machine that is accepted by AMOA-NDA as meeting the specifications outlined for the Tournament in Section 4.8 and for an electronic dart machine as outlined in Section 6. If the applicant is determined to have an acceptable electronic dart machine and is approved, membership will commence upon payment of all application fees. Membership can be transferable upon sale of the business, pending application being made by the new owner and approved by the AMOA-NDA Board of Directors.

In the event that an application is not approved by the Membership Committee, the Applicant shall have a right to appeal to the Board of Directors for further review of the application, in accordance with procedures set forth in Section 2 of this Chapter.

2.8.7 Active Participation

All Manufacturer Members are expected to support the AMOA-NDA financially and to participate actively in the programs and conduct of the AMOA-NDA. Active participation in the programs of the AMOA-NDA shall be deemed as completing the following:

- a. Participation in no less than one Board of Director's meeting by the Manufacturer Director during the fiscal year.
- b. Participation on a biennial basis at League SMART and annually at the Annual Members Meeting, including, but not limited to, providing games for the Charter Holder reception, attendance at the event, and if asked, conducting seminars related to Manufacturer Sponsors' product(s).
- c. Participation annually in Team Dart, including but not limited to
 - i. Hosting a booth at the event during the hours specified in Policy 4.6.
 - ii. Providing technical support during hours of play.
 - iii. Signing a letter of intent to provide games for Team Dart no later than July 30 of the preceding year.

- iv. Providing 57 dart games that meet Tournament Machine Specifications (Section 4.8) for the event. This number will be reviewed annually by the Tournament Committee and communicated to each manufacturer member in good standing no later than July 1 of the year preceding the event.

2.8.8 Qualifications

A manufacturer member is defined as the builder or assembler of original dedicated electronic dart machines that provide the opportunity for individuals and teams to play dart games such as 301 and Cricket, and which provides service, parts, technical information and education to their operators.

All current and prospective manufacturer members must meet and maintain each of the following:

- a. They must be a member of the Amusement and Music Operators Association.
- b. They must have been an active manufacturer of electronic dart machines for not less than two (2) years.
- c. The manufacturer must demonstrate that he is capable of manufacturing electronic dart machines as defined above, and that the company enjoys a good business reputation for honesty and fairness in the coin amusement business. Demonstration of such qualifications at minimum shall require favorable references from three (3) members in good standing of the AMOA-NDA that do not hold any ownership interest in the applicant or serve in a Board role for the applicant.
- d. The electronic dart machine submitted by the applicant must meet the specifications outlined for the Tournament in Section 4.8 and for an electronic dart machine as outlined in Section 6.
- e. If the prospective manufacturer does not meet item #2 above then a Provisional membership for two (2) years could be given provided they meet items #1 and #3 above.

2.8.9 Tournament Privileges

In order to be eligible to display equipment at the tournament site of the AMOA-NDA International Team Dart Championships, a Manufacturer Member must have paid, prior thereto, a minimum of two quarterly installments of the annual sponsorship fee.

2.8.10 Promotional Benefits

Promotional benefits, such as advertising space and tournament machine allotment, shall be allocated among Manufacturer Members by the Board of Directors in accordance with their date of entry into the Association.

2.9 Adult Players

It shall be the policy of the AMOA-NDA to accept as Adult Player Members all persons making application through an NDA Operator Member who meet the qualifications set forth in this Section.

2.9.1 Qualifications

- a. The applicant, at the time of application, must be a team member or substitute player in good standing in an NDA Operator Member's sanctioned electronic dart league system.
- b. Adult Player Members shall be 18 years of age or older and capable of competing in adult leagues in accordance with all state and local rules concerning the sale or consumption of alcohol.
- c. The adult player applicant, by virtue of his/her application, agrees to abide by the rules and regulations of the dart league system in which he/she participates.

2.9.2 Procedures

- a. Operator Members shall make available to adult player applicants a membership application form. An applicant will provide, at a minimum, his/her full name and mailing address, along with team and league affiliations.
- b. An applicant shall complete a membership application form and return it along with the required membership fee, to the Operator Member from whom such application form was obtained.
- c. The Operator Member shall submit applications to the AMOA-NDA for processing and issuance of member identification documents. The Operator Member also shall provide such further information as may be required by AMOA-NDA in determining the qualifications of an applicant for membership. Upon receipt of member identification documents, the Operator Member shall distribute them to the approved Adult Player Member.

2.10 Youth Players

It shall be the policy of the AMOA-NDA to accept as Youth Player Members all persons making application through an Operator Member who meet the qualifications set forth in this Section.

2.10.1 Qualifications

- a. The applicant, at the time of application, must be a team member or a substitute player in good standing in an Operator Member's sanctioned youth electronic dart league system.
- b. Youth Player Members shall be under 18 years of age, or between 18 and 21 years of age and not otherwise eligible for adult dart league competition by reason of state or local rules regarding the sale or consumption of alcohol.
- c. The youth player applicant, by virtue of his/her application, agrees to abide by the rules and regulations of the dart league system in which he/she participates.

2.10.2 Procedures

- a. Operator Members operating **youth** electronic dart leagues will make available membership application forms. Applicants will provide, at minimum, full name and mailing address, team and league affiliation and a parent or guardians' signature authorizing participation.
- b. An applicant shall complete a membership application form and return it, along with the required membership fee, to the Operator Member with whose system he/she is affiliated.
- c. The Operator Member shall submit all membership applications, including parental authorization, to the AMOA-NDA for processing and issuance of member identification documents. The Operator Member also shall provide such further information as may be required by the AMOA-NDA in determining the qualifications of an applicant for membership. Upon receipt of member identification documents the Operator Member shall distribute them to the approved Youth Player Member.

2.11 Membership Season

The membership season for player members shall be September 1 to August 31 of each year.

2.12 Permanent Player ID

AMOA-NDA shall assign permanent player ID numbers to all players. ID numbers will follow the player from operator to operator and are assigned by AMOA-NDA, but not, however, is any person's social security number. These numbers will be assigned upon receipt of player sanctioning request. Players are encouraged to adopt the NDA number as their player I.D. number in their league system. AMOA-NDA player sanction cards will be printed with this number.

2.13 Substitute Player

A substitute player is any player who has played fewer than three weeks in any "league" for the purpose of meeting AMOA-NDA majority sanctioning rules. This definition is for determining member operator majority sanctioning minimums and does not affect the Tournament Committee definition of a sub for tournament purposes.

2.14 Benefits of Membership

2.14.1 Sponsor Members:

Sponsor members' benefits will include their logos being placed on all printed material of the Association.

2.14.2 Associate Member Benefits:

- a. Throw Lines Magazine
 - i. Complementary four-color ½ page ad in each issue of ThrowLines magazine.
 - ii. One copy of the magazines and two copies of tear sheets will be shipped to member upon receipt for each issue said ad appears.
 - iii. Optional advertising upgrade to one four-color full page for \$300 per issue or one four-color two-page spread for \$1000 per issue.
 - iv. Member discount on additional advertisements (see Member Rate Card for rates).
- b. Team Dart
 - i. One full-page, black and white ad in Player Handbook.
- c. Other
 - i. One full-page, black and white ad in annual membership directory and ten (10) complimentary copies.
 - ii. Linked advertisement on NDA Web site.
 - iii. Exclusive use of the NDA logos and trademarks.

2.14.3 Distributor Member Benefits:

- a. Team Dart
 - i. One ½ page, black and white ad in Player Handbook.
- b. Other
 - i. One ½ page, black and white ad in annual membership directory and ten (10) complimentary copies.
 - ii. Linked advertisement on NDA Web site.
 - iii. Exclusive use of the NDA logos and trademarks.

2.14.4 Player Benefits

- a. Official player membership lapel pin.
- b. Personalized membership card.
- c. International tournament eligibility (See: Tournament Player Eligibility 4.3).
- d. National league formatting, rules and recognition.

2.15 Membership - Use of Logo and Name

The trademarked name and logo of the Association is the sole and exclusive property of the AMOA National Dart Association.

2.15.1 Standards

The logo of the Association is a proprietary design consisting of a dart and the NDA and AMOA-NDA logotypes. The AMOA-NDA Logo must be used in its entirety, and may not be altered in any way, including proportion, color element, type, etc. You may not morph or in any other way distort the appearance of the logo. The official color is Pantone 185 and Pantone Reflex Blue. The AMOA-NDA Logo can be printed in black ink or in its original colors. Altering the color scheme of the logo is not permitted.

2.15.2 Use

Only AMOA National Dart Association members in good standing can use the logo and name if, and only if, such use is made pursuant to the terms and conditions set forth in these policies. It may not be used by non-members, including former members whose membership has lapsed due to nonpayment of dues. Groups approved for participation in the AMOA National Dart Association's

Tournament Incentive Program (TIP) and State Tournament Attract and Retain (STAR) program can also use the logo but only as it relates to promoting their participation in this program.

2.15.3 Use by Members

The following uses are permitted but must be accompanied by the word "MEMBER" or the designated "Proud Member of the NDA" logo must be used in its place:

- a. Business Card
- b. Stationary
- c. Literature
- d. Advertisements
- e. Scoresheets
- f. League Schedules
- g. Posters and other Promotional materials
- h. Web site and social media sites, linking to NDA home page only
- i. Any other comparable manner to signify the user's membership

Notwithstanding the foregoing, the logos may not be used in any manner that, in the sole discretion of the Association: discredits the Association or tarnishes its reputation and goodwill; is false or misleading; violates the rights of others; violates the law, regulation or other public policy; or mis-characterizes the relationship between the Association and the user, including but not limited to any use of the logos that might be reasonably construed as an endorsement, approval, sponsorship, or certification by the Association of the user, the user's business, or the user's tournaments or services, or that might be reasonably construed as support or encouragement to utilize the user's services.

2.15.4 Enforcement

Any failure by a user to comply with the policies of use, whether willful or negligent, may result in the immediate revocation of rights to use the marks, in addition to any other penalties that may be imposed by the AMOA National Dart Association, including, but not limited to, removal from membership. The AMOA National Dart Association shall make the interpretation and enforcement of these terms and conditions in its sole discretion. The NDA reserves the right to disallow any use of the AMOA-NDA logo.

