## BELBROUGHTON & FAIRFIELD PARISH COUNCIL: GRANTS FOR PARISH BODIES

### 1. Capital Grants – The 2020/21 budget allocation is £5,000.

The Parish Council invites applications for capital grants from parish bodies for future projects to be submitted **by the end of May** each year.

***Criteria for award of a grant***

The following criteria will be applied to capital grants applications:

1. The grant should be for a one-off item or project
2. The project or item to be funded should benefit residents of the parish and these benefits should be clearly identified
3. The organisation should have an inclusive membership policy
4. Since the Parish Council will normally meet only up to 50% of the costs, the applicant should be able to demonstrate how the remainder of the costs will be met.
5. A copy of the organisation's latest financial accounts and budget for the year in question should accompany all applications.

***Payment of the grant***

- Grants will be paid on receipt by the Council of copy invoices or other proof of spending on the items or project.

- Projects or purchases should normally be completed and paid for within the financial year in which the grant is offered. Grants will not automatically be carried forward to the next financial year. If the project is delayed the Clerk to the Council should be informed.

### 2. Minor Grants - The 2020/21 budget allocation is £1000.

The Council agreed from 2013/14 onwards to offer small grants to parish bodies who wish to apply for funds for expenditure which does not meet the usual criteria for a capital grant. This might be to fund a trip or outing, a speaker for a meeting, or the hire of a venue. These grants will be available to non-profit making organisations that can demonstrate that the grant will enhance parish life. Grants may be made for running costs or one off events but will not be made to the same organisation on a regular basis since the aim is not to provide long term support. Parish organisations should be viable without Council help in the long term.

**Both grant application forms are to be available on-line at belbroughtonandfairfield-pc.info or by post from the Clerk (tel: 01299 270722) Applications should be submitted by the end of May 2020.**