

**MINUTES OF THE DUBUQUE SOIL AND WATER  
CONSERVATION DISTRICT COMMISSIONER'S MEETING  
EPWORTH IA  
May 2, 2017**

**Call Meeting to Order:** The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Commissioner David Ruden at 5:58 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on May 2, 2017. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Jerry Ostwinkle, Dave Ruden & Jeff Schmitt; Assistant Commissioner: Robert O'Connell.

**Adopt Agenda:** with the following additions, the agenda was approved:

Legislative Tour

17-49 Motion made by Schmitt to approve the agenda. Motion seconded by Ostwinkle. Motion carried unanimously.

**O'Connell Resignation:** Bob announced that he is retiring as an assistant commissioner as of this meeting.

**Approval of Minutes of Last Meeting:** Ruden called for a discussion of the April 4, 2017 meeting minutes.

17-50 Motion made by Ostwinkle to approve the meeting minutes. Motion seconded by Schmitt. Motion carried unanimously.

**FARMS Program Summary:** Current FARMS '17 Account information:

<b>Program</b>	<b>Balance</b>	<b>Program</b>	<b>Balance</b>
REAPP	\$ 5,291.41	REAPF/NG	\$ 963.80
Cost Share	\$ 0.00		

**Cost Share Applications:**

*IFIP*

None

*REAP*

None

*Tete Des Mortes*

None

*SRF*

None

**Cost Share Amendments:**

None

**Cost Share Certifications:**

Ronald Leick, #59202, \$2,400 cost share

17-51 Motion made by Schmitt to approve the certification. Motion seconded by Ostwinkle. Motion carried unanimously.

**Cost Share Maintenance Agreements:**

Ronald Leick, #59202, 20 acres TSI

17-52 Motion made by Ostwinkle to approve the agreement. Motion seconded by Schmitt. Motion carried unanimously.

**1M/Finance:**

- April Bank Statement was available for review.
- Checks Written –
  - o #2942 \$59.94 – Eric Schmechel (laptop case and bag)
  - o #2943 \$1,778.96 – Eric Schmechel (laptop)
  - o #2944 VOID
  - o #2945 \$2.99 – Eric Schmechel (200 GB icloud)

17-53 Motion made by Schmitt to approve the checks written and the expense vouchers. Motion seconded by Ostwinkle. Motion carried unanimously.

**Correspondence Received:**

- Legislative change - 2 commissioners from the same township can now be elected to serve on the board.
- Commissioners Annual Conference will be held on July 17-18<sup>th</sup> in Altoona, more details to come
- Farm Bill Biologist Quarterly Report was presented for review.
- DSCWQ Voice Newsletter was presented for review.
- Collected Pre-Conference Resolution Ballots - McCullough not present

**Personnel Updates:**

- Theresa Brehm is being considered as an intern to work with Eric. Eric will meet with her and let us know.

**Meeting Updates:**

- Ruden updated board on the Catfish Creek Watershed Management Authorities recent meeting. Bids have been received for the streambank stabilization work. Maquoketa River Watershed Management Authority continues to organize.

Legislative Tour: Siefken proposed a State Legislative Tour to explain who the Soil & Water Conservation District's are and how state cost share is utilized here in the county. The week of June 12-16<sup>th</sup> has been proposed for a tour at the Jeff Schmitt farm. Perhaps Brian Wolf could also join us to discuss the benefits of the REAP programs? Colleen will contact the Legislators and try to get a date chosen.

NRCS Updates:

- ☞ Staff is working on CRP, EQIP & CSP applications.

CRP Conservation Plans & Revisions/Conservation Plans:

- 4 were reviewed

17-54 Motion made by Ostwinkle to approve the plans. Motion seconded by Schmitt Motion carried unanimously.

Treasurer's Report:

'17 1M Report.....	\$ 799.98
District Savings.....	\$ 20,506.03
District Payroll S18.....	\$ 57,109.73
District Checking.....	\$ 2,143.19
Payroll - SWCD .....	\$ 51,523.67

17-55 Motion made by Schmitt to approve the Treasurer's Report. Motion seconded by Ostwinkle. Motion carried unanimously.

Being no further business to discuss, Ruden requested a motion to adjourn.

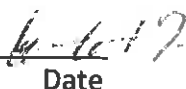
17-56 Motion made by Ostwinkle to adjourn. Motion seconded by Schmitt. Motion carried unanimously.

The meeting adjourned at 6:50 p.m.

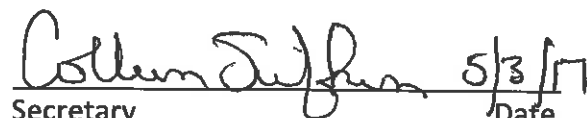
The next meeting will be held on June 6, 2017 at 6:00 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa.



Chairperson

 4-16-17

Date

 Colleen Siefken

Secretary

5/3/17

Date