2.16 Distributor Membership

2.16.1 Qualifications for Distributors

- a. All amusement machine distributors wishing to apply for membership must complete an application form provided by the AMOA-NDA.
- b. To be eligible to receive membership, a coin amusement distributor must meet each of the following qualifications:
 - i. The distributor and his coin amusement distributing business must have been in active operation for not less than two years in the state or province from which application is made.
 - ii. The distributor must be a member of the Amusement & Music Operator Association (AMOA) as prescribed in the Bylaws. An applicant may apply concurrently for membership in the AMOA;
 - iii. The distributor's primary activity is the distribution, supply, or repair of coin-operated, music or amusement machines or devices.
 - iv. Distributor members cannot run leagues under the NDA's name or be eligible to sanction players or send those players to NDA-affiliated tournaments.
 - v. The distributor agrees that if at any point he is performing functions of an operator, or has a separate division whose main activity is operating a route, said distributor will apply for a Charter Membership instead of or in addition to the Distributor Membership.

2.16.2 Membership Issuance

Once the application has been approved, membership will be issued upon payment of all applicable fees. Membership shall be issued to the particular individual distributor approved by the Membership Committee. Membership can be transferable upon sale of the business pending application be made by the new owner and approved.

2.17 Associate Membership

2.17.1 Qualifications for Associate Members

- a. All business entities wishing to apply for associate membership must complete an application form provided by the AMOA-NDA.
- b. To be eligible to receive membership, a business must meet each of the following qualifications:
 - i. The business must have been in active operation for not less than two years.

- ii. The business must be a member of the Amusement & Music Operator Association (AMOA) as prescribed in the Bylaws. An applicant may apply concurrently for membership in the AMOA;
- iii. The business' primary activity is the manufacturing or supplying of darts or dart accessories, parts or accessories for any coin-amusement machine.
- iv. Associate members cannot run leagues under the NDA's name or be eligible to sanction players or send those players to NDA-affiliated tournaments.
- v. The associate members agrees that if at any point he is performing functions of an operator, or has a separate division whose main activity is operating a route, said distributor will apply for a Charter Membership instead of or in addition to the Associate Membership.

2.17.2 Membership Issuance

Once the application has been approved, membership will be issued upon payment of all applicable fees. Membership shall be issued to the particular individual business approved by the Membership Committee. Membership can be transferable upon sale of the business pending application be made by the new owner and approved.

3. Programs

3.1 Tournament Incentive Program (TIP)

3.1.1 An eligible consortium must be either:

- a. A state association of the Amusement and Music Operators Association (AMOA).
- b. A group of no less than five (5) charter holder members of the AMOA-National Dart Association located within a geographic state.

All members of the consortium are members in good standing of the AMOA - National Dart Association.

The consortium will run an annual team tournament that is only open to AMOA-National Dart Association currently sanctioned players.

Membership to the consortium may not be denied to any AMOA-National Dart Association charter holder member willing to meet the membership requirements in the consortium.

All AMOA-National Dart Association manufacturer sponsors will be given the opportunity to provide games for the consortium's tournament.

Only AMOA-National Dart Association manufacturer sponsors' games may be used on the tournament floor.

The consortium will submit their bylaws, governing regulations and dues structure to the AMOA-National Dart Association with application for review.

That the consortiums pay a \$25 annual fee to be returned with an updated membership roster and tournament dates to AMOA-NDA.

3.1.2 Benefits of the TIP Program:

A rebate to the consortium of 50 cents per each player sanctioned between June 1 - December 1 from the NDA charter holders that comprise the consortium will be provided.

NDA Team Dart Dollars good for entries to the NDA's Team Dart competition will be provided. Team Dart Dollars will be awarded based on the number of sanctioned players in the consortium at the time of their tournament. These Dollars can be used as an additional prize at the consortium's tournament. (Team Dart Dollars will be awarded as a non-transferable voucher that the recipient can redeem in Las Vegas. This insures that they are properly used by the players by avoiding no-shows.)

Use of the NDA logo and other trademarks per Section 2.15 by the consortium.

A minimum of one page in the NDA's *Throw Lines* magazine reporting the results of the tournament will be provided.

The opportunity to purchase low-cost specialty pins designed specifically for the tournament or the consortium will be included.

Optional tournament support program that can be tailored to the consortium's needs on a fee-per-service basis. Optional services include but are not limited to:

- Online Tournament Entry
- Tournament Classification
- Generating Charts and Scoresheets
- Payout Schedule Determination
- Award and Payout Vouchers
- Winners and 1099 Reports
- Creation of State Tournament Kit
- Promotion to NDA sanctioned players in a specific state, region or country using e-mail or other electronic means
- Other Advertising or Promotional Assistance

No single charter holder member of the AMOA-National Dart Association may receive benefits from more than one consortium. The first consortium of record is

the only consortium from which a Charter Holder may receive benefits. However, an operator may establish a separate Charter in a specified state and sanction players separately under that Charter to receive benefits from an additional consortium. Benefits are subject to change by the NDA's Board of Directors.

3.2 State Tournament Attract and Retain Program (STAR)

3.2.1 An eligible consortium must be either:

- a. A state association of the Amusement and Music Operators Association (AMOA).
- b. A group of no less than four (4) charter holder members of the AMOA-National Dart Association located within a geographic state, region or country (for those operators outside of the United States and Canada).

3.2.2 To qualify for the program, the consortium must:

- a. Not have had a state dart tournament in the last three years.
- b. Be willing to invite all operators in the state, region or country who qualify to participate and not deny participation to any AMOA-NDA Charter Holder member willing to meet the membership requirements in the consortium.
- c. Work cooperatively with other operators and perform at a level jointly agreed to by the coalition of state tournament operators.
- d. Agree to continue holding a state tournament for a minimum of five years.
- e. Allow other operators to join the coalition in future years without imposing any requirements on them beyond those imposed upon the founding operators.
- f. Agree that only NDA-sanctioned league players are eligible for the state tournament.
- g. Agree that only AMOA-National Dart Association manufacturer sponsors' games may be used on the tournament floor.
- h. Understand that while the NDA is fully assisting operators in initiating this new state tournament, ongoing annual state tournaments are the responsibility of participating operators. The NDA's assistance is intended to bring operators together to build this important tournament. After the first year, the NDA is always available to provide advice and answer questions. If additional support is needed in years two or three, this can be negotiated as needed. The NDA wants this event to be successful now and in the future.

3.2.3 Benefits of the STAR Program:

The NDA will assist where necessary in providing the following services to participating consortiums in the STAR Program for a maximum of two years:

- Use of the NDA logo and other trademarks per Section 2.15.
- Organization structuring and running of the tournament.
- Writing of press releases and distribution to industry publications.
- Promotion to NDA sanctioned players in a specific state, region or country using e-mail or other electronic means.
- Assistance with establishing an onsite staff to compile statistics, keep scores, tally and determine winning players/teams.
- Establish tournament and player eligibility rules.
- Posters, scoresheets, and all other supplies necessary to promote and conduct the tournament.
- Develop a Tournament Kit as a reference guide for the tournament.
- Make arrangements for a tournament site, player lodging and any banquets or awards.
- Coordination of set-up and tear down for the tournament.
- Pre-registration through the NDA's online tournament entry system.
- Establishment of payout schedules, procedures and rules.
- Security, insurance and all other costs and tasks attendant to the formation and continual running of an annual state dart tournament.

While the NDA is providing assistance in the formation of a state, regional or national tournament, it is recognized that participating operators in the consortium are ultimately responsible for the aforementioned services.

3.3 Global Alliances Program

The Global Alliances Program is a cooperative partnership between the AMOA-NDA and selected key national, regional and state operator associations to provide better service to AMOA-NDA members and promote the growth of dart leagues worldwide while strengthening the local industries.

Under this program, national, regional and state associations will act as allies or business partners in their region while providing direct service to the AMOA-NDA members in their language. In exchange, the AMOA-NDA will provide benefits that will range from educational and resource support to limited financial funding. Only one association will be recognized per state, region or nation.

3.3.1 An eligible association must be either:

- a. A national or regional operator association representing the majority of operators in that region or country.
- b. A state association of the Amusement and Music Operators Association (AMOA).

3.3.2 Duties and Responsibilities

Any association wishing to become a Global Alliance Partner must complete an application form provided by the AMOA-NDA. The association must include their bylaws, governing regulations and dues structure to the AMOA-NDA with application for review. The application and supporting documentation will be forwarded to the Board of Directors for review and final approval at their next meeting.

In addition, a Representative must be appointed by the Global Alliance Partner to serve as the member service representative in the state, region or nation.

The Representative:

- Should be the chief staff officer or a staff member employed by the Global Alliance Partner.
- Should be able to communicate in English and have good communication and interpersonal skills.
- Understand and comply with the AMOA-NDA Bylaws, Policies, Mission and Code of Ethics.

Duties and Responsibilities include, but are not limited to:

- Recruit and retain members in the region.
- Relay needs, problems or concerns from members in the region.
- Receive and answer telephone, fax and e-mail inquiries directly from members and non-members in the region.
- Help provide translations for a variety of AMOA-NDA communications when needed.
- Promote AMOA-NDA products and services.
- Attend regional activities relating to dart leagues and tournaments and represent the AMOA-NDA's interests.
- Contribute information for print in AMOA-NDA publications.
- Provide constant evaluation and recommendations regarding AMOA-NDA products and services.
- Attend training meetings, face-to-face or virtual.
- Attend annual Team Dart tournament and biennial league conference.
- Submit annual activity report.

3.3.3 Use of AMOA-NDA Brand

The Representative of the Global Alliance Partner is authorized to use the AMOA-NDA corporate brand as follows:

In letterhead and business cards designed following the approved design. They may be printed by the Executive Director or the Representative.

In all business communications, reference to the partnership should be made as:
<Name of Association>, NDA Global Alliance Partner for <Region>.
<Name of Representative>, NDA Representative for <Region>.

The Representative should follow the guidelines outlined in Section 2.15 for all business and correspondence and other communications and materials.

