

Approved Minutes

EVERETT TOWNSHIP

BOARD MEETING

June 19, 2018

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:07 pm
2. **Roll call:** All Board Members present. Also in attendance – Jeffrey Craigmyle, Transfer Station; Sheriff Bob Mendham, & MTPP Risk Control Representative.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Clerk Chaffee with support by Trustee Chaffee to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of May 18, 2018 was postponed.**
6. **Public Comment** (limit to 3 minutes per person): Dustin Drabek, Risk Audit Assessment, spoke to the Board about deciding to opt in or out of the Medical Marijuana industry in our state. Sheriff Bob Mendham spoke to the Board about the millage proposal on the upcoming August election.
7. **Bills & Financials:**
 - A. **Treasurer's Financial Report:** \$295,946.41 total in the general checking account and \$356.16 in the tax account for a total in Bank Accounts of \$296,302.57 as of 5/31/18. The Treasurer balances perfectly with the bank statement balance.
 - B. **Clerk Presents Township Bills:** Amount \$13,233.37 from 5/15/18 thru 6/19/18. Check numbers presented E266 – E273 & ck# 10870 – 10893. Trustee Curt Chaffee made the motion to pay the Township's bills as presented, supported by Treasurer Brandy Fleming. Ayes all, motion passed.
 - C. **Budget Review:** Reports distributed and reviewed. 25% of the fiscal year has passed. The Clerk presented Budget Resolution 2018-19 which would bring our current budget into line. Supervisor Maike made the motion to approve the resolution as presented which was supported by Trustee Long. Roll Call vote: ayes all. Motion passed.
8. **Unfinished Business:** none on the agenda
9. **New Business:**
 - A. **Poverty Exemption Guidelines:** Trustee Chaffee with support from Trustee Long made the motion to pass the Guidelines for Applicants Requesting Poverty Exemptions as presented. Ayes all, motion passed. The Board of Review will be meeting at 11 a.m. on July 17th to correct clerical errors in P.R.E.s.
 - B. **Brine Edge of Township – history?** - Commissioner Maike has presented information that townships are responsible for road maintenance on their west and north borders. Clerk Chaffee will contact the Road Commission to ask for directions to the written law.
 - C. **Library Board – expired term – Pamela Chaffee:** The White Cloud Community Library Board has asked our board to appoint a representative to serve to 2022 – they included that it is acceptable to re-appoint Pamela Chaffee whose term it is that has expired. Motion by Supervisor Maike with support by Trustee Long to re-appoint Pamela Chaffee to serve another term on the White Cloud Community Library Board. Ayes 4 with Trustee Curt Chaffee abstaining. Motion passed. Clerk Chaffee will prepare a letter notifying the WC Community Library Board of the decision.
10. **Officer's Reports**
 - a. **Zoning Official/Planning Co/ZBA** – updated current topics
 - b. **County Commissioner** – none to record

c. Transfer Station – Attendant Jeffrey Craigmyle gave an update and discussed the July 4th holiday with the Board. It was decided that the Transfer Station will be open on the holiday. Trustee Chaffee with support by Trustee Long made the motion to pay Jeffrey Craigmyle time ½ for working the holiday. Ayes all, motion passed.

d. Supervisor – Supervisor Maike presented the Board with an estimate to survey the M37 property. Motion by Supervisor Maike with support by Clerk Chaffee to contract with Newaygo Engineering & Survey per the estimate. Ayes all, motion passed.

e. Clerk – The new flag is up. Trustee Chaffee has volunteered to lower the flag when directed by Half Staff.org.

f. Treasurer – Treasurer Fleming has been tasked by the county Equalization Department with double checking information as it is to appear on all of the tax bills from Everett Township. It is impossible to verify every bit of information without the spreadsheets as used by the Equalization Department.

g. Trustees – none

11. Public Comment: none

12. Adjournment: at 2:45.

The next meeting will be July 17 at 1 pm.

Respectfully submitted July 16, 2018, by Clerk Pam Chaffee