

**RESOLUTION NO. 2012-1**

**RESOLUTION NAMING FREEDOM OF INFORMATION  
AND OPEN MEETING ACT OFFICERS FOR  
MILL CREEK WATER RECLAMATION DISTRICT**

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE MILL CREEK  
WATER RECLAMATION DISTRICT, KANE COUNTY, ILLINOIS, as follows:**

**WHEREAS**, the Open Meetings Act, as amended, 5 ILCS 120/ (hereinafter the “Act”) was created to declare that it is the public policy of the State of Illinois that access by all persons to public records promotes the transparency and accountability of public bodies at all levels of government. It is the fundamental obligation of government to operate openly and provide public records as expediently and efficiently as possible in compliance with this Act.

**WHEREAS**, the Mill Creek Water Reclamation District (hereinafter “MCWRD”) is a body politic and corporate and political subdivision of the State of Illinois within the purview of said Act; and

**WHEREAS**, the Act requires that every public body must designate employees, officers, or members to receive training on Open Meetings Act compliance by sending a list of those individuals to the Public Access Counselor (PAC).

**WHEREAS**, it is recommended that Donald M. Tegeler, Michael Iwan and Richard L. Williams be designated as Open Meetings Officers for the MCWRD under the Act.

**WHEREAS**, the Act requires that every public body must designate and receive training for one or more officials or employees to act as a Freedom of Information Officers. The FOIA officer or his or her designee must receive requests submitted to the public body. The FOIA officer is responsible for receiving FOIA requests; ensuring timely responses to FOIA requests; issuing responses; and developing a list of documents or categories of records that the public body shall “immediately disclose upon request”.

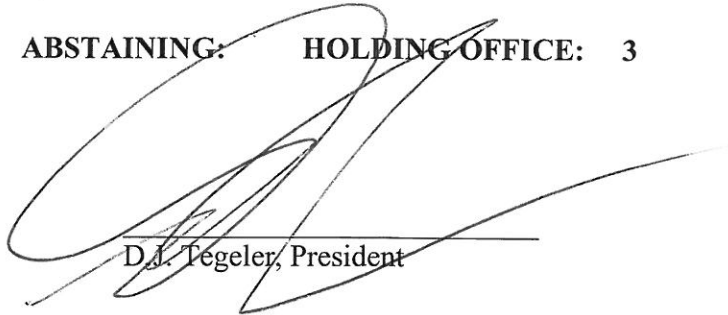
**WHEREAS**, it is recommended the following persons serve as Freedom of Information Officers for the MCWRD under the Act in addition to other officers as designated from time to time by the President of the MCWRD.

Donald M. Tegeler  
Michael Iwan  
Richard L. Williams  
John Sheaffer, as a designee of the President

NOW, THEREFORE BE IT RESOLVED, by the Board of Trustees of Mill Creek Water Reclamation District, Kane County, Illinois that the MCWRD hereby name the officers and designee heretofore listed as Freedom of Information and Open Meeting officer, as the case may be.

**PASSED** by the Board of Trustees of the Mill Creek Water Reclamation District, Kane County, Illinois, this 17<sup>th</sup> day of January, 2012

**AYES: 3   NAYS:   ABSENT:   ABSTAINING:   HOLDING OFFICE: 3**



D.J. Tegeler, President