3.3.4 Performance Activity Reporting System

The Representative should submit an annual activity report to the Executive Director. The report should show quantifiable (whenever possible) results in the following areas:

- Membership development
- Education program/product promotion and sales
- Tournament and conference promotion and sales
- Communications and public relations efforts
- Other efforts on behalf of the AMOA-NDA, the Global Alliance Partner, or the industry in the region

3.3.5 Database Management and Security

The AMOA-NDA will provide the Representative with record searches and selected reports for members in the representative's region, in the understanding that the AMOA-NDA membership data is confidential and the property of the AMOA-NDA, and should never be shared with third parties under any circumstances, unless previously authorized by the Executive Director.

3.3.6 Translations

As a general rule, the translation of short communications, such as letters, faxes, and e-mails, is considered part of the responsibilities of the Representative and will not be reimbursed to the Representative or the association.

When longer translations are needed, the Executive Director must provide authorization. The Representative can make the translations or have a translation agency of his/her choice make them. As a general rule, translations will be paid at \$0.25 per translated word, including proofreading.

3.3.7 Benefits of the Global Alliances Program:

The NDA will provide the following for those associations involved in the Global Alliances Program:

- An annual rebate of \$25 x the number of operator members in the association who are also AMOA-NDA Charter Holder Members in good standing awarded January 1 of each year.
- Endorsement as an allied partner, which will be promoted among the membership and the media.
- Authorization to reproduce AMOA-NDA educational seminars in specified language.
- Assistance in establishing a state, regional or national tournament through the State Tournament Attract and Retain program as outlined in Section 3.2.

- Eligibility to be part of the Tournament Incentive Program as outlined in Section 3.1.

4. Team Dart

4.1 Altering Current Policies

The Tournament Committee may make alterations that clarify the qualifications or privileges as needed. Any changes to the spirit of these qualifications or privileges must be brought before the Board of Directors for approval.

4.2 Charter Holder Entry Qualifications/Privileges

4.2.1 **Tournament entry privileges** are only extended to Charter Holder members that have met the following qualifications:

- Are in good standing and current with all dues, fees, and payables.
- Have official league statistics on file with the AMOA-NDA. League schedules, team rosters and first week statistics should be sent within 15 days of the first week of play for each sanctioned league. Middle week and final week statistics should be sent within 15 days of the date played.
- League locations can only have dart machines that meet the definition of Qualifying Equipment in Section 4.2.6.

Note: New NDA Charter Holders must also adhere to Section 4.9

4.2.2 **Sanctioning Requirement** - A declaration of sanctioning is required for each NDA tournament. This can be completed online or a form will be sent with player entry certificates. Members who do not submit majority-sanctioning declarations are assumed not to meet the minimum requirements.

- 95% or Majority Sanctioning** - Full tournament eligibility is reserved for Charter Holder members that meet the majority sanctioning commitment of 95% of their entire league system (See item c below). This eligibility allows those who 95% sanction unlimited entries. The Tournament Committee reserves the right to restrict entries if needed for space availability.
- Less than 95% Sanctioning - Restricted tournament eligibility** is afforded to Charter Holders that do not meet the 95% majority sanctioning commitment. This eligibility allows the following:

A minimum of 100 sanctioned players = Eligible to send 4 players to international tournament.

Exception: Leagues that are in the first two years of membership in the AMOA-NDA, and have not entered team(s) into an international

tournament. These leagues will have a one-year waiver of compliance. This allows limited participation.

- c. The “entire league system” refers to all leagues played, in any format, on equipment owned and operated by a Charter Holder (i.e. traveling, in-house, remote). All league players should be sanctioned after 3 weeks of league play. Sanctioning the “entire league system” means that the Charter Holders does not have any leagues where players are not sanctioned by the NDA.

4.2.3 **Remote League Requirements** - Remote leagues are defined as coin-operated dart leagues, run on equipment owned and operated by a single NDA Charter Holder, which involves simultaneous league play in multiple locations. Play must be head-to-head on qualifying equipment (See section 4.2.6). Remote League games played for a single operator are eligible for Team Dart player qualification.

4.2.4 **Remote League Co-op** – Multiple NDA Charter Holders may form a co-op for the purpose of conducting a Remote League. In order for Remote League Co-op games to qualify for the international tournament, the co-op league must meet the following criteria:

1. Complete a co-op league application with the NDA.
2. All Charter Holders in the co-op must be NDA Charter Holder members in good standing and must sign the co-op agreement.
3. All players in the Remote Co-op League must be NDA sanctioned.
4. Co-op league play must meet the definition of Remote Leagues (See definition of term in section 7.6) and be played on NDA manufacturer sponsor equipment (See section 4.2.6) approved for remote play.
5. The co-op must designate which Charter Holder will serve as administrator of the remote league and agree to provide all operators in the co-op the stats for their players within 48 hours.
6. NDA bylaws, policies and related penalties apply to all operators in the co-op.
7. Games from remote league play, between approved NDA operators as outlined in the co-op agreement, will count toward league players’ 96 games requirement only for the operator whose equipment games are being played on.
8. Players can still only form a team for Team Dart from the operator whose equipment they play on. Forming teams between operators is prohibited.

4.2.5 **Virtual Play/Competition** - Dart play/competition operated in multiple locations with play occurring at different times. Virtual play/competition games are not eligible for Team Dart player qualification.

4.2.6 **Qualifying equipment** – To qualify as an electronic dart machine for Team Dart eligible play, the machine must be certified by the AMOA – National Dart Association to meet the following specifications, in addition to the ones outlined in Section 6. Description of Electronic Dart Machine.

Only league matches/games played on electronic dart machines that are owned by NDA Charter Holders and correctly calculate Points Per Dart (PPD) and Marks Per Round (MPR) as outlined below are eligible for tournament entry. The Tournament Committee reserves the right to require verification from any Charter Holder of equipment used for qualification.

Qualifying equipment shall be defined with the following statements as true:

- a. Calculates statistical information about each player using the following formulas as defined in the NDA Official Rules of Play:
 - i. '01 Games – Points Per Dart (PPD)
 1. PPD is total points scored divided by the number of actual darts thrown.
 - a. Total Points Scored - Any and all points a player received credit for during a game of '01
 - b. Actual Darts Thrown – Each and every dart thrown during the course of a game, including any handicap, bust or missed darts, which can be recognized by the machine.
 2. PPD is calculated to the hundredth, displaying the average with two (2) digits behind the decimal point.
 - ii. Cricket Games – Marks Per Round (MPR)
 1. MPR is total marks scored divided by the actual darts thrown, then multiplied by 3.
 - a. Mark – Any throw that registers on a number either to help close the number or score points.
 - b. Total Marks Scored - Any and all marks a player received credit for during a game of Cricket.
 2. MPR is calculated to the hundredth, displaying the average with two (2) digits behind the decimal point.
- b. Has a functional missed dart detector, operational during qualifying games.
- c. Has separate tracking of each player's actual darts thrown for each game played, taking into account all darts detected and any manual activation of the player change function indicating darts that failed to register when thrown, or that missed the target completely.

- d. Has a way to verify that any dart that was voluntarily not thrown during a round is not calculated into PPD or MPR as a missed dart (e.g., when a partner has frozen his opponent in a game of '01 and does not want to go to 0 and lose the game).

Certification of Manufacturer Member New Games:

Manufacturer Members must submit a request for certification of new electronic dart machines. All new equipment must meet the requirements outlined in NDA policies and machine specifications. Manufacturers may be responsible for covering any travel expenses incurred in the process of recertification.

Dart machines manufactured by the following companies are approved as qualifying equipment based on the specifications outlined above: Arachnid, Inc., Cyberdine d.o.o*, Gaelco Darts S.L., NSM-Löwen Entertainment**

*Only the Cyberdine Turnier Darts / model: CYD-03-15,5" can be used to qualify for Team Dart.

** Manufacturer member's equipment will cease to be considered qualifying equipment five years after its NDA membership ceases. This policy is to ensure all manufacturer equipment used for Team Dart qualification meets NDA specifications and reduces the burden on NDA to police non-member equipment.

If a software or hardware kit from a non-manufacturer sponsor is installed on a previously qualifying dart machine, the machine specifications of that equipment are no longer verifiable. Therefore, that equipment can no longer be used in league play to qualify players for Team Dart.

Dart machines manufactured by the following companies are approved as qualifying equipment, but will expire per the schedule below.

Through Team Dart 2015 - Merit Industries equipment manufactured before February 28, 2001 can be used to qualify for Team Dart.

Through Team Dart 2018 - Medalist Corporation equipment purchased prior to January 1, 2014. Qualifying Medalist equipment must be on the Elite platform, which includes the following: Spectrum Avanti Elite (T), Spectrum Avanti Elite (M) and Spectrum Genesis Elite (which requires the Spectrum Avanti Elite Conversion Kit).

Through Team Dart 2019 - Shelti equipment purchased prior to July 1, 2014. Includes boards branded as Valley/Cougar.

If a software or hardware kit from a non-manufacturer sponsor is installed on a previously qualifying dart machine, the machine specifications of that

equipment are no longer verifiable. Therefore, that equipment is can no longer be used in league play to qualify players for Team Dart.

Manufacturer Members can submit a New Hardware Kit Affidavit certifying the equipment meets all requirements in Section 4.2.6 and Section 6 after the installation of the hardware.

4.3 Player Eligibility

4.3.1 All tournament players must:

- a. Have been sanctioned by the National Dart Association for the current membership year to compete.
- b. Play on leagues sanctioned by National Dart Association Charter Holder members in good standing and that are in compliance with all league sanctioning guidelines. (Only leagues that have every player sanctioned are considered sanctioned leagues.)
- c. Have played a minimum of 96 league games from April 1 of previous year to the certificate completion deadline date of current year. League games can consist of '01 and/or Cricket with a minimum of 24 games in the format the player is entering ('01 or Cricket).
- d. Compete during regular league play on qualified machines owned and operated by National Dart Association Charter Holder members.
- e. Be entered in the tournament by the National Dart Association Charter Holder on whose machine(s) they have completed the minimum game requirements for tournament entry.
- f. Have a National Dart Association Player Skill Rating using the Points Per Dart (PPD) and/or Marks Per Round (MPR) performance rating system for the event in which they are entered to be classified. These performance ratings require a player to compete in 24 games in a single season for that event. Minimum time to obtain a Player Skill Rating is eight (8) separate league nights in eight (8) different weeks. Players without a valid PPD or MPR will be classified as a Master-rated player and the Charter Holder will be billed for a Master entry certificate. (See Section 4.4 Player Classification and Documentation Requirements for additional details.)
- g. No player may compete in Open, Ladies and Master's in a single event.
- h. Be at least 18 years of age and comply with the regulations of local, state and federal laws in which they compete in leagues. Prize vouchers may only be cashed on-site for those 21 years of age and over.

