

Lac qui Parle-Yellow Bank Watershed District

Regular Meeting Minutes #605

Call to Order

The meeting was held in the Lac qui Parle County Annex, 422 5th Avenue, Madison, MN 56256 with ZOOM option. The meeting was officially called to order by Chairman, Darrel Ellefson at 4:30 p.m. Roll call was taken. **Managers present:** Chairman Darrel Ellefson, Vice-Chairman John Cornell, Secretary David Craigmile, & Publicity Manager Michael Frank all met in person with Manager David Ludvigson joining via ZOOM. **Managers absent:** none **Staff present:** Administrator Trudy Hastad, Coordinator Mitch Enderson, Drainage Manager Jared Roiland. Park Manager Ron Fjerkenstad called into the meeting via ZOOM. **Others present:** Attorney John Kolb, Chris Otterness with Houston Engineering, & Chad Engels with Moore Engineering all joined via ZOOM.

Approval of the Agenda

Chairman Ellefson asked for additions to the agenda. There were none. **M/S/P** to approve the agenda:

Motion: David Craigmile

Seconded: John Cornell

Passed: 5-0

Chairman Darrel Ellefson reconvened the County Ditch #42 final engineer improvement hearing from the original June 2, 2020 hearing.

Attorney Kolb reported the meeting was reconvened in order to give sufficient time to respond to the DNR comments on the project. Engineer Chris Otterness and Joe Lewis worked on responses to the DNR comments which were e-mailed to the Board of Managers for review. Engineer, Chris Otterness, reviewed the thought process involved with each comment. Discussion followed, with the Board approving the response's prepared to address the DNR comments.

Attorney Kolb reviewed the Minnesota Statute 103 E.105 which spells out what the Drainage Authority must consider in an improvement hearing. Discussion followed. The Board reviewed the information prepared and checked that a detailed survey report was completed, the engineer addressed public utility & benefit, if the project was practicable which the engineer addressed in his report along with response to DNR comments. The engineer looked at costs, downstream flowage easements and damages, and did the modeling. The engineer also addressed alternative measures, and some examples were alternative intakes, 3/8" vs 1/2" coefficient management practices, streamflow & quality which were tied back to the TMDL and County water plans, and the engineer looked at measures to reduce downstream peak flow flooding, and erosion. Manager Ellefson thought the Engineer did a great job on addressing the issues and responding to DNR comments. Manager Craigmile thought the engineer did a good job moving in a direction to minimize impacts. Jared Roiland reported a positive feedback from landowners on using hickenbottom intakes to minimize impacts.

Attorney Kolb said he felt the consensus from the Board was that the engineers' document was sufficient and should be used in the Boards' findings. Attorney Kolb discussed the difference of 3/8" vs 1/2" coefficient and reminded the Board of Managers that one thing to consider is if the benefits are greater than the costs. The engineer report showed the 3/8" coefficient has better cost ratio than the 1/2" coefficient. Discussion followed. The viewers' reports were reviewed. Manager Craigmile asked the engineer for his objective viewpoint on 3/8" vs 1/2" coefficient. Engineer Chris Otterness responded that the objective view from his standpoint, given the viewers information, would make sense to move forward with the 3/8" coefficient as there would be decrease in amount of flow coming downstream and best cost benefit ratio. Jared Roiland asked the engineer to discuss the modeling for draining surface water between the 3/8" & 1/2". Engineer Chris Otterness responded that there isn't much time difference. The 1/2" vs 3/8" greatest change in the modeling was 4/10ths of a day, which would equal about 4 to 5 hours difference in a flood, which is a small amount of difference. Manager Ludvigson was surprised there wasn't a greater difference and with the information presented felt the 3/8" has the greater cost benefit ratio and would be more practicable.

Attorney Kolb suggested the Board reconvene the hearing to their August 4, 2020 Board meeting to do findings and order to establish the improvement to 3/8" coefficient. Discussion followed.

