***Scobey School District #1***

***School Board Meeting***

**September 9, 2019**

**8:00 p.m.**

**Music Room**

**NOTICE OF REGULAR**

**SCOBEY SCHOOL DISTRICT #1**

**BOARD MEETING**

**SEPTEMBER 9, 2019**

**8:00 PM**

**AGENDA**

1. **CALL TO ORDER**

1. Action: Establish a Quorum

2. Action: Modify/Approve Agenda

1. **HEARING OF PATRONS AND VISITORS**

3. Inform: Group/Individual

1. **MINUTES**

4. Action: August 12, 2019 Annual Budget Meeting

August 12, 2019 Regular Meeting

August 19, 2019 Special Meeting

1. **STAFF**

5. Inform: Principal’s Report

6. Inform: Superintendent’s Report

1. **COMMITTEE REPORTS**
2. **FINANCIAL**

7. Action: Claims – August 8, 2019 – August 30, 2019

8. Action: Activity Accounts

1. **BUSINESS**

9. Action: Trustee Candidate Interviews & Appointment

10. Action: Poster Printer Purchase

11. Action: Sunday waiver for activity

12. Action: Graduation date

13. Action: Carpet invoice increase

14. Action: Personnel

* + 1. Substitute employee -2019-2020 School year
    2. Classified Employee contracts 2019-2020 School year
    3. Staff Resignations

15. Action: Opheim Co-Op for Basketball request

16. Action: Approval of Delivering Local Assistant Grant applications

17. Action: Abandoned Property – 1st reading

18. Action: 8 Man Football Alignment proposal

**ADJOURN MEETING**

**Next regularly scheduled Board Meeting – October 14, 2019, 8:00 p.m.**

**ORGANIZATION OF BOARD OF TRUSTEES**

**SCOBEY SCHOOL DISTRICT NO. 1**

**MAY 10, 2018**

**BOARD CHAIR: Jesse Cole**

**VICE-CHAIR: Tim Tande**

**CLERK/BUSINESS MANAGER: Colleen Drury**

**SUPERINTENDENT: Tara Thomas**

**NEGOTIATIONS: Vacant & Tim Tande**

**TRANSPORTATION: Vacant & Jesse Cole**

**BUILDING & GROUNDS: Tim Tande & Leif Handran**

**OPERATIONS/ACTIVITIES/PERSONNEL: Jesse Cole & Leif Handran**

**FINANCE: Vacant & Matt Stentoft**

**(The Superintendent is a member of all committees)**

**Jesse Cole Tim Tande**

**P.O. Box 492 P.O. Box 1161**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-2078 Home: 783-5141**

**Leif Handran Matt Stentoft**

**P.O. Box 508 P. O. Box 35**

**Scobey, MT 59263 Scobey, MT 59263**

**Home: 487-2940 Home: 487-2002**

**Tara Thomas**

**P.O. Box 396**

**Scobey, MT 59263**

**Work: 487-2202**

**Cell: 406-688-9222**

**Colleen Drury  
 P.O. Box 66**

**Scobey, MT 59263**

**Home : 783-5597**

***Board Reports\Board reorganization***

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 5**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 6, 2019

**School Board Meeting**

**Principal’s Report**

1. 1 **Power of ICU**

a.) Database Update

b.) Ideas that can make it better

c.) Success Stories

**2.) Breakfast Program**

a.) Participation

**3.) Training Rules**

a.) Had one student break training rules.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 6**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 6, 2019

**SUPERINTENDENT’S REPORT**

1. Independence Bank- $1300 for credit cards
2. Daniels County Memorial- $2700 for physicals
3. Delivering Local Assistance grants (attaching PP)
4. Student Count (Student County Day October 7th)
   1. K- 15

1-29

2-18

3-26

4-21

5-18

6-22

Elementary 149

7-18

8-21

39

9-21

10-21

11-24

12-21

85

MS/HS 124

**K-12 273**

CLAIMS

BUDGET

vs

ACTUAL

ACTIVITY ACCOUNTS

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 9**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** - September 5, 2019

**SUMMARY:** The District has received two letters of interest for the vacant Trustee position. Interview questions have been provided to each person who submitted their letter. The Board will interview each individual, discuss who best meets the requirements of the district and appoint that person for a one year term. At the regularly scheduled school election in May, the individual may run for the remainder of the term, which will be two years.