4.3.2 All tournament teams must:

- a. Choose to compete in open or ladies but cannot compete in both for a single event.
- b. Declare a full team roster, including substitutes, when entry certificates are completed.
- c. Must participate in the same league system and have formed a tournament team meeting the following criteria. These criteria apply to 2 person teams as well as 4 person teams.
 - i. Each person on the team roster must also meet all of the player requirements listed under Player/Team Eligibility.
 - ii. All players must have a minimum of 96 league games from April 1 of prior year to the certificate deadline of current year. (These league games can consist of '01 and/or Cricket, not just the game the tournament team is entering.)

(See On-site Alternate Rule on page 4 regarding the use of alternates.)

Substitute players for Doubles, Triples and Teams: Teams may use a substitute from the same operator so long as the substitute player has competed in the same league format as the regular players. Regular team substitutes should be entered on the regular player certificate.

Violations of the above will void entries, which are non-refundable.

4.4 Player Classification and Documentation Requirements

In addition to meeting the eligibility requirements listed above, players and Charter Holders must also comply with the following (pay particular attention to Master-rated criteria):

- 4.4.1. **Minimum game requirements** - Each player must play a minimum of 96 league games between April 1 of prior year - the certificate entry deadline of current year.
- 4.4.2. All players must be entered with their **highest known Player Skill Rating**, from league or tournament play, for the qualifying period. This is the responsibility of the Charter Holder. Accuracy of player abilities are dependent upon proper submission and documentation from the Charter Holder. All Charter Holder members are bound by the Code of Ethics of the National Dart Association. (Individual Player Skills from previous Team Dart are included.)
- 4.4.3. **The highest known Player Skill Rating is determined** by taking the highest player skill (PPD/MPR) rating from a league season for the qualifying period of April 1 of prior year - the certificate deadline of current year, including the current league season (remember that this must be a minimum of 24 games in no less than eight (8) weeks of league play).

4.4.4. **The Charter Holder will be required to send the following documentation with player entries:**

- a. Documentation that each player entered has played the required 96 games.
- b. Documentation of the highest known Player Skill Rating for each player entered. This documentation can include league standing sheets with the entered players highlighted.

Standardized league results are the only accepted statistics. All recorded Player Skill Ratings are achieved using the actual darts thrown. In addition, the following are standard formats for game play to calculate a Player Skill Rating:

<p><u>'01</u> Open In/Open Out format 8 foot foul line 15 1/2" target face Full 50 point bull's-eye</p>	<p><u>Cricket</u> 8 foot foul line 15 1/2" target face Split 50/25 point bull's-eye</p>
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4.4.5. Consistent tracking of Player Skill Ratings for each event is required. Submission of these ratings must show the cumulative accomplishments of each player. Failure to properly track or use of non-standard formats will force a player and team to be moved to a Master's event.

4.4.6. Player ability assessment may be determined by tournament committee by any of the following criteria:

- a. Player Skill Rating (as described previously.)
- b. Review of previous NDA tournament performance, specifically previous Team Dart competition.
- c. Examination of overall local league ratings.
- d. Known ability.

All decisions of the tournament committee are final.

4.4.7. Master-rated criteria -

- a. Players with the following Player Skill Ratings will be considered Masters in their respective events:

Event	Team Maximum	Doubles' Maximum	Singles' Master Player Rating
Open '01	122 PPD	62 PPD	32 PPD
Open Cricket	13.8 MPR	6.9 MPR	3.5 MPR

- b. Master rating may also be awarded to players who:
 - i. Are without a verifiable player skill rating. (These players will play in masters only.)
 - ii. Placed in the money in an NDA's master's level event in the last year.
 - iii. Show "known ability" by top placement in an NDA manufacturer sponsor's tournament. Pro lists will be reviewed but not automatically forced into masters.
 - iv. Are "Dominant Players" in either soft or steel-tip darting.
- c. No master rated player will be permitted to participate below level one.**
- d. Two master-rated players on ANY team must play in a Master's level.
- e. For Mixed Triples 701, the both Cricket and 501 games will be used to determine master-rated players.
- f. Ladies playing in a non-ladies event (singles, doubles, mixed doubles or team) should use the Open criteria to determine master's player ratings.

4.5 Rotation of Matches

By Board direction the Tournament Director shall provide for equal rotation of matches among manufacturers' machines with special emphasis on the final matches being evenly rotated among all manufacturers' machines.

4.6 Tournament Booth Requirements

Vendors are required to sign a booth agreement that determines hours and purpose of vendor booth prior to exhibition at the tournament.

4.7 Certified Tournament Referees

The Rules Committee will establish a school for Certified Tournament Referees with a textbook type-training manual. Referees will be compensated for their work at Tournaments.

4.8 Tournament Machine Specifications

To qualify as an electronic dart machine on the tournament floor at association tournaments, the machine must meet the following specifications, in addition to the ones outlined in both Section 6. Description of Electronic Dart Machine and 4.2.6 Qualifying Equipment. The machine must also meet set up parameters as determined by the Tournament Committee and be adjusted or preset to do so prior to the tournament play. These requirements are inclusive of all games in each category. These specifications have been set so the time and coin drop of the tournament can be estimated, games all function in the same manner, and the tournaments can be run smoothly.

4.8.1 Player Change Sensor

- Any automatic player change sensor must be turned off during tournament play.

4.8.2 Back-Up Capability

- Must have the ability to be turned on and off.
- The feature allowing the player to back-up one dart at a time for a minimum of six (6) darts in a game must be turned on and available.
- Must be able to provide written back-up instructions in English.

4.8.3 Target Scoring Area

- 15.25 to 15.5 inches in diameter (38.74 to 39.40 cm) +1/-1%.

4.8.4 Round Limits

All Cricket Games	25 Rounds
All 701 Games	20 Rounds
All 501 Games	20 Rounds

4.8.5 Bull's-Eye Height

The bull's-eye must meet the specifications outlined in the NDA's Official Rules of Play that requires the center of the bull's-eye to be 5 feet 8 inches (68" or 173 cm) from the floor plus or minus one-half inch (1.27 cm) to allow for stability of the game during tournament play.

4.8.6 Bull's-Eye Scoring

The bull's-eye must have the ability to be configured to a full or split bull.

'01 Games
50 Points / Single Bull
Outer segment/Single Bull 25 Points

Cricket Games

Outer Segment/Single Bull/25 Points/Single Mark
Inner Segment/Double Bull/50 Points/Two Marks

4.8.7 Pricing

NDA will use Prepaid Player Fees collected at that time of registration for all tournament events. All games should be in tournament mode with no coin required.

4.8.8 Game formats

The following game formats must be available for tournament play:

501 Open in/Open out full bull (All Open and Ladies Events)
 Double in/Double out full bull (Mixed Masters Event)
 Double in/Double out split bull (All Other Masters Events)
 Freeze Rule applies
 Players play on separate scores

In all Team 501 events, the final game is Team 501 with all players playing the final game so that two players will be on each of the 4 scoring positions.

Tie-breakers for Team 501 events will be 701 with all four players on one score. For 501 master events, it will be 701 DI/DO stacked.

701 Open in/Open out full bull (All Open and Ladies Events)
 Double in/Double out (All Masters Events)

Cricket Split bull
 Players play on same score.

In all Team Cricket events, the final game is stacked with all team members playing.

Tie-breakers for Team Cricket events will be no score cricket with all players on one score.

4.8.9 Other Specifications

- a. Machines must be 130 volt compatible.
- b. Game set-up instructions written in English must be provided.
- c. Continuous average feature must be turned off.

4.9 New Member Requirements

4.9.1 Applicants in the United States and Canada

Membership applications for those operators in the United States and Canada wishing to be approved and participate in Team Dart must be approved for membership prior to December 1.

4.9.2 Applicants from Outside of the United States and Canada

- a. Membership applications for those operators outside of the United States and Canada wishing to be approved and participate in Team Dart must complete and submit all required information for membership a minimum of one year prior to the start of Team Dart and be approved for membership prior to September 1.
- b. Charter Holders from outside of the United States and Canada must meet the Charter Holder Entry Qualifications/Privileges as outlined in Section 4.2.
- c. In addition to meeting the obligations outlined in Section 2.5 Provisional Membership, Charter Holders outside of the United States and Canada must show that they can meet the Team Dart documentation requirements as outlined in Section 4.4.4. by submitting the following documentation no later than November 1 during the first two years of participation in Team Dart:
 - i. Copies of league statistics for all leagues listing the following information:
 1. Names of each player.
 2. Highest-known player skill rating (PPD/MPR) for each player as outlined in Section 4.4.3.
 3. Number of games played for each player.
- d. Charter Holders outside of the United States and Canada must adhere to all entry deadlines stated in the most current Team Dart Tournament Kit.

4.10 Team USA Selection

Tournament performance is reviewed for players from the United States using the highest 24 games in any or all Masters events. The top two players based on PPD and the top two players based on MPR will form Team USA. The third and fourth ranked players based on PPD and the third and fourth ranked players based on MPR will form the alternates. This will be done to form the men's and women's teams. If a player is one of the top four PPD and MPR rated players, then the player with the next highest PPD performance will be selected.

All Team USA players are required to be sanctioned players and meet all Team Dart player eligibility requirements and be in good standing with the NDA at the time they play in the International Challenge. The Tournament Committee has the discretion to select the best representatives for Team USA.

5. Rules of Play

5.1 Altering Current Rules

Rules of Play may be altered, added or deleted from time to time by the following procedure:

Rule changes proposed by Members will be submitted to the Rules Committee. The Rules Committee, after considering the proposed rule(s), will make it's recommendation to the Executive Committee, who will approve or disapprove of the proposed rule changes.

If approved by the Executive Committee, a proposed rule change will be published by the AMOA-NDA at least two months prior to a general meeting of delegates.