Manager Ludvigson motioned to convene the hearing until August 4, 2020 at 4:30 p.m. and authorized Attorney Kolb to prepare findings & order for 3/8' coefficient, seconded by Manager David Craigmile. Upon roll call vote Manager's Craigmile – yea; Manager Frank – yea; Manager Cornell – yea; Manager Ludvigson – yea; & Manager Ellefson – yea.

Motion carried.

Staff Reports:

PARK: Park manager, Ron Fjerkenstad joined the meeting via telephone.

- Ron reported an uneventful July 4, 2020. He said social distancing on the beach was completely ignored, but he had signs posted and gave reminders. Still using the porta potties at the beach as easier to maintain.
- Staff are able to keep up with supplies at this point.
- The “hay guys” were out and did a nice job mowing, and felt this renter does a better job taking care of the land, doesn't tear things up which he appreciated.
- A new thing at the park on July 4th, was a food truck. It seemed to go over well.

DRAINAGE MANAGER/INSPECTOR: Jared Roiland reported on monthly activities.

- I have been visiting the CD #54 Improvement site a couple times a week and taking photos to upload into Drainage DB.
- We held the final engineers hearing for CD #42 Improvement via zoom. The meeting was continued until the July 7th meeting.
- Chris Otterness asked me to meet with landowners along the main line of CD #42 about intake options. I discussed the intake options with these landowners and was happy about the willingness of landowners to install alternate (Hickenbottom) intakes. I shared this with Chris, and he will incorporate this into their response to the DNR as another example of the environmental benefits of this project.
- Darrel, Trudy, & I had a phone conference with Jacob Rischmiller, ISG Engineer for CD #54 improvement, to discuss some concerns we had with the construction. The Board would like to see the portion that is complete televised before they go much further.
- Trudy & I had a phone conference call with Attorney Kolb & Chad Engels from Moore Engineering about the WS #11 conditions report. Chad discussed the existing condition of the proposed realigned portion of the ditch, and suggested the spoil banks from the recent cleanout be leveled and reseeded and we discussed a potential outlet crossing repair.
- Trudy, Darrel, & I met with members of the Hendricks town board and Caroline Kessen and her son to discuss the WS #11 conditions report and said the next step would be the final hearing.

COORDINATOR: Coordinator Mitch Enderson reported on monthly activities.

- The centerline data for the Drainage Records Modernization grant is complete and on the Geospatial common and the centerlines can be viewed on the county's website. There are about 476 miles of open ditch & 481 miles of tile centerlines mapped.
- The WRAPS grant is finished. I will be working to complete reporting in July. I did one last radio show to give the WRAPS project highlights.
- The signs are under construction and are to be installed in July.
- Houston Engineering is separating out the Yellow Bank area goals specifically in the Upper MN WRAPS report for us to utilize going forward in 1WIP.
- Six applications have been approved and three payments made for SSTS.
- We are still waiting on the CORPS permit prior to starting the Del Clark/Canby Creek grant. In early June they said we would have it by June 22nd and we still haven't received it. Frustrating.

WCA – Coordinator Mitch Enderson:

- The WCA training in Alexandria that I was going to attend was cancelled due to COVID.
- The Yellow Bank culverts were installed and everyone was happy with the placement.
- The Highway bridge applications/permits were all complete and decisions and other materials sent.
- I am working with a landowner on a potential wetland bank site in Section 2, Freeland Township.
- BWSR is looking at a site for a Road Bank Restoration in section 15, Yellow Bank Township.

Chad Engels with Moore Engineering met via zoom with the Board to give his report on the Watershed Ditch #11 petition from Caroline Kesson to modify the 2002 order concerning the realignment and relocation of a portion of WS Ditch #11. The report was reviewed. The Engineer recommended the following issues be considered by the Ditch Authority prior to taking responsibility for maintaining the relocated channel:

1. The relocated channel should be seeded and grass established.
2. The existing spoil piles from a recent cleanout should be leveled, seeded, and grass established.
3. The existing crossing should be replaced with a longer 30" culvert set with 1.5' of drop across the pipe. The outlet of the culvert should be armored with riprap.

Discussion followed. If the Board accepts the engineer report, the next step would be to set a hearing date and notify the landowners.

