

REGULAR BOARD MEETING MINUTES

Date: June 22, 2024
Place: Leisure Time RV Park
514 N. Sawyer St.
Cascade, ID 83611
Time: 10:00am

Meeting Called to Order: 10:03 am By: Paul Davis, President

Roll Call: Paul Davis, Fairn Foshay, Tracy Leinen, Shelly Heath
Absent: Ron Brown

Quorum Established

Proof of Notice: This notice will be filed with meeting records.

Request for Previous Minutes Approvals: Shelly Heath, Secretary

Motion: Shelly 2nd: Fairn

"I make the motion that the Board approve the Board minutes of May 11, 2024 as written & reviewed and Executive minutes of May 11, 2024 as written & reviewed."

Discussion: None

Call for Vote: 3 Approve ___ No ___ Abstain **Decision:** Unanimous Decision

President's Report: ___Paul___

1. Welcome to meeting. Ice Cream Social coming "D" street.
2. Thank you Stephen and Michell for the way the park looks.
3. Thank you Jan for your years of service to the Activities Committee.

Treasurer's Report: Tracy Leinen

General Fund Checking	\$	__27,264.29__
General Fund Reserve Account	\$	__242,834.70__
Reserve Account	\$	__69,552.70__
Debit Card Account	\$	__361.40__
Activities Debit Card Account	\$	__1,032.65__

Liens ___-0-___ (3 possible at this time)

Outstanding Dues \$ __2,327.45__

Late Fees Due \$ __173.05__

Storage Lot Report

Total spaces	__93__
Spaces Available	__0__
Waiting List	__1__

Motion: Fairn 2nd: Shelly

I motion the Board approve the Financial Report as presented.

Discussion: None

Call for Vote: 3 Approve _____ No _____ Abstain **Decision:** Unanimous Decision

Committee Reports: Tracy Leinen

1. Activities Committee

No one has stepped forward to date to chair the Activities Committee. If no one steps forward to volunteer for that position the Board will be disbanding the committee. Funds in the Activities Debit Card Account will be held for future use should a committee be re-established. If someone wants to run an event, monies from the fund can be used for this purpose until the funds are gone.

2. Communication Committee

The Board is in need of a volunteer to assume the responsibilities of the Communication Committee. Cindy Gillett has done a fine job for Boards past and present. She is willing to train a new person for the position. The Communication volunteer is responsible for updating the website. They add or remove notifications, reports, etc. as directed by the Board. They do not write these items. They use their tech skills to update the website as may be needed. The website used is Go Daddy. If interested contact a Board Member.

Unfinished Business

1. Road Dust Abatement: Tracy Leinen

An email was sent to owners telling them that the abatement would take place on Tuesday next week. All roads will be done.

2. Street Light Update: Paul Davis

Talking to the city to get extended time to get the lights into "Dark Sky Compliance". Going to get it done will just take time. Maybe consider Solar Lights on every other pole.

3. Board of Directors Nomination Deadline: Tracy Leinen

Deadline Nominations must be submitted to the Board by June 28, 2024 which meets Bylaw requirements. Three (3) nominations have been submitted to date. Nominees will be contacted and asked to submit a brief statement of qualifications.

4. Annual Election Proxies: Shelly Heath

Owner proxy forms have been provided to you. If you are unable to attend the July 13, 2024 Annual Meeting and wish a vote to be cast for you in your absence, then that proxy Form must be completed. If you have lost your form or are unable to print the form for

you may request one from the Board Secretary Shelly Heath at B-37. Please mail to LTRV P.O. Box 1510 Cascade, ID 83611 or hand deliver to a Board Member by July 6, 2024 so that the necessary records may be compiled.

New Business

1. Clubhouse Area Asphalt Resurfacing: Tracy Leinen

The resurfacing has been completed and looks great! The Board will put this task on a 2-3-year rotation so that it will protect our asphalt investment.

2. Owner Request to update CCR's on metal fences: Tracy Leinen

An email was received from an owner that requested a change in the CCR's to allow metal fences in the park. Currently the CCR's do not allow metal fences, only wood and vinyl. It was reiterated during the meeting that CCR's cannot be changed by the board. It requires a high percentage favorable vote from all owners.

3. Owner request to replace Old Tire at Pond Outlet: Tracy Leinen

An email was sent to the board. Tracy read the email to the board members. The board members decided not to make any changes in the safety cover at this time. The old tire covers the clean-out valve. It is a safety cover to keep people out.

4. Establish "Meet & Greet" date for Board Candidates: Shelly Heath

The "Meet & Greet" date for owners to meet the candidates nominated for Board of Director Positions will be July 6, 2024 at 6:00 p.m. This will give you the opportunity to meet the nominees, listen to their comments and ask questions of them if desired.

5. Part-time Groundskeeper Position: Paul Davis

A Part-Time groundskeeper position has been considered by the Board.

Motion: Tracy 2nd: Fairn

"Shall the Board approve hiring a Part-Time Groundskeeper with workday's to be Thursday thru Saturday 7:00 am to 12:00 pm.

Call for Vote: 3 approve **Decision:** Unanimous

6. Caretaker Agreement Effective Date: Tracy Leinen

Caretaker, Stephen Burger, will be provided his Employment Agreement dated June 22, 2024 after today's Board meeting. He will be able to review his agreement and ask questions. Stephen is doing a great job! He is very conscientious!

Board Comments (Additional Board Business)

Continuous problem with Speeding in the park. If Dust is up—Slow Down!

Dogs need to be on a leash when outside of your lot.

Please clean up after your dog!

Adjournment

Motion: Tracy 2nd: Fairn

“I motion that this meeting be adjourned”.”

Call for Vote: 3 **Approve** _____ **No** _____ **Abstain** **Decision:** Unanimous Decision

Meeting Adjourned: 10:49 a.m. By: Paul Davis, President

Respectfully submitted by:

Shelly Heath, Secretary