The Members may recommend approval of the rule change by majority vote of Members present at the next membership meeting. The recommended change will then be submitted to the Board of Directors for approval and Rule Book change.

OR

The Tournament Director shall submit to the Rules Committee a comprehensive set of rules for the next scheduled AMOA-NDA tournament (i.e. Team Dart) not less than sixty (60) days prior to such tournament. The Rules Committee shall review the proposed rule changes and make recommendations to the Tournament Director and to the Board of Directors as necessary. The Board of Directors shall have final authority as to those rules to be utilized at all AMOA-NDA Tournaments and events.

5.2 Records and Achievements

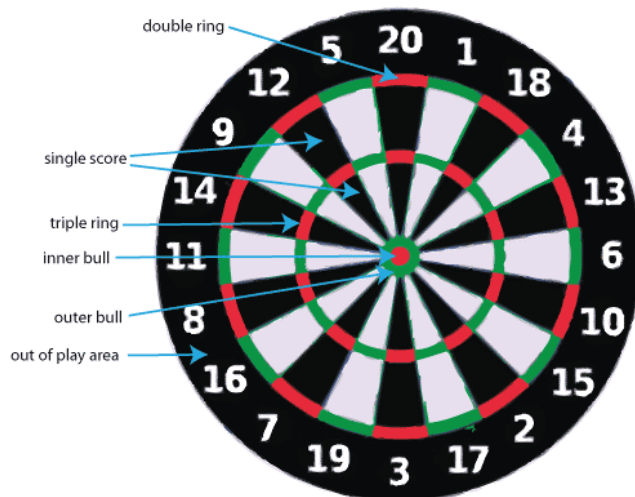
The Association may maintain a record of outstanding performances, achievements, and records. These may be published in an official record book. The record book will also publish the annual results of the AMOA-NDA tournaments as well as all other sanctioned tournaments conducted during the calendar year. The record book shall continue to publish national tournament and other major sponsored tournament results, as the board deems appropriate.

6. Description of Electronic Dart Machine

An electronic dart machine shall be defined as a self-contained, electronic, computerized device about which each of the following statements are true:

- 6.1. Has been manufactured for the purpose of players enjoying the sport of darts similar to the traditional fashion of throwing and retrieving physical darts during the play of the game, but with the added element of automated electronic dart detection, scoring and displaying.
- 6.2. Has one or more mechanisms included for the secure collection of fees for its use. Authorized fee collection mechanisms include, but not restricted to coin and paper currency acceptors, debit or credit cards readers or other monetary detectors.
- 6.3. Has a target area designed to detect and catch only plastic-tip darts, where the tip-receiving hole diameter for catching darts thrown is between 0.063 and 0.068 inches (0.16 and 0.173 centimeters) +1/-1%.
- 6.4. Has a traditional dart target number layout as shown in Figure 1, with the outermost ring counting as double the point value of its associated segment number; an inner ring counting three times the point value of its associated segment number; and a bull's-eye located in the center which can be split to 25/50 points.

Figure 1

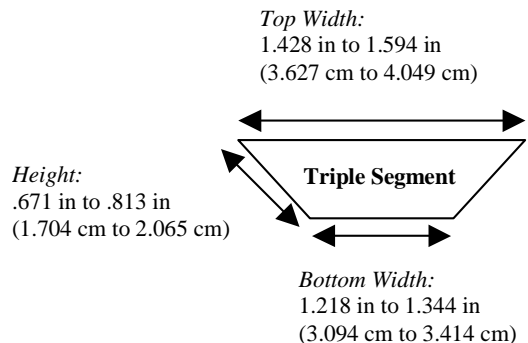
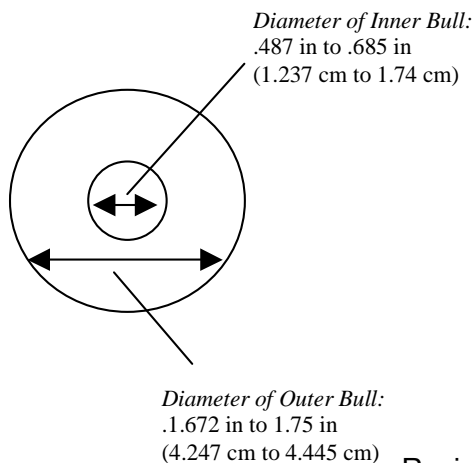
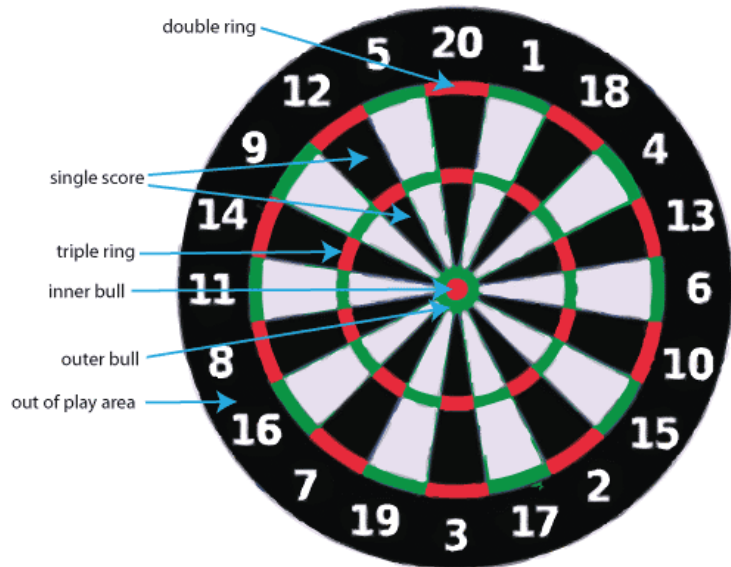
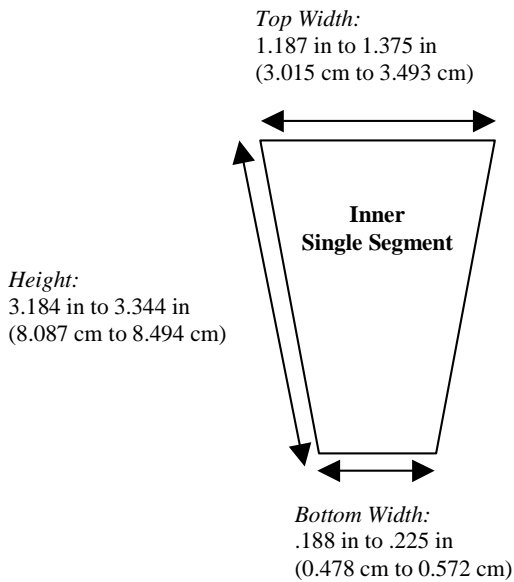
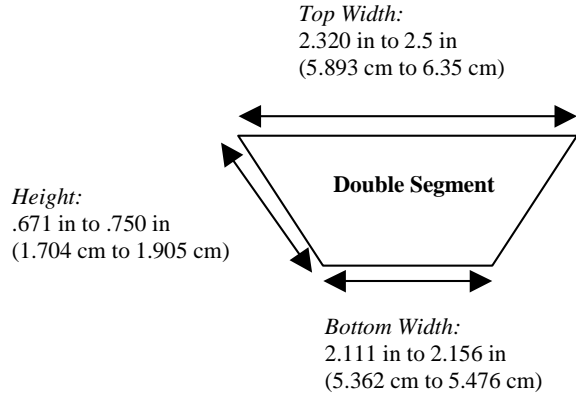
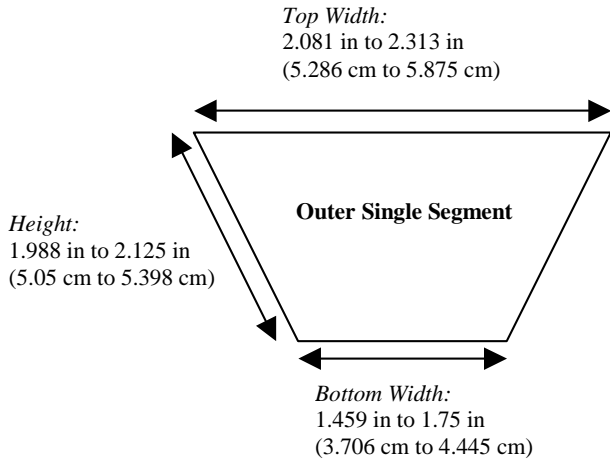


- 6.5. Has a maximum target scoring area diameter of 15.5 inches (39.40 centimeters).
- 6.6. Has a maximum bull's-eye scoring area diameter of 1.75 inches (4.44 centimeters) +1/-1%.

- 6.7. Has different colors distinguishing contiguous segments on the target scoring area.
- 6.8. Adheres to the following segment details (+1/-1% tolerance on all dimensions and ranges):
 - 6.8.1 Has inner-single, triangular-shaped scoring segments with the number of holes ranging between 145 minimum and 175 maximum with the dimensions outlined on Attachment A.
 - 6.8.2 Has outer-single, square-shaped scoring segments with the number of holes ranging between 269 minimum and 291 maximum with the dimensions outlined on Attachment A.
 - 6.8.3 Has double, rectangular-shaped scoring segments with the number of holes ranging between 92 minimum and 133 maximum with the dimensions outlined on Attachment A.
 - 6.8.4 Has triple, rectangular-shaped scoring segments with the number of holes ranging between 55 minimum and 71 maximum with the dimensions outlined on Attachment A.
 - 6.8.5 Has an outer, circular-shaped scoring segment (outer bull) with the number of holes ranging between 136 minimum and 141 maximum with the dimensions outlined on Attachment A.
 - 6.8.6 Has an inner, circular-shaped scoring segment (inner bull) with the number of holes ranging between 9 minimum and 22 maximum with the dimensions outlined on Attachment A.
- 6.9. Has segment separation dividers no greater than .150 inches (.381 centimeters).
- 6.10. Displays statistical information about each player's results during and after each game and/or match in the following specific order:
 - 6.10.1 '01 Games
 - a. Points Remaining
 - b. Actual Darts Thrown
 - 6.10.2 Cricket Games
 - a. Total Marks Scored
 - b. Actual Darts Thrown

Attachment A

Diagrams of Segments with Dimensions in Inches and Centimeters



7. Definition of Terms

7.1 Actual Darts Thrown

Each and every dart thrown during the course of a game, including any handicap, bust, or missed darts which can be recognized by the machine.