M/S/P to accept the Engineers report for the Caroline Kesson petition to modify the 2002 order concerning the realignment and relocation of a portion of WS #11:

Motion: David Craigmile Seconded: Michael Frank Upon roll call vote motion Passed 5-0

M/S/P to hold a virtual hearing on Tuesday, August 4, 2020 at 5:30 p.m. for the Caroline Kesson petition to modify the 2002 order concerning the realignment and relocation of a portion of WS #11:

Motion: John Cornell Seconded: David Ludvigson Upon roll call vote motion Passed: 5-0

Treasurers Report: Manager Ludvigson read the Treasurer's report.

M/S/P to approve the Treasurers report.

Motion by: David Craigmile Seconded by: Michael Frank Roll call was taken and motion Passed: 5-0

The Board briefly discussed joining the general account at Old National with the general account and United Prairie Bank since there are fewer grants to track. The Board authorized Ludvigson & Hastad to look into this.

The following warrants were presented for approval:

| Number | Vendor | Details | 06/03/2020 to 07/04/2020 |
|---|--------------------------------|---|--------------------------|
| <u>General Klein Account:</u> | | | |
| 6138 | Mark Hastad/Chris Wollschlager | SSTS loan | \$12,298.57 |
| 6139 | Affordable Signs | WRAPS signs | \$9,996.21 |
| 6140 | KLQP-FM | WRAPS – 6-25-20 radio show | <u>\$22.50</u> |
| | | TOTAL | \$22,317.28 |
| <u>UPB Park Expense Account:</u> | | | |
| 1230 | Frontier Communications | park phone, fax, internet | \$282.11 |
| 1231 | Ag Plus Cooperative | tire repair, lawn mower tube, shop materials | \$82.91 |
| 1232 | Sogn Valley Fence, LLC | pound posts, 4-14" pipe gates – Lazarus | \$1,269.00 |
| 1233 | Olson Sanitation, Inc | trash expense @ park | \$777.94 |
| 1234 | Doug's Service & Marine | check engine oil, install sparkplugs, fuel line | \$263.44 |
| 1235 | Canby True Value | Teflon tape, plugs, 2 faucets, toilet paper | \$157.54 |
| 1236 | KLQP-FM | Stonehill park ads due to COVID | \$37.50 |
| 1237 | Running's Supply Inc. | cap galv, 3X4 platinum charcoal mat | \$40.91 |
| 1238 | Aquacide Company | 110 lbs aquaclear pellets | \$887.43 |
| 1239 | C.A.S. Plumbing & Heating | quarterly softner rent | \$43.28 |
| 1240 | Lyon-Lincoln Electric Coop | park electricity | \$2,919.47 |
| 1241 | Canby True Value | soap, box of screws, tape, screw drivers, STPS | \$373.09 |
| 1242 | Lincoln Pipestone Rural Water | June water meter | \$157.67 |
| 1243 | Nelson Oyen Torvik | Stoks, Bjornson pasture leases | \$3,127.50 |
| 1244 | Lund Implement Company | tire & H, freight | \$196.83 |
| 1245 | Canby Print Shop | 50 COVID-19 flyers, 500 #10 envelopes, 500 letterhead | <u>\$439.07</u> |
| | | TOTAL | \$11,055.69 |
| <u>UPB GENERAL ACCT:</u> | | | |
| 3834 | VOID | VOID | \$-0- |