**SUPERINTENDENT’S ADVICE:**

**Additional Information attached** -

**Fund** - 201

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to appoint \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ to fill the vacant trustee position for a one year term.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 10**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – July 9, 2019

**SUMMARY:** Teresa Turner would like to purchase a Poster Printer for the school. Wills Office World has provided the attached quote for this purchase. The purchase will be covered by grant funds we have available.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached –** yes

**Fund –** 228

**Estimated Cost –** $5,500.00

**SAMPLE MOTION:** I move to purchase Canon image PROGRAF Pro-4000S Large Format Color Printer for $5,500.00.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 11K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 5, 2019

**SUMMARY:** Honor Society is requesting a waiver of the Spartan Standards policy not to have school events on Sunday. They have been asked to help put on the Suicide & Bullying Awareness Walk/Run on Sunday, September 15, 2019, and use it for part of their Community Service hours. They will have representation at the board meeting.

Page 28 of the Spartan Standards states:

* The building is not to be used by students, and activities are not to be scheduled on Wednesday nights or Sundays as these times are to be left open to provide a needed break from school activities. Students are to be out of the building by 6:30 on Wednesday evening.

**SUPERINTENDENT’S ADVICE:** This policy in our Spartan Standards was adopted to keep students from being required to attend school activities on Wednesday night and Sundays. Any school activity or program that requires a student to attend during these times should not be allowed. Exceptions to this should only be made if an activity cannot be scheduled at an alternate time.

**Additional Information attached** -

**Fund** - N/A

**Estimated Cost** - 0 -

**SAMPLE MOTION:** I move to waive the Spartan Standards policy and allow Honor Society to hold a Chapter Service project on Sunday, September 15, 2019.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 12**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** - September 5, 2019

**SUMMARY:**  Graduation date needs to be set. Teresa Turner has asked that the date be set for Saturady, May 30, 2020. Due to the school year extending past Memorial weekend and State Track also Memorial weekend, the class is asking to have graduation be held the following weekend.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** - N/A

**Fund** – N/A.

**Estimated Cost** – N/A

**SAMPLE MOTION:** I move to set Graduation for 2019-2020 school year to May 30, 2019 at

2:00 p.m.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 13**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: August 12, 2019**

**DATE PREPARED** – July 23, 2019

**SUMMARY**: We received the final bill from Handran’s Home Center for the carpet replacement projects that were completed. The bill came in $2,250.00 higher than the quote which the board approved at the August 12th board meeting.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion. This was a clerical error.

**Additional Information attached** -

**Fund** – 261-100-2600-340

**Estimated Cost** – $7,490.00 Handran’s

**SAMPLE MOTION:** I move to approve the increased invoice from Handran’s Home Center in the amount of $7,490.40 for the carpet and supplies to replace carpets in the school.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14A**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – August 20, 2019

**SUMMARY:** Substitute employees need approval of the board to be on our substitute list. Marjorie Hersel and Dani Urdahl submitted her application. The application is available for the boards review.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** -

**Fund** –

**Estimated Cost** –

**SAMPLE MOTION:** I move to include Marjorie Hersel pending background check and Dani Urdahl on the substitute list.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14B**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 12, 2019**

**DATE PREPARED** – September 5, 2019

**SUMMARY:** The following employees failed to return their contracts prior to the date of expiration. The date of approval of hire and date of expiration are listed below. All other terms of the contract remain the same with the exception of a new expiration date.