7.2 Total Marks Scored

Any and all marks a player receives credit for during a game of Cricket.

7.3 Points Remaining

The amount of points left on the players scoring position at the conclusion of the game which may be a number from zero to the original starting point of the game.

7.4 League System

To be interpreted and defined as organized league play conducted on Charter Holders' coin operated dart games. The player sanction percentage is measured against member coordinated leagues. All leagues conducted on Charter Holder dart games, regardless of league management employer, are to be considered when declaring compliance to majority sanctioning.

7.5 Entire League System

The "entire league system" refers to all leagues played, in any format, on equipment owned and operated by a Charter Holder (i.e. traveling, in-house, remote). All league players should be sanctioned after 3 weeks of league play. Sanctioning the "entire league system" means that the Charter Holders does not have any leagues where players are not sanctioned by the AMOA-NDA.

7.6 Remote League

Coin-operated dart leagues, run on equipment owned and operated by a single AMOA-NDA Charter Holder, which involves simultaneous league play in multiple locations. Play must be head-to-head on qualifying equipment. Remote League games are eligible for Team Dart player qualification.

7.7 Virtual Play/Competition

Dart play/competition operated in multiple locations with play occurring at different times. Virtual play/competition games are not eligible for Team Dart player qualification.

8. Meetings

8.1 Membership Meetings - Agendas and Procedure

The Executive Director, as delegated by the Board of Directors, shall have the responsibility for establishing an agenda for each meeting of Members, subject to the rights of Members to raise matters for consideration which may otherwise properly be brought before the meeting although not included within the agenda. The President shall be charged with the orderly conduct of all meetings of Members which the President may delegate to the Vice-President or the Executive Director; provided, however, that in the event of any difference in opinion with respect to the proper course of action which cannot be resolved by reference to statutes or to the article of incorporation, or the Bylaws, Robert's Rules of Order (as last revised) shall govern the disposition of the matter.

8.2 Board of Directors' Meetings - Agendas and Procedure

The Executive Director shall have the responsibility, in conjunction with the President, for establishing an agenda for each meeting of Directors, subject to the rights of the Directors to raise matters for consideration which may otherwise properly be brought before the meeting although not included within the agenda. Manufacturer Members who are not represented on the Board of Directors may designate a representative who shall be invited to all Board meetings and who shall receive the same information and communications as a Director, but shall not have the right to vote. The President shall be charged with the orderly conduct of all meetings of Directors which the President may delegate to the Vice-President or the Executive Director; provided, however, that in the event of any difference in opinion with respect to the proper course of action which cannot be resolved by reference to statutes or to the article of incorporation, or the Bylaws, Robert's Rules of Order (as last revised) shall govern the disposition of the matter.

If the number of Manufacturer Directors is four (4) or less, then each Director shall have one (1) vote on all matters to come before the Board of Directors. If the number of Manufacturer Directors is five (5), then each Manufacturer Director shall have five (5) votes and each Operator Director and the AMOA Director shall have six (6) votes on all matters to come before the Board of Directors. If the number of Manufacturer Directors is six (6) or more, then the Board of Directors shall determine the relative voting power of each class of Directors, subject to the restrictions set forth in Section 4.1 of the Bylaws.

8.3 Past Presidents at Board of Directors' Meetings

The Board shall issue an invitation to Past Presidents to attend Board Meetings. The Past President is an invited guest at the meeting and has no voting rights, unless a current member of the Board. Participation of Past Presidents will be limited to three at a Board meeting.

8.4 Non-representative employees at Board Meetings

Non-representative employees are not allowed to attend Board meetings. Permanent seat holders may request that a guest be allowed to attend Board meetings, providing the guest is a company employee and approved by a majority of the Board of Directors at least 30 days prior to the meeting. Non-company owner Board members would need a proxy from the company owner Board member to attend and vote at the Board meeting.

8.5 Board of Directors and Officers Term of Office

Board members and officers of the association will assume office at the first meeting of the Board of Directors in the new calendar year after their election.

9. Committees

9.1 Authority

The Board of Directors may establish standing and special (ad hoc) committees in accordance with the Bylaws. Committee meetings shall be scheduled at times not in conflict with other industry shows and activities. All committees shall report their activities and recommendations to the Board for consideration and dissemination to the general membership.

Members of the committees shall be appointed by the President with the Executive Director serving as an ex officio member.

9.2 Executive Committee

9.2.1 Authority

The Executive Committee, when the Board of Directors is not in session, shall have and may exercise all of the authority of the Board of Directors except to the extent, if any, that such authority shall be limited by the resolution appointing the Executive Committee and except also that the Executive Committee shall NOT have the authority of the Board of Directors in reference to: amending the Articles of Incorporation, adopting a plan of merger or consolidation, recommending to the Members the sale, lease or other disposition of all or substantially all of the property and assets of the Association otherwise than in the usual and regular course of its business, recommending to the Members a voluntary dissolution of the Association or revocation thereof, appropriating more than \$20,000 of unbudgeted funds within a fiscal year or amending the Bylaws of the Association.

9.2.2 Duties

It shall be the responsibility of the Executive Committee to supervise and direct the activities and efforts of the Executive Director and staff.

The Committee shall report at regular intervals to the Board of Directors.

The Executive Committee shall be responsible for coordinating the activities and efforts of all official Committees; to coordinate inter-committee relationships; to present each Committee report to the Board and make specific recommendations where the report of one Committee affects other Committees' efforts.

The Executive Committee may take recommendations only. It cannot approve, edit or change a Committee report. It shall be the responsibility of the Executive Committee to deliver Committee findings and reports on dates requested.

Tenure and Qualifications

Each member of the Executive Committee shall hold office until the next regular annual meeting of the Board of Directors following his/her designation and until his/her successor is designated as a member of the Executive Committee and is elected and qualified.

9.2.3 Meetings

Regular meetings of the Executive Committee may be held without notice at such time and place as the Executive Committee may fix from time to time by resolution. Special meetings of the Executive Committee may be called by any member thereof upon not less than one (1) day's notice stating the place, date and hour of the meeting, which notice may be written or oral, and if mailed, shall be deemed to be delivered when deposited in the U.S. Mail addressed to the member of the Executive Committee at his business address. Any member of the Executive Committee may waive notice of any meeting and no notice of any meeting need be given to any member thereof who attends in person. The notice of a meeting of the Executive Committee need not state the business proposed to be transacted at the meeting.

9.2.4 Quorum

A majority of the members of the Executive Committee shall constitute a quorum for the transaction of business at any meeting thereof, and action of the Executive Committee must be authorized by the affirmative vote of a majority of the members present at a meeting at which a quorum is present.

9.2.5 Informal Action by Executive Committee

Any action required or permitted to be taken by the Executive Committee at a meeting may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all of the Directors entitled to vote with respect to the subject matter thereof.

9.2.6 Vacancies

Any vacancies in the Executive Committee may be filled by a resolution adopted by a majority of the full Board of Directors.

9.3 Nominating Committee

9.3.1 Purpose

The purpose of the Nominating Committee shall be to find the best available candidates to fill the positions of Officers and Directors and present the slate to the Board of Directors and membership of the AMOA-NDA for election by the General Membership.

9.3.2 Composition of Nominating Committee for Directors

The Nominating Committee for Directors shall be appointed by the Board of Directors. The Committee shall be made up of three Past Presidents, a Manufacturing Member Director, the AMOA Liaison director, and two members at large. The chair shall be the Immediate Past President or shall be appointed by the Board but shall be a Past President.

9.3.3 Composition of Nominating Committee for Officers

The Nominating Committee for Officers shall be identical with the Nominating Committee for Directors but not including members at large.

9.3.4 Term

The term of office of members appointed to the Nominating Committee shall be two years.

9.3.5 Responsibilities

The Committee may recommend to the Board of Directors for reelection those qualified Board members whose terms are expiring and are eligible for reelection. The Committee shall also seek nominations from the general membership for qualified applicants to serve as directors, contact those nominated applicants to determine their background, experience, interest and availability in serving and additional pertinent information.

9.4 Membership Committee

Whenever the Membership Committee shall recommend the denial of an application for membership, the Membership Committee must state the reasons for the denial and relate those reasons to the appropriate Bylaws and/or membership policies that support those reasons for denial, prior to forwarding such denied application packet to the Board for the Board's review and reconsideration.

9.4.1 Responsibilities

- a. Objectively and promptly review all applications forwarded to it by the Executive Director.
- b. Submit periodic suggestions to improve upon procedures and policies.

- c. Assist in the development of new member categories and criteria, as needed.

10. Association Staff

10.1 General

From time to time as need arises, within the confines of the approved budget and with approval of the Board, additional staff employees may be added, either on a full, permanent or part-time basis. All employees shall answer to and be responsible to the Executive Director.

10.2 Specific Duties and Activities of the Staff

The Staff shall be charged with the responsibility to advertise, promote, and conduct an annual tournament to qualifying teams and members of the AMOA-NDA, to produce and distribute appropriate publications at intervals for all members of the AMOA-NDA, to perform the necessary functions to hold and conduct the annual and special meetings of the Members, to perform the necessary functions to conduct the meetings of the Board of Directors, to complete the daily business activities of the AMOA-NDA, to promote and expand the membership of the AMOA-NDA wherever possible, to cooperate with and assist the various committees in completing their research and reports and to complete such other duties and activities that shall be assigned them by the Executive Committee with the approval of the Board of Directors.

10.3 Whistleblower Policy

For purposes of this Whistleblower Policy only, employees of the NDA's management company who provide services directly to or on behalf of the NDA shall be considered employees of the NDA.

The NDA is committed to preventing reprisals against employees and members who report activity undertaken by other NDA employees or members in connection with: (i) the performance of official NDA activity that may be in violation of any state or federal law or related regulation; or (ii) the NDA's corporate accounting practices, internal controls, or audit (collectively referred to as "Protected Disclosure").

The NDA, and any individual associated with the NDA, will not:

- Retaliate against an employee or member who has made a Protected Disclosure or who has refused to obey an illegal or unethical request, or otherwise harass or cause such persons to suffer adverse employment consequences; or
- Directly or indirectly use or attempt to use the official authority or influence of their position for the purpose of interfering with the right of an employee or member to make a Protected Disclosure to Association leadership.

