

Draft

HUNTINGTON TOWNSHIP TRUSTEES
45955 STATE ROUTE 162 WELLINGTON OHIO 44090

Minutes of September 19, 2022

The Huntington Township Trustees met in a regular scheduled meeting at 7:00 PM with the pledge of Allegiance. Attendees: Robert Holmes, Jed Lamb, Sheila Lanning, Matt Combs, Tyler Honoshofsky, Nora Klebow and Frances Rollin. **Motion** by Lamb with a second by Holmes to approve the minutes of September 6th as amended to include Jed Lamb in attendance. Roll call: two yeas. **Motion** by Holmes with a second by Lamb to approve the special scheduled meeting of 9.10.2022 as written. Roll call: two yeas. Checks 10057-10070 and payments totaling \$12,006.99 were approved for payment. Lanning: County 2023 budget hearing scheduled for 9.30.2022. **Motion** by Holmes with a second by Lamb to authorize **Resolution 2022-40** Public Funds Depository Agreement with Spencer Farmers Savings Bank for up to \$750,000.00 with a term ending 9.30.2024. Roll call: two yeas.

COMMITTEE REPORTS:

WATER BOARD- Lamb: per Joe the bills are still printed with the fee for paying with a credit card, however there is no charge.

LORCO- Lamb: Accounting firm is getting report of where they stand on debt and the financial position with Avon Lake.

AMBULANCE- Holmes: Defibrillator installed on garage and Ambulance is paid.

FIRE- Tyler Honoshofsky stated the Chili cookoff is 11.5.2022 3:00 PM and will only be open to safety services this year.

SHERIFF- Holmes: Chronicle stated they have 8 new cars.

OPWC / SWAC: Combs: Talked to Don Romancak about SWAC applications and sent projects including Stewart Road culvert. Culvert is high on the list.

ZONING- Holmes: interviewed Nora Klebow for position of Inspector. **Motion** by Holmes with a second by Lamb to hire Nora Klebow as Zoning Inspector with a start date of October 3rd 2022 and rate of pay of \$400.00 a month. Roll call: two yeas. There will be a Zoning training on sub divisions at New Russia Township October 27, 2022. Lanning to inform Zoning Boards. **Motion** by Lamb with a second by Holmes to pay Nora Klebow \$50.00 for her time in September. Roll call: two yeas. Lamb: any interest in free desk top computers from the County. No interest noted.

ROADS- Combs: running some blacktop tomorrow for a couple of trouble spots to make sure they hold together. Holmes: a few comments received on the roadside cutting as being not well done. Discussion on the frequency and thoroughness of cutting.

EQUIPMENT- Combs: Old Gradall needs repaired, it is in shop at Southeastern. Discussion on buying out Pittsfield's interest in the new Gradall and keeping it in Huntington. Suggested Combs talk to Pittsfield roadman about using the old one or buying them out. Holmes: someone should do maintenance on it.

RECYCLING- Holmes: Discussion on getting rid of the recycling sign up sheet. Lanning: Auditor would not want us to get rid of the only balancing sheet for the money collected in the self-serve center. Previous Audits suggested a more accurate way of accounting for the cash from trash collection. Suggest Holmes contact Auditor for their opinion.

OLD BUSINESS:

Lamb: walked through the website with Cravenor. Asked Lanning what she is willing to do on site. Lanning: provide the Draft Zoning and Draft Trustee Minutes and payment listing. Lamb: do you replace the draft minutes with original when they are approved. Lanning: the website has draft minutes only, anyone can request the original minutes as a public records request. There is a "disclaimer" on the bottom of the web site

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stating this is for informational purposes only. Lamb: would prefer only the official original approved minutes be posted. Lanning: that would negate the purpose of providing timely information on the web site, the web site is like an informational bulletin board. Public records of the Township are different. Lamb: there were 4,498 hits on the website last year. Discussion on other public entities and whether they post original or draft minutes. Holmes: what did Engineer Shaun Duffala say about putting installing a culvert pipe on Honoshofsky residence on Bake Road. Combs: The culvert should be 3 feet deep and would need to cut the bank back and make it steeper. The slope would increase. Honoshofsky: talked with own Engineer and would like to get the County Engineer out to meet on the issue. Holmes: Combs will get the County Engineer out to see the site and we can review it again.

NEW BUSINESS:

Lanning: Auditor almost complete with 2020 & 2021 AUP audit. They asked about related party transactions, Trustees can not vote upon any action with related party and can not sign any checks of related parties. Also questioned sales to any resident or employee. All sales must be approved by Trustees. Lanning and Holmes attending ethics training New Russia Township and suggest everyone attend. Holmes: next Lorain County Township Association meeting is at LCCC and will be candidate's night. There were only 18 Trustees and Fiscal Officers at the last meeting and the candidates outnumbered the officials.

CORRESPONDENCE/ ANNOUNCEMENTS:

Lanning: given to Trustees= Federal CDL testing sites (this should be posted for employees), Flu Clinic 11.15.22 for County health care employees and COVID test kits available through County provided health care. United Way annual report, Mental Health & Recovery Services open house 9.19.22, Lorain County Free Clinic request for support, OTARMA update Fall 2022, Ohio Rail safety week 2022, Farm Bureau proposed policy changes, Huntington Historical Society meeting 9.27.22 to discuss what to do about the organization.

PUBLIC PARTICIPATION:

Frances Rollin informed the Trustees that Huntington United Church is putting on a benefit for Christopher Hastings.

Motion by Holmes with a second by Lamb to adjourn. All favorable, meeting adjourned at 8:11 PM.

Signed Chairman

Attest, Fiscal Officer

Payment Listing

September 2022

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
91-2022	09/24/2022	09/15/2022	CH	LORAIN MEDINA RURAL ELECTRIC	\$533.31	O
10057	09/19/2022	09/18/2022	AW	Ohio Elevator	\$1,000.00	O
10058	09/19/2022	09/18/2022	AW	P & J SANITATION INC.	\$110.00	O
10059	09/19/2022	09/18/2022	AW	NeilCo LLC	\$233.10	O
10060	09/19/2022	09/18/2022	AW	CHRONICLE TELEGRAM	\$136.94	O
10061	09/19/2022	09/18/2022	AW	WELLINGTON IMPLEMENT	\$83.16	O
10062	09/19/2022	09/18/2022	AW	D&J Rief Services	\$4,021.71	O
10063	09/19/2022	09/18/2022	AW	SUNRISE COOP INC	\$1,463.63	O
10064	09/19/2022	09/18/2022	AW	LEMKE SALES COMPANY	\$162.35	O
10065	09/19/2022	09/18/2022	AW	ARMSTRONG	\$157.85	O
10066	09/19/2022	09/18/2022	AW	LaGrange Hardware & Rental	\$34.00	O
10067	09/19/2022	09/18/2022	PR	Robert Leroy Bort	\$808.76	O
10068	09/19/2022	09/18/2022	PR	MATTHEW A COMBS	\$1,535.05	O
10069	09/19/2022	09/18/2022	PR	Dimitri Szynal	\$777.13	O
10070	09/19/2022	09/19/2022	AW	SOUTH LORAIN COUNTY AMBULANCE	\$950.00	O
Total Payments:					\$12,006.99	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$12,006.99	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.