| | | | |
|-------------|------------------------------------|--|--------------------|
| 20076-20078 | semi-monthly payroll | June 1-15, 2020 payroll | \$4,921.06 |
| 20079 | Darrel Ellefson | June per diem, mileage | \$621.59 |
| 20080 | Darrel Ellefson | June Ditch work, mileage | \$1,350.01 |
| 20081 | David Ludvigson | June per diem | \$230.88 |
| 20082 | David Craigmile | June per diem, mileage | \$143.11 |
| 20083 | John Cornell | June per diem, mileage | \$293.60 |
| 20084 | Michael Frank | June per diem | \$115.43 |
| 3835 | LQP-YB Liability | semi-monthly PERA | \$952.19 |
| 20085-20087 | semi-monthly payroll | June 16-30 payroll | \$4,921.05 |
| 20088-20092 | June park payroll | June payroll | \$4,085.30 |
| 3836 | LQP-YB Liability | monthly & semi-monthly PERA | \$1,447.94 |
| 3837 | Dawson Sentinel | 3- week final engineering hearing ad | \$212.61 |
| 3838 | Rinke Noonan Attorney's | monthly retainers, CD #42, CD #54 | \$2,500.00 |
| 3839 | Western Guard | final engineer 3- week ad CD #42 | \$182.25 |
| 3840 | Lac qui Parle County Aud/Treasurer | 2020 pictometry fly-over 1* of 3 yrly payments | \$2,500.00 |
| 3841 | Lake Hendricks Impr Assn | 2020 Dues | \$25.00 |
| 3842 | Gary Redepenning | 155 nuisance beavers | \$3100.00 |
| 3843 | Valley Office Products, Inc. | envelopes, date received stamp | \$130.08 |
| 3844 | Lac qui Parle County Aud/Treasurer | June postage | \$32.55 |
| 3845 | CliftonAllenLarson | Bill #1 2019 audit | \$3,675.00 |
| 3846 | Jared Roiland | mileage reimbursement | \$161.57 |
| 3847 | LQP-YB Liability Acct | Federal withholding | \$4,348.54 |
| 3848 | Minnesota Revenue | State Withholding | \$1,543.00 |
| 3849 | LQP County Auditor/Treasurer | Health insurance | \$4,335.00 |
| 3850 | Minnesota Revenue | June sales & use tax | <u>\$2,101.00</u> |
| | | TOTALS: | \$43,928.76 |

Debit Card

| | | | |
|---------------------------|-------------------------|------------------------------------|-------------------|
| | | TOTAL: | \$-0- |
| <u>DITCH ACCT:</u> | | | |
| 1369 | Moore Engineering, Inc. | WS #11 Kessen petition engineering | <u>\$9,750.00</u> |
| | | TOTAL | \$9,750.00 |

M/S/P to approve the warrants.

Motion: John Cornell Seconded: Michael Frank Roll call was taken and motion Passed: 5-0

Secretary's Report:

Meeting #603 and #604 minutes were mailed.

M/S/P to approve meeting minutes #603 as mailed.

Motion: Michael Frank Seconded: David Craigmile Roll call vote was taken & Passed: 5-0

M/S/P to approve meeting minutes #604 as mailed:

Motion: David Craigmile Seconded: Michael Frank Roll call vote was taken & Passed: 5-0

Administrator Report/Old & New Business: Trudy Hastad gave the Administrator report.

- COVID-19 pandemic updates.
- The CD #54 improvement project is moving forward. The Board wanted to run a camera up the pipe to make sure things were good, prior to signing the extension agreement.
- Updated the Board on pasture lease payments.
- Received a letter from the Township regarding the bull thistle problem on R-6 and Lazarus Creek. Manager Ludvigson contacted Anderson Spray Service to spray and with weather conditions being so hot/humid/ & windy he wasn't able to get it done. Manager Ludvigson then contacted the Coop in Canby and they thought they could get them sprayed, but again, weather conditions prevented this. Discussion followed. The Board will spray the weeds this fall, again in the spring, and again next fall to kill the thistle.
- Randy Brown asked if he could graze his cattle longer than October 1. The manager's discussed and agreed they were open to doing that if we get moisture in August & September, but a little too early to decide.
- Discussed contacting Rye's Nursery in Canby about a maple or oak tree to plant in Willis Beechers' memory at the park along with a small plaque honoring his service to the WS Board.

- * Manager Ludvigson will look at a concern in section 36, Manfred Township and discuss with the LQP County engineer.
- Discussed the quote for a Roxor to use in ditch/buffer inspecting and possible spot spraying of weeds in County Ditches. The Roxor is about the same size as a Jeep but heavier built. Discussion followed. The Board also discussed the possible purchase of a pickup and the pros and cons of a pickup vs Roxor. The Board was hoping to use buffer money to help with the purchase. Discussed what would be the best option.