10.3.1 Reporting Responsibilities

Each officer, director, volunteer, and employee of the NDA has an obligation to report in accordance with this Whistleblower Policy:

- a. questionable or improper accounting or auditing matters;
- b. any improper activities including, but not limited to, corruption, malfeasance, bribery, theft of NDA property, fraudulent claims, fraud, coercion, conversion, misuse of NDA property or willful omission to perform duty; or
- c. an order or directive to violate or assist in violating a law, rule, regulation, or Society Bylaw or Policy.
- d. (Hereinafter collectively referred to as “Concerns”)

All reported Concerns will be forwarded to the President. The President of the Board shall be responsible for assigning an investigation and making appropriate recommendations to the Board of Directors with respect to all reported Concerns. Reports and copies of Protected Disclosures shall be retained by the NDA in accordance with its record retention policy.

10.3.2 No Retaliation

This policy is intended to encourage and enable officers, directors, volunteers and employees to raise Concerns within the organization without fear of retaliation. No officer, director, volunteer or employee who, in good faith, reports a Concern shall be subject to retaliation, or in the case of an employee, adverse employment consequences. Moreover, a volunteer or employee who retaliates against someone who has reported a Concern in good faith is subject to discipline up to and including dismissal from the volunteer position or termination of employment.

10.3.3 Reporting Concerns

An employee should first discuss their Concerns with their immediate supervisor unless the employee is uncomfortable speaking to their supervisor or the supervisor is the subject of the Concern, then the employee should report their Concerns directly to the Executive Director. If the Executive Director is the subject of the Concern, the employee should report directly to the President of the Board and if the President is the subject of the Concern, the employee should go directly to the President-elect. If the Concern is given verbally, it should then be put in writing and promptly forwarded to the President for review and investigation. Concerns may also be submitted anonymously. Such anonymous Concerns should be in writing by the recipient of the complaint and sent directly to the President.

Officers, directors and other volunteers should submit their Concerns in writing directly to the President.

The President and Executive Director shall address all Concerns. The President and Executive Director will notify the sender and acknowledge receipt of the

Concern within 5 business days, if possible. It will not be possible to acknowledge receipt of anonymously submitted Concerns.

All reports will be promptly investigated as assigned by the President or President-elect and appropriate corrective action will be recommended to the Board of Directors, if warranted by the investigation. In addition, action taken must include a conclusion and/or follow up with the complainant for complete closure of the Concern.

The President, President-elect or Executive Director has the authority to retain outside legal counsel, accountants, private investigators, or any other resource deemed necessary to conduct a full and complete investigation of the allegations.

10.3.4 Acting in Good Faith

Anyone reporting a Concern regarding a violation or suspected violation under this Whistleblower Policy must be acting in good faith and have reasonable grounds for believing the information disclosed indicates a violation has occurred. Any allegations that prove not to be substantiated and which prove to have been made maliciously, recklessly or with the foreknowledge that the allegations are false will be viewed as a serious disciplinary offense and may result in discipline up to and including dismissal from the volunteer position or termination of employment.

10.3.5 Confidentiality

Reports of Concerns and investigations shall be kept confidential to the extent possible, consistent with the need to conduct an adequate investigation.

Disclosure of reports of Concerns to individuals not involved in the investigation will be viewed as a serious disciplinary offense and may result in discipline up to and including dismissal from the volunteer position or termination of employment.

11. Financial

11.1 Taxes

11.1.1. Tax Status

The tax status of the organization shall be 501(C)(6) Non-Profit Trade Association.

11.1.2. Tax Policies

The Executive Director shall ensure that tax payments and other government-ordered payments or filings are filed in a timely and accurate manner.

The Executive Director shall sign and certify that the IRS Form 990 is accurate and complete.

The Executive Committee shall review and approve the IRS Form 990 annual tax filing prior to submission, and the full board shall receive a copy of the IRS Form 990 within 30 days of its submission.

Consistent with the requirements of §6104(d) of the Internal Revenue Code and the regulations thereunder, electronic copies of the organization's Form 990 shall be made available, upon request, in a timely manner, and without charge to any individuals who request it.

11.2 Fiscal Year

The fiscal year of the Association will be September 1 - August 31.

11.3 Fees

The annual Membership Dues of the Association for all membership classes shall be as follows:

AMOA:	\$20,000.00; paid quarterly
Machine Manufacturer:	\$20,000.00; paid quarterly
New Machine Manufacturer:	The greater of \$75,000 or \$250.00 x the number of Operator Members in good standing at the time of a Manufacturer Member applicant's application and payment of the membership fee. Fifty percent (50%) of the estimated total fee is due at time of application as a deposit. Fifty percent (50%) of said deposit is non-refundable if applicant is not approved within one (1) year from the date of application, unless the AMOA-NDA is responsible for the application not being timely approved.
Distributor:	\$1,400.00
Associate Member:	\$2,000.00
Operator (USA & CANADA)	\$375.00 new / \$300.00 renewal / year (The total player sanction fees and Charter Holder dues for a member must be a minimum of \$575.)
Operator (Foreign)	\$650.00 (includes AMOA dues)
Player	\$8.00* ** U.S. \$4.50 International \$8.00 Youth
League SMART:	\$0.00 per attendee

*A \$1.00 per player administrative fee will be charged to those Operator members who choose not to send in their sanctions in an approved electronic format.

**Fee includes \$4.00 year subscription to Throw Lines magazine.

11.4 Annual Budget

The Executive Director shall recommend an annual budget with a minimum of 2% net revenue to be approved by the Board of Directors. Once approved, no expenditures may be made other than those provided for in the annual budget. The budget may be amended as needed by a majority vote of the Board of Directors.

11.5 Membership Revenue Recognition

Membership revenue for all classes of membership will be recognized on an accrual basis. This revenue recognition will be from September 1 (or date of receipt) to August 31.

11.6 Reserve Fund

The goal of the NDA will be to establish and maintain a reserve fund that has cash or cash equivalents totaling the greater of 50% of all the organization's expenses or \$650,000. Funds in excess of meeting this cash reserve will be used to fund membership service projects upon approval by the Executive Committee. The Executive Committee cannot appropriate more than \$20,000 of unbudgeted funds within a fiscal year. Spending above that amount will require a majority vote from the Board of Directors.

11.7 Bank statements and check signatures

The monthly bank statement, along with canceled checks, will be sent directly from the bank to the Treasurer for review.

Checks are to be signed by any two of the following four persons: Executive Director, President, Vice President, or Treasurer. The only exception will be checks written to staff or Board members and checks written for cash transfers. These checks will be signed by two of the following: President, Vice President, or Treasurer.

Wire transfers will be executed by the Executive Director after obtaining written approval by any two of the following: President, Vice President, or Treasurer.

11.8 Travel policy covering travel by Board of Directors, volunteers and staff

All travel requests for the Board of Directors or other volunteers must be for budgeted travel and be approved at least 30 days in advance by the President or Treasurer. All travel requests for staff must be for budgeted travel and be approved at least 30 days in advance by the Executive Director. Air travel is reimbursed at coach rates. Taxi fares are approved only when shuttle service is unavailable. Lodging facilities will be reimbursed entirely for the basic room charge and applicable taxes.

Car rental will only be reimbursed if approved in advance. Reasonable parking fees and toll expenses will be reimbursed. Reasonable tips for baggage handling will be reimbursed. Only NDA business-related telephone calls will be reimbursed while traveling.

Receipts for all items except per diem and baggage tips must accompany a request for travel reimbursement. All travel reimbursements must be submitted within 30 days of travel.

Personal transportation may be used at the Internal Revenue Service per mile rate set annually for business miles driven if the total cost is less than traveling via common carrier.

Team Dart reimbursement shall be as follows:

- NDA Office staff - receive travel, hotel and expenses and \$35 per day per diem for meals (per policy above, no receipts are required for per diem expenses).
- Tournament Committee - receive travel, hotel and per diem in one check at the end of the tournament.
- Staff (including floor staff, referees and data entry personnel) - receive hotel and per diem of \$50 per day.

Budgeted Travel

The following travel will be budgeted for the President:

Travel and lodging for two board meetings as President and one as Past President.
Travel and lodging to Dart Summit.
Travel and lodging at Team Dart.

In addition, unless receiving reimbursement under another budget item, the President will receive a \$30 per diem for each day of travel to cover meals and unreimbursed expenses.

The following travel will be budgeted for the President or another Officer:

Lodging, travel and per diem be budgeted to attend and work the booth at the AMOA Expo.

The following travel will be budgeted for the Board of Directors:

Lodging and food during meetings for two board meetings.

11.9 Deposits

All funds from the Association not otherwise employed shall be deposited on a timely basis to the credit of the Association in such banks, trust companies or other depositories as the Board of Directors may select.

11.10 Carrying Charges and Suspension

11.10.1. A monthly carrying charge shall be applied to the unpaid balance of any member's account for any dues, fees or assessments that is more than thirty days past due. The rate charged shall be 1 ½% per month, or such lesser rate as may be required by applicable law.

11.10.2. All membership rights, privileges and benefits shall be suspended for any member whose payment of any dues, fees or assessments is in arrears for more than sixty (60) days. Suspension shall continue until all such amounts in arrears are paid to the AMOA-NDA or until the member's membership in the AMOA-NDA terminates, whichever occurs first.

11.10.3. In the case where additional fees are incurred to collect past due accounts, including but not limited to attorney fees, such fees will be included in the total amount due.

11.11 Dues and Optional Advertising and Booth Rates

11.11.1. Base associate membership dues are \$2,000 annually, subject to change by vote of the board of directors.

11.11.2. Optional advertising upgrades. To be determined annually.

11.11.3. Tournament exhibitor booth rental to members only.

a. Team Dart 8 x 16 booth \$1,000

All booth space includes pipe and drape, a draped table, identification signage, and a single 110 volt outlet.

11.12 Management of funds

11.12.1. Short-term Cash Management

Short-term Cash will be defined as those funds held in the Association's accounts, excluding the cash reserve funds or other Board-restricted accounts. The Executive Director has the authority to purchase Certificates of Deposits or utilize money market accounts to most effectively manage current operating cash. Wire transfers or checks needed to accomplish this task will be authorized per Board policy.