Person Position Date of Hire­­­­­­­­

Nancy Linnell K-3 Music Coordinator (part time) August 12, 2019 Meeting

Autumn Posey 7-12 Title Paraprofessional August 12, 2019 Meeting

Dawn King Jr. High Girls VB Coach July 8, 2019 Meeting

Betsy Kilgore 7-12 Cross Country Co-Coach July 8, 2019 Meeting

**SUPERINTENDENT’S ADVICE:**  I recommend the sample motion.

**Additional Information attached** - No

**Fund** – 201

**Estimated Cost** -

**SAMPLE MOTION:** I move to re-approve

Nancy Linnell - K-3 Music Coordinator

Autumn Posey - 7-12 Title Paraprofessional

Dawn King - Jr. High Girls Volleyball coach

Betsy Kilgore – 7-12 Cross Country Co-Coach

for the 2019-2020 school year.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 14C**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 5, 2019

**SUMMARY:** The following employees have submitted their letters of resignation. The board needs to approve these.

Gracia Lapke – effective June 1, 2020

Cris Larson – effective September 17, 2019

Their letters are attached.

**SUPERINTENDENT’S ADVICE:** I recommend the sample motion.

**Additional Information attached** -

**Fund** –

**Estimated Cost** –

**SAMPLE MOTION:** I move to accept Gracia Lapke and Cris Larson’s letters of resignation.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 15**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 5, 2019

**SUMMARY:** Opheim School would like to co-op for boys basketball for the 2019-2020 season. The agreements are 3 year agreements according to MHSA regulations. We currently have an agreement for football. A new agreement will have to be completed again.

**SUPERINTENDENT”S ADVICE:** I recommend the approving the following athletic coop agreement. The head basketball coach agrees.

Opheim – basketball

**Additional Information attached** - yes

**Fund** -

**Estimated Cost** -

**SAMPLE MOTION:** I move to approve the following athletic coop

Opheim – basketball

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 16**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 5, 2019

**SUMMARY:** The Delivering Local Assistance Grant applications need to be approved by the board.

Priority 1- Doors/Clocks/Data/Fire Alarms- $200K- 75K Leverage

Priority 2- Elementary Restrooms- $130K- 28K Leverage

Priority 3- Shop Roof- 65K- 60K Leverage

Priority 4- Replace carpets in 10 classrooms-No Leverage

**SUPERINTENDENT”S ADVICE:** I recommend the sample motion. The Board has to approve the District to apply for these grants.

**Additional Information attached** - yes

**Fund** -

**Estimated Cost** -

**SAMPLE MOTION:** I move to approve the signature on the certification page on Delivering Local Assistance Grant applications as presented.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 17**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 6, 2019

**SUMMARY:** The following items are no longer used or not repairable. This is a first reading.

(2) Palmer Hamilton lunchroom tables

Lawn Chief Lawnmower from Peerless School District

Porta-pit Pole Vault Mat set

**SUPERINTENDENT”S ADVICE:** I recommend the sample motion.

**Additional Information attached** - no

**Fund** -

**Estimated Cost** -

**SAMPLE MOTION:** I move to resolve that the attached list of items, which are the property of School District No. 1, have become abandoned, obsolete, undesirable or unsuitable for the purposes of the district, and to consider the adoption of a resolution to authorize the sale or disposition of such property.

**SCOBEY PUBLIC SCHOOLS Agenda Number & Title 18**

**K-12 DISTRICT #1**

**BOARD AGENDA FACT SHEET**

**MEETING DATE: September 9, 2019**

**DATE PREPARED** – September 6, 2019

**SUMMARY:** Luke Kloker contacted Greg regarding Scobey Schools vote on the 8 Man Football Re-alignment Proposal that was discussed at the Class C Caucus in June. They would like to have all boards vote on whether to adopt this new proposal which will then be presented to MHSA.

**SUPERINTENDENT”S ADVICE:** I recommend the sample motion.

**Additional Information attached** - no

**Fund** -

**Estimated Cost** -

**SAMPLE MOTION:** I move to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (approve/disapprove) of the proposed 8 Man Football Re-alignment Proposal as presented.