M/S/P to table until the next meeting to have a chance to talk with staff who would be using the vehicle and the Auditor.

Motion: Michael Frank Seconded: John Cornell Roll call vote was taken & Passed: 5-0

PERMITS - The following permit applications were applied for

| | | | | |
|--------------------|---------------------|------------------|-------------------------------|-------------|
| 13102 renew #12545 | Robert King | OshKosh, 27 | seepage lines | 06/02/20 MF |
| 13103 | David Lanners | Omro, 25 | seepage lines | 06/02/20 MF |
| 13104 | Hugh Bergeland | Baxter, 8 | seepage lines | 07/07/20 DC |
| 13105 | Hugh Bergeland | Baxter, 7 | seepage lines | 07/07/20 DC |
| 13106 renew #12056 | Lowell Berglund | Lac qui Parle, 7 | seepage lines | 07/07/20 DC |
| 13107 | David Dahl | Cerro Gordo, 26 | seepage lines | 07/07/20 DC |
| 13108 | Donald Denekamp | Manfred, 20 | cleanout waterway | 07/07/20 DL |
| 13109 | Donald Denekamp | Florida, 2 | seepage lines | 07/07/20 MF |
| 13110 renew #12634 | Don Farmer | Mehurin, 27 | seepage lines | 07/07/20 DL |
| 13111 renew #12635 | Don Farmer | Mehurin, 21 | seepage lines | 07/07/20 DL |
| 13112 | Don Farmer | Mehurin, 22 | seepage lines | 07/07/20 DL |
| 13113 | Peter Haugen | Freeland, 15 | seepage, main tile, pump | 07/07/20 DL |
| 13114 | Mark Jordahl | Freeland, 2 | seepage lines, intake repair | 07/07/20 DE |
| 13115 | Wayne Jerzak | Marble, 7 | main tile | 07/07/20 JC |
| 13116 | Todd Kuechenmeister | Arena, 24 | seepage lines | 07/07/20 DL |
| 13117 renew #12595 | James Kellen | Hamlin, 19 | seepage lines | 07/07/20 DL |
| 13118 | Jason Kelly | Cerro Gordo, 13 | seepage lines | 07/07/20 DC |
| 13119 renew #12735 | Roger Karels | Yellow Bank, 21 | seepage lines | 07/07/20 DE |
| 13120 renew #12736 | Roger Karels | Yellow Bank, 29 | seepage lines, ditch cleanout | 07/07/20 DE |
| 13121 | Kremer Farms | Hansonville, 28 | seepage lines | 07/07/20 JC |
| 13122 | Kremer Farms | Hansonville, 29 | seepage lines | 07/07/20 JC |
| 13123 | Kremer Farms | Hansonville, 4 | seepage lines | 07/07/20 JC |
| 13124 | Kremer Farms | Hansonville, 13 | seepage lines | 07/07/20 JC |
| 13125 | Kremer Farms | Hansonville, 21 | main tile | 07/07/20 JC |
| 13126 | Kremer Farms | Hansonville, 10 | seepage lines | 07/07/20 JC |
| 13127 | Kremer Farms | Hansonville, 20 | seepage lines | 07/07/20 JC |
| 13128 | Kremer Farms | Hansonville, 9 | seepage & Main tile | 07/07/20 JC |
| 13129 | Adam Lund | Providence, 24 | main tile, pump, culvert | 07/07/20 DE |
| 13130 | Adam Lund | Providence, 26 | clean ditch | 07/07/20 DE |
| 13131 | Tom Milbrandt | Manfred, 4 | clean ditch | 07/07/20 DL |
| 13132 | Tad Merritt | Manfred, 17 | seepage, main tile | 07/07/20 DL |
| 13133 | Lon Moen | Cerro Gordo, 23 | close ditch w/tile | 07/07/20 DC |
| 13134 | Richard Maatz | Walter, 27 | seepage lines w/pump | 07/07/20 DE |
| 13135 | Diane Morken | Lake Shore N, 33 | seepage lines | 07/07/20 DE |
| 13136 | Diane Morken | Lake Shore N, 28 | seepage lines | 07/07/20 DE |
| 13137 | Kyle Mangel | Perry, 16 | main tile | 07/07/20 DE |
| 13138 | Kyle Mangel | Perry, 16 | seepage lines | 07/07/20 DE |
| 13139 | Theodore Nelson | Camp Release, 26 | seepage, main tile | 07/07/20 DE |
| 13140 | Dennis Nelson | Lake Shore, 12 | seepage, main tile | 07/07/20 DE |
| 13141 | Jon Olson | Madison, 2 | seepage lines | 07/07/20 DL |
| 13142 renew #12561 | Keith Olson | Arena, 31 | seepage, main tile, cleanout | 07/07/20 DL |
| 13143 | Ralph Ochocki | Hansonville, 16 | replacing outlets | 07/07/20 JC |
| 13144 | Darin Plessner | Hamlin, 13 | seepage lines | 07/07/20 DL |
| 13145 | Toby Reiffenberger | Yellow Bank, 28 | seepage lines/pump | 07/07/20 DE |
| 13146 | Toby Reiffenberger | Yellow Bank, 13 | seepage lines | 07/07/20 DE |
| 13147 renew #12686 | Delton Sorenson | Perry, 24 | clean ditch/replace culvert | 07/07/20 DE |
| 13148 | Ryan Smith | Freeland, 27 | seepage, main tile | 07/07/20 DL |
| 13149 | Roger Schuelke | Augusta, 5 | seepage, main tile, pump | 07/07/20 DE |
| 13150 | Kevin Skjei | Hantho, 20 | cleanout waterway | 07/07/20 DE |
| 13151 | Shaun Vernlund | Fortier, 28 | main tile, terraces | 07/07/20 MF |