11.12.2. Intermediate-term Cash Management

Intermediate-term Cash will be defined as those assets defined as cash reserve funds. These funds will be invested per the investment policy set forth by the Board and administered by the Investment Committee.

11.12.3. Investment Policy

The NDA's Investment Policy shall have the following primary objectives:

- a. The preservation of capital.
- b. Appreciation of capital as consistent with the primary objective of capital preservation and conservative levels of risk.

11.12.4. Investment Committee

The Investment Committee will:

- Monitor the Intermediate-term cash for the Association.
- Work with an independent investment professional to recommend appropriate investments.
- Act on recommendations made by the investment professional.
- Make semi-annual reports to the Board of Directors on the status of the fund.

11.13 Equipment Purchases

Equipment purchases over \$2,000, including budgeted purchases, require the written approval of one Executive Committee member.

11.14 Record Retention

The NDA shall retain records for the period of their immediate or current use, unless longer retention is necessary for historical reference or to comply with contractual or legal requirements. Records and documents outlined in this policy include paper, electronic files (including emails) and voice mail records regardless of where the document is stored, including network servers, desktop or laptop computers and handheld computers and other wireless devices with text messaging capabilities. Any employee of the Society, or any other person who is in possession of records belonging to the Society who is uncertain as to what records to retain or destroy, when to do so, or how to destroy them, should seek assistance prior to taking any action.

In accordance with 18 U.S.C. §1519 and the Sarbanes Oxley Act, the NDA shall not knowingly destroy a document with the intent to obstruct or influence an “investigation or proper administration of any matter within the jurisdiction of any department, agency of the United States...or in relation to or contemplation of such matter or case”. If an official investigation is under way or even suspected, document purging must stop in order to avoid criminal obstruction. In order to eliminate accidental or innocent destruction, the NDA has the following document retention policy:

Permanent Records

Articles of Incorporation
Audit records
Bylaws
Charter

Copyrights
Correspondence on legal and other important matters
Minutes of board of directors and general membership meetings
Record of actions by members or directors without a meeting
Record of actions by committees of the board of directors
IRS Determination Letter
Tax returns and worksheets
Trademark registrations
Year-end financial statements

Keep 7 Years

Accident reports and claims (settled)
Accounts payable ledgers and schedules
Accounts receivable ledgers and schedules
Bank reconciliations
Bank statements
Canceled checks
Contracts, leases and agreements
Deposit and general ledger books
Expired contracts and leases
Expense analysis and expense distribution schedules
Expired insurance policies
Expense reports
General journals
Membership applications
Policy statements
Sales records
Subsidiary ledgers
1099 Reports

The retention periods described herein are guidelines. There are circumstances under which a record or document may have to be maintained longer than the guidelines. This will be a decision made by the Executive Director.

11.15 Financial Statement and Audit

The accounts of the Association shall be audited or reviewed not less than annually by a Certified Public Accountant. Monthly financial statements will be furnished by the Executive Director for review by the Board.

12 Regional Tournaments

12.1 Goals

The following goals have been determined by the NDA Board of Directors for Regional Tournaments:

- Increase brand awareness among NDA players and Operators, which will be evident in the growth from regional event to regional event, new Charter Holders

and an increase in the number of Operators that participate in each Regional Tournament.

- Increase player sanctioning
- Increase number of players at Team Dart.
- Get more Operators involved in NDA.

Regional Tournaments will:

- Be financially self-sustained (projected break even based on 200 players)
- Be inexpensive for players
- Have a local sponsor
- Be in an area with a need (get more members/involvement or competition)
- Have a hotel room block or tournament at a hotel if it is not local for a lot of players.
- Have cross promotion of Team Dart and Regional Tournaments.

12.2 Site Selection Process

Locations for the tournament will be selected based on:

- Broad player base
- Moving tournaments around
- Getting more player involvement
- Promoting NDA to current and potential members
- Consideration given to TIP states (avoid state tournament deadlines and dates)

The following process was set by the Board of directors for selection of Regional Tournament locations:

1. Staff researches cities based on player and operator data.
2. Conduct survey of Board of Directors and Operators in target cities to define conflicts, interest, etc.
3. City list with target months sent to Board for final approval.
4. RFP sent to target city by NDA staff.
5. Budget for each tournament is determined based on proposals received.
6. Budget, locations and dates get final approval by Board of Directors at January Board Meeting.
7. Tournament Kit, criteria, schedule for Regionals developed by the Tournament Committee and approved by the Board of Directors at the January Board Meeting.
8. Regional dates announced in February each year.

12.3 Charter Holder Entry Qualifications/Privileges

Regional Tournament Charter Holder qualifications and privileges will be the same as those outlined in section 4 of the Policy Manual.

12.4 Player Eligibility & Classification

12.4.1 All tournament players must:

- a. Have been sanctioned by the National Dart Association for the current membership year to compete.
- b. Play on leagues sanctioned by National Dart Association Charter Holder members in good standing and that are in compliance with all league sanctioning guidelines. (Only leagues that have every player sanctioned are considered sanctioned leagues.)
- c. Have played a minimum of 48 league games from January 1 of current year to the certificate completion deadline date of current year. League games can consist of '01 and/or Cricket with a minimum of 24 games in the format the player is entering ('01 or Cricket).
- d. Compete during regular league play on qualified machines owned and operated by National Dart Association Charter Holder members.
- e. Be entered in the tournament by the National Dart Association Charter Holder on whose machine(s) they have completed the minimum game requirements for tournament entry.
- f. Have a National Dart Association Player Skill Rating using the Points Per Dart (PPD) and/or Marks Per Round (MPR) performance rating system for the event in which they are entered to be classified. These performance ratings require a player to compete in 24 games in a single season for that event. Minimum time to obtain a Player Skill Rating is eight (8) separate league nights in eight (8) different weeks. Players without a valid PPD or MPR will be classified as a Master-rated player and the Charter Holder will be billed for a Master entry certificate. (See Section 4.4 Player Classification and Documentation Requirements for additional details.)
- g. Be at least 18 years of age (unless the venue chosen for the tournament requires players be 21 or order to enter) and comply with the regulations of local, state and federal laws in which they compete in leagues.

12.4.2 Player Classification

All players must be entered with their highest known player-skill rating, from league, for the qualifying period. This is the responsibility of the Charter Holder. Accuracy of player abilities are dependent upon proper submission and documentation from the Charter Holder. All Charter Holders are bound by the Code of Ethics of the NDA.

The highest known player-skill rating is determined by taking the highest player-skill (PPD/MPR) rating from a league season for the qualifying period starting on January 1, 2016 and ending on the date specified on Page 3, including the current league season (remember this must be a minimum of 24 games in no less than six (6) weeks of league play in the same league season).

There are no Masters events at Regional Tournaments. Instead, the following caps have been established for the Regional Tournaments. Team skill sums must not exceed:

Event	Team Maximum
Open Doubles Cricket	7.5 MPR
Open Doubles '01	65 PPD
Mixed Triples Combo	10 MPR (no PPD cap)

There are no individual skill rating limits.

12.5 Manufacturers

An invitation to participate in the Regional Tournaments by sending boards will be sent to all Manufacturers. All Manufacturers that wish to participate will be accepted and an equal number of boards from each Manufacturer will be represented on the tournament floor.

Some tournament locations may already have existing qualified equipment, which will not be removed for the tournament. Unqualified dart equipment will not be allowed in tournament locations.

13 Junior Tournaments

13.1 Site Selection Process

Junior Tournament site selection will occur approximately 18 months prior to the tournament. NDA staff will work with the Youth Taskforce to determine possible locations, send RFP and collect proposals. Proposals will be presented to the Board of Directors for approval.

13.2 Charter Holder Entry Qualifications/Privileges

Junior Tournament Charter Holder qualifications and privileges will be the same as those outlined in section 4 of the Policy Manual.

13.3 Player Eligibility & Classification

13.3.1 Player Eligibility

All players must:

- Be 20 years of age or younger.*
- Be sanctioned by the NDA for the current year in either a youth or adult league.
- Have played a minimum of 48 league games between June of the previous year and the entry deadline. Qualifying games must be obtained in no less than four (4) separate weeks of league play. [League games can consist of '01 and/or Cricket with a minimum of 12 games in the format the player is entering ('01 or Cricket).]
- Be entered in the tournament by the NDA Charter Holder on whose machine(s) they have completed the minimum game requirements for tournament entry.
- Have a NDA player-skill rating using the Points Per Dart (PPD) and/or Marks Per Round

(MPR) performance rating system for the event in which they are entered, to be classified. These performance ratings require a player to compete 12 games in a single season for that event. Minimum time to obtain a player-skill rating is four (4) separate league nights in four (4) separate weeks. Players who have played 48 league games but do not have a valid PPD or MPR will be classified in the highest level of their age category.

**One team member in the Triples Combo event may be 21 or older.*

13.3.2 Player Classification

All players must be entered with their highest known player-skill rating, from league, for the qualifying period.

This is the responsibility of the Charter Holder. Accuracy of player abilities are dependent upon proper submission and documentation from the Charter Holder. All Charter Holders are bound by the Code of Ethics of the NDA.

The highest known player-skill rating is determined by taking the highest player-skill (PPD/MPR) rating from a league season for the qualifying period of June 1, 2015 - May 26, 2016, including the current league season (remember this must be a minimum of 12 games in no less than four (4) weeks of league play).

No Master-rated adult player over the age of 20 will be allowed to participate in the Junior Tournament. Master Players are defined as players with a PPD of 32 or higher OR a MPR of 3.5 or higher. Master-rated junior players will be classified at the Junior Tournament Committee's discretion.

13.4 Player Documentation Requirements

Documentation that each player has played the required 49 games and that the highest known player skill rating for each player entered must be provided by each participating Charter Holder.

13.5 Manufacturers

An invitation to participate in the Junior Tournaments by sending boards will be sent to all Manufacturers. All Manufacturers that wish to participate will be accepted and an equal number of boards from each Manufacturer will be represented on the tournament floor.

Some tournament locations may already have existing qualified equipment, which will not be removed for the tournament. Unqualified dart equipment will not be allowed in tournament locations.