

LAKE CONROE SAILING ASSOCIATION BY-LAWS
Revision February 6, 2006
Revision November 9, 2008
Revision March 12, 2011

ARTICLE I

The name of the club is the Lake Conroe Sailing Association.

a. The Club Logo is:



b. The Club Burgee is:



ARTICLE II

The purpose of the club is to provide sailing and social activities for its members in a manner conducive to water safety and responsible personal behavior, to introduce youth to the sport of sailing and to promote sailing on Lake Conroe.

ARTICLE III

The club is comprised of fleets consisting of three or more sailboats. Fleet designation, composition and number of fleets are determined by the Executive Board and may be reviewed on an annual basis by the executive board. The fleets may be reorganized to encourage participation in events and to accommodate the wishes of the Fleet Captains. All changes must be approved by the Executive Board.

Each fleet is responsible for choosing its own Captain and for hosting a minimum of one event for the entire membership during the year.

ARTICLE IV

The Executive Board can appoint Staff members to form committees that help in the planning and organization of club functions and events. Each Staff member is responsible for choosing committee members that are needed to complete the task they are assigned.

ARTICLE V

The annual dues set by the Executive Board and payable at the annual business meeting or before participating in any LCSA event. There shall be one vote per membership. Membership is open to any interested person. Boat ownership is not a requirement. A youth membership is available with no annual fee and no vote. A Lifetime Membership may be nominated by the Commodore and approved by the Executive Board.

ARTICLE VI

There shall be an Executive Board which shall consist of the Commodore, Vice Commodore, Secretary, and Treasurer, all of whom shall be members in good standing. The Immediate Past Commodore may act as advisor to the Executive Board. The term of office shall for 12 months starting on January 1 and ending on December 31.

ARTICLE VII

The duties of Commodore in addition to general overseer, is to advise and assist the Secretary and Treasurer with the performance of the Secretary and Treasurer duties, to work with the fleet Captains to insure that activities are held as scheduled. Call and conduct meetings as required to complete the club's business. File a year end written report of the club's activities for the year. Make appointments from the membership as required ensuring the club's success and organized operations.

The duties of Vice Commodore are primarily responsible for developing membership and for assisting the Commodore in the execution of duties.

The duties of the Secretary are to take the minutes and document board actions during business meetings, keeping records current and in an orderly manner and send out event notices and member notifications.

The duties of the Treasurer are to handle all receivables and payables on a cash account basis, keeping financial records current and in an orderly manner and provide financial reports as needed.

ARTICLE VIII

An Annual Meeting of the membership shall be held for the purpose of electing Officers and transacting such other business as may properly come before such meeting. This

meeting shall be held at a location designated by the Executive Board during the fourth quarter of the calendar year.

A notice stating the time, place and business to be transacted, including election of Officers and any proposed By-Laws changes shall be distributed to all Members in good standing at least fifteen days in advance of such meeting. The notice may be by First Class mail, FAX or email.

The agenda of the Annual Membership Meeting shall be developed by the Executive Board and handed out at the meeting.

Nomination of any Member in good standing as a candidate to any elective office of the LCSA may occur by:

- 1) Nomination by the Executive Board with the name of the Nominee to appear on the ballot.
- 2) Nomination from the floor by a Member in good standing.

If any member so chooses they may vote by written proxy. A Nominee receiving a plurality of the eligible votes cast for any office shall be elected to such office.

ARTICLE IX

These By-Laws may be amended at anytime by approval of a majority of current LCSA members present at the called meeting. The Executive Board will provide written notice as to the called meeting. The notice may be by First Class mail, FAX or email. If any member so chooses they may vote by written proxy.

Proxies may be presented and counted at Annual or Special Meetings provided that the proxy:

- 1) Is in writing, and
- 2) Specifies the candidates and questions and the vote to be made, and
- 3) Is signed by a Member in good standing.