| | | | | |
|---------------------|---------------------|------------------|--------------------------|-------------|
| -13152 renew #12698 | Scott Wittnebel | Walter, 36 | close ditch, main tile | 07/07/20 DE |
| 13153 | Rodney Weber | Hamlin, 29-30 | seepage, main tile | 07/07/20 DE |
| 13154 | Rodney Weber | Garfield, 21 | seepage, main tile, pump | 07/07/20 DE |
| 13155 renew #12694 | Tyson Weber | Mehurin, 34 | seepage lines | 07/07/20 DE |
| 13156 | Diane Morken | Lake Shore N, 20 | seepage lines | 07/07/20 DE |
| 13157 | Lake Shore Township | Lake Shore N, 20 | seepage lines | 07/07/20 DE |

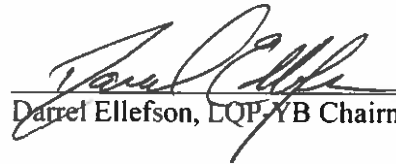
Permits Denied: Sara Cain for landowner signature, Hugh Bergland for Hwy Engineer signature; Peter Haugen for neighbor signature; & Todd Kuechenmeister for question on outlet.

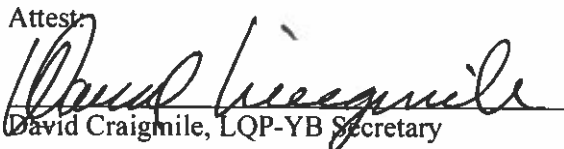
M/S/P to approve watershed permits except those denied:

Motion: John Cornell **S**econded: Michael Frank Roll call vote was taken and motion **P**assed: 5-0

M/S/P to adjourn meeting at 7:45 p.m.

Motion: John Cornell **S**econded: Michael Frank **P**assed: 5-0


 Darrel Ellefson, LQP-YB Chairman

Attest:

 David Craigmile, LQP-YB Secretary

Minutes prepared by Hastad

The next regularly scheduled meeting of the Lac qui Parle-Yellow Bank Watershed District is Tuesday, August 4, 2020 at 4:30 p.m.