



**Application for Retiree's Scholarship**  
to attend the  
**WV Public Health Association Annual Conference**

***PROFESSIONAL CLERICAL SECTION***

The Professional Clerical Section of the WVPHA may award up to four (4) retiree scholarships to Annual Conference each year. If applicable, scholarship recipients must pay the WVPHA conference registration fee and then be reimbursed. Fees for clerical section registration fees will be waived. Expenses for meals that are not provided at conference are not reimbursable.

Applicants must meet the eligibility requirements on the attached selection criteria sheet.

Important: A copy of the registration receipt for conference must be submitted for reimbursement of WVPHA registration fee. Room reservations will be made by the treasurer of PCS for scholarship awardees.

**Please complete the following information:**

Name \_\_\_\_\_ Phone Number \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Years of Service \_\_\_\_\_ Retirement Date \_\_\_\_\_

Employer \_\_\_\_\_

Have you held office or served on any committee of the PCS? Yes  No

If yes, what position and when? \_\_\_\_\_

Were you a paid member of PCS for at least 5 years before retirement? Yes  No

Have you received a conference scholarship in the past? Yes  No

If yes, when? \_\_\_\_\_

Are you under financial hardship? Yes  No

If yes, please explain. \_\_\_\_\_

**Application Deadline: August 15, 2015**

Submit completed application to: Ronda Mallow, Chair  
Scholarship to Conference Committee  
Grant County Health Department  
Hospital Drive, Petersburg, WV 26847

## **Retiree's Scholarship to attend WVPHA Annual Conference Criteria for Selection**

**Four Conference Scholarships may be awarded to eligible applicants.  
Awardees will be notified in writing and will be provided with the necessary paperwork.**

### **RATING FACTORS:**

- **Contribution to the PCS -**  
Example: serving on committees, working registration desk, etc.
- **Minimum of five (5) years as a paid member of the PCS**
- **Previous Recipient -** Adherence to rules regarding allowable charges to the Association.

Note: No scholarship shall be awarded to a past recipient that knowingly violated the established rules.

- **Financial Hardship**

**Post-Mark -** The post-marked date on the envelope shall be the determining factor between equally qualified applicants, awarded on a first-received basis. All envelopes shall be kept for this purpose.

### **REIMBURSABLE EXPENSES:**

**Meals: will not be reimbursed**

**WVPHA Conference Registration Fee:** will be reimbursed after a copy of the conference registration receipt showing registration has been paid is received by the treasurer.

**Room:** Wednesday and Thursday will be paid in full. **Room reservations will be made by the Treasurer.**

### **NOTE:**

The WVPHA conference registration, if applicable, will be reimbursed.  
Awardees must pay travel charges.

The total award may not exceed \$300.00 per scholarship, including cost of room.